

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

AGENDA MEETING MINUTES

of the Metuchen Board of Education

Metuchen Borough Hall
500 Main Street
Metuchen, NJ 08840

**Tuesday, August 21, 2018
8:00 PM**

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Mr. Manley	A
Mr. Glassberg	P	Ms. McGuire	A
Ms. Killean	P	Mr. Small	P
Mr. Lifton	P	Mr. Suss	P
Ms. Lunt	P		

5. District Goals

Dr. Caputo presented District Goals

6. Presentation/Discussions

- ❖ Introduction of New Teachers
 - Dr. Caputo introduced new teachers
- ❖ Dr. Caputo to discuss District ABR Summary Report
 - Dr. Caputo presented the ABR Summary Report
- ❖ NJ QSAC Preview-Fiscal
 - NJ QSAC Preview-Fiscal was deferred

7. Reports

- ❖ President’s Report
 - No Report
- ❖ Superintendent’s Report
 - No Report
- ❖ Business Administrator/Board Secretary’s Report
 - Presented the Bill List, Secretary and Treasurer Reports and the Budget Transfers for June 2018
- ❖ Committee Reports
 - No Report

8. New Business

9. Old Business

10. Approval of Minutes of the Board of Education Minutes

Move to approve the minutes of the following meetings:

August 7, 2018	Board Meeting
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Mr. Benderly
Moved

Ms. Lunt
Seconded

Motion Carried: 4-0

Abstained: Mr. Benderly, Mr. Glassberg, Mr. Small

11. Meeting Open to the Public

(for any topic discussed up to this point in the meeting)

Mr. Derflinger commented on District Goals

12. Meeting Open to the Public

(for comments on the recommendations of the Superintendent of Schools)

13. Recommendations of the Superintendent of Schools

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

14. Meeting Open to Public *(for anything you wish to discuss)*

Ms. Cook thanked Mr. Cohen for the Peace Squad

15. Announcements

17. Adjournment

Mr. Benderly
Moved

Ms. Lunt
Seconded

Meeting Adjourned: 9:45pm

All in Favor

**Personnel Attachment
Section 13, A1-A11**

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Approval-Sixth Period Stipend

Move to approve a sixth period Instructional stipend for Marilyn Lewis, EMS, for the 2018-2019 school year at a rate of \$6930/yr.

2. Appointment-Leave Replacement

Move to approve, Michele Reed, as a leave replacement, Integrated Preschool at Moss, Step 1-C, \$52,418/year effective August 29, 2018 through June 30, 2019.

3. Appointment-Non-Certificated Staff

Move to approve Rhonda Silverman, Paraprofessional, MHS, for the 2018-2019 school year at a salary of \$19,358/yr.

4. Rescind-Non-Certificated Staff

Name	School	Salary
Wally Cook	MHS	\$20,350
William McDuffie Jr.	Edgar	\$20,978
Jan Gaven	Campbell	\$20,978
Farhana Omarzai	Campbell	\$20,978

(Agenda 6/26/18, Section 13, A3)

Approval-Non-Certificated Staff

Name	School	Salary
Wally Cook	Edgar	\$20,978
William McDuffie, Jr.	MHS	\$20,350
Jan Gaven	Edgar	No change in salary
Farhana Omarzai	Edgar	No change in salary

5. Mentor Teachers

Move to approve the following mentor teachers to work with mentee teachers for the 2018-2019 school year:

New Teacher	School/Position	Mentor	Formal/Informal	Payment
Lindsay Omark	CES-Special Education Teacher	Julie Anderson	Formal	\$550/Full Year
Jennifer Pasquale	CES-3 rd Grade Teacher	Danielle Weitzner	Formal	\$550/Full Year
Scott Delaney	CES-3 rd Grade Teacher	Joe Fitzgibbon	Informal	CEU Credits/Mentor
Elizabeth Smith	CES-Special Education Teacher	Ellissa Cadel	Informal	CEU Credits/Mentor
Pam Lemansky	CES-0.5 Special Education Teacher	Alaina Warakomski	Formal	\$225/Full Year (0.5 teacher)
Christine Lee	CES-1 st grade full yr. leave replacement	Staci Gil	Formal	\$550/Full Year
Alyssa Polesky	CES-Special Education Teacher	Stephanie Angus	Formal	\$550/Full Year
Susan Whitlock	CES/Moss-Social Worker	Lisa Granados	Informal	CEU Credits/Mentor
Michele Reed	Moss/Integrated Pre-School	Katie McKenna	Formal	\$550/Full Year
Marissa Dusheck	EMS-PE/Health/Leave Replacement	Rick Carter	Formal	TBD/Partial Year
Katie Tencza	EMS-English Leave Replacement	Linda Donohue	Formal	TBD/Partial Year
Wally Cook	EMS-English Leave Replacement	Melissa Harley	Informal	CEU Credits/Mentor
Isabelle Filiciello	EMS/MHS Speech Therapist	Laurie Walker	Informal	CEU Credits/Mentor
Linda Garfinkel	EMS/MHS French	Anna Girin	Informal	CEU Credits/Mentor
Alexa Baird	MHS English Teacher	Christine Wardlaw	Informal	CEU Credits/Mentor
Holly Hagman	MHS/English Leave Replacement	TBD	Formal	TBD/Partial Year

6. Mentor Teachers

Move to approve the following mentor teachers to work with mentee teachers at the New Teacher Academy on August 22, 2018, for six hours at the rate of \$37.00/hr., for a total of \$222.00/per teacher:

Rick Carter	Katie McKenna	Karla Riera
Emily Walsh	Staci Gil	Danielle Weitzner
Joe Fitzgibbon	Ellissa Cadel	Alaina Warakomski
Stephanie Angus	Christine Wardlow	Bonnie Stanski
Linda Donohue		

7. Head Groundsperson-Non Certificated Staff

Move to approve a stipend for Darren Colegrove, for the 2018-2019 school year at a rate of \$3,100/yr.

8. Appointment-Substitute Secretary

Move to appoint Jane Alfonzo, as a substitute secretary, for the 2018-2019 school year at a rate of \$12.64/hr.

9. Reappointment of Substitute Paraprofessionals

Move to approve the following Substitute Paraprofessionals for the 2018-2019 school year at a rate of \$13.35/hr.:

Susan Adie	Jenan Badwan	Kacey Harrell
Amy Jeney	LucyAnn McDonald	Olga Miskovich
Pili Nunez	Mary Ellen Polye	Ann Marie Sorg

10. Reappointment of Substitute Teachers

Reappointment of Substitute Teachers for the 2018-2019 school year.
See attached chart:

11. Reappointment of the Zone Staff

Move to approve the following Zone Staff for the 2018-2019 school year.

Supervisors and Office Staff

Name	Hourly Rate
Roseanna Misuraca	\$43.39
Allyson Rescorl	\$43.39
Todd Gural	\$43.39
Emily Mertz (Alternate Supervisor)	\$43.39
John Butler (Alternate Supervisor)	\$43.39
Mary Jo Paulmenn (Bookkeeper)	\$19.52

Leaders

Name	Hourly Rate
Veronica Araneo	\$32.55
John Butler	\$32.55
Will Colavito	\$18.46
Wally Cook	\$32.55
Rachel DiVanno	\$32.55
Judi Hoffman	\$18.46
Eileen Kuchar	\$32.55
Jennifer Miller	\$32.55
Paul Mruczinski	\$32.55
Chris Peckhardt	\$32.55
Vivian Petrakakos	\$32.55
Ginny Wetzel	\$32.55
Emily Mertz	\$32.55
Lori Meyer	\$32.55

Mentors

Name	Hourly Rate
Jon Hoffman	\$12.00
Madhumita Kaushik	\$12.00
Joyce Macaraeg	\$12.00

Mr. Lifton
Moved

Ms. Lunt
Seconded

Motion Carried: 7-0

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

Finance Attachment
Section 13, B1-B6

B. FINANCE

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, Board Secretary's Report as of June 30, 2018.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of July 17, 2018 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective June 30, 2018.

4. Nonpublic Technology

Move to approve the following nonpublic technology for the 2018-2019 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
St. Francis Cathedral School	CDW	1	2558195	Bretford Basics 30 Laptop/Network Cart MDMLAP30 G6-2	\$2275.01	\$2275.01
Metuchen Christian Academy	Keyboard Consultants	8	Z83-W	Mini-Computer 10 Pro Mini	\$156.00	\$1248.00
Metuchen Christian Academy	CDW	13	4977298	Lenovo Chromebook-11.6	\$197.01	\$2561.13
Metuchen Christian Academy	CDW	13	3577022	Google Chrome Console License	\$25.50	\$331.50

Metuchen Christian Academy	CDW	8	4798943	Targus Multi-Platform Keyboard	\$10.47	\$83.76
Metuchen Christian Academy	CDW	8	4561715	Targus Mouse	\$7.59	\$60.72
Metuchen Christian Academy	CDW	1	3808153	HP Color LaserJet Pro	\$240.29	\$240.29
Metuchen Christian Academy	CDW	25	4724434	Lightspeed Relay for all Operating Systems	\$19.14	\$478.50

5. Nonpublic Security Aid

Move to approve the following nonpublic aid for the 2018-2019 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
St. Francis Cathedral	Open Systems	4	Install Airphone	Project Engineering Labor	\$130.00/hr.	\$520.00
St. Francis Cathedral	Open Systems	4		Project Management Labor	\$125.00/hr.	\$500.00
St. Francis Cathedral	Open Systems	32		Installation Labor	\$109.00/hr.	\$3488.00
St. Francis Cathedral	Open Systems	4		Programming Labor	\$125.00/hr.	\$500.00
St. Francis Cathedral	Open Systems	1		Training	\$250.00/hr.	\$250.00
St. Francis Cathedral	Ackerson Drapery	24 gal		Drapery Pro Dry-Cleaning Solution	\$48.00/gal	\$1152.00
St. Francis Cathedral	Ackerson Drapery	24 gal		Drapery Pro F/P Solution	\$64.00/gal	\$1536.00
St. Francis Cathedral	Ackerson Drapery	10 hr.		Labor	\$125.00/hr.	\$1250.00
St. Francis Cathedral	Ackerson Drapery	440 yd.		Krieger Prism 14 Fabric	\$14.45/yd.	\$6358.00
St. Francis Cathedral	Ackerson Drapery	440 yd.		Fabrication	\$9.00/yd.	\$3960.00
St. Francis Cathedral	Ackerson Drapery	440 yd.		Installation	\$6.00/yd.	\$2640.00
St. Francis Cathedral	Ackerson Drapery	38 yd.		Krieger Prism 14 Fabric	\$14.45/yd.	\$549.10

St. Francis Cathedral	Ackerson Drapery	38 yd.		Fabrication	\$9.00/yd.	\$342.00
St. Francis Cathedral	Ackerson Drapery	38 yd.		Installation	\$6.00/yd.	\$228.00
St. Francis Cathedral	Ackerson Drapery	1 each		ADC FSBTP5 Floating Sand Bag Pulley	\$269.12/ea	\$269.12
St. Francis Cathedral	Ackerson Drapery	1 hr.		Labor	\$125.00/hr.	\$125.00
St. Francis Cathedral	Ackerson Drapery	10 gal		Drapery Pro-Dry Cleaning Solution	\$48.00/gal	\$480.00
St. Francis Cathedral	Ackerson Drapery	4 hr.		Labor	\$125.00/hr.	\$500.00

6. Professional Development

Move to approve the following professional development activities as shown on the attached chart:

Mr. Small
Moved

Mr. Suss
Seconded

Motion Carried: 7-0

**Policy Attachment
Section 13, C1-C2****C. POLICY****1. Residency Issue**

BE IT RESOLVED, the appeal in the residency matter D.L. and E.C is hereby denied.

Ms. Lunt
Moved

Mr. Suss
Seconded

Motion Carried: 6-0-1 Mr. Small-Abstained

2. Second Reading of Policies

Move to approve the second reading of the following policy and regulation:

- Policy 5512 Harassment, Intimidation, and Bullying

Move to abolish:

- Regulation 5512 Harassment, Intimidation, and Bullying

Ms. Lunt made a motion to amend proposed policy by deleting option under section G.

Ms. Lunt
Moved

Mr. Suss
Seconded

Motion Carried: 7-0

2018-19 Substitute Teachers for Board Approval 8/21/2018	
Pay Rates - \$80/day - Substitute with 60+ credits	
\$85/day - Substitute with BA and above (no teacher cert.)	
\$90/day - NJ Teacher Certified	
\$120/day - Substitute Nurse	
Reappointments:	
Substitute Teacher	Certification
Agneta, Joan	Teacher of the Handicapped
Arshed, Ayesha	Substitute with college degree
Baran, Roger	Substitute with college degree
Beun, Stephen	C of E Elementary
Colantoni, Laura	Elementary K-6, Science 5-8
Colby, Michael	C of E English
Dakelman, Mitchell	Library Media
Donato, Taylor	Substitute with college degree
Eden, Elizabeth	Substitute with college degree
Festa, Rosa	Substitute with college degree
Getty, Kathryn	Substitute - 60+ credits
Glassman, Elliott	Substitute with college degree
Grubman, Jamie	Substitute with college degree
Hausser, Audrey	Substitute with college degree
Healey, AnnMarie	C of E P-3,K-6, LA 5-8
Hohmann, Benjamin	Substitute with college degree
Holloway, Bruce	Substitute - assoc. degree
Jackson, Samanta	Substitute-60+ credits
Karamanos, James	Substitute with college degree
Mandelbaum, Fred	Substitute with college degree
Nicodemo, Debbie	Substitute with college degree
O'Brien, Mili	Substitute with college degree
Obszarny, Matthew	Music
Omarzai, Abeera	Substitute - 60+ credits
Perkins, Lorraine	Sub Teacher with college degree & Sub Nurse
Rizwan, Saadia	Substitute - 60+ credits
Salmon, Doris	Substitute with college degree
Scheid, Carol	Teacher of the Handicapped
Silber, Andrew	C of E Elementary K-6
Sundaravaradhan, Jaya	Substitute - 60+ credits
Temkin, Sheila	Elementary K-8,Early Childhood Sp. Ed., Spanish
Tracey, Michael	Elementary
Vydelingum, Rose	English, ESL, French, German
Wagner, Joseph	Social Studies
Young, Kelsee	Substitute - 60+ credits
Yourstone, Gail	Substitute with college degree
Additional Substitute Teachers	
Diaz, Colleen	Substitute with college degree
May, Karen	C of E Elementary
Tencza, Katie	English

Professional Development for Board Approval							8/21/18
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI#
9/9/2018	40 hours	Online Registered Behavior Technician Series	McKenna, Katie	Moss	\$249	FFPI	TBD
9/9/2018	40 hours	Online Registered Behavior Technician Series	Okoszko, Brittany	CES	\$249	FFPI	TBD
9/9/2018	40 hours	Online Registered Behavior Technician Series	Rice, Kathy	EMS	\$249	FFPI	TBD
9/21/2018	9/21/2018	Demystifying Dyslexia	Jeney, Meghan	CES	\$ 235.00	FFPI	19-022
3/1/2019	3/1/2019	The Financialization of the American East: What does oil have to do with it?	Blaze, Kerry	MHS	\$ 50.00	FFPI	19-025
4/5/2019	4/5/2019	The First World War war of the Empires:	Blaze, Kerry	MHS	\$ 50.00	FFPI	19-024
5/3/2019	5/3/2019	The First World War and its Global Impact	Blaze, Kerry	MHS	\$ 50.00	FFPI	19-023

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

SPECIAL MEETING MINUTES - 1

of the Metuchen Board of Education

Metuchen Borough Hall
500 Main Street
Metuchen, NJ 08840

Tuesday, August 21, 2018

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

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III. Roll Call

Mr. Benderly	P	Mr. Manley	A
Mr. Glassberg	P	Ms. McGuire	A
Ms. Killean	P	Mr. Small	P
Mr. Lifton	P	Mr. Suss	P
Ms. Lunt	P		

IV. Motion to Go Into Executive Session

BE IT RESOLVED that pursuant to the Open Public Meetings Act the Board will now meet in closed session to discuss personnel and residency. The matters discussed will be disclosed to the public when the need for confidentiality no longer exists.

Start Time: 7:15PM

Finish Time: 8:00PM

Moved: Mr. Benderly

Seconded: Mr. Lifton

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

SPECIAL EXECUTIVE MEETING MINUTES (2)

of the Metuchen Board of Education

Metuchen Borough Hall
500 Main Street
Metuchen, NJ 08840

Tuesday, August 21, 2018

Mr. Benderly	P	Mr. Manley	A
Mr. Glassberg	P	Ms. McGuire	A
Ms. Killean	P	Mr. Small	P
Mr. Lifton	P	Mr. Suss	P
Ms. Lunt	P		

Discussion

1. Dr. Caputo reviewed personnel.
2. Jessica Kleen, Esq. was present to answer residency questions.

Start Time: 7:15 p.m.
End Time: 8:00 p.m.

