

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

AGENDA MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

**Tuesday, September 4, 2018
8:00 PM**

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Mr. Manley	P
Mr. Glassberg	P	Ms. McGuire	P
Ms. Killean	P	Mr. Small	P
Mr. Lifton	P	Mr. Suss	P
Ms. Lunt	P		

5. District Goals

Nothing discussed

6. Presentation/Discussions

- ❖ NJQSAC Preview-Fiscal, Governance, and Operations – Dr. Caputo
- ❖ Student Safety Data Report – Dr. Caputo. This is a 6-mth mandatory report (Jan-Jun)

7. Reports

- ❖ President's Report – Mr. Benderly said he attended the State of the Schools address by Dr. Caputo last week
- ❖ Superintendent's Report – Dr. Caputo. Very smooth opening of the schools today. Schools looked great. Teachers and students ready and eager to go. Dr. Caputo gave

an abbreviated State of the Schools address. Theme of the school year is “Metuchen Leads”

- ❖ Business Administrator/Board Secretary’s Report – no report
- ❖ Committee Reports
 - Technology – report given by Mr. Suss
 - Curriculum – has not met
 - Personnel – has not met
 - Policy – report given by Ms. Lunt. HIB/Option G discussed.
 - Athletics – report given by Ms. McGuire. Proving Ground event a success at high school in August
 - Finance – report given by Mr. Small

8. New Business

Mr. Manley noted the increase in the number of Metuchen students over the years. 2290 as of 8/31/18 which is largest in history.

9. Old Business

Nothing discussed

10. Approval of Minutes of the Board of Education Minutes

Move to approve the minutes of the following meetings:

August 21, 2018	Board Meeting
August 21, 2018	Special Business Meeting (1)
August 21, 2018	Special Business Meeting (2)

Mr. Benderly moved
Ms. Lunt seconded

Motion carried 7-0. Mr. Manley & Ms. McGuire abstained.

11. Meeting Open to the Public

(for any topic discussed up to this point in the meeting)

Nothing at this time.

12. Meeting Open to the Public

(for comments on the recommendations of the Superintendent of Schools)

Nothing at this time.

13. Recommendations of the Superintendent of Schools

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

14. Meeting Open to Public *(for anything you wish to discuss)*

Parents of an Edgar student expressed concern over the STEM program qualifications and re-testing issue. Mr. Benderly advised them to follow-up with Dr. Caputo.

15. Announcements

Mr. Glassberg read the School Calendar and noted events such as Back to School nights; School closings due to holidays, etc.

16. Motion to Go into Executive Session *(when applicable)*

Mr. Benderly moved. Mr. Lifton seconded.

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

MEETING ADJOURNED AT 10:20 PM

**Personnel Attachment
Section 13, A1-A24**

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Appointment-Non-Certificated Staff

Move to approve Carolyn Taylor as Administrative Assistant to the Superintendent, \$51,000/yr., pro-rated with start date depending on release from other employment.

2. Change in Assignment-Certificated Staff

Move to approve a change in assignment for Isabelle Filiciello, Speech Therapist, to EMS/CES for the 2018-2019 school year. Also, move to approve Isabelle Filiciello to provide speech therapy at Moss and MHS as needed for the 2018-2019 school year. (Agenda 8/7/18, Section 13, A16)

3. Increase in Assignment-Certificated Staff

Move to approve a change in assignment for Pamela Lemansky, Special Education Teacher, CES, from .5 to .6 for the 2018-2019 school year at a salary of \$31,952/yr. (Agenda 8/7/18, Section 13, A11)

4. Change in Start Date-Certificated Staff

Move to approve a change in start date for Alexa Baird, English Teacher at MHS, based upon her release from her other district. (Agenda 8/7/18, Section 13, A19)

5. Appointment-Long Term Substitute

Move to approve Katie Tencza as a long term substitute, for Alexa Baird, English Teacher at MHS, starting September 4, 2018 through October 5, 2018 at a rate of \$274.15/day.

6. Approval-Sixth Period Stipend

Move to approve a sixth period Instructional stipend for Marcie Stoner, EMS, for the 2018-2019 school year at a rate of \$6930/yr.

7. Approval-Sixth Period Stipend

Move to approve a sixth period Instructional stipend for John McDonald, MHS, Engineering/Technology, Period 5B, effective September 4, 2018 at a rate of \$6930/yr., prorated until further notice.

8. Approval-Sixth Period Stipend

Move to approve a sixth period Instructional stipend for Joseph Keagle, MHS, Engineering/Technology, Period 3, effective September 4, 2018 at a rate of \$6930/yr., prorated until further notice.

9. Approval-Certificated Staff

Move to approve Julie Anderson, to provide reading instruction at \$45/hr. for 1.5 hrs. per week from September 2018 through December 2018.

10. Salary Adjustment-Certificated Staff

Move to approve a change in base salary for Sandra Vorensky from Step 4M, \$94,000/yr. to Step 5M, \$96,186/yr., effective August 29, 2018.

11. Approval-Certificated Staff

Move to approve the following staff to provide home based ABA programming and training at a rate of \$45/hr. as needed for the 2018-2019 school year:

Katherine McKenna	Karen Ryder	Brittany Okoszko	Kathy Rice
Cynthia Linkenheld	Emily Walsh	Isabelle Filiciello	Karen Calantoni
Alissa Trapanese	Karla Riera	Susan Whitlock	Deneane Bonassisa
Christina Theiss	Lisa Granados	Chris Cuthbertson	

12. Rescission and Approval of Zone Staff

Move to approve the following change in salaries, for Will Colavito and Judi Hoffman, for the Zone, for the 2018-2019 school year.

Rescind

Name	Salary
Will Colavito	\$18.46
Judi Hoffman	\$18.46

(Agenda 8/21/18, Section 13, A-11)

Approval

Name	Salary
Will Colavito	\$18.45
Judi Hoffman	\$18.75

13. Appointment-Zone

Move to approve Jeanne Hughes, EMS, as a Zone leader for the 2018-2019 school year at a rate of \$32.55/hr.

14. Appointment-Zone Mentors

Move to approve the following MHS Zone mentors for the 2018-2019 school year:

Name	Salary
Malachi Bailey	\$10.00/hr.
Geneva Lawson	\$10.00/hr.

15. Rescission-Coach

Move to rescind the appointment of Lindsay Brown, JV Basketball coach for MHS, for the 2018-2019 school year.

(Agenda 6/12/18, Section 13, A30)

16. Appointment-Coaches Metuchen High School Winter 2018

Move to approve the following coaches for the winter 2018 school sports season:

Sport	Coach	Position	Step	Stipend
Girls Basketball	**Robert Capra	JV Coach	3	\$6646
Girls Basketball	**Jamie Capra Mitchell	Volunteer		

**Represents adjunct coach

17. Coach Rescission and Appointment

Move to rescind and approve the following coach for 2018 spring school sports season:

Sport	Coach	Position	Step	Stipend
Rescind-Softball	Hannah Thomas	JV Coach	3	\$6,255
Approve-Softball	Hannah Thomas	Head Coach	1	\$8,678

** Represents adjunct coach

(Agenda 6/12/18, Section 13, A31)

18. Stipend Rescission

Move to rescind the stipend for Francesca Hunt, Breaking the Chain, CES, for the 2018-2019 school year.

(Agenda 7/17/18, Section13, A3)

19. Stipend Rescission

Move to rescind the stipend for Ginny Wetzels, Edgar Computer 5, for the 2018-2019 school year.

(Agenda 7/17/18, Section 13, A3)

20. Rescission and Approval of Stipend-Certificated Staff

Move to rescind and approve the following stipend change for the 2018-2019 school year:

Name	Club	Stipend
Rescind-Karen Logan	EMS Math Co-Teaching (Title 1)	\$6930
Approve-Karen Logan	EMS Math Co-Teaching (Title) .5	\$3465

(Agenda 7/17/18, Section 13, A3)

21. Rescission and Approval of Stipend-Certificated Staff

Move to rescind and approve the following stipend change for the 2018-2019 school year:

Name	Assignment	Stipend
Rescind-Michelle McCorkle	Instructional (.9) effective 10/1/2018 (pro-rated)	\$6237
Approve-Michelle McCorkle	Instructional (.8)	\$5544

(Agenda 7/17/18, Section 13, A3)

22. Approval-Club Stipend

Move to approve a stipend for Staci Gil, for Breaking the Chain, CES, at a rate of \$529/yr., (1/2A) for the 2018-2019 school year

23. Approval Club Stipend

Move to approve a stipend for Ellissa Cadel, Kindness Club (C), CES, at a rate of \$1,431/yr., for the 2018-2019 school year.

24. Appointment-Substitute Teacher

Move to approve Joseph DiMeglio as a Substitute Teacher with Elementary Certification for the 2018-2019 school year.

Mr Benderly moved. Mr. Glassberg seconded. Motion carried 9-0

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

Finance Attachment

Section 13, B1-B6

C1

D

B. FINANCE

1. Out of District Placements

Move to approve the following out of district placements for the 2018-2019 school year:

Student ID#	Program/School	Tuition
002025011	The Calais School	\$63,189
002015124	New Roads School of Somerset	\$52,521
2020017	Newmark High School, Inc	\$36,702
2016528	Bancroft School	\$78,996
2020610	Montgomery Academy	\$60,943
2026206	The Newmark School, Inc.	\$52,780
2019013	Bonnie Brae	\$69,300
002017134	New Road School of Somerset	\$52,521
2022011	The Eden School	\$97,861
002022238	Windsor School	\$63,900
2022005	The Eden School	\$93,917
2020004	Douglas Developmental	\$107,153
002016141	Montgomery Academy	\$60,943
002017217	East Brunswick	\$67,442
2021119	The Hunterdon Preparatory School	\$47,124
2019170	The Eden School	\$93,917
2029030	Cranford Achievement Program	\$54,527
202010	Rock Brook School	\$60,799
2019515	Collier School	\$58,023*
002022034	Collier School	\$58,023*
2020006	Piscataway Regional Day School	\$47,889*
2020012	Perkins School	\$292,492 (awaiting contract, received verbal confirmation)
2020138	Somerset Academy	\$56,595*
002017076	Piscataway Regional Day School	\$59,964*
2021410	Collier School	\$58,023*
002017002	Future Foundations Academy	\$56,264*

*estimated amounts increased by 5% from last year's total tuition rate

2. Change in Rate for Healthcare/Nursing Services

Move to approve a rate change for Assisting Hands from \$24/hr. to \$24.30/hr. for the 2018-2019 school year.

(Agenda 6/26/18, Section 13, A31)

3. Appointment-Balanced Literacy Coach

Move to approve BDO, Deanne Opatosky, as ESSA Balanced Literacy Coach for the 2018-2019 school year using ESSA Title 1A funds not to exceed \$12,000/yr. and Title 11A funds not to exceed \$11,000/yr., effective September 2018 through June 2019.

4. Appointment-Executive Function Coach

Move to approve PTS Coaching, Cindy Goldrich, as Executive Function Coach for the 2018-2019 school year, using ESSA Title 11A funds not to exceed \$3,000/yr., effective August 30, 2018 through June 2019.

5. Professional Development

Move to approve the following professional development activity as listed on the attached sheet:

6. Field Trips

Move to approve the following field trips for students in the School District on the attached sheet:

Mr. Small motioned. Mr. Lifton seconded. Motion carried 9-0

C. POLICY

1. First Reading of Policies

Move to approve the first reading of the following policy:

- Policy 5512 Harassment, Intimidation and Bullying

D. CURRICULUM

Nothing at this time

Board Meeting – September 4, 2018

Finance Attachment Section 13, B5

Professional Development for Board Approval 9-4-18

Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
5/18/2018	5/18/2018	NJASECD Building Community Through Character	Jensen, Sarah	Moss	\$ 149.00	FFPI	18-181
6/7/2018	6/7/2018	Social Decision Making	Gonzalez, Alexandra	CES	\$ -	No cost	
9/9/2018	9/9/2018	Registered Behavior Technician™ Series	McKenna, Katherine	Moss	\$ 249.00	FFPI	19-030
9/20/2018	9/21/2018	PECS Level 1 Training	Walsh, Emily	Moss	\$ 399.00	FFPI	19-026
9/20/2018	9/28/2018	Stronge Training for New Administrators	Evans, Neyda	C/O	\$ 540.25	Other	
9/27/2018	3/5/2019	Rutgers Institute for Improving Student Achievement	Logan, Karen	EMS	\$ -	No cost	
9/27/2018	3/5/2019	Rutgers Institute for Improving Student Achievement	McCadden, Laura	EMS	\$ 50.00	No cost	
9/27/2018	3/5/2019	Rutgers institute for Improving Student Achievement	North, Jennifer	EMS	\$ 35.00	FFPI	19-027
9/27/2018	3/5/2019	Rutgers Institute for Improving Student Achievement	McPeek, Kevin	EMS	\$ -	No cost	
10/2/2018	10/2/2018	Art Educators of New Jersey	Gaffney, Carol	Moss	\$ 370.00	FFPI	19-032
10/4/2018	10/7/2018	2018 National Forum on Character	Porowski, Edward	CES	\$ 1,285.00	Other	
10/22/2018	10/22/2018	New Jersey Council for the Social Studies	Khoudja, Derek	C/O	\$ 80.00	Other	
10/30/2018	10/30/2018	Adapted Health and Physical Education Conference	Gazda, Valerie	MHS	\$ 80.00	FFPI	19-021

