

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, October 17, 2017

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	P	Mr. Manley	A
Ms. Gibson	P	Ms. McGuire	P
Ms. Killean	P	Mr. Small	P
Mr. Lifton	P	Mr. Suss	P
Ms. Lunt	P		

4. Presentation/Discussion Items

• **Showcase of Success**

- ❖ Perfect Scores on the PARCC, New Jersey Biology Competency Test and NJASK 4th and 8th grade Science Test

Perfect PARCC Scores (850)

*Aanand Aggarwal
Julia Armeli
Matthew Byrne
Kaitlyn Dougherty
Diwen He
Paige Larson
Veronica Lijeron
Mason Liu*

Perfect PARCC Scores (850)

*Sean Lu
Brygida Matracz
Erika Mihaylov
Claire Schleck
Nina Suss
Alyssa Tay
Christopher Whittington
Ripley Wong*

Perfect Score NJBCT (300)

Richa Desai
Swagato Kanjilal
Tasha Pais
Evan Ridgway
Annabella Russo

Perfect NJASK Scores (300)

Brady Allen
Julia Armeli
Kazimer Begonja
William Brown
Julia Diaz
Joseph Duhme
Tomas Dmukaukas
Audrey Feng
Jack Gilliland-Durate
Alexandra Glutz
Rachel Gould
Aaron Grubman
Gianna Hernandez
Leah Honig
Kaitlyn Hsueh
Abigail Jordan
Paige Larson
Anna Leon
Erica Li
Alex Liu
Irene Liu

Perfect NJASK Scores (300)

Daniel Martynovich
Nicholas Makar
Mark Miller
Hannah Mindler
Aidan Ogborn
Daniel Olsen
Ronan Pell
Christopher Ray
Lola Rezes
Veronica Ritzdorf
Eric Schleif
Arav Sharma
Jason Tang
Hayden Taylor
Cecilia Terracina
Justin Wentnick
Andrew Whittington
Ripley Wong
Alex Xia

• **Presentation**

- ❖ Student Assessment Data: PARCC, NJASK 4th and 8th Grade Science and NJBCT: Mr. Cohen presented the overall test data, Mr. Porowski presented CES data, Mr. McPeck presented EMS data, Mr. Peragallo presented MHS data, Mr. Khoudja presented ELA data, Mr. Powers presented math data, and Ms. Henn presented science data.

5. Hearing on lease purchase finance for Metuchen High School Science Labs

A hearing was held regarding the lease purchase financing for Metuchen High School Science labs.

6. Report of the President of the Board of Education

At the November 14th board of education meeting the demographers will present the results of their study. The report will be posted online by November 1st for review.

7. Report of the Superintendent of Schools

Dr. Caputo provided an updates on district goals, homework guideline rollout, student leadership team, and student learning standards.

8. Report of the Business Administrator/Board Secretary

Mr. Harvier presented the treasurers report, secretary’s report, bill list and budget transfers.

9. Committee Reports

The curriculum committee has not met since the last board meeting.

Technology: Report given by Mr. Suss.

Policy: Report given by Ms. Lunt.

Finance: Report given by Mr. Small.

Athletics: Report given by Ms. McGuire.

10. New Business

Nothing at this time.

11. Old Business

Ms. Killean updated the board: Ms. Koskoski is the liaison to the Metuchen Transportation Committee; traffic speed around MHS has decreased and she will provide more information regarding traffic around MHS in the future.

Ms. Killean asked about enrollment reports and the budget process.

12. Minutes

Move to approve the minutes of the following meetings:

September 26, 2017	Special Business Meeting (1)
September 26, 2017	Special Executive Meeting (2)
September 26, 2017	Board Meeting

Mr. Benderly
Motioned

Mr. Suss
Seconded

Motion Carried:

Special Business Meeting (1) and Special Executive Meeting (2): (5-3-0)
Mr. Lifton, Ms. McGuire and Mr. Small abstained

Board Meeting: (6-2-0) Mr. Lifton and Ms. McGuire abstained.

13. Meeting Open to the Public

(for comment on any Presentation/ Discussion items, Reports and New/ Old Business)

Mr. Claude Deltieure from the Metuchen Mirror asked questions regarding the MHS Science lab extension process. He will follow up with the administration regarding the process.

Mr. Brian Glassberg is concerned with having a full-time counselor at CES. There is currently a part-time counselor at CES for close to 700 students. Hiring of a full-time counselor depends on the budget, numbers, and other factors for next year.

14. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools)

Nothing at this time.

15. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

16. Meeting Open to Public

Nothing at this time.

17. Announcements

Read by Ms. Killean

18. Motion to Go Into Executive Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

Mr. Benderly motioned and Ms. Gibson seconded to close the meeting. All in favor.

MEETING ADJOURNED: 10:32 PM

START TIME: 8:00 PM

**Personnel Attachment
Section 15, A1-A17**

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Retirement – Non-Certificated Staff

Move to accept with regret the retirement of Ronald Rhodes, Bus Driver effective November 1, 2017.

2. Federal Family Leave of Absence – Certificated Staff

Move to approve the federal family leave of absence for Nicholas Romanak, Special Education Teacher at Metuchen High School from November 13, 2017 through December 31, 2017.

3. Federal Family Leave of Absence – Non-Certificated Staff

Move to approve a federal family leave of absence for Cheryl Donovan, Custodian at Campbell Elementary School from October 25, 2017 through a date to be determined.

4. Adjustment Federal Family Leave of Absence – Non-Certificated Staff

Move to adjust the start date of the federal family leave of absence for Gail Zelley, Paraprofessional at Campbell Elementary School from October 17, 2017 to October 10, 2017. (Agenda 9/26/17, Section 14, A2)

5. Medical Leave of Absence Extension – Certificated Staff

Move to approve the medical leave of absence extension for Deborah Brown, Social Studies Teacher at Edgar Middle School through December 31, 2017. (Agenda 7/18/17, Section 14, A2)

6. Leave Replacement Extension – Certificated Staff

Move to approve Sara Yocum as a leave replacement extension for Deborah Brown, Social Studies Teacher at Edgar Middle School through January 2, 2018 at the rate of \$274.15/day. (Agenda 8/8/17, Section 14, A5)

7. Leave Replacement Extension – Certificated Staff

Move to approve the leave replacement extension of William Latta for Jaclyn Reisman, Special Education Teacher at Metuchen High School, at the rate of \$274.15/day to October 12, 2017. (Agenda 8/29/17, Section 14, A50)

8. Appointment – Leave Replacement

Move to approve the appointment of William Latta as a leave replacement for Nicholas Romanak, Special Education Teacher at Metuchen High School from November 13, 2017 through January 2, 2018 at the rate of \$274.15/day.

9. Appointment - Paraprofessionals

Move to approve the appointment of the following paraprofessionals for the 2017-2018 school year effective October 18, 2017:

Names	Assignment	Salary (pro-rated)
Michele Duggan	Campbell	\$19,556/year
Laurie Toth	Moss	\$20,511/year

10. Appointment – Substitute Teachers

Move to approve the appointment of the following substitute teachers for the 2017-2018 school year:

Substitute Teacher	Certification	Pay Rate
Agata Rybalkiewicz	Substitute with degree	\$85/day
Johanna Mills	C of E Spanish	\$90/day
Jamie Grubman*	Substitute with degree	\$85/day
Christine Lee	Substitute with degree	\$85/day

*Pending criminal background clearance

11. Appointment – Substitute Paraprofessionals

Move to approve the following substitute paraprofessionals for the 2017-2018 school year:

Name	Position	Hourly Rate
Michael Molfetto*	Substitute Paraprofessional	\$13.00/hr.
Kate Eosso	Substitute Paraprofessional	\$13.00/hr.

*Pending criminal background clearance

12. Appointment – Substitute Secretary

Move to approve the following substitute secretary for the 2017-2018 school year:

Substitute Secretary	Pay Rate
Kate Eosso	\$12.64/hour

13. Appointment – Substitute Custodian

Move to approve the following substitute custodian for the 2017-2018 school year:

Name	Pay Rate
Lorena Sevilla	\$12.00/hour

14. Co-Curricular Activities

Move to approve the following rescission and addition of co-curricular activities for the 2017-2018 school year: (Agenda 8/29/17. Section 14, A24)

CAMPBELL ELEMENTARY SCHOOL			
Co-Curricular		Stipend	Dec/June
Rescind:			
Yearbook Club (C)	Sofia Lopes	\$1,403	\$701.50
Addition:			

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Yearbook Club (C) (.5)	Sofia Lopes	\$701.50	\$350.75
Yearbook Club (C) (.5)	Kathleen Zaleck	\$701.50	\$350.75

15. Stipends

Move to approve the following stipends and adjustment for the 2017-2018 school year: (Agenda 8/29/17, Section 14, A25)

Name	Assignment	Stipend	Agenda Date
Approve:			
Rupel Conzo	CES ELA Support (.25)	\$1,698.50 (pro-rated) effective 9/28/17	10/17/17
Adjustments:			
Michele McCorkle	Instruction; adjust effective date from 10/16/17 to 10/2/17 Stipend \$6,794 (pro-rated)		

16. ELA Support

Move to approve Maha Hadi to provide 2.5 hours per week of ELA support at the rate of \$45/hour effective September 28, 2017.

17. Salary Adjustment – Certificated Staff

Move to approve a change in salary for Barbara King for earning a Master’s degree from Step 1-H, \$63,268/year to Step 3-H, \$66,431/year (pro-rated) effective October 1, 2017.

Mr. Benderly on behalf of the board of education and Dr. Caputo wishes Mr. Rhodes a healthy and happy retirement.

Ms. Gibson Mr. Lifton
 Motioned Seconded Motion Carried: (8-0-0)

**Finance Attachment
Section 15, B1-B8**

B. FINANCE

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, Board Secretary's Report as of August 31, 2017.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of October 17, 2017 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective August 31, 2017.

4. Assistive Technology

Move to approve Adam Krass Consulting to provide Assistive Technology training and consultation at the rate of \$150/hr.

5. Resolution

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY ENDORSING APPROVAL OF THE CONCEPT OF LEASE PURCHASE FINANCING OF ITS HIGH SCHOOL SCIENCE LAB ADDITION PROJECT; AUTHORIZING AND RATIFYING PUBLICATION OF THE NOTICES OF PUBLIC HEARING AND REQUEST FOR PROPOSALS FOR SELECTION OF A LESSOR AND INVESTOR IN CONNECTION WITH THE TRANSACTION; AUTHORIZING APPLICATION TO THE COMMISSIONER OF EDUCATION FOR APPROVAL OF THE PROPOSED LEASE PURCHASE AGREEMENT; DELEGATING THE AWARD OF THE LEASE TO THE BUSINESS ADMINISTRATOR CONTINGENT UPON RECEIVING APPROVAL OF THE COMMISSIONER OF EDUCATION OF THE PROPOSED LEASE PURCHASE AGREEMENT; AUTHORIZING CERTAIN OFFICIALS TO EXECUTE THE LEASE PURCHASE AGREEMENT AND RELATED AGREEMENTS AND DOCUMENTS; AND AUTHORIZING OTHER ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION.

WHEREAS, The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey (the "Board") has determined that it is necessary to undertake a capital project involving construction of a science lab addition at Metuchen High School, including alterations, renovations and improvements as necessary and acquisition and installation of furnishings and equipment, site work, financing and other incidental work and costs (the "Project") through a lease purchase transaction; and

WHEREAS, the Board has determined to pursue the lease purchase financing method in accordance with N.J.S.A. 18A:20-4.2(f) and the regulations promulgated thereunder consisting of N.J.A.C. 6A:26-10.1 et seq. (the "Regulations") to finance the Project; and

WHEREAS, the Board held a public hearing with respect to the proposed method of financing for the Project on October 17, 2017 after duly publishing a notice in accordance with the requirements of the Regulations; and

WHEREAS, the Board has selected McManimon, Scotland & Baumann, LLC to serve as Special Counsel (the "Special Counsel") and Phoenix Advisors to serve as financial advisor (the "Financial Advisor") for the transaction contemplated herein; and

WHEREAS, the Board published or will publish a request for the receipt of proposals for the selection of a lessor and investor to enter into a lease purchase agreement for the Project; and

WHEREAS, the Board hereby authorizes and ratifies the publication of the notices of public hearing and the request for proposals for the selection

of a lessor and investor to enter into a lease purchase agreement for the Project and the preparation of the request for proposals necessary therefore; and

WHEREAS, the Board wishes to delegate to the Business Administrator/Board Secretary the responsibility to award the lease financing to the firm proposing the most cost effective and responsible proposal to serve as lessor and to finance the transaction in accordance with the recommendation of the Financial Advisor and subject to the approval of the Commissioner of Education; and

WHEREAS, it is necessary to make application to the Commissioner of Education for approval of the proposed lease purchase agreement; and

WHEREAS, the Board and the prospective financing company intend to enter into the lease purchase agreement (the "Lease"), a ground lease agreement and all such other agreements and documents as may be necessary to complete the transaction once the Board receives the required approval of the Commissioner of Education; and

WHEREAS, the Board wishes to authorize the Board President and/or the School Business Administrator/Board Secretary to execute the Lease and other related agreements and financing documents with the prospective purchaser of the Lease (referred to herein as the "Lessor" and "Purchaser") upon the terms and the conditions set forth in this resolution once the Board receives the required approval of the Commissioner of Education; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY (with not less than two-thirds of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board hereby endorses the concept of the lease purchase financing of the proposed Project.

Section 2. The Board hereby determines that the annual lease purchase principal and interest payments for the Project can be included within its net budget spending growth limitation and that such payments will not result in the need for approval by the voters of additional spending proposals to maintain existing instructional programs or extracurricular activities.

Section 3. The Board hereby approves the total Project cost of not exceeding \$2,200,000 to be financed in part by a contribution available and hereby appropriated from capital reserve in the amount of \$1,000,000 and in part by the Lease authorized herein in the principal amount not to exceed \$1,200,000. There are no excess Project costs.

Section 4. The Business Administrator/Board Secretary, together with the Superintendent of Schools, Special Counsel, Board Attorney, Financial Advisor and other appropriate representatives of the Board (together, the “School District Professionals”) are hereby authorized to advertise for the public hearing and for the request for proposals for the selection of a lessor and investor and to take other appropriate steps necessary to prepare for the proposed lease purchase financing of the Project, including the preparation of the Request for Proposals (the “RFP”),

and all such actions taken to date are hereby ratified. Subject to approval by the Department of Education of the lease purchase financing as provided herein, the Business Administrator/Board Secretary is hereby authorized to award the proposal to the proposer offering the most cost effective and responsible proposal upon the recommendation of the Financial Advisor whose recommendation will be based upon the reasonableness of the rates as compared to other similar transactions and the terms and conditions offered that best serve the purposes of this Board and are consistent with this resolution.

Section 5. The Business Administrator/Board Secretary, together with the other School District Professionals, is hereby authorized to make application on behalf of the Board to the Commissioner of Education for the approval of the proposed lease purchase agreement and related documents to finance the Project in accordance with the requirements of the Regulations.

Section 6. The Board President, the Superintendent and/or the Business Administrator/Board Secretary are hereby authorized to execute and to deliver the Lease, a ground lease agreement, an agent or an escrow agreement, if necessary, and such other agreements, documents and certificates as may be necessary to consummate the transaction in forms prepared or approved by Special Counsel. The Board authorizes and ratifies the actions of the Business Administrator/Board Secretary to arrange, if necessary, for a title search in the Metuchen High School that will serve as security under the ground lease agreement, to establish an escrow account for the deposit of the Lease proceeds and to

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direct the deposit and investment of the Lease proceeds in the escrow for the term of the Lease or such shorter period as may be necessary in accordance with the requirements of law. The Business Administrator/Board Secretary is also authorized to pay any agreed upon fees and costs of issuance from the Lease proceeds. The Board President, the Superintendent and/or the Business Administrator/Board Secretary or other appropriate board representatives are also authorized and directed to take on behalf of the Board such other actions as shall be necessary and appropriate to accomplish the lease purchase financing in accordance with the terms of the Lease and this resolution and pursuant to the terms of the agreements and instruments authorized to be prepared hereby and to accomplish the performance of the obligations of the Board in respect thereto.

Section 7. The payments of rent or other monies due under the Lease shall be made only from the General Fund of the Board or other lawful sources. Neither the Board, nor any agency, department nor political subdivision thereof shall be obligated to pay any sum to the Lessor under the Lease from any taxing source for the payment of any sums due under the Lease unless pursuant to an appropriation made by the Board in accordance law. The obligations of the Board under the Lease shall not constitute indebtedness of the Board or the Borough of Metuchen or of any department, agency or political subdivision thereof. The Lease shall set forth the terms of the Lease in accordance with the proposal approved herein, the RFP and this resolution.

Section 8. The proceeds of the sale of the Lease shall be applied to (i) pay costs of the Project, (ii) pay accrued interest on the Lease, if any, and (iii) pay the costs of entering into the Lease.

Section 9. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the “Code”), in order to preserve the exemption from taxation of the interest portion of rent due under the Lease, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Lease, if applicable.

Section 10. The Board authorizes the Business Administrator to act and determine on behalf of the Board whether the Lease will be designated as a “qualified tax exempt obligation” for purposes of Section 265(b)(3) of the Code.

Section 11. The Board hereby declares its intent to issue the Lease in the expected maximum principal amount of the Lease set forth herein and to use the proceeds of the Lease to pay or to reimburse expenditures for the costs of the Project for which the Lease is authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations Section 1.150-2 or any successor provisions of federal income tax law.

Section 12. This resolution shall take effect immediately.

6. Consultant and Training

Move to approve David Katz to provide educational consultation and training, as needed, at a rate of:

- Training: \$1,000/day or \$200/hour plus materials
- Consultation: \$80/hour or \$300/day

7. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

8. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

Mr. Small	Ms. Gibson
Motioned	Seconded

Motion Carried:

B1, B2, B3, B4, B5, B6, B8: (8-0-0)

B7: (7-1-0) Mr. Benderly abstained

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for September 25 - October 13, 2017.

2. Second Reading of Policies and Regulations

Move to approve the second reading of the following policies and regulations:

- Policy 3144.12 Certification of Tenure Charges – Inefficiency
- Policy 3218 Substance Abuse – Teaching Staff Members
- Regulation 3218 Substance Abuse – Teaching Staff Members
- Policy 4218 Substance Abuse – Support Staff
- Regulation 4218 Substance Abuse – Support Staff

3. First Reading of Regulation

Move to approve the first reading of the following regulation for abolishment:

- Regulation 5514 Pupil Use of Vehicles

4. School Bus Emergency Evacuation Drill Report:

Move to accept the report on the completion of the School Bus Emergency Evacuation Drills:

1. 10/2/17, 9:10 am (AM Classes), Moss School, bus loading/unloading, back parking lot, van #6, Van #12, van #14, supervised by Lisa Cook Transportation Coordinator and Tania Herzog, Director of Special Services;
2. 10/2/17, 2:00 pm (PM Classes), Moss School, bus loading/unloading, back parking lot, van #6, Van #12, van #14, supervised by Lisa Cook Transportation Coordinator and Tania Herzog, Director of Special Services

Ms. Lunt	Mr. Small	
Motioned	Seconded	Motion Carried: (8-0-0)

D. CURRICULUM

1. Revised Curriculum Guides

Move to approve the revised curriculum for the following subjects:

Revised Curriculum Documents	
Subject	Description
ELA	Grades 2, 5, 6, 7, 9, 10, 12
Math	6 th Grade
Science	7 th Grade

2. Textbooks

Move to approve the purchase of the following textbooks:

Entrepreneurship: Ideas in Action by Cynthia L. Greene, published by Cengage 2017 as textbook for the new Entrepreneurship course for Metuchen High School.

Economics: Principles, Problems & Policies, AP Edition, 21e by McConnell, Brue & Flynn, published by McGraw Hill 2018 for the new AP Microeconomics course for Metuchen High School.

Mr. Benderly
Motioned

Mr. Small
Seconded

Motion Carried: (8-0-0)

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**Finance Attachment
Section B7, Professional Development**

Professional Development for Board Approval 10/17/17							
Start Date	End Date	Activity Title	Last, First Name	Bldg.	Requested Expense Total	Payment Method	FFPI #
10/16/2017	10/16/2017	CPR for Healthcare Providers	McCorkle, Michelle	MHS	\$ 75.00	FFPI	18-078
10/20/2017	10/20/2017	Teach Europe	Girin, Anna	MHS	\$ -	No cost	
10/18/2017	10/19/2017	2017 National Forum on Character Education (additional night required.)	Porowski, Edward	CES	Additional \$250.00	Other	
10/18/2017	10/19/2017	2017 National Forum on Character Education (additional night required.)	Kirschner, Brooke	CES	Additional \$250.00	Other	
10/23/2017	10/23/2017	NJ Council for the Social Studies (NJCSS) Annual Conference	Connolly, Laura	MHS	\$ 91.00	FFPI	18-056
10/23/2017	10/23/2017	Middletown South HS observation	Ulmer, Robert	MHS	\$ -	No cost	
10/23/2017	10/23/2017	Peer Observation at Middletown South High School	Abbott, Beth	MHS	\$ -	No cost	
10/24/2017	10/24/2017	Co-Teaching Articulation and Observation	Gil, Staci	CES	\$ -	No cost	
10/24/2017	10/25/2017	NJ Science Convention	Holleran, Martin	MHS	\$ 295.00	FFPI	18-065
10/24/2017	10/25/2017	NJ Science Teachers' Convention	Henn, Kathleen	C/O	\$ 310.00	Other	
10/24/2017	10/25/2017	Annual NJSBA Workshop in Atlantic City	Caputo, Vincent	C/O	\$ 579.00	Other	
10/25/2017	10/25/2017	Co-Teaching Articulation and Observation	Cadel, Ellissa	CES	\$ -	No cost	
10/25/2017	10/25/2017	Co-Teaching Articulation and Observation	Huntress, Donna	CES	\$ -	No cost	
10/25/2017	10/25/2017	Federal Wage and Hour and Child Labor Laws, Regulations, and Hazardous Orders Course	Karger, Sarah	MHS	\$ 125.00	FFPI	18-052
10/25/2017	10/25/2017	New Jersey Science Convention	Graziano, Judith	EMS	\$ 211.30	FFPI	18-057
10/25/2017	10/25/2017	NJ Science Teachers Convention	Kato, Yoko	MHS	\$ 197.00	FFPI	18-058
10/25/2017	10/26/2017	ABC West Coast Labor Management Institute	Robbins, Evan	MHS	\$ 765.00	FFPI	18-067
10/25/2017	10/26/2017	ABC West Coast Labor Management Institute	Cohen, Rick	C/O	\$ 1,047.00	Other	
10/25/2017	10/26/2017	ABC West Coast Labor Management Institute	Benderly, Dan	BOE	\$1,047.00	Other	
10/26/2017	10/26/2017	Making Connections Between Language Arts and Math	Meyer, Lori	EMS	\$ -	No cost	

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10/27/2017	6/8/2018	Middlesex County Traumatic Loss Coalition	Chango, Lisa	EMS	\$ 70.00	Other	
10/28/2017	10/28/2017	Mindstorm in the Classroom	Misuraca, Roseanna	EMS	\$ 40.00	FFPI	18-053
11/1/2017	5/1/2018	Community Based Instruction	Bonassisa, Deneane	MHS	\$ 268.00	FFPI	18-081
11/1/2017	11/1/2017	Job Coach Training	Karger, Sarah	MHS	\$ 58.40	FFPI	18-054
11/2/2017	11/2/2017	Computer Science in High School: How Every Student Can Benefit	Powers, Sean	C/O	\$ -	No cost	
11/2/2017	11/2/2017	BLS for Healthcare Providers	Butler, Lauren	MHS	\$ 65.00	FFPI	18-068
11/6/2017	1/29/2018	Leaders to Leaders Leadership Academy	Herzog, Tania	C/O	\$ -	No cost	
11/7/2017	11/7/2017	AMLE Annual Conference for Middle Level Education	Vorensky, Sandra	EMS	\$ 498.00	FFPI	18-055
11/14/2017	11/14/2017	What Does NJDOE ESSA Plan Mean to You	Caputo, Vincent	C/O	\$ -	No cost	
11/14/2017	11/14/2017	What Does NJDOE ESSA Plan Mean to You	Cohen, Rick	C/O	-	No cost	
11/15/2017	11/16/2017	Orton-Gillingham Programs	Hadi, Maha	CES	\$ 600.00	FFPI	18-080
11/16/2017	11/16/2017	NJASL conference (NJ School Librarians)	Gaffney, Carol	Moss	\$ 390.00	FFPI	18-059
11/17/2017	12/15/2017	NJ DOE Computer Science Standards Revision Task Force	Misuraca, Roseanna	EMS	\$ 50.00	FFPI	18-082
11/28/2017	11/29/2017	Guided Math Conference	Anderson, Julie	CES	\$ 415.00	FFPI	18-076
11/29/2017	11/29/2017	Anxiety in the Classroom	Azevedo, Suzy	C/O	\$ 199.99	Other	
12/5/2017	12/6/2017	Co-Teaching Conference	Stoner, Marsha	EMS	\$ 445.00	FFPI	18-063
12/5/2017	12/5/2017	Co-Teaching Conference	Anderson, Julie	CES	\$ 259.00	FFPI	18-075
12/6/2017	12/6/2017	Co-Teaching Conference	Shapiro, Megan	CES	\$ 259.00	FFPI	18-061
12/6/2017	12/6/2017	Co-Teaching Conference	Spak, Jennifer	CES	\$ 259.00	FFPI	18-060
12/7/2017	12/7/2017	14th Annual Suicide Conference: Keys to Prevention and Resiliency	Granados, Lisa	MHS	\$ 76.00	FFPI	18-066
12/7/2017	12/7/2017	a visual guide to math and ELA	Albanese, Edward	EMS	\$ 10.00	FFPI	18-064
12/8/2017	12/8/2017	Current Trends in Special Education Litigation	Collier, Evette	CES	\$ -	No cost	
12/8/2017	12/8/2017	Current Trends in Special Education Litigation	Collier, Evette	Moss	\$ -	No cost	
12/8/2017	12/8/2017	Current Trends in Special Education Litigation	Riera, Karla	CES	\$ -	No cost	
12/13/2017	12/13/2017	How Reflective Leaders Take Action -- Making a District-Wide Impact	DeSimone, Christine	C/O	\$ -	Other	
12/14/2017	12/14/2017	Raspberry Pi Jam	Misuraca, Roseanna	EMS	\$ 75.00	FFPI	18-062
1/9/2018	1/9/2018	2018 NJECC Conference	Forde, Caroline	EMS	\$ 125.00	FFPI	
1/18/2018	1/18/2018	Tips to Achieving Quality IEP	Bonassisa, Deneane	MHS	\$ -	No cost	
1/18/2018	1/18/2018	Tips to Achieving Quality IEP's	Cuthbertson, Christine	EMS	\$ -	No cost	

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2/27/2018	2/27/2018	Special Education – Current Issues	Herzog, Tania	C/O	\$ -	No cost	
3/26/2018	3/28/2018	Designing & Implementing Student Training Plans	Karger, Sarah	MHS	\$ 375.00	FFPI	18-069
3/26/2018	3/28/2018	Designing & Implementing Student Training Plans	Romanak, Nicholas	MHS	\$ 375.00	FFPI	18-070
4/18/2018	4/19/2018	OSHA 10 Plus	Karger, Sarah	MHS	\$ 258.00	FFPI	18-071
4/18/2018	4/19/2018	OSHA 10 Plus	Romanak, Nicholas	MHS	\$ 258.00	FFPI	18-072
4/26/2018	4/26/2018	New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course	Karger, Sarah	MHS	\$ 125.00	FFPI	18-073
5/10/2018	5/10/2018	New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course	Romanak, Nicholas	MHS	\$ 125.00	FFPI	18-074

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**Finance Attachment
Section B8, Field Trips**

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Norvin Green State Forest NJ Highlands	Outdoor Wellness Club students will participate in a 7.7 mile hike in the NJ Highlands	A Girin D. Scala L. Scala	10/22/17 (Sunday)	30
EMS	Norvin Green State Forest	Up to 15 8 th grade students will be invited to participate in the MHS Outdoor Wellness Activity. (See above)			15
MHS	Goya Foods Jersey City, NJ	AP Spanish Language & Culture students will tour the company and discuss the production and distribution of their products.	R. Kamin B. Peragallo	10/22/17	18
MHS	Lincoln Center New York, NY	Students from MHS Orchestra, Band and AP Music Theory will attend a performance of the NY Philharmonic	E. Sato S. Krombholz J. Gallagher	1/5/18	52
MHS	New Orleans, LA	11 th & 12 th grade students will tour sites in New Orleans, Louisiana (English & Social Studies Trip)	A Levy C. Giddes	1/12-15/18	Approx. 30
MHS	Grounds for Sculpture Hamilton, NJ	Grades 9-12 Color Theory, Student Outreach and Art Club students will experience the art and outdoor setting of the Grounds for Sculpture	S. Karger K. McKeown M. Banner 2 paras	4/11/18	40-60
MHS	Killington, VT	Outdoor Wellness Club students will participate in a 2-day skiing and snowboarding trip. Participate in an indoor rock climbing activity.	A Girin D. Scala	2/2-4/18	35
CES	Borough Hall Metuchen, NJ	2 nd Grade students will walk to Borough Hall and meet the Mayor, Police Department & Other Borough Departments.	All 2 nd Grade teachers and paras	10/23/17 10/26/17	177 split between two dates