

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES (1)

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, October 27, 2015

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	A	Ms. Matisse	P
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Lifton	P		

4. Presentation/Discussion Items

• **Presentations**

Differentiated Math Stations presented by Sandra Vorensky & Sean Powers
Interactive Technology in the World Language Classroom presented by Laura Camargo & Audra Smith
Not the Same Old Parent Workshops presented by Ed Porowski & Brooke Kirschner

5. Report of the President of the Board of Education

Nothing at this time.

6. Report of the Superintendent of Schools

Dr. Caputo introduced and welcomed Suzy Azevedo, Supervisor of Guidance.

7. Report of the Business Administrator/Board Secretary

Mr. Harvier presented the Secretary's Report, Treasurer's Report, and Bill List.

8. Committee Reports

Technology:

Ms. Matise reported that the committee has not met since the last Board meeting.

Policy:

Ms. Gibson reported that the committee has not met since the last Board meeting.

Finance:

Mr. Small reported that the committee has not met since the last Board meeting.

Curriculum:

Report given by Mr. Cohen.

Athletics:

Ms. deVries reported that the committee has not met since the last Board meeting.

Personnel:

Personnel was discussed during closed session.

9. New Business

Ms. Gibson indicated that people have approached her regarding sound during the Board meetings. Some people in the back rows of the audience are unable to hear the Board members. There was a different audio visual setup during the October 27th meeting so the sound effects will be gauged during the next meeting.

10. Old Business

Ms. Matise asked how administrators are transitioning to schoolboard.net. There have been some glitches but they have been solved. Training for Board members was recommended.

11. Minutes

Move to approve the minutes of the following meetings:

October 13, 2015	Board Meeting
October 13, 2015	Executive Sessions 1 & 2

Mr. Lifton
Motioned

Ms. Matise
Seconded

Ms. deVries
Abstained

Motion Carried (7-1)

12.

Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports and New/Old Business.)

13. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools.)

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

15. Meeting Open to Public

Nothing at this time.

16. Announcements

Ms. Lanton read a list of announcements.

17. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED 8:45 p.m.

Mr. Lifton
Motioned

Ms. McGuire
Seconded

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL AND HIB and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**Personnel Attachment
Section 14, A1-A9**

14. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Suspension – Non-Certificated Staff

Move to approve the suspension of H.H. with pay effective Friday, October 23, 2015 through Tuesday, October 27, 2015.

2. The Zone

Move to approve the following appointments of The Zone staff for the 2015-2016 school year:

Name	Title	Rate
John Butler	Alternate Supervisor	\$41.13/hr.
Jonathan Hoffman	Youth Mentor	\$8.00/hr.

3. Appointment – Long Term Substitute

Move to approve Eugene Cincotta as a long term substitute for Judy Graziano (Edgar Middle School/Science) effective September 11, 2015 through a date to be determined at the rate of \$80/per day for days 1-20 and \$266.04/per day for days 21 through the end of the assignment.

4. Appointment –Substitute Teacher

Move to approve the following substitute teacher listed below for the 2015-2016 school year.

Name	Certificate
Perullo, Colleen	Physical Education

5. Appointment – Bus Driver

Move to approve Kenneth Ritter as a bus driver for the 2015-2016 school year, effective October 28, 2015 at the rate of \$18.94/hr.

6. Appointment – Substitute Paraprofessional

Move to approve the appointment of Maria Lopez as a substitute paraprofessional for the 2015-2016 school year effective September 1, 2015 at the rate of \$16.61/hr.

7. Appointment – Wrestling Coach

Move to approve Joseph Nisivoccia as head wrestling coach at Metuchen High School for the 2015-2016 school year for a stipend of \$8,663.

8. Sixth Period Stipend

Move to approve a (3/8) sixth period stipend of \$2,104 for Lauren Korellis as AP Test Coordinator for the 2015-2016 school year.

9. Resignation – Coach

Move to approve the resignation of Melissa Jennings as Metuchen High School head softball coach effective October 19, 2015.

Items A1-A9

Mr. Lifton

Motioned

Ms. Matise

Seconded

Motion Carried (8-0)

**Finance Attachment
Section 14, B1- B7**

14. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

B. FINANCE

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, Board Secretary’s Report as of August 31, 2015.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of October 27, 2015 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective August 31, 2015.

4. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

5. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

6. No Child Left Behind (NCLB) Grant Application

Move to approve the Amendment to the 2014-2015 NCLB Grant Application for Title III: (Agenda 6/24/14, XIII, B9)

Title	Amount	Description
Title III*	\$17,420	Immigrant Learners (English Language Learners)

*Both public and non-public allocations

7. Nonpublic Security Aid Program

Move to approve Middlesex Regional Educational Services Commission to administer the Nonpublic Security Aid Program through June 30, 2020.

Items B1 – B7

Mr. Small
Motioned

Ms. McGuire
Seconded

Motion Carried (8-0)

Finance Attachment
Section B2, Professional Development

14. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

Professional Development for Board Approval					10/27/15			
Start Date	End Date	Activity Title	Last, First Name	Building	Requested Expense Total	Payment Method	FFPI #	
11/2/2015	11/2/2015	Breakthrough Solutions for Improving Executive Functioning Skills	Stoner, Marsha	EMS	\$ 231.99	FFPI	16-071	
11/3/2015	11/3/2015	A.P. European History Workshop College Board	Robbins, Evan	MHS	\$ 215.00	FFPI	16-072	
11/10/2015	11/10/2015	NJASA Legal Update	Caputo, Vincent	C/O	\$ -	voucher		
11/10/2015	11/10/2015	11/10/2015	Harvier, Michael	C/O	\$ -	voucher		
11/17/2015	11/17/2015	NJ School Librarians	Gaffney, Carol	Moss	\$ 160.00	FFPI	16-077	
11/24/2015	11/24/2015	ACCESS for ELLs 2.0 Test Coordinator Q & A Webinar	Park, Ellen	EMS MHS	\$ -	No cost		
12/3/2015	12/3/2015	Demystifying PARCC Data Reports	Cohen, Richard	C/O	\$ 155.82	Other		
12/3/2015	12/3/2015	NJ School Development Council Professional Learning Series - Visual Approach Integrating Math, ELA & Technology	Kovacs, Melissa	EMS	\$ 55.00	FFPI	16-073	

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12/3/2015	12/3/2015	The PARCC Data Series Part 1 (Demystifying PARCC Data Reports)	Powers, Sean	C/O	\$ 135.00	Other	
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**Finance Attachment
Section B3, Field Trips**

14. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Princeton University & Bon Appetit Café Princeton, NJ	Grades 9-12 French Club students and grades 11-12 Art students will learn about French Impressionist painter, Paul Cezanne and sample authentic French cuisine.	M. Poandl A. Girin K. McKeown L. Hanbridge	11/20/15	42
MHS	Broadway New York, NY	11 th Grade English CP students will see Broadway production of “A View from the Bridge” and compare to the written play.	T. Jacobson C. Wardlow, P. Glave S. Karger	12/16/15	44
MHS	Lower East Side New York, NY	10 th Grade US History students will visit Tenement Museum and the Brooklyn Bridge	E. Robbins A. Girin L. Connolly	3/4/16	42
EMS	Six Flags Great Adventure Jackson, NJ	8 th Grade Class will learn about the physics of force and motion and apply to calculating velocity, acceleration, force and work.	V. Niemiera E. Ronk L. McCadden M. O’Connell R. Stoner Add’l Staff TBD	5/20/16	182

**Policy Attachment
Section 14, C1- C2**

14. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for October 12 – 23, 2015.

2. Harassment, Intimidation, and Bullying

Move to affirm the findings of the previously reported cases:

- METHS091615001
- EMS101215001

Items C1-C2

Ms. Gibson
Moved

Ms. Lanton
Approved

Motion Carried: C1 (8-0)
C2 (7-1) Ms. deVries abstained

**Curriculum Attachment
Section 14, D1 – D2**

14. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

D. CURRICULUM

1. Curriculum Revision

Move to approve the revised curriculum for the following subjects

Summer Curriculum Documents 2015	
Subject	Description
Technology	Grades 3-8
Health	Grade 9
Social Studies	Global and Social Issues
Social Studies	Grade 8
Social Studies	Economics and the Individual
Social Studies	Economics and the Entrepreneur
Social Studies	US History II

2. Curriculum Map

Move to approve the Curriculum Map for the following subject:

Pre-school Integrated Map

Items D1 – D2

Ms. McGuire
Motioned

Ms. Matise
Seconded

Motion Carried (8-0)