

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**BOARD MEETING MINUTES**

**of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**Tuesday, November 13, 2018**

**1. Call to Order**

**2. Flag Salute**

**3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**4. Roll Call**

Mr. Benderly	P	Mr. Manley	P
Mr. Glassberg	P	Ms. McGuire	A
Ms. Killean	P	Mr. Small	P
Mr. Lifton	P	Mr. Suss	P
Ms. Lunt	P		

**5. Presentation/Discussion Items**

• **Showcase of Success**

- ❖ Members of the MHS Footlighters Club performed a scene from this year's fall play, *"The Curious Incident of the Dog in the Night-Time"*

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- ❖ Perfect Scores on SAT, ACT; Top Scores on AP Exams – Students were presented with Certificates from Dr. Caputo and Mr. Cohen

<i>Alexandra</i>	<i>Battaglia</i>	<i>AP English Language &amp; Composition</i>
<i>Kamryn</i>	<i>Chaudry</i>	<i>AP English Language &amp; Composition</i>
<i>Jakob</i>	<i>Cherry</i>	<i>Perfect Score on Math SAT</i>
<i>Michael</i>	<i>Cyran</i>	<i>Perfect Score on Math SAT; AP Physics 1</i>
<i>Michael</i>	<i>Fuccile</i>	<i>AP US History</i>
<i>William</i>	<i>Hoover</i>	<i>AP English Language &amp; Composition, Music Aural and Music Theory</i>
<i>Nahban</i>	<i>Hoque</i>	<i>AP US History</i>
<i>Sarah</i>	<i>Jeney</i>	<i>AP English Language &amp; Composition and US History</i>
<i>Emma</i>	<i>Kacani</i>	<i>AP English Language &amp; Composition</i>
<i>Alexander</i>	<i>Koskoski</i>	<i>AP English Language &amp; Composition</i>
<i>Ethan</i>	<i>Lebovits</i>	<i>AP US History</i>
<i>Alexandra</i>	<i>Lifton</i>	<i>Perfect Score on English ACT; AP US History</i>
<i>Lily</i>	<i>Lu</i>	<i>AP English Language &amp; Composition, US History and Computer Science</i>
<i>Edward</i>	<i>Malague</i>	<i>AP English Language &amp; Composition</i>
<i>Safiya</i>	<i>Ratliff</i>	<i>AP English Language &amp; Composition and US Government &amp; Politics</i>
<i>Alanna</i>	<i>Redwood</i>	<i>Perfect Score on English ACT, AP English Language &amp; Composition, US Government &amp; Politics and US History</i>
<i>Sydney</i>	<i>Scafe</i>	<i>AP US History</i>
<i>Daniel</i>	<i>Schleif</i>	<i>Perfect Score on Math SAT</i>
<i>Joseph</i>	<i>Schugel</i>	<i>AP English Language &amp; Composition and Physics 1</i>
<i>Nina</i>	<i>Suss</i>	<i>Perfect Scores on English, Science, Reading, and Overall Composite ACT; AP English Language &amp; Composition and US History</i>
<i>Natalie</i>	<i>Tiu</i>	<i>AP US History</i>
<i>Liam</i>	<i>Walker</i>	<i>AP US History</i>
<i>Chris</i>	<i>Whittington</i>	<i>Perfect Scores on Math SAT and English ACT; AP English Language &amp; Composition, US History and Physics 1</i>
<i>Rachel</i>	<i>Wyetzner</i>	<i>AP English Language &amp; Composition and US History</i>
<i>Hannah</i>	<i>Young</i>	<i>AP English Language &amp; Composition</i>
<i>Nathan</i>	<i>Zipf</i>	<i>AP English Language &amp; Composition and US History</i>

- **Presentation**

- ❖ SAT, ACT, AP Assessment Data: Mr. Cohen, Ms. DeSimone, Ms. Paredes and Ms. Azevedo

## 6. District Goals – nothing at this time

## 7. Reports

- ❖ President's Report – no report
- ❖ Superintendent's Report – no report
- ❖ Business Administrator/Board Secretary's Report – no report
- ❖ Committee Reports
  - Technology – has not met since last board meeting
  - Curriculum – has not met since last board meeting
  - Personnel – has not met since last board meeting
  - Policy/Municipal Alliance/ESCNJ – Ms. Lunt gave report on Municipal Alliance

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- Athletics – has not met since last board meeting
- Finance/Human Relations Commission – Mr. Small gave report
- ❖ Mr. Benderly then congratulated the newly elected Board Members- Mr. Manley, Ms. Cook and Mr. Derlinger

**8. New Business** – nothing at this time

**9. Old Business** – Mr. Glassberg wanted to address bus issues; and asked if Kindergarten was being discussed in Committee meetings

**10. Approval of Minutes of the Board of Education Meetings**

Move to approve the minutes of the following meetings:

October 30, 2018	Special Meeting (1)
October 30, 2018	Special Executive Meeting (2)
October 30, 2018	Board Meeting

Mr. Benderly motioned. Ms. Lunt seconded. Motion carried: 7-1-0 Mr. Lifton abstained

**11. Meeting Open to the Public** – nothing at this time

*(for comment on any Presentation/Discussion items, Reports and New/Old Business)*

**12. Meeting Open to the Public** – nothing at this time

*(for comment on the recommendations of the Superintendent of Schools)*

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

**14. Meeting Open to Public** – nothing at this time

**15. Announcements** – Mr. Glassberg read announcements

**16. Motion to Go Into Executive Session**

*(when applicable)*

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**17. Adjournment**

Mr. Benderly motioned. Mr. Manley seconded. All in favor.

MEETING ADJOURNED 9:14 PM

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items)*

**A. PERSONNEL**

**1. Appointment – Substitute Teacher**

Move to approve the appointment of the following substitute teacher for the 2018-2019 school year:

<b>Substitute Teacher</b>	<b>Certification</b>	<b>Pay Rate</b>
Sonia Aswani	School counselor	\$90/day

**2. Administrative Leave – Certified Staff**

Move that, upon the recommendation of the Superintendent of Schools, the Metuchen Board of Education approve the Administrative Leave with pay of Employee #100292 effective November 12, 2018, not to exceed five days.

Mr. Benderly motioned. Ms. Lunt seconded. Motion carried: 8-0-0

-----end of Personnel items -----

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items)*

**B. FINANCE**

**1. Comprehensive Maintenance Plan**

Move to approve the district's Comprehensive Maintenance Plan for the 2019-2020 school year.

**2. Appointment -2019 Title IV Grant, MHS Community Service Club**

Move to approve the following teacher for the 2019 Title IV Grant, MHS Community Service Club, October 2018 through June 2019, at the teacher contractual hourly rate of \$37/hour, not to exceed a total of \$2,200:

Staff member
Stanski, Bonnie

**3. Contract-Bayada Pediatric**

Move to approve Bayada Pediatric to provide nursing services at the following rate:

- 1:1 RN \$52/hour
- 1:1 LPN \$42/hour

**4. Professional Development**

Move to approve the following professional development activities as shown on the attached chart:

**5. Field Trips**

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/Purpose	Teacher/ Advisors	Date(s)	# of Students	Board Cost Transport- ation	Board Cost Substitutes
MHS	Grounds for Sculpture	Ms. Banner's Color Dynamics class -the venue aligns with curriculum and provides a beautiful place to practice photography	Banner, McKeown, DeMott	11/20/2018	40	students pay	2 x \$90
MHS	Ozanam Family Shelter in Edison	The Italian Club members will teach the children songs in Italian and share children's stories translated from Italian into English. The children will be presented with gifts and snacks.	Kamin	12/5/18 (raindate 12/12/18)	10-15	students pay	\$ -

Mr. Small motioned. Mr. Suss seconded. Motion carried 8-0-0

----- end of Finance items -----

### **13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items)*

#### **C. POLICY**

##### **1. Suspensions**

The Board hereby acknowledges receipt of the suspension report summary for October 29-November 7, 2018.

##### **2. Harassment, Intimidation and Bullying**

Move to affirm the findings of the previously reported cases:

- ❖ EMS102318001
- ❖ EMS102318002
- ❖ EMS102318003

Ms. Lunt motioned. Mr. Glassberg seconded. Motion carried 8-0-0 for C1; and 7-1-0 for C2 (Mr. Lifton abstained)

- - - - - end of Policy items - - - - -

#### **D. CURRICULUM**

##### **1. Revised Curriculum Guides**

Move to approve the revised curriculum guides for the following subjects:

<b>Revised Curriculum Documents</b>	
<b>Subject</b>	<b>Description</b>
Health	Grade 9
Science	Physics

##### **2. New Curriculum Guide**

Move to approve the new curriculum guide for the following subject:

<b>New Curriculum Document</b>	
<b>Subject</b>	<b>Description</b>
Arts	Photography

Mr. Lifton motioned. Mr. Small seconded. Motion carried 8-0-0

- - - - - end of Curriculum items - - - - -

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## Finance Attachment – Section 13B4 - PD for Board Approval

Professional Development for Board Approval 11-13-18							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
10/23/2018	10/24/2018	NJ Teachers science convention	Holleran, Martin	MHS	\$ 295.00	FFPI	19-077
10/23/2018	10/23/2018	NJ SEL Competencies of Self Awareness and Social Awareness into ELA	Bruno, Kristin	EMS	\$ 9.30	FFPI	19-060
11/16/2018	11/16/2018	Problem-based Learning: Focus on Fractions (grades 3-6)	Fiore, Melissa	CES	\$ 85.00	FFPI	19-090
11/26/2018	11/26/2018	Own Your Eating (OYE) Nutrition Certification	Butler, Lauren	MHS	\$ 499.00	FFPI	19-099
11/29/2018	11/29/2018	Scheduling Strategies for Middle Schools	Vorensky, Sandra	EMS	\$ 149.00	FFPI	19-093
11/29/2018	11/29/2018	Scheduling Strategies for Middle Schools: Major Focus on Structured Time for Intervention and Enrichment	Hughes, Jeanne	EMS	\$ 149.00	FFPI	19-092
11/29/2018	11/29/2018	Virtual Workshop: "Strategies for Teaching Mixed Classes: Meeting the Needs of Heritage and Second Language Learners of Spanish"	Smith, Audra	EMS	\$ 25.00	FFPI	19-091
12/4/2018	12/4/2018	NJASL New Jersey Assoc. of School Librarians	Gaffney, Carol	Moss	\$ 133.00	FFPI	19-094
12/5/2018	12/5/2018	10th Annual Special Education and Mathematics Conference	Romanak, Nicholas	MHS	\$ 169.00	FFPI	19-095
12/5/2018	12/5/2018	Special Education and Mathematics Conference	Reisman, Jaclyn	MHS	\$ 169.00	FFPI	19-096
12/6/2018	12/6/2018	Suicide Prevention Conference	Theiss, Christina	EMS	\$ 102.00	FFPI	19-097
12/6/2018	12/6/2018	Suicide Prevention Conference	Theiss, Christina	MHS	\$ 102.00	FFPI	19-097
12/6/2018	12/6/2018	Pique Proficiency	Smith, Audra	EMS	\$ 125.00	FFPI	19-098

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12/7/2018	12/7/2018	Making Best Use of Google Classroom to Strengthen Your Science Instruction	Graziano, Judith	EMS	\$ 269.00	FFPI	19-100
12/10/2018	12/10/2018	Using Schools as a Shelter During a Crisis	Porowski, Edward	CES	\$ -	No cost	
1/8/2019	1/8/2019	NJECC Annual Conference-	Williams, Raquel	Ces	\$ -	No cost	