

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

B. FINANCE

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of April 30, 2019.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 25, 2019 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective April 30, 2019.

4. Facilities Use Agreement with BASC

Move to approve the Facilities Use Agreement with BASC (Before and After School Care) effective September 1, 2019 through June 30, 2020 at the rate of \$1,300/month.

5. Appointment – Treasurer of School Monies

Move to approve the appointment of Rebecca Cuthbert as Treasurer of School Monies for the 2019-2020 school year at the rate of \$5,146/year.

6. Appointment – Architects of Record

Move to approve the appointment of EI Associates as Architects of Record for 2019-2020 school year.

7. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of David Rubin, P.C. (Firm) as General Counsel and approve the Firm for the period of July 1, 2019 – June 30, 2020. The Board will pay the Firm an hourly rate of \$185/hr.

8. Appointment - Board Attorney

Move that the Board of Education (Board) approve the appointment of The Machado Law Group (Firm) as Special Education Counsel and

approve the Firm for the period of July 1, 2019 – June 30, 2020. The Board will pay the Firm an hourly rate of \$150/hr.

9. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of Scarinci Hollenbeck, LLC for construction and procurement and approve the Firm for the period of July 1, 2019 – June 30, 2020. The Board will pay the Firm \$160/hr. for partners and counsel, \$155/hr. for associates and \$100/hr. for clerks and paralegals.

10. Appointment – Bond Attorney

Move that the Board of Education (Board) approve the appointment of McManimon, Scotland & Baumann (Firm) as Bond Counsel and approve the Firm for the period from July 1, 2019 - June 30, 2020. The Board will pay the firm an hourly rate of \$215/hr.

11. Establishment of Petty Cash Funds for the 2019-2020 School Year

Pursuant to N.J.S.A 18A:19-3 move to approve the establishment of petty cash funds as of July 1, 2019. The individuals responsible for proper disposition of the indicated fund amounts are as follows:

Caputo, Vincent	Superintendent	\$200.00
Harvier, Michael	Business Administrator/Board Secretary	\$200.00
Cohen, Richard	Assistant Superintendent	\$100.00
Herzog, Tania	Director of Special Services	\$100.00
Peragallo, Bruce	Principal, Metuchen High School	\$100.00
McPeck, Kevin	Principal, Edgar Middle School	\$100.00
Porowski, Edward	Principal, Campbell Elementary School	\$100.00
Cohen, Richard	Principal, Moss School	\$100.00
Redmond, Gerard	Supervisor of Buildings and Grounds	\$100.00

12. Designation of Board Depositories

BE IT RESOLVED that effective July 1, 2019, Wells Fargo Bank, TD Bank, Evergreen Investments, Metuchen Bank, New Jersey ARM, MBIA Investment Bankers, Beneficial Bank, the Provident Savings Bank, and Valley National Bank are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2019-2020 school year.

13. Tax Shelter Annuity Companies

Move to approve PlanConnect as the third party administrator for the following Tax Shelter Annuity Companies for the Metuchen School District for the 2019-2020 school year:

- a) 403b & 457: Valic and Axa Equitable
- b) 403b: USAA, Vanguard, and MetLife

14. Minimum Chart of Accounts

Move to approve the 2019-2020 Uniform Minimum Chart of Accounts for New Jersey Public Schools.

15. Appointment – Insurance Broker of Record

Move to approve the appointment of The Schenck Agency as the Metuchen School District's Insurance Brokers of Record for the 2019-2020 school year, for the purpose of providing necessary services including the solicitation of competitive insurance rates, provision of advice regarding coverage maintained by the Board and responding to both general and specific coverage questions. Awarded as an Extraordinary Unspecifiable Service.

16. Appointment – School Physician

Move to approve the appointment of Kevin Lukenda, MD, as district school physician for the 2019-2020 school year at the rate of \$20,811/year.

17. Appointment – Online Education Provider

Move to approve the appointment of Educere LLC., for the provision of online courses for the 2019-2020 school year at costs ranging from \$200 to \$1,000 as needed.

18. Appointment of Representatives Requesting Federal and State Funds

Motion to adopt the following resolution:

RESOLVED that Vincent Caputo, Superintendent of Schools, Michael Harvier, Board Secretary/Business Administrator of the Metuchen Board of Education, Richard Cohen, Assistant Superintendent, and Tania Herzog, Director of Special Services or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2019-2020 school year.

19. Approval of Officer of Bidding, Purchasing and Sale of Property

Motion to adopt the following resolution:

RESOLVED that Michael Harvier, Board Secretary/Business Administrator be designated and empowered as the Board of Education's Purchasing Agent as set forth in N.J.S.A. 18A:18A-2-2, 18A:18A-7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. acts as the Board's Purchasing Agent for both sale of property and purchase contracts up the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

20. Resolution

RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18a-1 et seq.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualifying Purchasing Agent; and

WHEREAS, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

RESOLVED, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific duties of a purchasing authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier's certification to the Director of the Division of Local Government Services.

21. RESERVE ACCOUNTS

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit Board of Education to establish and/or deposit into certain reserve accounts at the end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Metuchen Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Fund in the amount not to exceed \$250,000 and Maintenance reserve in an amount not to exceed \$250,000.

NOW THEREFORE BE IT RESOLVED, by the Metuchen Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

22. Multi-Media and Communication Services

Move to approve a contract with Brandon Uhlig LLC to provide multi-media and communication services at the rate of \$10,000 for the 2019-2020 school year.

23. Appointment – Providers of Psychiatric Assessments/ Evaluations

Move to approve the appointment of the following to provide psychiatric assessments/evaluations for the 2019-2020 school year:

- a. Dr. Steven Dyckman at the rate of \$800/evaluation
- b. Platt Psychological Associates at the rate of \$825/assessment (includes consult and report)
- c. Stress Care to conduct Psychiatric Assessments at \$300 per assessment.

24. Appointment – Neurodevelopmental Specialists

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations for the 2019 – 2020 school year:

- a. Dr. Lewis Milrod- fee schedule for 2019-2020 SY will be \$600.00 (Effect 7/1/19)
- b. Dr. Joseph Holahan at the rate of \$450/evaluation
- c. Dr. Nancy Holahan at the rate of \$450/evaluation
- d. Dr. Aparna Mallik at the rate of \$450/evaluation
- e. Dr. Vanna Amorapanth at the rate of \$950/evaluation

25. Appointment- NeuroPsychological Evaluations and Services

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations and services for the 2019 – 2020 school year:

- a. Dr. Daniele Chase, Ph.D., LLC, Pediatric Neuro-Psychologist, to conduct Assessments ranging from \$2,500-\$5,000, hourly related services ranging from \$225-\$425, and travel if needed \$75-\$150/hour.
- b. Diane Janson, Psy.D. to provide the following services:
 - i. Consultations and Meetings \$150/hour
 - ii. InService Trainings \$600 per half day and \$1,200 per full day
 - iii. Psychological Testing \$1,000
 - iv. Neuropsychological Testing \$1,500
 - v. Neuropsychological with Educational Testing \$2,000

26. Appointment – Applied Behavior Analysis (ABA) Services

Move to approve the appointment of the following for the 2019 – 2020 school year:

- a. Puzzle Solutions, Inc. to provide ABA, behavioral services, training and consultations at the rate of \$83/hour
- b. Brett DiNovi & Associates as a provider of independent BCBA at a rate of \$130/hour.
- c. Behavior Therapy Associates at the rate of \$200-\$320/hour
- d. Douglas Outreach Services for \$175/ hour plus mileage for consultation and \$2,850 for Functional Behavioral Assessments

27. Occupational/Physical Therapy/Speech Services

Move to approve the appointment of the following for the 2019 – 2020 school year:

- a. United Therapy Solutions for the speech and occupational therapy services at the rate of \$77/hour
- b. Lori-Anne DiSerio as a Physical Therapist at the rate of \$88/hour
- c. Invo HealthCare Associates @ \$74/hour for Speech and OT services as needed

28. Appointment – Healthcare/Nursing Services

Move to approve the appointment of the following for the 2019 – 2020 school year:

- a. Assisting Hands Home Care at the rate of \$24.50/hour
- b. Bayada Pediatric at the rate of:
 - i. RN (1:1) - \$52.00/hour
 - ii. LPN - \$42.00/hour
 - iii. Substitute Nurse - \$50.00/hour
- c. Maxim Healthcare
 - i. 1:1 LPN \$51.50
 - ii. 1:1 RN \$54.59
 - iii. Sub RN \$56.65
 - iv. Bus Ride up to 2 hrs \$110 per bus ride
 - v. RN only bus ride up to 2 hrs \$123.60 per bus ride

29. Appointment – Deaf/Blind Services

Move to approve the appointment of the following for the 2019 – 2020 school year:

- a. Summit Speech School at the rate of \$165/hour
- b. NJ Specialized Child Study Team at the following rates:
 - i. \$550 per individual
 - ii. \$950 for two evaluations
 - iii. \$1,350/partial evaluation (3 evaluations)
- c. NJ Commission for the Blind and Visually Impaired at the rate per level of impairment as follows:
 - i. Level 1: \$1,900
 - ii. Level 2: \$4,500
 - iii. Level 3: \$12,600
 - iv. Level 4: \$14,300
- d. Speech & Hearing Associates LLC - Fee Schedule
 - i. Central Auditory Processing Evaluation \$585.00
 - ii. Comprehensive Audiological Evaluation \$280.00
 - iii. Hearing Aid Evaluation \$400.00
 - iv. Speech-Language Evaluation \$600.00
 - v. Bilingual Speech-Language Evaluation \$775.00
 - vi. Language Processing Evaluation \$775.00
 - vii. Speech-Language Therapy/per session \$85.00 (30 min.), \$127.50 (45 min.), \$160.00 (1 hour)
 - viii. AAC Evaluation \$775.00
 - ix. In-School Consultation (2 Hr. Minimum)/Per Hr. \$150.00

30. Appointment- Assistive Technology and Augmentative and Alternative Evaluations, Consultations, and Training

Move to approve the appointment of the following providers for the 2019 – 2020 school year:

- a. Joan Bruno of Communication Technology Resources, LLC to provide professional services in the area of Speech and Language at the following rates:
 - i. AAC Evaluation up to \$400- \$550
 - ii. Hourly Consult Fee - \$120
 - iii. In-service -\$450-\$600
 - iv. Per ½ Hour travel -\$35
- b. Garden State AAC Specialists, LLC to provide professional services in the area of Speech and Language at the following rates:
 - i. AAC Evaluation- \$150/hour
 - ii. AAC Reports -\$300
 - iii. Consultation- \$135/hour
 - iv. Professional Development/Training \$150/hour
 - v. Technical Assistance \$75/hour
- c. Integrated Speech Pathology, LLC at the rate of \$130 - \$750/hour for Speech Language and AAC consultations and trainings and evaluations ranging from \$750 - \$1,500/evaluation.
- d. Family Resource Association, Inc./TechConnection for technology in-services and trainings ranging from \$70 - \$700. For technology workshops at TechConnection ranging from \$80/person to \$130/person.* Estimated
- e. Adam Krass Consulting to provide Assistive Technology services at the following rates:
 - i. AT and AAC evaluations up to \$2,000
 - ii. AT services \$150/hour
 - iii. AAC services \$200/hour
 - iv. In Service Trainings \$600 per half day and \$1,000 per full day.
- f. Cerebral Palsy Association, Inc. (aka NJ Institute for Disabilities) at the rate of \$1,150/student technology evaluation (CPA, Inc. Board has not approved rate yet), Consulting \$150/Hour
- g. Advancing Opportunities:
 - i. AT Evaluation \$925 service
 - ii. AAC Evaluation \$1200 service
 - iii. AT Training \$120 hour
 - iv. AAC Training \$150 hour
 - v. Travel \$60 hour
- h. Besko Educational Consulting to provide professional services in the area of assistive technology at the following rates:
 - i. Assistive Technology Evaluation- \$ 899.00
 - ii. On-site Consultation/Training- \$ 150.00/per hour
 - iii. Full Day Professional Development Workshop- \$ 800.00
 - iv. Half Day Professional Development Workshop- \$ 400.00
 - v. Travel Fee (Over 30 Miles of Travel)- \$ 60.00

30. Appointment – Assessments, Consultation and Training

Move to approve the appointment of the following independent assessment providers for the 2019 – 2020 school year:

- a. JFK Hospital for:
 - i. Audiological Evaluation at \$525/evaluation (ages 5+)
 - ii. Audiological Evaluation at \$675/evaluation (ages 4 and under)
 - iii. Central Auditory Processing Evaluation at \$850/evaluation *(Estimated)
- b. Supreme Consultants, LLC:
 - i. \$600/Mono-lingual evaluation
 - ii. \$750/Bilingual evaluation
 - iii. Added Travel Expenses - \$0.50/mile
- c. Cross County Clinical
 - i. \$625/English evaluation
 - ii. \$850/Bilingual evaluation
- d. Learning Tree Multicultural/Multilingual:
 - i. \$750/Spanish evaluation- \$700 Evals
 - ii. \$800/Bilingual evaluation
- e. Dr. Francie Matthews – Educational Evals including observations at:
 - i. \$2,400/evaluation
 - ii. \$200 for 45 minutes to 1 hour for classroom observation
- f. Delta T- Group- - Education evals
 - i. \$400 Psych evals
 - ii. \$600 Functional Behavioral Assessment
- g. Educational Services of NJ for evaluations, para services, and home instruction:
 - i. Evaluations: \$240
 - ii. bilingual : \$400
 - iii. Social history- \$230
- h. New Jersey Pediatric Feeding Associates at the rate of \$175/hour for consultation and \$750/day for training and evaluations. \$1,500 a day staff training.
- i. Shore O&M at \$150/hour to provide Orientation and Mobility services as needed for IEP related services. (Estimated)
- j. NJ Educational Services Commission for educational, psychological, and speech evaluations
- k. New Jersey Coalition for Inclusive Education for professional development and consultation services at a rate of up to \$1450 per day.

31. Appointment – Home and Bedside Instruction

Move to approve the appointment of the following as providers of Home Instruction for the 2019 – 2020 school year:

- a. Brookfield Homebound School at the rate of \$45/hour
- b. Embrace The Kids – Homebound Instruction at the rate of \$60/hour (*Estimated)
- c. Professional Education Services, Inc. at the rate of \$45/hour
- d. Silvergate Prep at the rate of \$55/hour
- e. UBHC – UMDNJ at the rate of \$65/hour
- f. Learn Well (Education Inc)- at the rate of \$51/Hour
- g. NJ Educational Services Home Instruction
- h. Educere LLC online home instruction

32. Appointment – Education Providers

Move to approve the appointment for provision of educational services for the 2019 – 2020 school year:

- a. Educere LLC online courses at the rate ranging from \$200 - \$1,000
- b. Open Book Educational Consulting Limited to provide reading intervention services at a rate of \$100/hour as needed.
- c. Educational Services of NJ for paraprofessional services, as needed.
- d. Teaching Strategies for early childhood individual preschool portfolios at \$12 per student.

33. Appointment - Transition Services:

Move to approve the following transition services for the 2019-2020 school year

- a. The Arc of NJ Project Hire to provide onsite vocational training and transitional services for the 2019-2020 school year at a rate of \$60/hr and \$65/hr with Transportation
- b. The Boggs Center on Developmental Disabilities for Job Coach Training at \$50 per person

34. Annual Inspection & Repair Work of District Fire Alarms Systems

Move to approve the awarding the following bid for the period of July 1, 2019 through June 30, 2020 as follows:

BID # 9678 prepared by Educational Data Services:

Annual Inspection & Repair Work of District Fire Alarms Systems to Sal Electric Company, Inc. Jersey City, NJ, on an AS NEEDED BASIS:

PART A: Labor to conduct Annual Inspection: \$100.00 Per Building

PART B: Labor for Repair and/or Service Hourly Rate: \$85.00 Per Hour

Labor for Repair and/or Service Overtime Rate: \$200.00 Per Hour
10% estimated markup on parts.

35. ESSA (Every Student Succeeds Act) Grant Application

Move to approve the district's ESSA Grant Application for 2019-2020:

Title	Amount	Description
Title I	\$102,181	Improving Programs (Academically At-Risk students)
Title IIA*	\$29,490	Teacher and Principal Training (Professional Development)
Title III	\$8,341	Immigrant Learners (English Language Learners)
Title IV**	\$10,000	Student Support and Academic Enrichment Program

* Metuchen Public Schools receives \$19,348 of the Title II allocation

** Metuchen Public Schools receives \$6,561 of the Title IV allocation

36. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

37. Out of District Student Placements – Extended School Year 2019

Move to approve the following extended school year out of district student placements as listed on the attached chart:

-----end of Finance items-----