

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, August 13, 2019

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Mr. Lifton	P
Ms. Cook	via phone	Mr. Manley	P
Mr. Derflinger	P	Mr. Small	P
Mr. Glassberg	P	Mr. Suss	P
Ms. Killean	P		

5. Showcase of Success – *nothing at this time*

6. Meeting Open to the Public – *nothing at this time
(for any topic)*

7. Presentations/Discussions – *nothing at this time*

8. Reports

- ❖ President’s Report – Mr. Manley gave report
- ❖ Superintendent’s Report – no report
- ❖ Business Administrator/Board Secretary’s Report – no report
- ❖ Committee Reports – no reports

9. New Business – *nothing at this time*

10. Old Business – *nothing at this time*

11. Approval of Minutes of the Board of Education Meetings

Move to approve the minutes of the following meetings:

July 23, 2019	Special Meeting 1
July 23, 2019	Special Executive Meeting 2
July 23, 2019	Board Meeting

Mr. Derflinger motioned. Mr. Suss seconded. Motion carried 6-0-3. Mr. Benderly, Ms. Killean and Mr. Manley abstained.

12. Meeting Open to the Public – *nothing at this time*

(for any topic discussed up to this point in the meeting and for comments on the recommendations of the Superintendent of Schools)

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

14. Meeting Open to Public *(for anything you wish to discuss) – nothing at this time*

15. Announcements – no announcements

The Board then discussed district goals for the 2019-2020 school year.

16. Motion to Go Into Executive Session (*when applicable*)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Suss motioned. Mr. Lifton seconded. All in favor.

MEETING ADJOURNED 10:39 PM

PERSONNEL ATTACHMENT

13. Recommendations of the Superintendent of Schools
(*at this time the Board will take formal action on the following items*)

A. PERSONNEL

1. Rescission and Approval of EMS Co-Curricular Stipend

Move to rescind and approve the following co-curricular stipends for the 2019-2020 school year:

Name	Club	Stipend
Rescind:		
Caroline Forde	EMS Computer Club	\$1247.00
Approve:		
Caroline Forde	EMS Improv Club	\$1247.00

2. Board Certified Behavior Analyst

Move to approve Mandy Leonard of Leonard Behavioral Consulting Services, LLC to provide the educational services of a Board Certified Behavior Analyst for \$90/hour.

3. Retirement Date Adjustment – Certificated Staff

Move to approve the adjusted retirement date of Marilyn Lewis, EMS Special Education Teacher, from November 1, 2019 to July 1, 2019. (Agenda 7/23/19, Sec 13 A4)

4. Resignation – Non-Certificated Staff

Move to approve the resignation of Sijo Merry George, MES paraprofessional, effective August 15, 2019.

5. Resignation – Non-Certificated Staff

Move to approve the resignation of Roseanne Giegerich, MES paraprofessional, effective June 30, 2019.

6. Rescind Appointment – Certificated Staff

Move to rescind the appointment of Brooke Edgerton as Special Education Self Contained Teacher at CES. (Agenda 7/23/19, Sec 13 A25)

7. Resignation – Certificated Staff

Move to approve the resignation of Lauren Butler, MHS Physical Education Teacher, effective October 6, 2019, or earlier if a replacement is hired.

8. Appointment – Certificated Staff

Move to approve Lindsay Nalepa as Special Education Teacher/Science Department at MHS, Step 4-J, \$76,828, effective August 28, 2019 or upon release from her current district, through June 30, 2020.

9. Appointment – Paraprofessional

Move to approve Brian Jeney as paraprofessional at MES for the 2019-20 school year at a salary of \$21,167/year.

10. Mentor Teachers

Move to approve the following mentor teachers to work with mentee teachers at the New Teacher Academy on August 22, 2019, for 5 hours at the rate of \$38.00/hr., for a total of \$190.00/per teacher:

Jennifer North	Lauren Scala	Laura McCadden
Laura Fischer	Katie McKenna	Julie Anderson
Stephanie Angus	Deneane Bonassisa	Ann Lezema
Steve Cichetti	John Messenger	Stefeny Kromholz
Liz DeMott	Lauren Volosin	Nick Romanak

Beth Abbott	Joseph Keagle	Karen Calantoni
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11. Appointment – Leave Replacement

Move to approve Christopher Territo as Special Education Teacher Leave Replacement from August 28, 2019 through October 18, 2019 at the rate of \$90/day for the first 19 days and \$274.15 for the 20th day through the end of the assignment.

12. Family Leave – Non-certificated staff

Move to approve the family leave of Joseph DiMeglio, MHS paraprofessional, effective September 3, 2019 through November 22, 2019.

13. Re-Registration Support Staff – Adjustment of Hours

Move to approve the following support staff to work the Re-Registration sessions for incoming 9th grade families, on August 6, 7, 10, 13, 14, 15 at their hourly rates, not to exceed 20 hours (instead of 18) per support staff member. (Agenda 7/23/19 Sec 13 A6)

Teri Coleman	Kate Eosso
Patricia Hallas	Carolyn Taylor

14. Rescind Appointment – Certificated Staff

Move to rescind the appointment of Sara Megan Quinty, Leave Replacement 8th Grade Math Teacher at EMS (for Danielle Kennedy). (Agenda 7/23/19, Sec 13 A26)

15. Appointment - Volunteer Cheerleading Coach

Move to approve Robin Guensch as Volunteer Cheerleading Coach at MHS for the 2019-20 school year.

16. Appointment – Certificated Staff

Move to approve Megan Horezga as CES Special Education Teacher Self Contained Class, Step 3-C, \$55,039, effective August 28, 2019 through June 30, 2020.

17. Appointment – Certificated Staff

Move to approve Martin Klee as MHS Physics Teacher, Step 3-B, \$54,094, effective August 28, 2019 through June 30, 2020.

Mr. Manley motioned. Mr. Lifton seconded. Motion carried 9-0-0.

----- end of Personnel items -----

FINANCE ATTACHMENT

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

B. FINANCE

1. Designation of Board Depositories

BE IT RESOLVED that effective July 1, 2019, Manasquan Bank is hereby designated as one of the official depositories for the funds of the Metuchen Board of Education for the 2019-2020 school year.

Mr. Small motioned. Mr. Derflinger seconded. Motion carried 9-0-0.

-----end of Finance items-----

C. POLICY

nothing at this time

D. CURRICULUM

nothing at this time