

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, October 15, 2019

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Mr. Lifton	P
Ms. Cook	P	Mr. Manley	P
Mr. Derflinger	P	Mr. Small	P
Mr. Glassberg	P	Mr. Suss	P
Ms. Killean	P		

5. Showcase of Success

- The Board honored Lara Vaz, MHS Senior, who co-wrote, submitted and presented a paper at a conference this past weekend at Massachusetts Institute of Technology. Ms. Vaz spoke about her paper and experience.

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- Dr. Caputo, Mr. Cohen, Mr. Khoudja and Ms. Evans presented certificates to students with Perfect NJSLA Scores (850)

Perfect NJSLA Scores (Language Arts & Math)

Vedant Naik

Perfect NJSLA Scores (Math)

Leonardo Chen

Andreas Dascalu

Joseph Duhme

Kai Englert

Julia Espinosa

Mason Liu

Joseph Rydarowski

Helen Tang

Alyssa Tay

Perfect NJSLA Scores (Language Arts)

Aanand Aggarwal

Paige Larson

Priya Aggarwal

Caroline Leon

Julia Armeli

Cindy Li

Elizabeth Baginski

Isabel Li

Jacob Blom

Veronica Lijeron

Avery Byrne

Kyle Morano

Christopher Caccavano

Katherine Meyer

Max Cohn

Neela Myers

Sofia D'Agnes

Jiya Narayanan

Anna Davis

Andrew Nussbaum

Jai Dreher

Aliza Omarzai

Annika Fricke

Alexandra Osborn-Jones

Rachel Gould

Julian Ossa

Arjun Gupta

Ronan Pell

Sena Gesteland

Mairead Rivera

Alea Gnaly

Austen Rodey

Matthew Han

Haley Siemers

Erin Hart

Andrew Sorgan

Gianna Hernandez

Michelle Tang

Juliana Johnston

Isabella Terracina

Edward Kalegi

Ryan Timko

Lauren Kantar

Sophie Villacampa

Abigail Kozo

Justin Wentnick

Jakob Krombholz

Madeline Whitmore

Anika Kundu

6. Meeting Open to the Public – *nothing at this time*
(for any topic)

7. Presentations/Discussions

- Mr. Cohen, Mr. Porowski, Mr. McPeek, Mr. Peragallo, Mr. Khoudja and Ms. Evans presented NJSLA, DLM and ELL Data

8. Reports

- ❖ President’s Report – Mr. Manley acknowledged the passing of Mr. Ed Logue, former MHS music teacher and band director. He reported that he met with the Senior Commission regarding the Mental Health ballot question, and also clarified some tax implications regarding the Initiative. He also congratulated the Metuchen Field Hockey Team on its success (and making it to GMC Finals), and recognized those who were instrumental in supporting Youth Field Hockey in Metuchen.
- ❖ Superintendent’s Report – Dr. Caputo thanked Mr. Manley and all Board members for their support of the Mental Health Initiative.
- ❖ Business Administrator/Board Secretary’s Report – no report
- ❖ Committee Reports
 - Finance/Tech – Mr. Small gave report
 - Human Relations – Mr. Small said the Committee met on Oct 8 and that he will give a report next Board meeting
 - Policy – has not met since last Board meeting
 - Curriculum – has not met since last Board meeting
 - Extra-Curricular – has not met since last Board meeting
 - Facilities – Mr. Manley gave report

9. New Business – *nothing at this time*

10. Old Business – *nothing at this time*

11. Approval of Minutes of the Board of Education Meetings

Move to approve the minutes of the following meetings:

September 24, 2019	Board Meeting
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Mr. Manley motioned. Mr. Benderly seconded. Motion carried 9-0-0.

12. Meeting Open to the Public – *nothing at this time*
(for any topic discussed up to this point in the meeting and for comments on the recommendations of the Superintendent of Schools)

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a

matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

14. Meeting Open to Public *(for anything you wish to discuss)*

15. Announcements

Ms. Cook read the announcements.

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Manley motioned. Mr. Suss seconded. All in favor.

MEETING ADJOURNED AT 10:36 PM

PERSONNEL ATTACHMENT

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Retirement – Certificated Staff

Move to accept with regret the retirement of Robin Darrah Nokes, Moss Kindergarten teacher, effective January 1, 2020.

2. Retirement – Certificated Staff

Move to accept with regret the retirement of Anthony Hogrebe, Edgar PE/Health teacher, effective July 1, 2020.

3. Appointment of Substitute Secretaries

Move to approve the appointment of the following substitute secretaries at a rate of \$13.88/hour, for the 2019-2020 school year as follows:

Substitute Secretaries
Andrea DeVizio
Sandra Spinelli

4. Resolution

Whereas, there appears just cause for the termination of employment of Employee #101336, be it resolved that the employment of Employee #101336 by the Metuchen School District is hereby terminated effective immediately.

5. Appointment of Substitute Nurse

Move to approve the appointment of the following substitute nurse at a rate of \$120/day, for the 2019-2020 school year as follows:

Substitute Nurse
Mollie Zuvich

6. Appointment of Substitute Teacher

Move to approve the appointment of Elaine Goldstein as a substitute teacher at a rate of \$90/day (Elementary Teacher/Guidance Counselor certification), for the 2019-2020 school year.

Mr. Manley motioned. Ms. Cook seconded. Motion carried 9-0-0.

Dr. Caputo then thanked the two retirees, Ms. Darrah-Nokes and Mr. Hogrebe, for their service, and wished them a happy and healthy retirement.

----- end of Personnel items -----

FINANCE ATTACHMENT

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

B. FINANCE

7. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

8. Professional Development

Move to approve the following professional development activities as shown on the attached chart:

9. Nonpublic Technology

Move to approve the following nonpublic technology for the 2019-2020 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Academy	CDW-G	3	4714086	Smart Software Maintenance	\$49.05	\$147.15
		20	3026019	Maxell HP Headphone	\$3.81	\$76.20
St. Francis Cathedral School	QuaverMusic.com, LLC	1	CP-01-d	ClassPlay 1-year license	\$795.00	\$795.00
		1	ECR-Alla-R	Renewal: 30 Quaver Classrooms, 1 year license	\$300.00	\$300.00

10. Out of District Placement

Move to approve Student # 002021121 for placement at Collier School for \$53,953, effective 10/2/19.

Mr. Small motioned. Mr. Suss seconded. Motion carried 9-0-0.

-----end of Finance items-----

POLICY/CURRICULUM ATTACHMENT

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for September 23-October 11, 2019.

2. Second Reading of Policies

Move to approve the second reading of the following policies:

- Policy 0143 – Board Member Election and Appointment
- Policy 0152 – Board Officers
- Policy 0157 – Board of Education Website

Mr. Glassberg motioned. Mr. Suss seconded. Motion carried 9-0-0.

----- end of Policy items -----

D. CURRICULUM

Nothing at this time

FIELD TRIPS FOR BOARD APPROVAL 10-15-19

Name	School	Grade Level	# of Students	Description of Trip	Proposed Date	Destination	Teacher(s) Participating	# of Subs	Cost of Subs	Bus Cost to District
Liliana Falzon	MHS	10 - 11	11	Waksman Student Scholar Program - meet with students from other schools & professors to share info re:	10/18/2019	Rutgers University, Piscataway, NJ	Falzon	0	\$ -	\$105.00

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				ongoing research project.						
Lori-Anne Diserio	CES	3 & 4	4	Walking Trip to Town	10/18/2019	Downtown Metuchen	Galassa	0	\$ -	\$ -
Lori-Anne Diserio	EMS/MHS	6-12, 18-21 Year Old Program	12	Shopping Trip to Target	10/25/2019	Target, Edison, NJ	Linkenheld, List, Rice & their classroom paras	0	\$ -	\$ 60.00
Anna Girin	EMS/MHS	8 through 12	30	Outdoor Wellness Club will take 5 mile hike including forests and rocky scrambles - team building.	10/27/2019	Terrace Pond Loop Wayawanda State Park, NJ	Girin, Cermak, L. Scala	0	\$ -	paid by students
Lori-Anne Diserio	CES/EMS/MHS	K-12 +	16	Grocery Store Shopping	11/1/2019	Whole Foods, Metuchen	Horezga, Galassa, Rice, List & their paras	0	\$ -	\$ 60.00
Anna Girin	MHS	9-12	25-30	Outdoor Wellness Club will take 5 mile hike at Sourland Mountain Preserve - team building	11/6/2019	Sourland Mountain Preserve Hillsborough, NJ	Girin, Cermak	2	\$180	paid by students
Lori-Anne Diserio	CES	K-4	6	Walking Trip to Town	11/15/2019	Downtown Metuchen	Horezga, Galassa & their paras	0	\$ -	\$ -
Lori-Anne Diserio	EMS/MHS	6-12 +	12	Life Skills	11/19/2019	Life Town, Livingston, NJ	Rice, Linkenheld, List & their paras	0	\$ -	\$120.00
Lori-Anne Diserio	CES/EMS/MHS	K-12 +	16	Mall Shopping	12/6/2019	Menlo Mall, Edison, NJ	Horezga, Galassa, Rice, Linkenheld, List & their paras	0	\$ -	\$ 90.00

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Lori-Anne Diserio	CES/EMS/MHS	K-12 +	16	Grocery Store Shopping	12/13/2019	Whole Foods, Metuchen	Horezga, Galassa, Rice, Linkenheld, List & their paras	0	\$ -	\$ 60.00
Alexandra Gonzales	CES	4	96	NJ State House & Barracks to learn about making laws and the history of Battle of Trenton	6/9/2020	Trenton, NJ	Four 4th grade teachers, paras & parents	0	\$ -	paid by students
Alexandra Gonzales	CES	4	96	NJ State House & Barracks to learn about making laws and the history of Battle of Trenton	6/10/2020	Trenton, NJ	Four 4th grade teachers, paras & parents	0	\$ -	paid by students

PROFESSIONAL DEVELOPMENT FOR BOARD APPROVAL 10-15-19

Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
9/24/2019	9/26/2019	Wilson Reading Systems Training	Fishman, Lindsay	EMS	\$ 600.00	Other	
9/25/2019	6/10/2020	ASAP-NJ	Rubin, Samantha	MHS	\$ -	No cost	
9/27/2019	10/25/2019	NJDOE Computer Science State Standards for K-12 Task Force Meeting	Misuraca, Roseanna	EMS	\$ -	No cost	
10/11/2019	10/11/2019	Educating the Whole Child - 3rd Annual Conference	Kirschner, Brooke	CES	\$ 135.00	Other	
10/17/2019	10/17/2019	Getting Serious About SECD by NJSCD	Levin, Lisa	CES	\$ -	No cost	
10/17/2019	10/17/2019	Getting Serious About SECD (Social-Emotional Character Development)	Kirschner, Brooke	CES	\$ 150.00	Other	
10/21/2019	10/21/2019	"One Small Step for Man; One Giant Leap for Educators!"	Khoudja, Derek	C/O	\$ 90.00	Other	
10/21/2019	10/21/2019	New Jersey Council for the Social Studies Annual Conference	Stead, Pamela	EMS	\$ 90.00	FFPI	20-048

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10/21/2019	10/21/2019	Mental Health First Aid Training	Porowski, Edward	CES	\$ -	No cost	
10/21/2019	10/21/2019	NJCSS Annual Conference	Connolly, Laura	MHS	\$ 103.93	FFPI	20-046
10/22/2019	10/23/2019	New Jersey Science Teachers Convention	Henn, Kathleen	C/O	\$ 300.00	Other	
10/23/2019	10/23/2019	43rd Annual New Jersey Science Convention	Miller, Jennifer	EMS	\$ 190.50	FFPI	20-050
10/23/2019	10/23/2019	New Jersey Science Convention	Graziano, Judith	EMS	\$ 215.00	FFPI	20-049
10/23/2019	10/23/2019	New Jersey Science Convention: Bringing 21st Century Science Skills to the Classroom	Divanno, Rachel	EMs	\$ 200.39	Other (Grant)	
10/24/2019	10/24/2019	Social Emotional Learning II	Delaney, Scott	CES	\$ -	No cost	
10/24/2019	10/24/2019	Social Emotional Learning II	Pasquale, Jennifer	CES	\$ -	No cost	
10/24/2019	10/26/2019	2019 National Forum on Character	Levin, Lisa	CES	Max \$1,000	FFPI	20-047
10/25/2019	10/25/2019	Association of Math Teachers of New Jersey Fall Conference	Salit, Jaclyn	CES	\$ -	No cost	
10/25/2019	10/25/2019	Association of Math Teachers of New Jersey Fall Conference	Salit, Jaclyn	CES	\$ -	No cost	
10/25/2019	10/25/2019	Association of Math Teachers of New Jersey Fall Conference	Vorensky, Sandra	EMS	\$ -	No cost	
10/25/2019	10/25/2019	Association of Mathematics Teachers of New Jersey 29th Annual Two-Day Conference	Divanno, Rachel	EMS	\$ 169.36	Other	
10/25/2019	10/25/2019	Association of Mathematics Teachers of New Jersey 29th Annual Two-Day Conference	Miller, Jennifer	EMS	\$ 176.50	FFPI	20-052
10/28/2019	10/28/2019	The Nurtured Heart Approach; Transforming Classrooms and School Climate	Hsu, Erica	CES	\$ -	No cost	
10/29/2019	10/29/2019	School Safety: New Challenges, New Solutions	Porowski, Edward	CES	\$ -	No cost	
11/4/2019	4/20/2020	A Comprehensive Exploration of SEL for School District Leaders	Cohen, Richard	C/O	\$ 442.00	Other	
11/7/2019	11/8/2019	NJEA Annual Convention	DeMott, Elizabeth	MHS	\$ 470.00	FFPI	20-044

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11/14/2019	11/14/2019	Embedding Social and Emotional Literacy Skills into the Curriculum and Instruction	Gonzalez, Alexandra	CES	\$ -	No cost	
11/20/2019	11/20/2019	Pearson K-8 Literacy Symposium	Presuto, Emily	EMS	\$ -	FFPI	20-053
11/22/2019	11/22/2019	Irrigation Systems: Repairs and Maintenance	Colegrove, Darren	Grounds	\$ 245.00	Other	
11/22/2019	11/22/2019	Irrigation Systems: Repairs and Maintenance	Jerscheid, Paxton	Grounds	\$ 245.00		
11/22/2019	11/22/2019	Powerful, Practical Strategies for Reaching "I Don't Care" and Underperforming Students to Increase their School Success	Stoner, Marsha	EMS	\$ 289.00	FFPI	20-051
12/5/2019	12/6/2019	US All Star Track and Field Clinic	Holleran, Martin	MHS	\$ 109.00	FFPI	20-045
12/6/2019	12/6/2019	27th Annual History Conference at Princeton University	Robbins, Evan	MHS	\$ 120.00	FFPI	20-055
12/6/2019	12/6/2019	NEW JERSEY COUNCIL FOR HISTORY EDUCATION 27th Annual History Conference	Butler, Michael	EMS	\$ 105.00	FFPI	20-054
2/3/2020	2/4/2020	Everyone Reading	Cuthbertson, Christine	EMS	\$ 407.00	FFPI	20-056
10/22/2019	10/22/2019	NJ Science Convention	Clapp, Ryan	MHS	\$ 195.00	FFPI	20-057
10/24/2019	10/24/2019	SEL/NJ Arts Taskforce Mtg.	Thomas, Margie	CES	\$ -	No cost	