

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

Tuesday, July 21, 2020 MEETING AGENDA, 8 pm

of the Metuchen Board of Education, Metuchen, NJ
Virtual Meeting - Via Zoom

Public: Please use the link below to join the webinar:

<https://us02web.zoom.us/j/81106677889?pwd=cTRKVHBBVQ21vM1VEK3hQU2FoWXVUOT09>
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1. Call to Order

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly		Mr. Lifton	
Ms. Cook		Mr. Manley	
Mr. Derflinger		Mr. Small	
Mr. Glassberg		Mr. Suss	
Ms. Killean			

4. Superintendent's Remarks

5. Meeting Open to the Public
(for any topic)

Board Meeting – July 21, 2020

6. Presentations/Discussions

- ❖ District Goals – Dr. Caputo

7. Reports

- ❖ President’s Report
- ❖ Business Administrator/Board Secretary’s Report
- ❖ Committee Reports

8. New Business

9. Old Business

10. Approval of Minutes of the Board of Education Meetings

Move to approve the minutes of the following meeting:

June 23, 2020	Special Business Meeting (1)
June 23, 2020	Special Executive Meeting (2)
June 23, 2020	Board Meeting

11. Meeting Open to the Public

(for any topic)

12. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

13. Meeting Open to Public

(for any topic)

14. Announcements

15. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

16. Adjournment

12. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL - SEE ATTACHMENT

12. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

B. FINANCE

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of May 31, 2020.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of July 21, 2020 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective May 31, 2020.

4. Approval –2020/2021 SY Sourcewell Cooperative Purchasing Contract for 2 copiers

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Move to approve the awarding contract # 083116-KON as follows:

- ❖ Konica Minolta through the vendor Document Solutions
- ❖ Office Equipment (Copiers, Printers, Software & Specialty Products)
- ❖ <https://www.sourcewell-mn.gov/cooperative-purchasing/083116-kon#tab-contract-documents>
- ❖ 48 month lease (1st 12 month payments during 2020/2021 SY)
- ❖ \$827.22/mo
- ❖ To be installed the week of July 27, 2020
- ❖ 2 multifunction copiers (one Edgar, one Campbell)
- ❖ Expired machines being returned to Ricoh

5. Child Study Team Summer Testing

Move to approve the implementation of the Child Study Team Summer Testing Protocol.

6. OOD Transportation Agreements

Move to approve agreements for students 2029030 and 2020610.

7. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Professional Development for Board Approval 7/21/20							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
6/9/2020	6/9/2020	Covid-19 Contact Tracing	Porowski, Edward	CES	\$ -	No cost	
6/19/2020	6/25/2020	AP English Language & Composition Reading/Scoring	Wagenblast, Eileen	MHS	\$ -	No cost	
6/25/2020	6/25/2020	New Jersey Labor Management Collaborative: 06/25/20 10:00 AM - 06/25/20 01:00 PM	Gouveia, Michele	EMS	\$ -	No cost	
7/7/2020	7/9/2020	QUEST with Princeton University - Elementary Math: From Anxiety to Mastery	Meyer, Lori	EMS	\$ -	No cost	
7/8/2020	7/22/2020	Annual Regional New Administrator Training: 3-Day Summer Session	North, Jennifer	C/O	\$ 585.00	Other	
7/23/2020	7/23/2020	Exploring NJ Learning Standards in Visual & Performing Arts	Jaye, Ashley	C/O	\$ 60.00	Other	

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7/27/2020	7/31/2020	Virtual Institute for Racial Equity in Literacy - Interrogating Internalized Racism in Ourselves and in Our Practice	North, Jennifer	Central Office	\$ 129.00	Other	
7/28/2020	7/30/2020	Yoga & Mindfulness for Tweens and Teens Teacher Training	Elton, Andrea	EMS	\$ 425.00	FFPI	21-010
7/30/2020	7/30/2020	Distance Learning: Strengthening Your Online Instruction with First Grade Students	Doherty, Jennifer	CES	\$ 279.00	FFPI	21-008
8/4/2020	8/25/2020	Distance Learning Strategies and Assessment	Kato, Yoko	MHS	\$ 60.00	FFPI	21-009
8/7/2020	8/7/2020	Distance Learning: Strengthening Online English/Language Arts Instruction (Grades 6-12)	Elton, Andrea	EMS	\$ 279.00	FFPI	21-011
10/24/2020	10/24/2020	Art in Focus	Gumbrecht, Jennifer	EMS	\$ 140.00	FFPI	21-012

8. Transportation

Move to rescind the four resolutions below originally approved at the Board Meeting on June 23, 2020.

40. In-district Transportation Routes

Move to approve the following daily routes for in-district transportation routes with George Dapper Inc. for the 2020-2021 school year:

C1	\$129.93	E1	\$129.93
C2	\$129.93	E2	\$129.93
C3	\$128.04	E3	\$128.04
C4	\$128.04	E4	\$128.04
C5	\$128.04	E5	\$128.04
C6	\$128.04	E6	\$128.04
C7	\$128.04	E7	\$128.04

42. Bussing Fee

Move to approve the partial subscription bussing fee of \$250.00 for the 2020- 2021 school year.

43. Transfer of contract agreement

Move to approve the contract transfer agreement from the Education Services Commission of NJ to the Metuchen Board of Education for the St. Francis/ Campbell routes known as CSF1A, CSF2A, CSF1B and CSF2B.

44. Transportation Routes

Move to approve the following daily routes for St. Francis/Campbell routes with George Dapper as part of our transfer agreement for the 2020-2021 school year.

St. Francis (SF8)	\$98.90
Campbell (C8)	\$206.35
St. Francis (SF9)	\$102.04
Campbell (C9)	\$206.35

9. Transportation - 2019-20 Dapper In District Courtesy Bussing Contracts

Move to approve settlement agreement with George Dapper, Inc. and the Metuchen Board of Education with respect to the 2019-20 school year due to the 2020 Coronavirus pandemic.

-----end of Finance items-----

12. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

C. POLICY

1. First Reading of Policies and Regulations

Move to approve the first readings of the following policies and regulations:

- ❖ P & R 1581 Domestic Violence
- ❖ P 2422 Health and Physical Education
- ❖ P 3421.13 Postnatal Accommodations
- ❖ P 4421.13 Postnatal Accommodations
- ❖ P & R 5330 Administration of Medication
- ❖ P 7243 Supervision of Construction
- ❖ P 8210 School Year
- ❖ P 8220 School Day
- ❖ P 8462 Reporting Potentially Missing or Abused Children
- ❖ P 8613 Waiver of Student Transportation

2. District Title IX Coordinator

Move to approve Ed Porowski, Campbell School Principal, as District Title IX Coordinator.

-----end of Policy items-----

CURRICULUM - NOTHING AT THIS TIME