

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

MEETING AGENDA

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, August 11, 2020

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly		Mr. Lifton	
Ms. Cook		Mr. Manley	
Mr. Derflinger		Mr. Small	
Mr. Glassberg		Mr. Suss	
Ms. Killean			

5. Superintendent's Remarks

6. Meeting Open to the Public

(for any topic)

7. Showcase of Success

8. Presentations/Discussions

❖ District Goals – Dr. Caputo

9. Reports

- ❖ President’s Report
- ❖ Business Administrator/Board Secretary’s Report
- ❖ Committee Reports

10. Old Business

11. Approval of Minutes of the Board of Education Meetings

Move to approve the minutes of the following meeting:

July 21, 2020	Special Business Meeting (1)
July 21, 2020	Special Executive Meeting (2)
July 21, 2020	Board Meeting

12. Meeting Open to the Public

(for any topic discussed up to this point in the meeting and for comments on the recommendations of the Superintendent of Schools)

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

14. Meeting Open to Public

(for anything you wish to discuss)

15. Announcements

16. New Business

17. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

18. Adjournment

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL – SEE ATTACHED

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

B. FINANCE

1. Use of Surplus to Maintain Budgeted Appropriations

Move to approve the use of \$179,934 in surplus to make up for the loss of 20/21 state aid.

2. Payment of Bills

a) Approve the Following Item Submitted by the Board Secretary

Payment of bus refunds, to refund families who sent in courtesy bussing money, prior to the cancellation of the bussing contract.

3. Digital Divide Grant Application

Move to approve the District's Digital Divide Grant Application for 2020-2021.

4. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
8/24/2020	8/24/2020	SECD Practicum	Pasquale, Jennifer	Campbell School	\$ 495.00	FFPI	21-017
8/24/2020	8/25/2020	NJECC Remote /Hybrid Teaching Certificate program via Zoom	Bruno, Kristin	EMS	\$ 90.00	FFPI	21-018
8/25/2020	8/25/2020	Recording and Sharing Video Instruction	Spak, Jennifer	CES	\$ 45.00	FFPI	21-014
8/26/2020	8/26/2020	How to support the special needs and accommodations of students with an IEP or 504 plans in a remote/hybrid learning environment.	Hertzog, Julie	EMS	\$ 45.00	FFPI	21-019
8/26/2020	8/26/2020	Supporting Needs of IEP and 504 Students During Remote/Hybrid Learning	Spak, Jennifer	CES	\$ 45.00	FFPI	21-015
8/27/2020	8/27/2020	How to support the social and emotional needs of students engaged in remote/hybrid learning while also supporting the parents of students engaged in remote/hybrid learning.	Hertzog, Julie	EMS	\$ 45.00	FFPI	21-020
8/27/2020	8/27/2020	Supporting Social Emotional Needs of Students and Parents in Remote/Hybrid Learning	Spak, Jennifer	CES	\$ 45.00	FFPI	21-016
10/24/2020	10/24/2020	Art in Focus AENJ 2020	Murphy, Kelly	MHS	\$ 140.00	FFPI	21-021

5. Reading Instruction

Move to approve Jodi Reiner of Reiner Reading Consulting to provide Orton Gillingham Reading Instruction, at a rate of \$100/hour.

6. Nonpublic Technology

Move to approve the following nonpublic technology for the 2020-2021 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total

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Metuchen Christian Acad.	CDW-G	14	6017955	Acer Chromebook 11.6" Celeron N3060 4 GB RAM-32 GB	\$186.63	\$2,612.82
Metuchen Christian Acad.	CDW-G	18	3577022	Google Chrome License	\$25.50	\$459.00
Metuchen Christian Acad.	CDW-G	1	5454209	Anywhere Cart	\$350.00	\$350.00
Metuchen Christian Acad.	CDW-G	2	4689028	SMART Learning Suite License	\$106.15	\$212.30
Metuchen Christian Acad.	CDW-G	7	2149652	Tripp Lite 25 ft.	\$12.67	\$88.69
Metuchen Christian Acad.	CDW-G	1	3074264	C2G Cat5e Network Patch Cable	\$10.14	\$10.14
Metuchen Christian Acad.	CDW-G	45	6010269	GoGuardian Suite 1 year	\$8.68	\$390.60
Metuchen Christian Acad.	CDW-G	1	4693036	Verbatim Corded Notebook Optical Mouse	\$6.64	\$6.64
St. Joseph High School	CDW-G	10	5830206	Lenovo ThinkPad X390-13.3 Core i5 1021OU - 8 GB RAM	\$1,434.87	\$14,348.70

7. Bus Contract Addendum

Move to approve the contract addendum between the Metuchen Board of Education and George Dapper, LLC for routes METE / MPS with a bid number of 00/0109 and renewal numbers 17/18 as a result of the school closure from March 16, 2020 through June 19, 2020.

----- **end of finance section** -----

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

C. POLICY

1. Second Reading of Policies and Regulations

Move to approve the second readings of the following policies and regulations:

- ❖ P & R 1581 Domestic Violence
- ❖ P 2422 Health and Physical Education
- ❖ P 3421.13 Postnatal Accommodations
- ❖ P 4421.13 Postnatal Accommodations
- ❖ P & R 5330 Administration of Medication
- ❖ P 7243 Supervision of Construction
- ❖ P 8210 School Year
- ❖ P 8220 School Day
- ❖ P 8462 Reporting Potentially Missing or Abused Children
- ❖ P 8613 Waiver of Student Transportation

2. Restart and Recovery Plan

Move to approve Metuchen School District’s Restart and Recovery Plan, which was submitted to the County Superintendent on July 31. The Plan includes a 2020-2021 Hybrid School Calendar.

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----- **end of policy section** -----

D. CURRICULUM

Nothing at this time