

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, OCTOBER 27, 2020

MEETING AGENDA

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly		Ms. Killean	
Ms. Cook		Mr. Lifton	
Mr. Derflinger		Mr. Manley	
Mr. Glassberg		Mr. Suss	
Dr. Johnson-Marcus			

5. Showcase of Success

6. Meeting Open to the Public *(for any topic)*

7. Presentations/Discussions

- SSDS (School Safety Data System) Report – January-June 2020

8. Reports

- ❖ President’s Report
- ❖ Superintendent’s Report
- ❖ Business Administrator/Board Secretary’s Report
- ❖ Committee Reports

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

Move to approve the minutes of the following meetings:

October 13, 2020	Special Business Meeting (1)
October 13, 2020	Special Executive Meeting (2)
October 13, 2020	Board Meeting

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL – SEE ATTACHED

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

B. FINANCE

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of August 31, 2020.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of October 27, 2020 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Michael Harvier, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Metuchen Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Michael Harvier, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

4. Home Instruction Services

In partnership with First Children Services, move to approve Regional Enrichment and Learning Center (REAL) to provide Home Instruction at a rate of \$70 per hour.

----- **end of finance section** -----

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

C. POLICY

1. Educational Research Project

Move to approve an Educational Research Project by a St. Peters University doctoral student regarding the relation between both AP enrollment and AP credit earned in a comparative fashion to determine their impact on degree completion and academic outcomes in accredited 4-year university programs.

2. First Reading of Policies and Regulations

Move to approve the first readings of the following policies and regulations:

- P 1620 Administrative Employment Contracts
- P 1648 Restart and Recovery Plan
- P 1648.02 Remote Learning Options for Families
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction
- P 2431 Athletic Competition
- R 2431.1 Emergency Procedures for Sports and Other Athletic Activity

- P 2464 Gifted and Talented Students
- P & R 5330.05 Seizure Action Plan
- P 6440 Cooperative Purchasing
- P & R 6470.01 Electronic Funds Transfer and Claimant Certification
- P & R 7440 School District Security
- P 7450 Property Inventory
- P & R 7510 Use of School Facilities
- P 8420 Emergency and Crisis Situations
- P 8561 Procurement Procedures for School Nutrition Programs

3. School Bus Emergency Evacuation Drill Reports

Move to accept the following reports on the completion of the School Bus Emergency Evacuation Drill:

- 10/16/2020 7:42 AM, Edgar School, front of school. Van 14, E2.0. Cohort A students. Supervised by Neyda Evans, William Ortman, and Marissa Plancher.
- 10/19/2020 9:09 AM, Moss School, in back of school. Van 12, Van 14, Van 6. Supervised by Marissa Plancher and Rick Cohen
- 10/20/2020 8:22 AM, Campbell Elementary School, Talmadge Parking Lot. Van 12, Van 6. Supervised by Ed Porowski, Marissa Plancher and Kelly Vissichelli.
- 10/21/2020 7:45 AM, Edgar School, front of school. Van 14, E2.0 Cohort B students. Supervised by Neyda Evans, William Ortman, and Marissa Plancher.
- 10/22/2020 8:22 AM, Metuchen High School, Gym door side of building. Van 16. Supervised by Bruce Peragallo, Brian Stike and Marissa Plancher

----- **end of policy section** -----

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

4. CURRICULUM

----- **end of curriculum section** -----