

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

THE ANNUAL REORGANIZATION MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

**Tuesday, January 5, 2021
7:00 pm**

1. Call to Order by Pro-Tem Chair, Michael A. Harvier, Board Secretary

2. Sunshine Statement and Announcement of Purpose of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Flag Salute

4. Administration of required oaths to Board Members elected on November 4, 2020.

Newly re-elected board members Mr. Benderly, Mr. Glassberg and Dr. Johnson-Marcus read their required oaths aloud, administered by Mr. Harvier.

5. Roll Call

Mr. Benderly	P	Ms. Killean	P
Ms. Cook	P	Mr. Lifton	P
Mr. Derflinger	P	Mr. Manley	P
Mr. Glassberg	P	Mr. Suss	P
Dr. Johnson-Marcus	P		

6. Announcement of Election Results

Candidates in Ballot Order	Total Votes
Dan Benderly	4,793
Brian Glassberg	5,338
Hazel-Anne Johnson-Marcus	5,501

7. Pro-Tem Chair will conduct election of the Board President

Mr. Harvier asked for nominations for Board President. Mr. Manley nominated Mr. Glassberg, seconded by Mr. Derflinger.

Votes for Board President			
Board Member	Vote	Board Member	Vote
Mr. Benderly	Yes	Ms. Killean	Yes
Ms. Cook	Yes	Mr. Lifton	Yes
Mr. Derflinger	Yes	Mr. Manley	Yes
Mr. Glassberg	Yes	Mr. Suss	Yes
Dr. Johnson-Marcus	Yes		

8. Newly Elected President Mr. Glassberg Takes Chair**9. Board President will conduct election of the Board Vice-President**

Mr. Glassberg asked for nominations for Board Vice President. Ms. Cook nominated Mr. Derflinger. Mr. Glassberg seconded.

Votes for Board Vice President			
Board Member	Vote	Board Member	Vote
Mr. Benderly	Yes	Ms. Killean	Yes
Ms. Cook	Yes	Mr. Lifton	Yes
Mr. Derflinger	Yes	Mr. Manley	Yes
Mr. Glassberg	Yes	Mr. Suss	Yes
Dr. Johnson-Marcus	Yes		

10. Meeting Open to the Public

Ms. April Compertore, 540 Wakefield Drive, thanked the Board and the teachers for allowing students the option to be Roomers and Zoomers during a Hybrid schedule. She asked if more students could be allowed back fulltime at the schools, depending on attendance/socially distant capacities.

11. Presentations/Discussions – *nothing at this time***12. Remarks by President**

Mr. Glassberg thanked the Board for electing him President. He spoke about his goals for the upcoming year.

13. Report of Superintendent

Dr. Caputo congratulated the three re-elected board members, as well as Mr. Glassberg and Mr. Derflinger on their election as President and Vice President. He reported about the District's new free Covid-19 testing for staff and students.

14. Report of Business Administrator – *no report*

15. Committee Reports

- Extracurricular – Mr. Suss gave report
- Technology – Mr. Benderly gave report
- No other Committees have met since the last Board Meeting

16. Old Business**17. New Business****18. Meeting Open to the Public – *nothing at this time*****19. Approval of Minutes of the Board of Education Meetings:**

Move to approve the minutes of the following meetings:

December 15, 2020	Special Business Meeting (1)
December 15, 2020	Special Executive Meeting (2)
December 15, 2020	Board Meeting

Mr. Glassberg motioned. Dr. Johnson-Marcus seconded. Motion carried 9-0-0.

20. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

21. Reorganization**a. Set Regular Meetings of the Board of Education**

Move to approve the Board of Education Meeting Schedule for 2021.

Mr. Glassberg motioned. Mr. Manley seconded. Motion carried 9-0-0.

b. NJSBA Code of Ethics

Move to approve the adoption of the NJSBA Code of Ethics for the 2021.

Mr. Glassberg motioned. Mr. Benderly seconded. Motion carried 9-0-0.

22. Meeting Open to Public – *nothing at this time***23. Announcements**

Dr. Johnson-Marcus read announcements.

24. Motion to Go Into Executive Session (when applicable)*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss personnel and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

Mr. Glassberg motioned. Mr. Manley seconded. All in favor.

25. Adjournment

MEETING ADJOURNED AT 7:46 PM

20. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL**1. Rescission – Central Office Appointment**

Move to rescind the appointment of Kelly Vissichelli, Benefits Coordinator/ Secretary to the Buildings and Grounds Supervisor, for the 2020-2021 school year (Agenda 11/24/20, Section 13 A2).

2. Appointment – Substitute Teachers

Move to approve the following as substitute teachers for the 2020-2021 school year, effective January 1, 2021:

Name	Certification	Rate
Abeera Omarzai	60+ college credits	\$85
Cristina Acosta	Certification - English	\$95
Marlene Morales	Certification - Social Studies & Teacher of Students with Disabilities (TOSD)	\$95
Jennifer Carloni	Certification – Elementary	\$95
Robin Gill	Certification – English	\$95
Erika Bott	Certification - Social Studies & Teacher of Students with Disabilities (TOSD)	\$95

3. Covid Testing – Staff

Move to approve the following staff members to assist with Covid testing for staff and students, as needed after work hours, at their hourly rates:

Billy Ortman	Kate Eosso
Carolyn Taylor	Bill McDuffie

4. Salary Adjustment – Certificated Staff

Move to approve a change in base salary for Panayotis Tzetzos from Step 2G to 3G, \$61,705 to \$63,210, as a result of his earning his master’s degree, effective January 1, 2021.

5. Appointment – Child Study Team Per Diem Substitute

Move to approve Marissa Geist as a per diem Child Study Team substitute, as needed, at the daily rate of \$275.68, effective January 4, 2021.

6. Appointment – Substitute Custodians

Move to approve the following as substitute custodians for the 2020-2021 school year, effective January 4, 2021, at a rate of \$15/hour.

Fernando Valencia Labastida
Estela Valdez

7. Leave of Absence Extension

Move to extend the leave of absence end date of Carol Gaffney, Moss School Teacher, through April 2, 2021.

8. Leave Replacement – End Date Revision

Move to extend the leave replacement term of Jennifer Azarra, .4 leave replacement for Carol Gaffney, Moss School Teacher, through March 26, 2021.

9. Leave of Absence

Move to approve a leave of absence for Jennifer Doherty, Campbell School Teacher, from January 4, 2021 through June 30, 2021.

10. Salary Adjustments - Remote Learning Technology Workshop Teachers

Move to approve the salary adjustments for the following teachers for design and preparation of Remote Learning Technology workshops to be delivered at the November 3, 2020 In-service at the hourly rate of \$46/hour. (Agenda 10/27/20, Section 13 A7)

Teacher:	Not to Exceed:
Raquel Williams	6 hours
Karen Logan	3 hours
Julie Anderson	3 hours
Katie McKenna	3 hours

11. Salary Adjustment - Remote Learning Technology Workshop Paraprofessional

Move to approve the salary adjustment for the following paraprofessional for design and preparation of Remote Learning Technology workshops to be

delivered at the November 3, 2020 In-service, not to exceed 3 hours, at the hourly rate of \$23.19/hour. (Agenda 10/27/20, Section 13 A8)

Paraprofessional
Hope Seratelli

12. Winter Coaches – Edgar Middle School

Move to approve the following Edgar Middle School coaches for the Winter 2020-2021 school sports season as shown:

EDGAR MIDDLE SCHOOL		20-21 Stipend
Basketball - Boys	Ed Albanese	\$ 3,418.00
Basketball - Boys (volunteer)	John Butler	Volunteer
Basketball – Girls	Emily Mertz-Tzetzos (.5)	\$ 1,709.00
Basketball - Girls	Becky Dwyer (.5)	\$ 1,709.00

13. Rescission of MHS Boys Basketball Coach

Move to rescind the appointment of Raymond Newman as MHS Boys Basketball Freshman Coach for the 2020-2021 school year (Agenda 12/15/20 Section 13 A24)

14. Additions to Winter Coaches – Metuchen High School

Move to approve the following additional Metuchen High School coach for the Winter 2020-2021 school sports season as shown (Agenda 7/21/20 Section 12 A2):

Name	Assignment	Step	20-21 Stipend
Rory Perner	Girls Assistant Basketball Coach	1	\$ 6,599.00

15. Edgar Middle School Co-Curricular/Intramurals

Move to approve the following staff as Winter Intramural Advisors for the 2020-2021 school year at Edgar Middle School:

Melanie Gilbert	Step 3 – Intramurals	\$ 2,964
Rick Carter	Step 3 - Intramurals	\$ 2,964

16. Maternity Leave of Absence

Move to approve the maternity leave of absence of Susan Paredes, MHS Teacher, effective approximately March 1, 2021 through approximately November 8, 2021.

Mr. Glassberg motioned. Mr. Manley seconded. Motion carried 9-0-0.

-----end of personnel section-----

20. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

B. FINANCE**1. Duties of Business Administrator/Secretary**

Move to approve the following duties/position of Michael A. Harvier, Business Administrator/Board Secretary through December 31, 2021:

- a) PACO – Purchasing Agent Compliance Office for Administrative Action

2. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start__Date	End__Date	Activity_Title	Last, First Name	Building	Requested	Payment Method	FFPI
2/4/2020	2/4/2020	Making the best use of Desmos to Strengthen Math Instruction	Albanese, Edward	EMS	\$ 279.00	FFPI	21-043
12/16/2020	12/16/2020	Re-Imagining Instruction: Turning Best Practices into Today's Practice	Banner, Margaret	EMS	\$ -	No cost	
12/16/2020	12/16/2020	Re-Imagining Instruction: Turning Best Practices into Today's Practice	Banner, Margaret	MHS	\$ -	No cost	
12/16/2020	1/15/2021	Teaching and Learning in Equity Responsive Schools Workshop	Krombholz, Stefeny	MHS	\$ -	No cost	
1/12/2021	1/12/2021	Legal ONE Webinar: The Strengthening Gifted Education Act	Jaye, Ashley	C/O	\$ 40.00	Other	
1/12/2021	6/8/2021	Positive Psychology	Stanski, Bonnie	MHS	\$ 135.00	FFPI	21-040
1/12/2021	1/12/2021	Positive Psychology	Stevens, Jonathan	MHS	\$ 135.00	FFPI	21-039
1/13/2021	1/13/2021	United Soccer Coaches Convention	Albanese, Edward	EMS	\$ 175.00	FFPI	21-041
1/15/2021	1/15/2021	Re-Imagining Assessment: Meaningful and Vigorous Performance Tasks that Go Beyond the Test	Banner, Margaret	EMS	\$ -	No cost	
1/15/2021	1/15/2021	Re-Imagining Assessment: Meaningful and Vigorous Performance Tasks that Go Beyond the Test	Banner, Margaret	MHS	\$ -	No cost	
2/8/2021	2/8/2021	Exploring New Jersey Student Learning Standards: Climate Change Standards	Jaye, Ashley	C/O	\$ 60.00	Other	

3. Rate Adjustment – Healthcare/Nursing Services

Move to adjust the rates of the following Healthcare/Nursing Services, previously approved in June, for the 2020 – 2021 school year:

Bayada Pediatric at the rate of:

RN (1:1) - \$54.50 hour

LPN (1:1) - \$44.50/hour

Substitute Nurse - \$52/hour

4. Appointment – Bayada

Move to approve Bayada to provide daily 1:1 nursing, as per an IEP, at a rate of up to \$54.50 per hour, not to exceed \$68,670 per year.

5. Resolution School Breakfast Program

Resolved that the Board of Education approve the Emergency SSO contract to include the School Breakfast Program for the 2020-2021 school year for schools participating in the Seamless Summer option, pursuant to the USDA’s COVID-19 Child Nutrition Response #59.

Mr. Manley motioned. Ms. Cook seconded. Motion carried 9-0-0.

----- **end of finance section** -----

20. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

C. POLICY

1. Second Reading of Policy

Move to approve the second reading of the following policy:

* 1648 – Restart and Recovery Plan

2. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported case:

- METHS120720001

Mr. Glassberg motioned. Mr. Manley seconded. Motion carried 9-0-0.

----- **end of policy section** -----

20. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

D. CURRICULUM

Nothing at this time

- - - - - end of curriculum section - - - - -