

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, MARCH 9, 2021

MEETING AGENDA

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly		Ms. Killean	
Ms. Cook		Mr. Lifton	
Mr. Derflinger		Mr. Manley	
Mr. Glassberg		Mr. Suss	
Dr. Johnson-Marcus			

5. Showcase of Success

- ❖ Campbell School Governor's Educator of the Year Recipients – Mr. Joe Fitzgibbon and Ms. Kelly Vissichelli

6. Meeting Open to the Public *(for any topic)*

7. Presentations

- ❖ Review of Athletic Co-Curricular, Curriculum and Special Education/Mental Health Initiative budgets – Mr. Harvier

8. Reports

- ❖ President’s Report
- ❖ Superintendent’s Report
- ❖ Business Administrator/Board Secretary’s Report
- ❖ Committee Reports

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

Move to approve the minutes of the following meetings:

February 23, 2021	Special Business Meeting (1)
February 23, 2021	Special Executive Meeting (2)
February 23, 2021	Board Meeting

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Retirement – Central Office

Move to accept, with regret, the retirement of Amy Opitz, Secretary to the Assistant Superintendent, effective May 31, 2021.

2. MEA Sidebar

Move to approve the sidebar with Metuchen Education Association dated March 3, 2021.

3. Maternity Leave of Absence Extension

Move to extend the maternity leave of absence of Marisol Nunez, Edgar Custodian, through June 11, 2021. (Agenda 2/9/21, Section 13 A8)

4. Metuchen High School Weight Room Supervisors

Move to approve the following as MHS weight room supervisors at the rate of \$25.00/hr. as needed during the 2020-2021 school year, effective March 2, 2021:

Bob Ulmer	Beth Abbott	Michelle Huff
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5. Clubs and Co-Curricular Activities Addition

Move to approve the following addition to the MHS Clubs and Co-Curricular Activities Chart for the 2020-2021 school year (Agenda 9/22/20, Section 13 A16):

Club/Co-Curricular	Advisor	Step	Stipend
MHS Spring Play	Stefeny Kromholz	3	\$7,230.00

6. Appointment – Central Office

Move to approve the appointment of Carolyn Taylor, Personnel Coordinator, for the 2020-2021 school year, 12-month position, effective March 10, 2021, at a pro-rated salary of \$61,000/year.

7. Appointment – Central Office

Move to approve the appointment of Jennifer Alijewicz, Administrative Assistant to the Superintendent, for the 2020-2021 school year, 12-month position, effective March 10, 2021, pending criminal history clearance, at a pro-rated salary of \$51,000/year.

8. Spring Coaches – Edgar Middle School

Move to approve the following Edgar Middle School coaches for the Spring 2020-2021 school sports season as shown:

EDGAR MIDDLE SCHOOL		20-21 Stipend
Baseball	John Butler	\$ 3,418
Softball	Kristen Kuhlthau	\$ 3,418
Track	Ed Ronk	\$ 3,418
Track	Sydney Rudin	\$ 3,418
Track	Veronica Araneo	\$ 3,418

9. Edgar Middle School Co-Curricular/Intramurals

Move to approve the following staff as Spring Intramural Advisors for the 2020-2021 school year at Edgar Middle School:

Melanie Gilbert	Step 3 – Intramurals	\$ 2,964
Ed Albanese	Step 3 - Intramurals	\$ 2,964

10. Appointment – Substitute Teacher

Move to approve the following substitute teacher for the 2020-2021 school year, effective March 10, 2021, pending criminal history clearance:

Name	Certification	Rate
Cristina de Oliveira	Sub with college degree	\$90/day

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2020-2021 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Unit Price	Total
St. Francis Cathedral School	Apple Inc.	1	MYN32LL/A	10.2-inch iPad Wi-Fi + Cellular 32 GB	\$429.00	\$429.00
	Apple Inc.	1	S7832LL/A	4-Year AppleCare+for Schools -iPad 8th Gen.	\$79.00	\$79.00
	Apple Inc.	1	HNKU2ZM/A	OtterBox Symmetry Series Case for iPad	\$69.95	\$69.95
	Apple Inc.	1	MD821AM/A	Lightning to USB Camera Adapter	\$29.00	\$29.00
	Apple Inc.	1	MMX62AM/A	Lighning to 3.5mm Headphone Jack	\$9.00	\$9.00
	Apple Inc.	1	MXLY2AM/A	Lightning to USB Cable	\$19.00	\$19.00
	Apple Inc.	1	HPFC2VC/A	Aer Commuter Brief 2	\$145.95	\$145.95
	Open Systems	1	Lenel S2-EXT-32-WM	NetBox web-based access control & monitoring system	\$3,816.00	\$3,816.00
	Open Systems	2	Lenel S2-LP-1502	Multi-port card reader	\$1,794.24	\$3,588.48
	Open Systems	8	Lenel S2-MR-52-S3	Card reader interface	\$607.68	\$4,861.44
	Open Systems	2	Lenel LNLAL400ULX	110VAC Power Supply 12VDC	\$387.20	\$774.40
	Open Systems	10	Lenel LNL-CONV4	Adapter plate	\$22.40	\$224.00
	Open Systems	1	Miscellaneous materials	Interior conduit, wiremold, junction boxes, hangers	\$500.00	\$500.00
	Open Systems	8	Proj. Management Labor	Hourly rate	\$145.00	\$1,160.00
	Open Systems	4	Proj. Engineering Labor	Hourly rate	\$150.00	\$600.00
	Open Systems	8	Proj. Programming Labor	Hourly rate	\$140.00	\$1,120.00
	Open Systems	40	Foreman Installation Labor	Hourly rate	\$140.28	\$5,611.20
	Open Systems	40	Journeyman Installation Labor	Hourly rate	\$121.97	\$4,878.80
	Open Systems	4	Training Labor	Hourly rate	\$140.00	\$560.00
	Open Systems	1	ExacqVision IP04-08T-R2A	IP2U recorder w/4 IP camera licenses exacqVis server	\$3,432.00	\$3,432.00
				web/mobile software, Win7 , HDMI, DVI, Display port		
	Open Systems	5	Samsung SCO-6023R	Wisenet 1080p bullet camera	\$122.50	\$612.50
	Open Systems	5	Samsung SBO-100B1	Back box for SCO-6023R	\$34.30	\$171.50
	Open Systems	7	Samsung HCD-6020R	Wisnet 1080p interior dome camera	\$147.00	\$1,029.00
	Open Systems	7	Samsung SBP-120WMW	Indoor wall mount	\$17.50	\$122.50
	Open Systems	7	SBP-300HM7	Hanging mount	\$34.30	\$240.10

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	Open Systems	1	Samsung SPE-1610	16 channel encoder	\$955.50	\$955.50
	Open Systems	1	HD6-24	24 port patch panel	\$191.12	\$191.12
	Open Systems	1	USW-PRO-24-POE	24 port PoE managed switch	\$762.99	\$762.99
	Open Systems	1	SAV18D	Power Supply	\$139.99	\$139.99
	Open Systems	1	VWM-BP-3610-WT	Vertical wall mount	\$448.00	\$448.00
	Open Systems	1	VWM-SD-26-WT-U	Door for wall mount	\$192.80	\$192.80
	Open Systems	1	254245	Cat5e Cable 1000 Ft	\$235.35	\$235.35
	Open Systems	1	Misc	Miscellaneous installation materials	\$250.00	\$250.00
	Open Systems	2	Proj. Management Labor	Hourly rate	\$145.00	\$290.00
	Open Systems	16	Foreman Installation Labor	Hourly rate	\$140.28	\$2,244.48
	Open Systems	16	Journeyman	Hourly rate	\$121.97	\$1,951.52
	Open Systems	4	Programming Labor	Hourly rate	\$125.00	\$500.00

2. Kaleidoscope Education Solutions

Move to approve Kaleidoscope Education Solutions to provide related services, as needed, at the following rates:

- * Occupational Therapy Services- \$85 per hour
- * Speech Therapy Services- \$85 per hour
- * Occupational Therapy Evaluations- \$375 per evaluation
- * Speech Therapy Evaluations- \$400 per evaluation

3. Resolution authorizing application to be made to the Commissioner of Education for approval of the schematic plans for the district mechanical renovations projects, any required amendment to the long range facilities plan and other related actions.

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY as follows:

1. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the “Board Representatives”) are hereby authorized to submit the schematic plans to NJDOE for school capital projects involving construction of Mechanical Renovations at Metuchen High School, Edgar Middle School, Campbell Elementary School and Moss Elementary School and related improvements, as necessary (the “Project”), which plans are hereby approved in forms prepared by EI Associates (the “Project Architect”), together with such other information as may be required, to the State Department of Education for approval as a capital project, and to make application to the Commissioner of Education for approval of the schematic plans and the Project and, if necessary, any required amendment to the long-range facilities plan, in accordance N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.11. The project will be funded from capital reserve and / or ESSER II funds.

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2. The Project Architect has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

3. The reference to officers of this school district herein includes any interim, acting or successor officer holding that position.

4. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution and to provide any required notice in a timely manner to prepare for Project financing.

4. Professional Development

Move to approve the following professional development activities as shown on the attached chart:

Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FPPI #
3/13/2021	3/13/2021	GYTO's Level Up Conference	Levin, Lisa	Campbell	\$ 159.71	Other	
3/15/2021	3/15/2021	AIM Institute for Learning and Research - Early Literacy Screening Symposium - The Role of Early Identification and its Implication for School Based Interventions	Jeney, Meghan	Campbell	\$ -	No cost	
3/15/2021	3/15/2021	AIM Institute- Early Literacy Screening- The Role of Early Identification and It's Implication for School Based Intervention	Bormann, Kristina	Campbell	\$ -	No cost	
3/19/2021	3/19/2021	Inclusion Leadership Conference	Lopes, Sofia	Campbell	\$ 50.00	FFPI	21-077
3/19/2021	3/19/2021	State DOE McKinney Vento Liaison Training	Gupta, Brenda	Central Off	\$ -	No cost	

----- end of finance section -----

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for February 22 to March 5, 2021.

2. First Reading of Policies and Regulations

Move to approve the first reading of the following policies and regulations:

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|---------------|---|
| P 0145 | Board Member Resignation and Removal |
| P 0164.6 | Remote Public Board Meetings During
A Declared Emergency (New) |
| R 1642 | Earned Sick Leave Law |
| P 1643 | Family Leave (New) |
| P 3431.1 | Family Leave (Abolished) |
| P 4431.1 | Family Leave (Abolished) |
| P 3431.3 | New Jersey Family Leave Insurance Program (Abolished) |
| P 4431.3 | New Jersey Family Leave Insurance Program (Abolished) |
| P & R 5330.01 | Administration of Medical Cannabis |
| P 7425 | Lead Testing of Water in Schools |
| R 7425 | Lead Testing of Water in Schools (New) |
| P & R 7430 | School Safety (Abolished) |
| P 2415 | Every Student Succeeds Act |
| P 2415.01 | Academic Standards, Academic Assessments,
and Accountability (Abolished) |
| P 2415.02 | Title I – Fiscal Responsibilities |
| P 2415.03 | Highly Qualified Teachers (Abolished) |
| P 2415.05 | Student Surveys, Analysis, and/or Evaluations |
| P & R 2415.20 | Every Student Succeeds Act Complaints |
| P 4125 | Employment of Support Staff Members |
| P 6360 | Political Contributions |
| P 8330 | Student Records |
| P 9713 | Recruitment by Special Interest Groups |

----- **end of policy section** -----

D. CURRICULUM

Nothing at this time

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment
