

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**TUESDAY, MARCH 23, 2021**

**MEETING AGENDA**

**of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**1. Call to Order**

**2. Flag Salute**

**3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, The Metuchen Mirror, and by filing a copy with the Borough Clerk as prescribed by this law.

**4. Roll Call**

Mr. Benderly		Ms. Killean	
Ms. Cook		Mr. Lifton	
Mr. Derflinger		Mr. Manley	
Mr. Glassberg		Mr. Suss	
Dr. Johnson-Marcus			

**5. Showcase of Success**

- ❖ Edgar School Governor’s Educator of the Year Recipients – Ms. Emily Tzetzos and Mr. William Colavito

**6. Meeting Open to the Public** *(for any topic)*

**7. Presentations**

**8. Reports**

- ❖ President’s Report
- ❖ Superintendent’s Report
- ❖ Business Administrator/Board Secretary’s Report
- ❖ Committee Reports

**9. Old Business**

**10. New Business**

**11. Approval of Minutes of the Board of Education Meetings**

Move to approve the minutes of the following meetings:

March 9, 2021	Special Business Meeting (1)
March 9, 2021	Special Executive Meeting (2)
March 9, 2021	Board Meeting

**12. Meeting Open to the Public** *(for any topic)*

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

**A. PERSONNEL**

**Motion/Second/Comments/Roll Call**

**1. Retirement – Principal**

Move to accept, with regret, the retirement of Bruce Peragallo, MHS Principal, effective July 31, 2021.

**2. Appointment – Substitute Teacher**

Move to approve the following substitute teachers for the 2020-2021 school year, effective March 24, 2021, pending criminal history clearance:

<b>Name</b>	<b>Certification</b>	<b>Rate</b>
Erin Nemiroff	Sub with teacher cert; English	\$95/day
Susan Fackler	Sub nurse	\$125/day

**3. Appointment – 2020-2021 Student Teacher/Practicum**

Move to approve the following 2020-2021 Student Teacher/Practicum in our schools:

<b>Name</b>	<b>School</b>
Brianna Albrecht, WGU, Practicum	CES

**4. Appointment – Event Staff**

Move to approve the additional Event Staff for the 2020-2021 school year (Agenda 1/19/21, Section 13 A17):

Allison Sullivan
John Butler

**5. Paraprofessional Reassignment**

Move to approve the school assignment of Briana DeMaio, paraprofessional, from Campbell to Edgar, effective April 5, 2021 for student needs.

**6. Settlement**

Move to approve settlement agreement between MBOE and MEA related to employee #101679.

**7. Retirement – Special Education Teacher**

Move to accept, with regret, the retirement of Theresa DeSantis, MHS Special Education Teacher, effective June 30, 2021.

**8. Sidebars**

Move to approve Metuchen Board of Education Sidebars with The Metuchen Principals and Supervisors Association, The Metuchen Custodial and Maintenance Association, The Metuchen Paraprofessional Association and The Metuchen Association of Educational Secretaries, dated March 23, 2021.

**9. Campbell School Lunch/Recess Stipends**

Move to approve the following Campbell School Lunch/Recess stipends for the period of April 5, 2021 to June 15, 2021 as follows:

<b>Name</b>	<b>Assignment</b>	<b>2020-2021 Stipend</b>
Lauren Genovese Galski	Campbell lunch/recess	\$1,873
Angela Resti	Campbell lunch/recess	\$1,873
Gina Brusca	Campbell lunch/recess	\$1,873
Kevin LoPresti	Campbell lunch/recess	\$1,873
David Franczak	Campbell lunch/recess	\$1,873
Franchesca Hunt	Campbell lunch/recess	\$1,873
Danielle Rubinowitsch	Campbell lunch/recess	\$1,873
Kelli Holleran	Campbell lunch/recess	\$1,873
Tara Pata	Campbell lunch/recess	\$1,873
Tom Yakowenko	Campbell lunch/recess	\$1,873

-----end of personnel section-----

**B. FINANCE**

**Motion/Second/Comments/Roll Call**

**1. Treasurer of School Monies and Board Secretary’s Reports**

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of January 31, 2021.

**2. Payment of Bills**

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of March 23, 2021 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

- b) Approve the Following Items Submitted by the Board Secretary  
 Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

**3. Budget Transfers**

Move to approve budget transfers effective January 31, 2021.

**4. Adoption of the 2021-2022 Tentative School Budget**

**WHEREAS**, the Board of Education must adopt and submit a tentative 2021-2022 school district budget for the New Jersey Department of Education review and approval.

**NOW THEREFORE BE IT RESOLVED** that the Metuchen Board of Education adopt the tentative 2021-2022 school district budget as follows:

	Appropriations	Local Tax Levy
Total General Fund	\$44,876,428	\$39,747,869
Total Special Revenue Fund	\$1,180,285	
Total Debt Service Fund	\$2,508,731	\$2,272,023

The supporting documentation of the budget included an itemization of certain expenditures required under administrative regulations. Maximum travel budget is established at \$75,000. Travel includes professional development that takes place outside the District.

Capital Reserve Accounts –  
 \$505,339 will be withdrawn capital reserve account for roof projects at all four schools

Maintenance Reserve Accounts -  
 \$400,000 funds will be withdrawn maintenance reserve account for required maintenance appropriations

**5. Nonpublic Security Aid**

Move to approve the following nonpublic security aid for the 2020-2021 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
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St. Joseph High School	Signal Electric	4		Per Day Services Line 151	\$1,200.00	\$4,800.00
		1	PNM-9030V	180 Degree Camera Line 47	\$2,025.00	\$2,025.00
		2	SBP-300WM	Wall Mount Line 100	\$59.25	\$118.50
		2	SBP-3008PM	Pole Mount Line 118	\$59.25	\$118.50
		2	SBP-302CMA	Mounting Plate Line 109	\$22.50	\$45.00
		2	QNV-7080R	Network Outdoor Dome Line 81	\$464.25	\$928.50
		1	XNV-8080R	Outdoor Dome Line 59	\$862.50	\$862.50
		1	SWT-P-242-360	POE+Switch Line 41	\$825.00	\$825.00
		5	XPPPLUSDL	Milestone License Line 20	\$152.10	\$760.50
		5	XPPPLUSDL	Milestone SUP Line 21	\$27.90	\$139.50
		5		Cable Line 152	\$300.00	\$1,500.00
		1	PNM-9080VQ	Multi-Sensor Camera Line 43	\$1,837.50	\$1,837.50
				Wireless Access Point, Rack, UPS, Fiber		
				Connections and Testing		
Metuchen Christian Academy	CDW	1	3329606	HID Proximity Reader/SMART Card	\$289.58	\$289.58
		2	3565474	Honeywell IS-310 Access Control Sensor	\$105.29	\$210.58
		2	5169537	HES 9600 series electric strike	\$470.59	\$941.18
		2	MISC	Brivo Onair	\$158.40	\$316.80
		1	MISC	Compsite Cable	\$486.84	\$486.84
		1	MISC	Technician and Engineering Services	\$7,052.00	\$7,052.00
	CDW	1	MISC	Labor for Installation of Security Project (doors)	\$6,600.00	\$6,600.00
				Shipping	\$59.97	\$59.97
St. Francis Cathedral School	CDW	200	4159134	GoGuardian Admin-Subscription Security	\$27.98	\$5,596.00
		15	3577022	Google Chrome Educational Software	\$25.50	\$382.50
St. Francis Cathedral School	Dell Technologies	8		Latitude 5320	\$1,344.94	\$10,759.52
		1		XPS 13 2-in-1 9310	\$1,625.08	\$1,625.08
		15		Chromebook 11 3100 Education	\$317.59	\$4,763.85
		15		Google Chrome Education License	\$25.27	\$379.05
		10		Dell Video Adapter-HDMI/VGA	\$33.99	\$339.90
		1		C2G 15ft select VGA+3.5mm Stereo Audio AV Cable	\$23.69	\$23.69
		10		Dell 45-Watt 3-Prong AC Adapter with 6.5 ft. Cord	\$32.49	\$324.90
		1		Dell Adapter USB-C to VGA	\$27.94	\$27.94
		1		Dell Adapter USB 3.0 to Ethernet PXE Boot	\$27.94	\$27.94
		1		USB 3.1 Type C to VGA Adapter (M/F)	\$23.69	\$23.69
		1		Dell Pro Pack 15 (P01520P)	\$38.99	\$38.99
		2		Samsung T5 1TB-MUPA1TOB/AM	\$127.15	\$254.30

**6. CRRSA Act Grant (Coronavirus Response and Relief Supplemental) ESSER II Funds**

Move to approve the district’s ESSER II Grant funds for June 2021 – through September 30, 2023:

Title	Amount
CRRSA	\$336,816
Learning Acceleration	\$25,000
Mental Health	\$45,000

**7. Reading Intervention Services**

Move to approve Lindsay Sheffrin, of LSCOGP, to provide specialized reading intervention services as needed, at a rate of \$100 per hour.

**8. Reading Intervention Services**

Move to approve Jessica Fessock, to provide specialized reading intervention services as needed, at a rate of \$110 per hour.

**9. Home Instruction Services**

Move to approve Bergen County Special Services to provide Home Instruction, as needed, at a rate of \$65 per hour.

**10. Assistive Technology Services**

Move to approve AssistiveTek, LLC to provide Assistive Technology services at the following rates, as needed:

- Assistive Technology Evaluation with report- \$1,400
- Assistive Technology Consulting - \$200 per hour
- Assistive technology ½ day Training- \$750
- Assistive technology full day Training- \$1,500
- Travel- \$100 per hour

**11. Professional Development**

Move to approve the following professional development activities as shown on the attached chart:

Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FPPI #

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3/3/2021	3/10/2021	Wait...What? Supporting Students With Verbal Working Memory Limitations	Smith, Rebecca	Campbell	\$ 115.00	FFPI	21- 076
3/24/2021	3/24/2021	NJ Labor Management Collaborative	Lopes, Sofia	Campbell	\$ -	No cost	
3/24/2021	3/24/2021	Rutgers Interdisciplinary Collaboration Conference.	Young, Kelsee	Moss	\$ -	No cost	
3/24/2021	3/24/2021	Rutgers Interdisciplinary Collaboration Conference	McKenna, Katherine	Moss	\$ -	No cost	
4/8/2021	4/8/2021	Designing & Implementing Student Training Plans	Coleman, Stephanie	MHS	\$ 225.00	Other	
4/8/2021	4/8/2021	New Jersey Wage and Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course	Coleman, Stephanie	MHS	\$ 75.00	Other	
4/8/2021	4/8/2021	OSHA 10 Plus for General Industry	Coleman, Stephanie	MHS	\$ 197.00	No cost	
5/7/2021	5/7/2021	New Jersey Special Education Annual Summit	Herzog, Tania	Central Office	\$ 149.00	Other	



5/14/2021	5/14/2021	The basics of storytelling using the movie talk technique and effective comprehensible reading instruction	Williams, Raquel	Campbell	\$ 50.00	FFPI	21-078
5/21/2021	5/21/2021	Creating a Diverse and Equitable Music Curriculum	Thomas, Margaret	Campbell	\$ 150.00	FFPI	21-079

**12. Transportation Jointure 2020- 2021**

Move to approve the transportation jointure for the remainder of the 2020-2021 school year with the Camden County Educational Services Commission.

**13. In-district Transportation Routes**

Move to approve the following daily routes for in-district transportation routes with George Dapper Inc. for the 2020-2021 school year pending Dapper Bus company signing, contract, addendum, and approval by county office:

C1	\$129.93	E1	\$129.93
C2	\$129.93	E2	\$129.93
C3	\$128.04	E3	\$128.04
C4	\$128.04	E4	\$128.04
C5	\$128.04	E5	\$128.04
C6	\$128.04	E6	\$128.04
C7	\$128.04	E7	\$128.04

**14. Transfer of Contact Agreement**

Move to approve the contract transfer agreement from the Education Services Commission of NJ to the Metuchen Board of Education for the St. Francis/Campbell routes known as CSF1A, CSF2A, CSF1B and CSF2B

**15. Transportation Routes**

Move to approve the following daily routes for St. Francis/Campbell routes with George Dapper as part of our transfer agreement for the 2020-2021 school year pending Dapper Bus Company signing contract, addendum and approval by county office:

St. Francis (SF8)	\$98.90
Campbell (C8)	\$206.35
St. Francis (SF9)	\$102.04
Campbell (C9)	\$206.35

**16. Evaluation**

Move to approve Dr. Kavita Sinha, to conduct neurodevelopmental evaluations at a rate of \$450.00 per evaluation.

----- **end of finance section** -----

**C. POLICY**

**1. Second Reading of Policies and Regulations**

Move to approve the second reading of the following policies and regulations:

- P 0145 Board Member Resignation and Removal
- P 0164.6 Remote Public Board Meetings During  
A Declared Emergency (New)
- R 1642 Earned Sick Leave Law
- P 1643 Family Leave (New)
- P 3431.1 Family Leave (Abolished)
- P 4431.1 Family Leave (Abolished)
- P 3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P 4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P & R 5330.01 Administration of Medical Cannabis
- P 7425 Lead Testing of Water in Schools
- R 7425 Lead Testing of Water in Schools (New)
- P & R 7430 School Safety (Abolished)
- P 2415 Every Student Succeeds Act
- P 2415.01 Academic Standards, Academic Assessments,  
and Accountability (Abolished)
- P 2415.02 Title I – Fiscal Responsibilities
- P 2415.03 Highly Qualified Teachers (Abolished)
- P 2415.05 Student Surveys, Analysis, and/or Evaluations
- P & R 2415.20 Every Student Succeeds Act Complaints
- P 4125 Employment of Support Staff Members
- P 6360 Political Contributions

P 8330  
P 9713

Student Records  
Recruitment by Special Interest Groups

----- **end of policy section** -----

**D. CURRICULUM**

*Nothing at this time*

**14. Meeting Open to Public** *(for any topic)*

**15. Announcements**

**16. Motion to Go Into Executive Session** *(when applicable)*

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**17. Adjournment**

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