

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, DECEMBER 14, 2021

**MEETING MINUTES
of the Metuchen Board of Education**
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Ms. Killean	A
Ms. Cook	P	Mr. Lifton	P
Mr. Derflinger	P	Mr. Manley	P
Mr. Glassberg	P	Mr. Suss	P
Dr. Johnson-Marcus	P		

5. Showcase of Success

Girls Cross Country Red Division Champions

Sara Lignell
Molly Malague
Caroline Schleif
Gianna Hernandez
Lilly Kupersmit
Charlotte Waring
Victoria Espinosa
Rachel Chen

Kaitlyn Hsueh
Ameyaa Desai
Aarohi Desai
Tiffany Choi
Nelagh Matthews
Zoey Brown
Sarah Hausser

GMC Champion

Molly Malague

Central Jersey Group 2 Sectional Champion

Molly Malague

Girls Soccer Blue Division Champions

Merin Boucher	Brooke Fuccile
Erin Eustace	Kayla Berenfeld
Caitlin Waldron	Michaela Gwozdz
Jena Kaul	Cassidy Connors
Nicole Trolaro	Leah Wentnick
Lilia Ould-Hammou	Katie Gray
Rachel Dobbs	Austen Rodey
Isabelle Villegas	Chloe Soden
Charlotte Breen	Katelyn Connors
Alexandra Lipshutz	Sarah Hyman

EMS Boys Cross Country- Undefeated Season

Daniel Choi	Aakash Cunchala
Kai Englert	Ronan Gray
Praket Jha	Asher Greenbaum
Ian Jung	Azhar Hudda
Cristian Lazar	Shinnosuke Murao
Aeneas Ralph	Siddhant Naik
Adam Sommo	Aarav Singh
Owen Breen	Peter Szap
Martin Brennan	Eli Chaplin

EMS Boys Soccer - Undefeated Season

Cameron Hayes - Durina	Colton Clancy
Leighton Emslie	Aiden Geary
Lizandro Perez	Shane Guerra
Cole Leibfried	Nicholas Masturzo
Colin Gawronski	Kyle O'Brien
Jackson Jantas	Sean Piperi
Peter Xarhoulakos	Marko Skoratko
Ilio Krumins - Beens	Daniel Ruiz
Reid Kirin	Carter Stetz
Eashaan Bhattacharyya	James Casey
John Bruns	

Sports Champs were honored.

6. Meeting Open to the Public *(for any topic)*

-None

7. Presentations

- ❖ Safe Return Plan - Dr. Caputo - The Board Members had questions and made comments.
- ❖ Open to Public for Comments on Safe Return Plan
-Nothing from the public.

8. Reports

- ❖ President’s Report - Mr. Glassberg gave a report.
- ❖ Superintendent's Report - Dr. Caputo gave a report.
- ❖ Committee Reports

Dr. Johnson-Marcus gave a report on the Human Relations Commission.
Mr. Manley gave a report on the Finance/Tech Committee.
Mr. Lifton gave a report on the Facilities Committee.

9. Old Business

10. New Business

The Board Members recognized Mr. Manley’s last meeting. Kind words and well wishes were expressed as they honored his 6 years of service to the Board.

11. Approval of Minutes of the Board of Education Meetings

November 23, 2021	Special Business Meeting (1)
November 23, 2021	Special Business Meeting (2)
November 23, 2021	Board Meeting

Mr. Glassberg motioned. Ms. Cook seconded. Motion carried 7-0-1. Mr. Benderly abstained.

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Resignation - Certificated Staff

Move to accept the resignation of Cindy Bagnoli, Math Intervention Teacher at Edgar Middle School, effective January 21, 2022, or earlier if a replacement is found.

2. Appointment - Leave Replacement Revision

Move to approve the following Leave Replacement Appointment Revision until approximately January 7, 2022: (Agenda 11/23/2021, Section 13 A10):

Name	School	Assignment	Rate
Rescind: Danielle Movsessian	EMS/MHS	German Leave Replacement	\$278.38/day
Approve: Danielle Movsessian	Campbell	First Grade Leave Replacement	\$278.38/day

3. Appointment - Leave Replacement

Move to approve the appointment of Ben Hohmann, as Leave Replacement for EMS/MHS German Teacher, effective November 22, 2021 through approximately January 31, 2022, at the rate of \$150/day.

4. Maternity Leave of Absence

Move to approve the maternity leave of absence of Megan Shapiro, Campbell School Second Grade Teacher, effective approximately April 4, 2022 through approximately March 30, 2023.

5. Appointment - Spring 2022 Student Teachers

Move to approve the following 2022 Student Teachers in our schools:

Name	School
Erin Wallace, Kean University, Student Teacher	Campbell
Ashlyn Jarius, Kean University, Student Teacher	Edgar

6. Affiliation Agreement

Move to approve the affiliation agreement between Kean University School of Communications Disorders and Deafness and Metuchen School District to allow Sydney Giuso to complete a Speech Pathology Practicum/Externship at Moss School, effective January 3, 2022 through June 30, 2022.

7. Resignation - Leave Replacement

Move to accept the resignation of Tiffani Joyce, Leave Replacement Social Worker for Metuchen Public Schools, effective January 21, 2022 (Agenda 8/10/21, Section 13 A12).

8. Rescind Appointment - Certificated Staff

Move to rescind the appointment of Tiffani Joyce, Social Worker for Metuchen Public Schools, for the 2021-2022 school year, effective February 2, 2022 through June 30, 2022, at a salary of \$55,913/year, Step 3-C, prorated (Agenda 8/10/21, Section 13 A15).

9. Appointment - Leave Replacement

Move to approve the appointment of Kaitlyn Penna, Leave Replacement Social Worker for Metuchen Public Schools, effective January 18, 2022 (or when she is released from her current district) through January 31, 2022, at a salary of \$324.94/day.

10. Appointment - Certificated Staff

Move to approve the appointment of Kaitlyn Penna, Social Worker for Metuchen Public Schools, for the 2021-2022 school year, effective February 1, 2022 through June 30, 2022, at a salary of \$60,113/year, Step 3-F, prorated.

11. Resignation - Certificated Staff

Move to accept the resignation of Edyta Oldakowska, .5 School Psychologist at Campbell School, effective December 31, 2021 (Agenda 10/26/21, Section 13 A12).

12. Appointment - Certificated Staff

Move to approve the appointment of Amrita Bindra, School Psychologist at Campbell School, for the 2021-2022 school year, effective January 3, 2022, at a salary of \$59,394/year, Step 4-E, prorated.

13. Appointment - Additional Substitute Secretary

Move to approve the additional substitute secretary for the 2021-2022 school year, effective December 15, 2021, at a rate of \$14.38/hour, pending completion of substitute paperwork and criminal background clearance (Agenda 8/24/2021, Section 13 A8):

Wendi Richards

14. Appointment - Substitutes

Move to approve the additional substitute teachers for the 2021-2022 school year, effective December 15, 2021, pending completion of substitute paperwork and criminal background clearance (Agenda 8/24/2021, Section 13 A5):

Substitute Teacher	Certification	Ray Rate
Owen Barreira	Sub with 30+ college credits	\$85/day
Angelique Dulin	Sub with 60+ college credits	\$85/day
Melissa Chinchar	Teacher cert; math	\$95/day
Michelle Ferdinand	Sub with college degree	\$90/day
Susan Indyk	Teacher cert; elementary	\$95/day

15. Appointment - Additional Zone Staff

Move to approve the additional Zone Staff for the 2021-2022 year (Agenda 08/24/2021, Section 13 A10):

Name	Position	Hourly Rate
Paul Mruczinski	Alternate Supervisor	\$45.58/hour

16. Appointment - Website Content Manager

Move to approve Natalie Dougherty to serve as Website Content Manager through June 30, 2022, with a stipend of \$5000.00.

Mr. Glassberg motioned. Mr. Suss seconded. Motion carried 8-0-0.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of October 31, 2021

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of December 14, 2021 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective October 31, 2021.

4. School Security Grant

Move to accept the NJDOE School Security Grant.

5. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2021-2022 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Academy	CDW	1		Sealed Electromagnetic Lock - gym door	\$276.16	\$276.16
		1		Bracket	\$118.87	\$118.87
		1		Misc	\$377.70	\$377.70
		1		Honeywell Request-to-Exit Sensor	\$124.98	\$124.98
		1		Card Reader	\$220.58	\$220.58
		1		Shipping and Handling	\$66.07	\$66.07
		1		Alarm Controls	\$288.45	\$288.45
		1		Brivo Onair Reader Annual	\$70.71	\$70.71
		1		Brivo Onair Tier License	\$1,067.13	\$1,067.13
		1		Technician and Engineering Services	\$4,290.00	\$4,290.00
		1		LED Surveillance Monitor	\$545.30	\$545.30
		1		Wall Mount	\$86.45	\$86.45

		1		Installation	\$1,620.93	\$1,620.93
		1		Technician and Engineering Services	\$2,694.58	\$2,694.58

6. Joint Transportation Agreement Extended School Year 2021

Move to approve the Joint Transportation Agreement between Metuchen BOE and BCSSSD ESU. BCSSSD ESU to transport one Metuchen student to Yale School West II in Cherry Hill, NJ for ESY from 7/6/2021-8/16/2021 on Route S15 for the sum total of \$3,024.00.

7. Educational Services

Move to approve Educational Based Services: EBS Healthcare, through The Stepping Stones Group, to provide 1:1 nursing services at \$60 per hour.

8. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Requested	Approved	Payment	FFPI Proposal #
12/14/2021	12/14/2021	A FRAMEWORK DESIGNED TO FOSTER SELF-REGULATION AND EMOTIONAL CONTROL	Peluso, Emily	Moss	\$190	\$190	FFPI	22-048
12/16/2021	12/16/2021	Close 2021 and Look Forward to 2022	Wagenblast, Eileen	MHS	\$107.72	\$107.72	FFPI	22-052
01/10/2022	01/10/2022	LANGUAGE ACQUISITION THROUGH MOTOR PLANNING (LAMP)	Peluso, Emily	Moss	\$79	\$79	FFPI	22-049
01/11/2022	01/11/2022	MOVING FORWARD WITH LAMP ON IOS	Peluso, Emily	Moss	\$49	\$49	FFPI	22-050
01/20/2022	01/20/2022	Turn Your School Into a Success Story in 3 Years or Less with the People and Resources You Already Have	Azevedo, Suzy	Edgar	\$0	\$0	No cost	
02/13/2022	02/15/2022	ATE Annual Meeting	Vorensky, Sandra	Edgar	\$1000	\$1000	FFPI	22-051

Mr. Manley motioned. Mr. Derflinger seconded. Motion carried 8-0-0. Mr. Benderly commented he abstained from any items having to do with payments for Rutgers; however, there were none.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for November 22, 2021 - December 10, 2021.

Ms. Cook motioned. Dr. Johnson-Marcus seconded. Motion carried 8-0-0.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date (s)	No. Of Students	Board Cost- Transportation	Board Cost- Subs.
MOSS	Metuchen Public Library	Kindergarten - Students will generalize communication goals outside of the classroom and practice attending within the community.	McKenna Peluso Amend Khan Dulin Calantoni DiSerio	1/7/22	7	\$40.00	\$0
MOSS	Tiny Town	Kindergarten – Students will generalize social emotional/behavioral skills, communication goals, and play skills outside of the classroom and practice them within a community setting.	McKenna Peluso Amend Khan Dulin Calantoni DiSerio	1/21/22	7	\$50.00	\$0
MOSS	Woodbridge Aquarium	Kindergarten – Students will generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals.	McKenna Peluso Amend Khan Dulin Calantoni DiSerio Pauls Jeney Visschelli Ettore Omarzai Small Bakshi Kobayachi	2/25/22	22	\$80.00	\$0

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MOSS	Stop & Shop	Kindergarten – Students will learn and generalize social and emotional/behavioral goals, as well as communication goals and teaching appropriate behaviors.	McKenna Peluso Amend Khan Dulin Calantoni DiSerio	3/4/22	9	\$40.00	\$0
MOSS	Stop & Shop	Kindergarten – Students will learn and generalize social and emotional/behavioral goals, as well as communication goals and teaching appropriate behaviors.	McKenna Peluso Amend Khan Dulin Calantoni DiSerio	3/11/22	9	\$40.00	\$0
CES	Library	1 st – 4 th Grade – Students will learn and generalize communication goals outside of the classroom and practice attending within the community.	Pauls Jeney DiSerio Visschelli Ettore Omarzai Small Bakshi Kobayachi	12/17/21	13	\$0	\$0
CES	Library	1 st – 4 th Grade – Students will learn and generalize communication goals outside of the classroom and practice attending within the community.	Pauls Jeney DiSerio Visschelli Ettore Omarzai Small Bakshi Kobayachi	1/14/22	9	\$0	\$0
CES	Tiny Town	1 st – 4 th Grade – Students will learn and generalize social emotional/behavioral skills, communication goals, and play skills outside of the classroom and practice them within a community setting.	Pauls Jeney DiSerio Visschelli Ettore Omarzai Small Bakshi Kobayachi	1/21/22	13	\$0	\$0
CES	Post Office	1 st – 4 th Grade – Students will learn and generalize communication goals outside of the classroom and practice attending within the community.	Pauls Jeney DiSerio Visschelli Ettore Omarzai Small Bakshi Kobayachi	2/4/22	13	\$0	\$0
EMS	Moss School	8 th Grade – Students will be working on playing chords, chord progression and ensemble songs and give the opportunity to perform the materials they have learned in class to a live audience.	Gallagher	12/17/21	20	\$70.00	\$0

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EMS	The Laundry Hut	5 th – 12 th Grade - Students will practice activities for daily living skills in real world settings.	Thomas Dybas Valovcin	2/4/22	14	\$0	\$0
EMS	Metuchen High School	8 th Grade - Students will spend the morning at MHS to observe the high school orchestra class.	McEwan	2/10/22	22	\$40.00	\$0
MHS	Edgar Middle School	12 th Grade - Anti-Vaping Ambassadors will be presenting a peer-to-peer educational program self-designed to educate 8th grade students on vaping and the dangers associated.	Rubin Granados	12/14/21	6	\$0	\$0
MHS	Menlo Park Mall	9 th – 12 th Grade – Students in the 18-21 self-contained class will be grouped to work collaboratively and practice shopping and appropriate behaviors in the public setting. movement in school, at home, and in the community.	Dybas Abbott Valovcin Thomas Shutz Dimeglio Grant Molfetto Leitner Nurse Smeha 3 Edgar Paras	1/7/22	34	\$90.00	\$0
MHS	Train to New Brunswick, Lunch and Train back from New Brunswick	5 th – 12 th Grade –Students will learn how to read the train schedule, buy a ticket, and learn train etiquette.	Dybas Thomas Valovcin Shutz Dimeglio Grant Molfetto Leitner Nurse Smeha 3 Edgar Paras	1/14/22	14	\$100.00 \$5 Train Ticket cost to student	\$0
MHS	Target and Lunch	5 th – 12 th Grade –Students will learn to work on Money skills, shopping list activities, Next dollar up.	Dybas Thomas Valovcin Shutz Dimeglio Grant Molfetto Leitner Nurse Smeha 3 Edgar Paras	1/28/22	14	\$80.00	\$0

2. Retroactive Field Trip

Move to retroactively approve the following field trip for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers / Advisors	Date (s)	No. Of Students	Board Cost- Transportation	Board Cost- Subs.
MOSS	Metuchen Public Library	Kindergarten – Students will learn and generalize communication goals outside of the classroom and practice attending within the community.	McKenna Peluso Amend Khan Dulin Calantoni DiSerio	12/10/21	7	\$40.00	\$0

Mr. Derflinger motioned. Mr. Glassberg seconded. Motion carried 8-0-0.

-----end of curriculum section-----

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment