

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**TUESDAY, MAY 24, 2022**

**MEETING MINUTES  
of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**1. Call to Order**

**2. Flag Salute**

**3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**4. Roll Call**

Mr. Benderly	P	Ms. Killean	P
Ms. Cook	A	Mr. Lifton	P
Mr. Derflinger	P	Dr. Spigner	P
Mr. Glassberg	P	Mr. Suss	A
Dr. Johnson-Marcus	P		

**5. Showcase of Success**

- ❖ Recognition of the Governor's Educators of the Year Award Recipients

**2021-2022 GOVERNOR'S EDUCATORS OF THE YEAR**

*Sarah Jensen – Response to Intervention Teacher, Moss School*

*Sofia Lopes – Grade 4 Teacher, Campbell Elementary School*

*Beth McLaughlin – Special Education Teacher, Edgar Middle School*

*Yoko Kato - Science Teacher, Metuchen High School*

**2021-2022 EDUCATIONAL SERVICES PROFESSIONALS**

*Karen Calantoni – Learning Consultant/Lead Teacher, Moss School*

*Amanda Marciante – Nurse, Campbell Elementary School*

*Jennifer Lesniak - Paraprofessional, Edgar Middle School*

*Michele Brinkerhoff - Nurse, Metuchen High School*

**2021-2022 PARAPROFESSIONAL OF THE YEAR**

*Jessica Kovacs - Paraprofessional, Moss School*

**6. Meeting Open to the Public** *(for any topic)*

Mr. Matthew Moore of 442 Wakefield Drive came up to comment on Edgar Field.

**7. Presentations**

- ❖ Referendum - FAQ added to website, reviewed at BOE meeting -Mr. Lifton gave the report.
- ❖ Anti-Bullying Bill of Rights / HIB Official Grade 2020-2021 SY - Dr. Caputo gave the report

**8. Reports**

- ❖ President's Report - Mr. Glassberg gave a report on busing.
- ❖ Superintendent's Report - None
- ❖ Committee Reports

Mr. Derflinger gave a report on the Curriculum Committee.

Dr. Johnson-Marcus gave a report on the Equity Committee and the Human Relations Committee.

Mr. Glassberg gave a report on the Policy Committee.

Dr. Spigner gave a report on a conference she attended.

**9. Old Business** -None

**10. New Business** -None

**11. Approval of Minutes of the Board of Education Meetings**

May 10, 2022	Special Business Meeting (1)
May 10, 2022	Special Business Meeting (2)
May 10, 2022	Board Meeting

Mr. Glassberg motioned. Dr. Spigner seconded. Motion carried 6-0-1. Mr. Benderly abstained.

**12. Meeting Open to the Public** *(for any topic)*

Mr. Kunhan Lee of 85 Myrtle Ave came up and asked questions about masking.

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

**A. PERSONNEL**

**Motion/Second/Comments/Roll Call**

**1. Resignation - Certificated Staff**

Move to accept the resignation of Casey Sullivan, Speech Therapist at Edgar Middle School, effective August 31, 2022.

**2. Appointment - Certificated Staff**

Move to approve the appointment of Jacquelyn Jacobi, English Teacher at Metuchen High School, for the 2022-2023 school year, at a salary of \$58,275/year, Step 3D, effective August 31, 2022 through June 30, 2023.

**3. Salary Adjustment - Certificated Staff**

Move to approve a change in base salary for David Joe Fitzgibbon, Technology Teacher at Campbell Elementary School, from Step 4N, \$96,750/year, to Step 5N, \$99,000/year, as a result of earning his Doctorate Degree, effective June 1, 2022.

**4. Transfer - Certificated Staff**

Move to approve the transfer of Jennifer North, Supervisor (at a salary of \$115,331/year, 12 months), to Special Education Teacher at Edgar Middle School for the 2022-2023 school year, at a salary of \$95,183, Step 3N, 10 months, effective July 1, 2022.

**5. Appointment - Substitute**

Move to approve the additional substitute teacher for the 2021-2022 school year, effective May 19, 2022, (Agenda 8/24/2021, Section 13 A5):

<b>Substitute Teacher</b>	<b>Certification</b>	<b>Ray Rate</b>
Erin Wallace	Sub with college degree	\$90/day

**6. Family Leave of Absence - Certificated Staff**

Move to approve the family leave of absence of Sarah Jensen, Intervention Teacher at Moss School, effective August 31, 2022 through June 30, 2023.

**7. Appointment - Child Study Team**

Move to approve the appointment of Tiffani Joyce to provide per diem Child Study Team work for the 2021-2022 school year at a rate of \$302.23 per day, effective May 13, 2022 to approximately June 30, 2022.

**8. Appointment - Interim Assistant Principal**

Move to approve Mike Knoth as Interim Assistant Principal at Edgar Middle School, effective May 23, 2022 to June 3rd, 2022, at a rate of \$515/day.

Mr. Glassberg motioned. Dr. Spigner seconded, Motion carried 7-0-1.

-----end of personnel section-----

**B. FINANCE**

**Motion/Second/Comments/Roll Call**

**1. Treasurer of School Monies and Board Secretary’s Reports**

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of March 31, 2022.

**2. Payment of Bills**

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of May 24, 2022 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

**3. Budget Transfers**

Move to approve budget transfers effective March 31, 2022.

**4. Professional Development**

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
4/28/2022	4/28/2022	NJASCD Whole Child Conference	Fisher, Janelle	Campbell	\$100	Other	
5/10/2022	5/10/2022	NJ Public School Labor-Management Collaborative Inter-district Conference	Fitzgibbon, David	Campbell	\$0	No cost	
5/10/2022	5/10/2022	Rutgers Inter-District Conference	Azevedo, Suzy	Edgar	\$0	No cost	
5/20/2022	5/20/2022	Observation of other schools PE programs	Ulmer, Robert	MHS	\$60	No cost	
6/3/2022	6/3/2022	IEP Goals: S.M.A.R.T.E.R. STEPS&reg; Guide	Masters, Sarah	Moss	\$29	FFPI	22-113
6/7/2022	6/10/2022	Annual NJ Association of School Business Administrators	Harvier, Mike	Business Office	\$400	Other	
6/9/2022	6/13/2022	5th Grade NJSLA- S Science Assessment Operational Test Range Finding	Nolde, Jonathan	Campbell	\$0	No cost	
6/28/2022	7/1/2022	NATA Convention	Yelencsics, Molly	MHS	\$931	Other	
7/18/2022	7/29/2022	Comprehensive Orton-Gillingham Plus virtual	Signorile, Vincent	Campbell	\$1275	Other	

**5. In-district Transportation Routes**

Move to approve Bid Number 22-23-001 with George Dapper Inc. for the following daily routes for in-district transportation for the 2022-2023 school year. Each route cost will be deducted by 5% as all routes were awarded as a bulk bid.

Route #	Route Cost	5% Discount	Net Cost after bulk bid deduction	Route #	Route Cost	5% Discount	Net Cost after bulk bid deduction
<b>C1</b>	\$210	\$10.50	\$199.50	<b>E1</b>	\$210	\$10.50	\$199.50
<b>C2</b>	\$210	\$10.50	\$199.50	<b>E2</b>	\$210	\$10.50	\$199.50
<b>C3</b>	\$210	\$10.50	\$199.50	<b>E3</b>	\$210	\$10.50	\$199.50
<b>C4</b>	\$210	\$10.50	\$199.50	<b>E4</b>	\$210	\$10.50	\$199.50
<b>C5</b>	\$210	\$10.50	\$199.50	<b>E5</b>	\$210	\$10.50	\$199.50
<b>C6</b>	\$210	\$10.50	\$199.50	<b>E6</b>	\$210	\$10.50	\$199.50
<b>C7</b>	\$210	\$10.50	\$199.50	<b>E7</b>	\$210	\$10.50	\$199.50
<b>C8</b>	\$210	\$10.50	\$199.50	<b>E8</b>	\$210	\$10.50	\$199.50
<b>C9</b>	\$245	\$12.25	\$232.75				

**6. Bussing Fee**

Move to approve the partial subscription bussing fee of \$500 for the 2022-2023 school year.

Mr. Glassberg motioned. Dr. Johnson-Marcus seconded. Item 1 and items 3-6 carried 7-0-0. Item 2 carried 6-0-1. Mr Benderly abstained from item 2.

-----end of finance section-----

**C. POLICY**

**Motion/Second/Comments/Roll Call**

**1. Suspensions**

The Board hereby acknowledges receipt of the suspension report summary for May 8-May 20, 2022.

Mr. Glassberg motioned. Mr. Benderly seconded. Motion carried 7-0-0.

-----end of policy section-----

**D. CURRICULUM**

**Motion/Second/Comments/Roll Call**

**1. New Textbook**

Move to approve the textbook *BIG IDEAS MATH: ALGEBRA 1* for the class course, Algebra 1.

**2. New Textbook**

Move to approve the textbook *BIG IDEAS MATH: ALGEBRA 2* for the class courses, Algebra 2, and Honors Algebra 2.

**3. Appointment – Fall 2022 Student Teachers and Observers in our schools**

Move to approve the following 2022 – 2023 Student Teachers and Observer in our schools:

<b>Name</b>	<b>School</b>
Laura Juarez, Middlesex County College, Observer	Campbell
Maximillian Beaton, Kean University, Student Teacher	Edgar
Rejina Acharya, Middlesex County College, Observer	Campbell

**4. Field Trips**

Move to approve the following field trips for students in the Metuchen School District as shown:

<b>School</b>	<b>Destination</b>	<b>Class/Group/ Purpose</b>	<b>Teachers/ Advisors</b>	<b>Date (s)</b>	<b>No. Of Students</b>	<b>Board Cost- Transportation</b>	<b>Board Cost- Subs.</b>
CES	Hands of Hope	4 <sup>th</sup> Grade – The students will go to the shelter to bring the canned goods and help sort them for the shelter.	Lopes Baiod	6/8/ 2022	26	\$52 Bus cost to students	\$0
MHS	Go Play Arcade	9 <sup>th</sup> – 12 <sup>th</sup> Grade – Students will take a private behind the scenes tour of Go Play Arcade operations. The focus of the trip is to expose students to a variety of careers in the gaming/tech industry.	Cichetti DeMott Korellis Karger	6/2/ 2022	25	\$100	\$270
MHS	Metuchen Pool	12 <sup>th</sup> Grade – Senior Class Field Trip	8-10 TBD	6/3/ 2022	200	\$280 - \$580	\$720 - \$900
MHS	Harry Potter on Broadway	12 <sup>th</sup> Grade – After school trip to watch a Broadway show	Robbins Ortiz Lezama Flores	6/8/ 2022	30	\$55 per student	\$0

Mr. Derfliger motioned. Dr. Johnson-Marcus seconded. Motion carried 7-0-0.

-----end of curriculum section-----

**14. Meeting Open to Public** *(for any topic)*

**15. Announcements**

Dr. Spigner gave the announcements.

**16. Motion to Go Into Executive Session** *(when applicable)*

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**17. Adjournment**

Mr. Glassberg motioned to adjourn. All in favor. Adjournment at 9:40pm.