

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, JUNE 28, 2022

**MEETING MINUTES
of the Metuchen Board of Education**
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Ms. Killean	P
Ms. Cook	P	Mr. Lifton	P
Mr. Derflinger	P	Dr. Spigner	P
Mr. Glassberg	A	Mr. Suss	P
Dr. Johnson-Marcus	P		

5. Showcase of Success

- ❖ Valedictorian - Jaimie Hong
- ❖ Salutatorian - Kaitlin Iong

6. Meeting Open to the Public *(for any topic)*

7. Presentations

- ❖ Referendum - Update from the state, if available. - No update.
- ❖ District Goals Final Report - Dr. Caputo gave his report.
- ❖ Safe Return/Road Forward Plan Update - Dr. Caputo gave the report.
- ❖ Open to Public for Comments on Safe Return Plan/Road Forward - No Public Comments

8. Reports

- ❖ President's Report -None
- ❖ Superintendent's Report -None
- ❖ Committee Reports

Mr. Derflinger gave a report on the Curriculum Committee.
Dr. Johnson-Marcus gave a report on the Human Relations Commission.

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

Mr. Lifton motioned to change the date of the minutes from June 10, 2022 to June 14, 2022 All in favor. Motion carried 8-0-0.

June 14, 2022	Special Business Meeting (1)
June 14, 2022	Special Business Meeting (2)
June 14, 2022	Board Meeting

Mr. Lifton motioned. Mr. Derflinger seconded. Motion carried 7-0-1. Ms. Cook abstained.

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Appointment - Supervisor

Move to approve the appointment of Louis Manziano, Supervisor of ELA/SS, for the 2022-2023 school year, at a salary of \$114,000/year, 12-month position, effective July 1, 2022, or later if held by current district, pending certification.

2. Resignation - Paraprofessional

Move to accept the resignation of Angela Spadavecchia, Paraprofessional at Moss School, effective August 31, 2022.

3. Appointment – Summer 2022 Student Observer In Our Schools

Move to approve the following 2022 – 2023 Student Observer in our schools:

Name	School
Yevheniy Vasilov, Drexel University, Observer	High School

4. Resignation - Paraprofessional

Move to accept the resignation of Nicolette Dulin, Paraprofessional at Moss School, effective June 30, 2022.

5. Extended School Year Special Services Staff - Certificated Staff

Move to approve the following as special services staff for the 2022 Extended School Year Program:

Certificated Staff				
Name	Program	Per Diem	# of Days	Total
Katie McKenna	Preschool	\$ 325.41	23	\$ 7,484.43
Kelsee Young	Preschool	\$ 297.30	23	\$ 6,837.90
Michele Reed	Preschool	\$ 310.81	23	\$ 7,148.63
Sarah Masters	Resource K	\$ 297.30	23	\$ 6,837.90
Ellissa Cadel	Resource 1	\$ 392.70	23	\$ 9,032.10
Francine Galassa	Resource Gr 2 and Power Hour	\$ 326.35	23	\$ 7,506.05
Lindsey Omark	Resource Gr 3	\$ 341.68	23	\$ 7,858.64
Lauren Thompson	Resource Gr 4	\$ 305.41	23	\$ 7,024.43
Brian Jeney	Special Class MD 1-3	\$ 309.32	23	\$ 7,114.36
Samantha Pauls	Special Class MD 2-4	\$ 363.24	23	\$ 8,354.52
Julie Anderson	Reading	\$ 544.43	23	\$ 12,521.89
Beth McLaughlin	Resource Math 5-8	\$ 363.24	18	\$ 6,538.32
Lindsay Kaye	Resource ELA 5-11	\$ 363.24	18	\$ 6,538.32
Andrea Agnone	Reading	\$ 297.30	18	\$ 5,351.40
Kathy Thomas	Special Class MD 5-8	\$ 524.79	23	\$ 12,070.17
Christina Dybas	Special Class MD 9-12	\$ 341.68	23	\$ 7,858.64
Dawn Valovcin	Special Class MD 18-21	\$ 387.08	23	\$ 8,902.84
Steve Cichetti	Credit Recovery	\$ 512.90	12	\$ 6,154.80
Bill Latta	Supplemental Math 9-11	\$ 291.89	6	\$ 1,751.34
Sarah Karger	Work Based Learning	\$ 526.75	12	\$ 6,321.00

Name	Program	Per Diem	# of Days	Total
Nga Pham	ESY Nursing	\$ 310.81	23	\$ 7,148.63
Janice Billik	ESY Nursing	\$ 513.74	23	\$ 11,816.02

Name	Program	Hourly Rate	# of hours	Total
Nga Pham	Summer Programs Nursing	\$ 51.80	TBD	
Amanda Maricante	Summer Programs Nursing	\$ 50.00	TBD	
Janice Billik	Summer Programs Nursing	\$ 85.62	TBD	
Michele Brinkerhoff	Summer Programs Nursing	\$ 65.45	TBD	

Name	Program	Hourly Rate	# of hours	Total
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Ann Leghorn	ESY ELA instruction	\$ 68.72	24	\$ 1,649.28
Rebecca Dwyer	ESY ELA instruction	\$ 57.66	24	\$ 1,383.84
Andrea Agnone	ESY ELA instruction	\$ 49.55	24	\$ 1,189.20
Bill Latta	ESY Math instruction	\$ 48.65	24	\$ 1,167.60

Name	Program	Per Diem	# of Days	Total
Emily Donlin	ESY speech therapy	\$ 320.68	18	\$ 5,772.24
Eric Stein	ESY speech therapy	\$ 489.24	18	\$ 8,806.32
Casey Sullivan	ESY speech therapy	\$ 312.16	18	\$ 5,618.88

Name	Program	Per Hour	# of hours	Total
Emily Donlin	CST speech evals and meetings	\$ 53.45	TBD	
Eric Stein	CST speech evals and meetings	\$ 81.54	TBD	
Casey Sullivan	CST speech evals and meetings	\$ 52.03	TBD	

(ESSER Funded)				
Name	Program	Hourly Rate	# of hours	Total
Rebecca Dwyer	Summer Institute- Learning Strategies 5-8 (Esser Funded)	\$ 48.00	78	\$ 3,744.00
Andrea Agnone	Summer Institute- Learning Strategies 5-8 (Esser Funded)	\$ 48.00	78	\$ 3,744.00
Steve Cichetti	Summer Institute- Learning Strategies 9-12 (Esser Funded)	\$ 48.00	24	\$ 1,152.00

Name	Program	Per Hour	# of Hrs	Total
Samantha Rubin	Summer Institute-Transitions	\$ 48.00	38	\$1,824.00

6. Extended School Year Special Services Staff - Child Study Team

Move to approve the following Child Study Team Staff for the 2022 Extended School Year Program:

Child Study Team Summer Work				
Name	Position	Per Diem Rate	# of Days	Total*
Amrita Bindra	Psychologist	\$ 334.12	15	\$ 5,011.80
Christina Theiss	Psychologist	\$ 539.92	15	\$ 8,098.80
Daniel Rosa	Psychologist	\$ 319.59	15	\$ 4,793.85
Dana Donatelli	Psychologist	\$ 500.89	20	\$ 10,017.80
Karen Calantoni	Learning Consultant	\$ 363.24	25	\$ 9,081.00
Kaitlyn Penna	Social Worker	\$ 341.68	17	\$ 5,808.56
Nicole Benfatti	Learning Consultant	\$ 500.89	17	\$ 8,515.13

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Karla Riera	Learning Consultant	\$ 549.78	15	\$ 8,246.70
Lisa Granados	Social Worker	\$ 526.75	17	\$ 8,954.75
Patricia Lewis	Learning Consultant	\$ 471.55	15	\$ 7,073.25
Courtney Crawford	Psychologist	\$ 357.95	8	\$ 2,863.60

Name	Position	Hourly Rate	# of hours	Total
Tiffani Joyce	Social Worker	\$ 50.37	35	\$1762.95

7. Extended School Year Special Services Staff- Paraprofessionals

Move to approve the following paraprofessionals for the 2022 Extended School Year.

Special Education In-District Extended School Year 2022- Paraprofessionals				
Name	Program	Per hour	# of Hours	Total
William Colavito	Preschool Disabled- MIPP	\$ 21.10	103.5	\$2,183.85
Jess Kovacs	Preschool Disabled- MIPP	\$ 21.10	103.5	\$2,183.85
Alyssa Harrigane	Preschool Disabled- MIPP	\$ 19.90	103.5	\$2,059.65
Margie Clark	Preschool Disabled- MIPP	\$ 19.90	103.5	\$2,059.65
Annie Kim	Preschool Disabled- MIPP	\$ 19.90	103.5	\$2,059.65
Angela Spadavecchia	Preschool Disabled- MIPP	\$ 19.90	103.5	\$2,059.65
Hannah Seidman	Preschool Disabled- MIPP	\$ 19.90	103.5	\$2,183.85
Laurie Toth	Resource K	\$ 20.50	103.5	\$2,059.65
Katelyn Borsos	Resource 1	\$ 19.90	103.5	\$2,121.75
Farhana Omarzai	Resource 2	\$ 21.10	103.5	\$2,059.65
Hope Serratelli	Resource 2	\$ 24.65	103.5	\$2,183.85
Elizabeth Smith	Resource 3	\$ 24.44	103.5	\$2,551.28
Kathi Pearsall	Resource 4	\$ 21.10	103.5	\$2,529.54
Ben Hohmann	Resource 1-3	\$ 19.90	103.5	\$2,183.85
Mary Jo Paulmenn	Resource 5-8	\$ 21.75	103.5	\$2,059.65
Sonia Aswani	Multiply Disabled 1-4	\$ 20.20	103.5	\$2,251.13
Pamela Malone	Multiply Disabled 1-4	\$ 20.50	103.5	\$2,090.70
Christina Ettore	Multiply Disabled 1-4	\$ 19.90	103.5	\$2,121.75
Briana DeMaio	Multiply Disabled 1-4	\$ 19.90	103.5	\$2,059.65
Scott Delaney	Multiply Disabled 1-4	\$ 24.44	103.5	\$2,059.65
Michael Small	Multiply Disabled 1-4	\$ 19.90	103.5	\$2,529.54
Rene Flynn	Multiply Disabled 5-12	\$ 21.10	103.5	\$2,059.65
Jennifer Lesniak	Multiply Disabled 5-8	\$ 21.10	103.5	\$2,183.85
Michael Molfetto	Multiply Disabled 9-12	\$ 20.20	103.5	\$2,183.85
Michelle Schutz	Multiply Disabled 9-12	\$ 19.90	103.5	\$2,090.70

Judi Hoffman	Multiply Disabled 9-12	\$ 21.40	103.5	\$2,059.65
Ann DellaSala	Work Based Learning	\$ 21.10	103.5	\$2,214.90
Jan Gaven	Transitions and Learning Strategies	\$ 21.10	103.5	\$2,183.85

8. Appointment – ESY Bus Aides

Move to approve the following additional Bus Aides for 2022 ESY:

Name	Rate
Ann DellaSala	\$21.10/hour
Raquel Class	\$21.10/hour
Mary Jo Paulmenn	\$21.75/hour
Michael Molfetto	\$20.20/hour

9. Reappointment – Tenured Administrators

Move to approve the reappointment of the following tenured Central Office Administrators for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at the annual salary as follows:

Name	Position	Salary
Michael Harvier	Business Administrator / Board Secretary	\$188,759
Richard Cohen	Assistant Superintendent/Principal	\$173,406
Tania Herzog	Director of Special Services	\$166,361

10. Reappointment of Supervisor of Buildings and Grounds

Move to approve the reappointment of Brian Shanley as Supervisor of Buildings and Grounds for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at an annual salary of \$116,989.

11. Reappointment - Technology Staff

Move to approve the reappointment of the following as technology staff for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at the annual salary as follows:

Name	Position	Salary
Christopher Thumann	District Technology Coordinator	\$117,611
Jeffrey Ruhnke	Network Administrator	\$85,864
Marcos Elias-Ortiz	Help Desk Manager	\$64,398
Andres Elias-Ortiz	Help Desk Technician	\$45,078

12. Reappointment - Central Office Staff

Move to approve the reappointment of the following central office support staff for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at the annual salary as follows:

Superintendent’s Office		
Name	Position	Salary
Carolyn Taylor	Personnel Coordinator	\$65,471
Jennifer Alijewicz	Administrative Assistant to the Superintendent	\$54,738
Curriculum Office		
Rebecca Colegrove	Secretary	\$48,692
Special Services		

Name	Position	Salary
Adora Jones	Confidential Secretary	\$49,830
Adele Rackley	Part-time Secretary (½ time @ EMS and ½ time Sp. Svcs.)	\$27,719
Katherine Eosso	Part-time Secretary (½ time @ CES and ½ time Sp. Svcs)	\$23,956

13. Reappointment – Business Office Support Staff

Move to approve the reappointment of the following business office support staff for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at the annual salary as follows:

Business Office		
Name	Position	Salary
Debbie Finden	Administrative Assistant to the Business Administrator/Board Secretary	\$66,102
Sheila Donohue	Payroll Coordinator	\$78,618
Tracey Orcutt	Accounts Payable Coordinator	\$70,775
Marissa Plancher	Transportation Coordinator	\$61,156
Maryanne Vitagliano	Business/Benefits/Facilities	\$49,372
William Ortman	Safety Coordinator (10 month position)	\$67,618

14. Reappointment – School Secretaries

Move to approve the reappointment of the following school secretaries for the 2022-2023 school year effective July 1, 2022 through June 30, 2023 at the annual salary as follows:

Metuchen High School	
Name	Salary
Kathy Mallory	\$56,579
Mary Miranowic	\$56,579
Charlene Nicholls	\$56,579
Teresa Coleman	\$49,091
Maureen Azzara (part-time 10 month)**	\$25,597

Edgar Middle School	
Name	Salary
Allison Sullivan	\$47,913
Jo Ann Rice	\$56,579
Adele Rackley (½ time @ EMS & ½ time Sp. Svcs)**	\$27,719
Campbell Elementary School	
Laura Chiusano	\$53,098
Pamela Hatzelhoffer	\$47,913
Katherine Eosso (½ time @ CES and ½ time Sp. Svcs)**	\$23,957
Moss School	
Patricia Hallas	\$49,091

**Part-time secretaries may be used as substitute secretaries at their hourly rate.

15. Appointment – Custodial/Maintenance Staff

Move to approve the appointment of the following custodial staff for the 2022- 2023 school year effective July 1, 2022 through June 30, 2023 at the annual salary as follows:

Name	Salary
Alijewicz, Jonathan	\$47,011
Almeida, Jose	\$40,011
Arvizu, Veronica	\$42,011
Asiain, Lorenzo (Head Day Custodian)	\$46,698
Butler, Paula (Head Day Custodian)	\$74,379
Colegrove, Darren (Head Groundsperson)	\$47,649
Comtess, Chris	\$47,011
Cooper, Mark (Head Night Custodian)	\$47,938
Horincewich, David	\$56,062
Jean Gilles, Jean Robert	\$53,310
Jean Gilles, Magdelene	\$43,011
Jerscheid, Paxton	\$51,011
Lesniak, Chad (Head Custodian)	\$54,688
Luna, Juan	\$43,011
Morales, Raul (Head Night Custodian)	\$45,198
Moreno, Angela (Head Custodian)	\$46,188
Nunez, Marisol	\$42,011
Ramos, Carlos (Head Night Custodian)	\$53,198
Reyes, Horacio	\$44,261
Rojas-Aguilar, Armando	\$40,011
Rojas-Aguilar, Luis	\$40,011
Saccente, Elizabeth	\$42,511
Uhrlass, Mulyanti	\$52,436
Valdez, Estela	\$39,137
Weir, William	\$56,936

16. Appointment – Substitute Custodians

Move to approve the appointment of the following as substitute custodians for the 2022-2023 school year:

Name	Hourly Rate
Thomas Bilgrav	\$15.00
Miguel Gonzalez	\$15.00

17. Reappointment – Bus Drivers/Substitute Bus Drivers

Move to approve the reappointment of the following as bus drivers for the 2022-2023 school year:

Name	Position	Hourly Rate
Anna Szwest	Driver	\$28.58
Angelina Delgado	Driver	\$25.92
Ed Wetzal	Driver	\$25.26
Denise Newcomen	Driver	\$23.90
Jean Jean-Gilles	Substitute Driver	\$25.63
Marissa Plancher	Substitute Driver	\$36.40

18. Reappointment - Bus Aides

Move to approve the reappointment of the following as bus aides for the 2022-2023 school year:

Name	Hourly Rate
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Gail Bailey	\$16.30
Aureli Ramos	\$15.39
Linda Rhodes	\$26.37

19. Reappointment – Paraprofessionals

Move to approve the reappointment of the following paraprofessionals for the 2022-2023 school year as shown on the attachment.

20. Metuchen High School Summer Institute Stipends

Move to approve the following teachers for additional guidance and support to students preparing for college admissions, the application process and algebra courses; as well as for pre-advanced placement instruction:

Class	Teacher (s)	Stipend 2023	Per	Proposed Sessions
Writing the College Essay	Adam Levy (1 session) Eileen Wagenblast (2 sessions)	\$1,000.00	Session	3
SAT Prep Math	Jonathan Stevens	\$1,500.00	Session	1
SAT Prep English	Adam Levy	\$1,500.00	Session	1
Algebra 1 Prep	Janis Lewandowski	\$90.04	Per Hour	10 hours
Algebra 2 Prep	Sherry Lifson	\$89.02	Per Hour	10 hours
Geometry Prep	Sherry Lifson	\$89.02	Per Hour	10 hours
AP Calculus	Jonathan Stevens	\$1,000.00	Session	1
AP Language & Composition	Eileen Wagenblast (2 sessions)	\$1,000.00	Session	2
AP US History Part 1	Chris Giddes (2 sessions)	\$1,000.00	Session	2
AP US History Part 2	William Schlavis	\$1,000.00	Session	1
AP Physics	Joe Keagle	\$1,000.00	Session	1
AP Env Science	Yoko Kato	\$1,000.00	Session	1

21. Reappointment – Substitute Secretaries

Move to approve the reappointment of the following substitute secretaries for the 2022-2023 school year:

Name	Hourly Rate
Audrey Hausser	\$15.00
Rosemary Orlandini	\$15.00
Amy Jeney	\$15.00

22. Appointment – McKinney-Vento Liaison

Move to approve William Ortman as McKinney-Vento homeless liaison for the 2022-2023 school year, contingent on the completion of credential training.

23. Summer Work – District Safety Coordinator

Move to approve William Ortman, District Safety Coordinator, for summer work, district wide:

District Safety Coordinator	# Days	Rate
William Ortman	10	\$365.50/diem

24. Summer Work – Edgar Middle School Guidance Department

Move to approve the following counselor for summer work at Edgar School:

Name	# Days	Per Diem Rate
Lisa Chango	3	\$ 558.20/day
Lauren Campbell	3	\$ 341.68/day

25. Summer Work – Metuchen High School Guidance Department

Move to approve the following school counselors for summer work at Metuchen High School:

Name	# Days	Per Diem Rate
Leigh Hanbridge	5	\$ 526.75/day
Elizabeth DeMott	5	\$ 460.58/day
Traci Grauer	5	\$ 529.94/day

26. Summer Work – Metuchen High School Peer Leadership

Move to approve the following peer leadership trainer for summer work at Metuchen High School:

Name	# Days	Per Diem Rate
Laura Connolly	2	\$ 460.58/day
Lynda Wisniewski	2	\$ 490.00/day

27. Coaches – Metuchen High School and Edgar Middle School 2022-2023 School Year

Move to approve the following Metuchen High School and Edgar Middle School coaches for the 2022-2023 school year as shown on the attached list.

28. Appointment - ESY Substitute Teachers

Move to approve the following as Substitute Teachers as needed for 2022 ESY:

Name	Position	Rate
Marilyn Levine	SubstituteTeacher	\$105/day
Angelique Dulin	SubstituteTeacher	\$100/day
Emily Presuto	SubstituteTeacher	\$110/day
Margie Thomas	SubstituteTeacher	\$110/day
Janelle Fisher	SubstituteTeacher	\$110/day
Danielle Rubinowitsch	SubstituteTeacher	\$110/day
Jen Pasquale	SubstituteTeacher	\$110/day
Emily Sporer	SubstituteTeacher	\$110/day
Chris Giddes	SubstituteTeacher	\$110/day
Veronica Araneo	SubstituteTeacher	\$110/day

29. Appointment - ESY Substitute Paraprofessionals

Move to approve the following as Substitute Paraprofessionals as needed for 2022 ESY:

Name	Position	Rate
Rhonda Silverman	Substitute Para	\$20.20/hour
Sandy Iacona	Substitute Para	\$19.90/hour
Patricia Kobayashi	Substitute Para	\$15.00/hour
Christine Lacaskey	Substitute Para	\$20.50/hour

30. Appointment - ESY Substitute Nurses

Move to approve the following as Substitute Nurses as needed for 2022 ESY:

Name	Position	Rate
Mollie Zuvich	Substitute Nurse	\$200/day
Mary Beth Sondergaard	Substitute Nurse	\$200/day
Briana Heintjes	Substitute Nurse	\$200/day
Susan Fackler	Substitute Nurse	\$200/day

31. Per Diem Professional Services

Move to approve Susan Fackler to provide per diem nursing assistance, at a rate of \$200/day, as needed for the 2022-2023 school year (ESSER grant funded).

32. Per Diem Professional Services

Move to approve Tiffani Joyce to provide per diem Child Study Team assistance at a rate of \$302.23/day.

33. Project Graduation Paraprofessional

Move to approve Bill Latta to work Project Graduation as a paraprofessional at the following hourly rate \$23.91.

34. Project Graduation Nurse

Move to approve Nurse Nga Pham to work Project graduation at the rate of \$47/hour.

35. Appointment - Leave Replacement

Move to approve the appointment of Bailey Tocci, First Grade Leave Replacement Teacher for, Campbell Elementary School, for the 2022-2023 school year, effective August 29, 2022 through June 30, 2023, at a salary of \$54,000/year, 10-month position.

Mr. Suss asked about the coach attachment.

Mr. Lifton motioned. Mr. Benderly seconded. Motion carried 8-0-0.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of April 30, 2022.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 28, 2022 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective April 30, 2022.

4. Facilities Use Agreement with YMCA

Move to approve the Facilities Use Agreement with YMCA of Metuchen, Edison, Woodbridge and South Amboy, effective September 1, 2022 through June 30, 2023 at the rate of \$1,995/month.

5. Appointment – Treasurer of School Monies

Move to approve the appointment of Rebecca Cuthbert as Treasurer of School Monies for the 2022-2022 school year at a rate of \$5,570/year.

6. Appointment – Architects of Record

Move to approve the appointment of EI Associates as Architects of Record for the 2022-2023 school year.

7. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of David Rubin, P.C. (Firm) as General Counsel and approve the Firm for the period of July 1, 2022 – June 30, 2023. The Board will pay the Firm an hourly rate of \$185/hr.

8. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of The Machado Law Group (Firm) as Special Education Counsel and approve the Firm for the period of July 1, 2022 – June 30, 2023. The Board will pay the Firm an hourly rate of \$170/hr.

9. Appointment –Board Attorney

Move that the Board of Education (Board) approve the appointment of Scarinci Hollenbeck, LLC for the construction and procurement and approve the Firm for the period of July 1, 2022 – June 30, 2023. The Board will pay the Firm \$165/hr for partners and counsel, \$155/hr for associates and \$100.00 an hour for clerks and paralegals.

10. Appointment – Bond Attorney

Move that the Board of Education (Board) approve the appointment of McManimon, Scotland & Baumann (Firm) as Bond Counsel and approve the Firm for the period from July 1, 2022 – June 30, 2023. The Board will pay the firm an hourly rate of \$215/hr.

11. Establishment of Petty Cash Funds for the 2022-2023 School Year

Pursuant to N.J.S.A. 18A:19-3 move to approve the establishment of petty cash funds as of July 1, 2022. The individuals responsible for proper disposition of the indicated fund amounts are as follows:

Caputo, Vincent	Superintendent	\$200.00
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Harvier, Michael	Business Administrator/ Board Secretary	\$200.00
Cohen, Richard	Assistant Superintendent	\$100.00
Herzog, Tania	Director of Special Services	\$100.00
Porowski, Edward	Principal, Metuchen High School	\$100.00
Azevedo, Suzy	Principal, Edgar Middle School	\$100.00
Costanza, Vincent	Principal, Campbell Elementary School	\$100.00
Cohen, Richard	Principal, Moss School	\$100.00
Shanley, Brian	Supervisor of Buildings and Grounds	\$100.00

12. Tax Shelter Annuity Companies

Move to approve PlanConnect as the third party administrator for the following Tax Shelter Annuity Companies for the Metuchen School District for the 2022 -2023 school year.

- a) 403b & 457: Valic and Equitable
- b) 403b: USAA, Vanguard, and MetLife.

13. Maximum Chart of Accounts

Move to approve the 2022-2023 Uniform Minimum Chart of Accounts for New Jersey Public Schools.

14. Appointment – Insurance Broker of Record

Move to approve the appointment of The Schenck Agency as the Metuchen School District’s Insurance Brokers of Record for the 2022-2023 school year, for the purpose of providing necessary services including the solicitation of competitive insurance rates, provision of advice regarding coverage maintained by the Board and responding to both the general and specific coverage questions. Awarded as an Extraordinary Unspecifiable Service.

15. Appointment – School Physician

Move to approve the appointment of Kevin Lukenda, MD, as district school physician for the 2022-2023 school year at the rate of \$22,520/year.

16. Appointment – Auditor

Move to appoint Suplee, Clooney and Company as auditor for the 2022-2023 school year at a rate of \$42,550.

17. Appointment of Representatives Requesting Federal and State Funds

Motion to adopt the following resolution:

RESOLVED that Vincent Caputo, Superintendent of Schools, Michael Havier, Board Secretary/ Business Administrator of the Metuchen Board of Education, Richard Cohen, Assistant Superintendent, and Tania Herzog, Director of Special Services or their designees, be designated as the Board’s agents to request state and federal funds under the existing State and Federal Laws for the 2022-2023 school year.

18. Approval of Officer of Bidding, Purchasing and Sale of Property

Motion to adopt the following resolution:

RESOLVED that Michael Harvier, Board Secretary/Business Administrator be designated and empowered as the Board of Education's Purchasing Agent as set forth in the N.J.S.A. 18A:18A-2-2, 18A:18A-7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. act as the Board's Purchasing Agent for both sale of property and purchase contracts up the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

19. Resolution

RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18a-1 et seq.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for the qualifying as a Qualifying Purchasing Agent; and

WHEREAS, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

RESOLVED, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific duties of a purchasing agent authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 THE Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier's certification to the Director of the Division of Local Government Services.

20. RESERVE ACCOUNTS

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit Board of Education to establish and/or deposit into certain reserve accounts at the end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Metuchen Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Fund in the amount not to exceed \$3,900,000 and Maintenance reserve in an amount not to exceed \$700,000.

NOW THEREFORE BE IT RESOLVED, by the Metuchen Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

21. Residency Investigations

Move to approve DPZ Professional Services to conduct Residency Investigations at a rate of \$50/hr.

22. Designation of Board Depositories

BE IT RESOLVED that effective July 1, 2022, TD Bank, Manasquan Bank, and MBIA Investment Bankers are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2022-2023 school year.

23. Multi-Media and Communication Services

Move to approve a contract with Brandon Uhlig, LLC to provide multi-media and communication services at the rate of \$10,000 for the 2022-2023 school year.

24. NJDOE ESEA Consolidated Grant

Move to approve Metuchen Public Schools to apply for the ESEA Consolidated Grant for the 2022-2023 school year.

25. Out of District Student Placements - Extended School Year 2022

Move to approve the following 2022 extended school year out of district student placements:

ID #	School	ESY22	Total
002025005	New Roads Somerset	\$10,665.60	\$10,665.60
2020006	Piscataway Regional Day	\$4,727.00	\$4,727.00
2020610	Y.A.L.E.	\$9,747.00	\$9,747.00
2029040	The Center School	\$13,185.00	\$13,185.00
2028004	ECLC of Chatham	\$7,064.40	\$7,064.40
2022011	Eden Institute	\$24,581.66	\$24,581.66
002022238	Windsor Academy	\$12,798.00	\$12,798.00
2022005	Eden Institute	\$22,595.58	\$22,595.58
2026127	Rockbrook School	\$9,249.75	\$9,249.75
2020004	Eden Institute	\$24,581.66	\$24,581.66
2019170	Eden Institute	\$18,467.64	\$18,467.64
2029010	Rockbrook School	\$9,249.75	\$9,249.75
2029030	Rutgers Day School	\$15,362.00	\$15,362.00
2024962	The Center School	\$8,885.80	\$8,885.80

26. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
1/21/2022	1/21/2022	CJMEA Region 2 mixed chorus rehearsal	Krombholz, Stefeny	MHS	0	No cost	
7/27/	7/27/	Understanding Dyslexia	Pasquale, Jennifer	Campbell	200	FFPI	23-005

2022	2022						
11/30/ 2022	12/2/ 2022	NCTM Math Conference	Vorensky, Sandra	Edgar	984.5	FFPI	23-004

27. Appointment - Clinical, Therapeutic, Counseling and Behavioral Services

Move to approve the appointment of the following to provide clinical, therapeutic, counseling and behavioral services for the 2022-2023 school year:

- First Children Services to provide the following professional services:
 - o Licensed Clinician \$80/hour
 - o RBT \$63.50/hour
 - o Behavior Technician \$52.50/hour, not to exceed \$150,00.
 - o Paraprofessional \$30/hour
 - o BCBA services \$115/hour, not to exceed \$150,000.
 - o FBA \$1,500 per evaluation
 - o Home Instruction \$75/hour
 - o Safety Care Initial Training \$3,000
 - o Safety Care Recertification \$1,000
- The Uncommon Thread to provide Applied Behavior Analysis (ABA) services at the following rate:
 - o Functional Behavioral Assessment (FBA) and Behavior Support Plan (BSP) at a rate of \$1,600-\$2,200
 - o BCBA services at a range of \$100-\$130/hour
 - o Skills Assessment at a rate of \$1,000
 - o Behavior Technician Services \$50-\$65/hour

28. Appointment - Providers of Psychiatric Assessments/ Evaluations

Move to approve the appointment of the following to provide psychiatric assessments/evaluations for the 2022-2023 school year:

- Dr. Steven Dyckman at the rate of \$1,000/evaluation
- Platt Psychological Associates at the rate of \$1,000/assessment (includes consult and report)
- Stress Care to conduct Psychiatric Assessments- at \$300 per assessment
- Dr. Rajeswari Muthaswamy of Center for Behavioral health- for Psychiatric Evaluations at \$525 per office/virtual evaluation and \$600 per in-school evaluation

29. Appointment - Neurodevelopmental Specialists

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations for the 2022-2023 school year:

- St. Joseph’s Healthcare at a rate of \$450/evaluation
- Dr. Vanna Amorapanth at the rate of \$1000./evaluation
- Dr. Lewis Milrod- at the rate of \$600.00 (charging extra \$150 per addendum)
- Dr. Kavita Sinha- at a rate of \$500 per evaluation*
- Dr. Romana Kulikova- at a rate of \$500 (in office) and \$600 (at school) per evaluation
- Dr. Joel Morgan and Neuropsychology Associates of New Jersey (NPANJ) to conduct comprehensive neuropsychological assessments at a rate of \$5,000 per evaluation

30. Appointment – Applied Behavior Analysis (ABA) Services

Move to approve the appointment of the following for the 2022-2023 school year:

- The Special Education Teacher- for ABA services at \$90/hr, not to exceed \$111,000.
- Leonard Behavioral Consulting Services, LLC for ABA services at \$90/hr, not to exceed \$111,000.
- Brett DiNovi & Associates -as a provider of independent BCBA at a rate of \$135.00/hour and Clinical Associates \$60.50 per hour
- Behavior Therapy Associates at the rate of:
 - o Dr. Steven Gordon \$320/hour
 - o Dr. Michael Selbst \$300/hour
 - o Dr. Debra Salzman \$300/hour
 - o Dr. Erik Dranoff \$300/hour
 - o Dr. Rory Panter \$280/hour
 - o Dr. Rebecca Schulman \$280/hour
 - o Dr. Bianca Coleman BCBA-D \$260/hour
 - o Dr. Briana Ostrosky, BCBC-D \$200/hour
 - o Dr. Ashley Zultanky \$200/hour
 - o Katherine Weiedemann, BCBA \$200/hour
 - o Douglas Outreach Services for \$180/ hour plus mileage for consultation and \$2,950 for Functional Behavioral Assessments.

31. Appointment- Occupational/Physical Therapy/Speech Services

Move to approve the appointment of the following for the 2022-2023 school year:

- Lori-Anne DiSerio as a Physical Therapist at the rate of \$88/hour- not to exceed \$75,000 annually
- Marlana Hamfeldt Loden to conduct Speech and Language evaluations, as needed, at a rate of \$450 per evaluation
- Kaleidoscope Education Solutions to provide related services, as needed, at the following rates:
 - o Occupational Therapy Services- \$88/hour
 - o Speech Therapy Services- \$88/hour
 - o Physical Therapy- \$91/ hour
 - o Occupational Therapy Evaluations- \$395/ evaluation
 - o Speech Therapy Evaluations- \$405/evaluation
- Educational Based Services (EBS Healthcare) to provide the following therapy and professional services at the listed hourly rates:
 - o Speech Language Pathologist \$85/hour
 - o Occupational Therapist \$85/hour
 - o Physical Therapist \$85/hour

32. Appointment – Healthcare/Nursing Services

Move to approve the appointment of the following for the 2022 – 2023 school year:

- Bayada Pediatric at the rate of:
 - o Substitute school nurse, RN & LPN, \$65.00/ hour
 - o RN & LPN 1:1 \$60.00-67.50 per hour. Annual Nursing services not to exceed \$92,500.00
- Educational Based Services (EBS Healthcare) through The Stepping Stones Group to provide the following nursing services at the listed hourly rates:

- o RN \$65/hour
 - o LPN \$50/hour
- Preferred Nursing:
 - o LPN \$54/ hour
 - o RN \$59 per hour

33. Appointment – Hearing and Vision Services

Move to approve the appointment of the following for the 2022 – 2023 school year:

- Summit Speech School:
 - o Itinerant Teacher of the Deaf services at the rate of \$190- \$195/hour
 - o Audiologist Consultation at the rate of \$250/hour
- NJ Commission for the Blind and Visually Impaired-at the rate per level of impairment as follows:
 - o Level 1: \$2,200
- Speech & Hearing Associates LLC to provide the following services at the listed rates:
 - o Central Auditory Processing Evaluation \$650
 - o Comprehensive Audiological Evaluation \$300
 - o Hearing Aid Evaluation \$450
 - o Speech-Language Evaluation \$650
 - o Bilingual Speech-Language Evaluation \$850
 - o Language Processing Evaluation \$950
 - o Speech-Language Therapy- \$85.00 (30 min), \$127.50 (45 min), \$160 (1 hour)
 - o In-School Consultation (2 Hr. Minimum) \$175 per hour
- Hackensack Meridian Health- JFK Hospital for:
 - o Audiological Evaluation at \$744/evaluation (ages 5+)
 - o Audiological Evaluation at \$795/evaluation (ages 4 and under)
 - o Auditory Processing Evaluation at \$1,368/evaluation

34. Appointment- Assistive Technology and Augmentative and Alternative Evaluations, Consultations, and Training

Move to approve the appointment of the following providers for the 2022 – 2023 school year:

- Melissa Donovan of Garden State AAC Specialists-to provide professional services at the following rates:
 - o Augmentative and Alternative Communication Evaluation: \$150/hour
 - o Comprehensive AAC Evaluation Written Report: \$300
 - o Attendance at a follow-up IEP Meeting: \$140/hour
 - o Professional Development/Training: \$200/hour
 - o Technical Assistance: \$75/hour
 - o AAC Coaching: \$140/hour
 - o Written Implementation Plans: \$140/hour
 - o Cancellation Fee (less than 24 hours' notice): \$80
- Brian Friedlander, AssistiveTek, LLC to provide Assistive Technology- services at the following rates, as needed:
 - o Assistive Technology Evaluation with report- \$1,500
 - o Assistive Technology Consulting - \$225 per hour
 - o Assistive Technology Consulting Online- \$225 per hour
 - o Assistive technology ½ day Training- \$1,500

- o Assistive technology full day Training- \$3,000
- Adam Krass Consulting to provide Assistive Technology services at the following rates:
 - o AT and AAC evaluations up to \$1,300
 - o AT services \$160/hour
 - o AAC services \$210/hour
 - o In Service Training \$800 per half day and \$1,300/ full day
- Advancing Opportunities:
 - o AT Evaluation- travel included \$1200
 - o AT Support and Training- travel included \$180/ hour
 - o AAC Evaluation- travel included \$1400
 - o ACC Supp and Training- travel included \$200/ hour

35. Appointment – Multidisciplinary Evaluation, Consultation and Training

Move to approve the appointment of the following independent assessment providers for the 2022-2023 school year:

- Beautiful Mind Psychological Services to provide Psychological Evaluations at the following rates:
 - o Psychological Evaluation (English) \$300
 - o Bilingual Psychological Evaluation (Polish) \$450
 - o Polish translation (meetings) \$75
- Supreme Consultants, LLC:
 - o Mono-lingual evaluation \$600
 - o Bilingual evaluation \$750
- Cross County Clinical
 - o English evaluation \$725
 - o Bilingual evaluation \$980
- Learning Tree Multicultural/Multilingual:
 - o Evaluations \$850
 - o Spanish evaluation \$800
 - o Written Translation \$120 per page
- Tomasso Educational Services to conduct Educational Evaluations, at a rate of \$550 per evaluation and \$75/hour for meetings.
- Dr. Francie Matthews -Educational Evals including observations at:
 - o Educational Evaluation \$2,500
 - o Literacy evaluation \$1,450
- Delta T- Group:
 - o Psychological evaluations \$450
 - o Functional Behavioral Assessment \$570
- Educational Services Commission of NJ for evaluations:
 - o Evaluations \$240
 - o Bilingual \$400
 - o Social history \$230
- Camden County Educational Services for evaluations:
 - o Educational, Psychological, and Speech evaluations at a rate of \$360/ evaluation
 - o Occupational Therapy evaluations at a rate of \$300-\$400/ evaluation
- New Jersey Pediatric Feeding Associates at the rate of \$850 per evaluations and \$200/ hour for training.

- Lisa Jiannetto-Surrusco of Reach for the Stars, LLC. to provide professional feeding therapy services of consultation and staff training at the rate of \$175/hour
- New Jersey Coalition for Inclusive Education for professional development and consultation services at a rate of:
 - o \$1,600 full day- PD
 - o \$1,000 half day- PD
 - o \$200 hour or \$1,000/day- Consultation
- Brunswick Reading and Speech Center to conduct Educational Evaluations, as needed, at a rate of \$450/ evaluation

36. Appointment – Home Instruction, Bedside Instruction, and Educational Services

Move to approve the appointment of the following as providers of Home Instruction for the 2022-2023 school year:

- Brookfield Schools - for Educational Services at the rate of \$47/hour
- Silvergate Prep at the rate of \$60/hour
- Rutgers UBHC – UMDNJ Home Instruction - at the rate of \$70/hour
- LearnWell (Education Inc)- at the rate of \$58.50/Hour for 10 hours/week, plus 33% admin/prep time fee
- NJ Educational Services Commission Home Instruction at \$48/hour
- Bergen County Special Services to provide Home Instruction at a rate of \$75 per hour
- Children's Hospital of Philadelphia (CHOP) School Program to provide home instruction at a rate of \$59.44/ hour
- Educere LLC online home instruction
- Educere LLC online courses- courses start at \$195
- Open Book Educational Consulting Limited, Sherri Keenan, to provide reading intervention services at a rate of \$200/hour
- Jessica Warner of Individualized Instruction & Consultation LLC to provide specialized reading training and consultation at the following rates:
 - Coaching/Consultation- \$150/hour
 - Half day training- \$750
 - Full day training- \$1,450
- Jodi Reiner, Reiner Reading Consulting to provide Specialized Reading Services, \$110 per hour for individual and \$150 per hour for group, not to exceed \$80,000.
- Approve Jessica Fessock, to provide specialized reading intervention services at a rate of \$110 per hour, not to exceed \$99,000.

37. Appointment - Transition Services

Move to approve the following transition services for the 2022-2023 school year:

- The Arc of NJ Project Hire to provide onsite vocational training and transitional services for the 2022-2022 school year at a rate of \$65/hr
- The Boggs Center on Developmental Disabilities for Job Coach Training

38. Duties of Director of Special Services

Move to approve the following duties/positions for Director of Special Services for Dr. Tania Herzog, for the 2022-2023 school year:

- a. Residency Officer
- b. Truancy Officer

39. Re-adoption of Nursing Services Plan

Move to approve the re-adoption of the Nursing Services Plan for the 2022-2023 school year.

40. Re-adoption of Standing Orders for School Nurses

Move to approve the re-adoption of Standing Orders for School Nurses for the 2023-2023 school year.

41. Safety Coordinator

Move to approve William Ortman, District Safety Coordinator, as District Liaison to Law Enforcement Authorities for the 2022-2023 School Year.

42. In-District Transportation Routes - Summer 2022

Move to approve the following ESY in-district transportation help from George Dapper Inc. for the Summer of 2022. George Dapper Inc will be providing 2 drivers at the rate of \$375 per day for a total of \$750/day for the dates between July 5 – August 11, 2022. Not to exceed 23 days.

43. Unified Club Advisor - 2021-2022 SY

Move to approve Beth Abbott as Unified Club Advisor for the 2021-2022 school year grant funded by Special Olympics grant and IDEA, according to the following: \$500 from Unified and \$623 from IDEA.

44. Rescind Motion

Move to Rescind the motion to specify that Annie Kim's salary will be funded through IDEA grant. (Agenda 2/22/22, Section 13, Item A3).

45. Professional Technical Services for the 2021-2022 School Year

Move to approve the following "not to exceed amounts", for the previously board approved professional technical services from 2021-2022 School Year (Agenda 06/22/2021, Section 13, Item A31).

- First Children Services to provide the following professional services:
 - o Behavior Technician \$55/hour, not to exceed \$75,000
 - o BCBA services \$105-\$115/hour, not to exceed \$60,000
- Jessica Fessock, specialized reading intervention services as needed, at a rate of \$110 per hour, not to exceed \$72,000
- Jodi Reiner, Reiner Reading Consulting Specialized Reading Services, \$110 per hour for individual and \$150 per hour for groups, not to exceed \$72,000

46. Professional Technical Services for the 2021-2022 School Year

Move to approve the following "not to exceed amounts", for the previously board approved professional technical services from 2021-2022 School Year (Agenda 06/22/2021, Section 13, Item A24).

- Vanessa Beidide Zanetich- ABA services at \$90/hr, not to exceed \$82,000
- Mandy Leonard of Leonard Behavioral Consulting Services, LLC for ABA services at \$90/hr, not to exceed \$95,000

47. Professional Technical Services for the 2021-2022 School Year

Move to approve the following “not to exceed amounts”, for the previously board approved professional technical services from 2021-2022 School Year (Agenda 06/22/2021, Section 13, Item A27).

- Bayada Pediatric nursing services not to exceed \$82,000

48. Transportation Jointure ESY

Move to approve the Transportation Jointure for Extended School Year (ESY) during FY23 with the Camden County Educational Services Commission.

Mr. Suss motioned. Ms. Cook seconded. Motion carried 8-0-0.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Re-adoption of Policy Manual

Motion to adopt the following resolution:

Resolved, that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Metuchen School District be readopted 2022-2023 school year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

2. First Reading of Policies and Regulations

Move to approve the first reading of the following policies and regulations:

- P 1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)
- P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
- P 2415.04 Title I – District – Wide Parent and Family Engagement (M)
- P 2415.50 Title I – School Parent and Family Engagement (M) (New)
- P 2416.01 Postnatal Accommodations for Students (New)
- P 2417 Student Intervention and Referral Services (M)
- P 3161 Examination for Cause
- P 4161 Examination for Cause
- P 5512 Harassment, Intimidation, and Bullying (M)
- P 7410 Maintenance and Repair (M)
- R 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M)
- P 8420 Emergency and Crisis Situations (M)
- P & R 9320 Cooperation with Law Enforcement Agencies (M)

3. Designation of Advertising Media

Move to approve the designation of the Star Ledger and/or the Home News Tribune as the approved advertising media for the Board of Education legal advertisements during the 2022-2023 school year.

4. Duties of Business Administrator/Board Secretary

Move to approve the following as duties/positions of Michael A. Harvier, Business Administrator for the 2022-2023 school year:

- a) Purchasing Agent with authorization to award contracts up to bid threshold and to set quote threshold at 15% of bid threshold amount
- b) Custodian of School Records

5. Resolution

Move to elect Brian Glassberg as the Metuchen Board of Education's delegate and Jonathan Lifton as alternate delegate to the New Jersey School Boards Association for the 2022-2023 school year.

6. Appointment - 504 Coordinators

Move to approve the appointment of Ilana Kurtin as District 504 Committee Coordinator and the following as 504 School Coordinators for the 2022-2023 school year:

School	Name
Moss School	Richard Cohen
Campbell Elementary School	Vincent Costanza
Edgar Middle School	Suzy Azevedo
Metuchen High School	Ed Porowski

7. Appointment - Safety Health Designees

Move to approve the appointment of the following Safety Health Designees for the 2022-2023 school year:

School	Name
Moss School	Richard Cohen
Campbell Elementary School	Vincent Costanza
Edgar Middle School	Suzy Azevedo
Metuchen High School	Ed Porowski

8. Appointments - Facilities Related

Move to approve the appointment of Brian Shanley to the following positions for the 2022-2023 school year:

- a) Asbestos Management Officer
- b) Indoor Air Quality Designee
- c) Integrated Pest Management Coordinator
- d) Right to Know Officer
- e) AHERA Coordinator
- f) Chemical Hygiene Officer

9. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported case:

- CES060122001

Ms. Cook motioned. Dr. Johnson-Marcus seconded. Motion carried 8-0-0 for items 1 through 8. Item 9 carried 7-0-1. Ms. Cook abstained.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/Purpose	Teachers/Advisors	Date (s)	No. Of Students	Board Cost-Transportation	Board Cost-Subs.
MHS	Camp Wayne for Boys	9 th – 12 th Grade - We will be attending our annual band camp to learn our fall competitive field show along with team building exercises for student growth.	Messenger Flynn	8/17/2022 Through 8/21/2022	85	TBD	\$0

2. Curriculum Documents

Move to approve the following curriculum guides for the following subjects:

Curriculum Documents	
Subject	Description
Spanish	Campbell Grades K through 4
Spanish	Edgar Grade 5
Spanish	Edgar Grade 6
Spanish	Edgar Grade 7
Spanish 1	High School
Spanish 2	High School
Spanish 3	High School
Spanish Communications and Cultures 1	High School
Spanish Communications and Cultures 2	High School

Mr. Derflinger motioned. Ms. Cook seconded. Motion carried 8-0-0.

-----**end of curriculum section**-----

14. Meeting Open to Public *(for any topic)*

15. Announcements - Dr. Spigner made announcements.

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Lifton motioned to adjourn. All in Favor. Adjournment at 8:58 pm.