

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**TUESDAY, JULY 12, 2022**

**MEETING MINUTES  
of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**1. Call to Order**

**2. Flag Salute**

**3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**4. Roll Call**

Mr. Benderly	P	Ms. Killeen	A
Ms. Cook	A	Mr. Lifton	P
Mr. Derflinger	A	Dr. Spigner	P
Mr. Glassberg	P	Mr. Suss	P
Dr. Johnson-Marcus	P		

**5. Showcase of Success**

**6. Meeting Open to the Public** *(for any topic)*

Mr. Kunhan Lee of 85 Myrtle Ave came up and spoke about his concerns with employee retention.

Mr. Amit Gujrathi and Ms. Ekta Gujrathi of 88 Main Street spoke about their concerns with the high school basketball sports team.

**7. Presentations**

- ❖ Referendum - Videos of impact on students and staff, Videos of existing space - by Brandon Uhlig.
- ❖ HIB Report Period 2 (January 1, 2022 – June 30, 2022) – Dr. Caputo gave the presentation.
- ❖ SSDS Report Period 2 (January 1, 2022 - June 30, 2022) - Dr. Caputo gave the presentation.

Dr. Spigner had a question about the incidents of violence.

**8. Reports**

- ❖ President's Report - None
- ❖ Superintendent's Report -Dr. Caputo gave a quick report.
- ❖ Committee Reports

Dr. Johnson-Marcus gave a quick announcement for the Human Relations Commission.

Mr. Lifton gave a report on the Referendum Committee.

Mr. Suss gave a report on the Extra-Curricular Committee and the Finance/Tech Committee.

**9. Old Business**

**10. New Business**

**11. Approval of Minutes of the Board of Education Meetings**

June 28, 2022	Special Business Meeting (1)
June 28, 2022	Special Business Meeting (2)
June 28, 2022	Board Meeting

Mr. Glassberg motioned. Mr. Suss seconded. Motion carried 5-0-1. Mr. Glassberg abstained.

**12. Meeting Open to the Public** *(for any topic)*

Mr. Luke Kwon of 280 Grove Avenue came up with suggestions on how to run the Board Meetings and questions about the referendum.

Mr. Amit Gujrathi of 88 Main Street spoke a second time about his concerns with the high school basketball sports team.

Mr. Luke Kwon of 280 Grove Ave returned to comment a second time.

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

**A. PERSONNEL**

**Motion/Second/Comments/Roll Call**

**1. Resignation - Certificated Staff**

Move to accept the resignation of Laura Fischer, Kindergarten Teacher at Moss School, effective July 1, 2022.

**2. ESY Special Services Staff – Additional Certificated Staff**

Move to approve the following additional staff as special services staff for the 2022 Extended School Year (Agenda 6/28/22, Section 13 A5):

Name	Program (Esser Funded)	Per Hour	# of Hrs	Total
Erica Hsu	Summer Institute-Transitions	\$ 48.00	48	\$2,304.00

**3. Summer ESL Screening**

Move to approve Ellen Park to conduct Summer ELL Screening (Title III) for the 2022-2023 school year. She will be paid the curriculum rate of \$48 as per the MEA Contract and is not to exceed 8 hours.

**4. Transfer - Certificated Staff**

Move to approve the transfer of Sarah Jensen, Intervention Teacher at Moss School, to First Grade Teacher at Campbell School, for the 2022-2023 school year.

**5. Black Seal Stipend, Prorated**

Move to approve the stipend of \$849, prorated, for the 2021-2022 school year for Estela Valdez, Custodian, as a result of obtaining her Black Seal Boiler Operator's License, effective May 1, 2022.

**6. Black Seal Stipend**

Move to approve the stipend of \$874 for the 2022-2023 school year for Estela Valdez, Custodian, as a result of having her Black Seal Boiler Operator's License, effective July 1, 2022.

**7. Appointment - Certificated Staff**

Move to approve the appointment of Alicia Haller, Special Education Teacher for Metuchen Public Schools, for the 2022-2023 school year, at a salary of \$63,210/year, Step 3G, effective August 31, 2022 through June 30, 2023.

**8. Appointment - Leave Replacement**

Move to approve the appointment of Alyssa Cosentino, First Grade Leave Replacement Teacher for Megan Shapiro, Campbell School, effective August 29, 2022 through approximately March 31, 2023, at a salary of \$291.89/day.

**9. Appointment – Bus Driver**

Move to approve the following as an additional bus driver for the 2022- 2023 school year, pending criminal history clearance (Agenda, 6/28/22, Section 13 A17):

Name	Position	Hourly Rate
Celese Gonzalez	Driver	\$23.90

Mr. Glassberg motioned. Mr. Lifton seconded. Motion carried 6-0-0.

-----end of personnel section-----

**B. FINANCE**

**Motion/Second/Comments/Roll Call**

**1. Treasurer of School Monies and Board Secretary's Reports**

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of May 31, 2022.

**2. Payment of Bills**

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of July 12, 2022 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

**3. Budget Transfers**

Move to approve budget transfers effective May 31, 2022.

**4. Professional Development**

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
7/13/ 2022	8/1/ 2022	ADHD & Executive Function: Managing the Impact on Learning, Motivation, and Behavior	Thompson, Lauren Agnone, Andrea	Edgar	\$875	FFPI	23-007 23-009
7/15/ 2022	8/2/ 2022	Empowered Problem Solving	Miller, Jennifer	Edgar	\$297	FFPI	23-008
7/25/ 2022	7/27/ 2022	Safety care trainer training	Dybas, Chirstina	MHS	\$1719	Other	
8/11/ 2022	8/11/ 2022	The Connected Action Roadmap: A Systemic Process for Strengthening Teaching	Azevedo, Suzy	Edgar	\$150	Other	
10/13/ 2022	10/14/ 2022	2022 NJPSA/FEA/NJASCD Conference - Courageous Leadership	Evans, Neyda	Edgar	\$400	Other	

Mr. Suss motioned. Dr. Spigner seconded. Items 1, 3 and 4 carried 6-0-0. Item 2 carried 5-0-1. Mr. Benderly abstained on item 2.

Dr. Spigner commented her approval of the ADHD professional development activity.

-----end of finance section-----

**C. POLICY**

**Motion/Second/Comments/Roll Call**

**1. Harassment, Intimidation and Bullying**

Move to affirm the findings of the previously reported cases:

- CES061622001
- METHS062022001

**2. Second Reading of Policies and Regulations**

Move to approve the second reading of the following policies and regulations:

P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2415.04	Title I – District – Wide Parent and Family Engagement (M)
P 2415.50	Title I – School Parent and Family Engagement (M) (New)
P 2416.01	Postnatal Accommodations for Students (New)
P 2417	Student Intervention and Referral Services (M)
P 3161	Examination for Cause
P 4161	Examination for Cause
P 5512	Harassment, Intimidation, and Bullying (M)
P 7410	Maintenance and Repair (M)
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting (M)
P 8420	Emergency and Crisis Situations (M)
P & R 9320	Cooperation with Law Enforcement Agencies (M)

**3. Board Meeting Calendar Change**

Move to approve a Board Meeting Calendar change to cancel the October 25, 2022 meeting.

Mr. Glassberg motioned. Dr. Johnson-Marcus seconded. Motion carried 6-0-0.

-----end of policy section-----

**D. CURRICULUM**

**Motion/Second/Comments/Roll Call**

**1. Field Trips**

Move to approve the following field trips for students in the Metuchen School District as shown:

Board Minutes - July 12, 2022

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date (s)	No. Of Students	Board Cost- Transportation	Board Cost- Subs.
EMS/ MHS	Monster Mini Golf	7 <sup>th</sup> – 12 <sup>th</sup> Grade – Students will utilize critical thinking to solve problems and persevere in solving them.	Valovcin Dybas Thomas Schutz Grant Molfetto Hoffman Lesniak (2) Nurses	8/11/ 2022	11	\$60 \$132 Admission Fee	\$0

Mr. Glassberg motioned. Dr. Johnson-Marcus seconded. Motion carried 6-0-0.

-----end of curriculum section-----

**14. Meeting Open to Public** (*for any topic*) -None

**15. Announcements** - Dr. Spigner made announcements.

**16. Motion to Go Into Executive Session** (*when applicable*)

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**17. Adjournment**

Mr. Glassberg motioned to adjourn. All in favor.

Adjourned at 9:10 pm.