

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, AUGUST 9, 2022

**MEETING MINUTES
of the Metuchen Board of Education**

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Ms. Killean	P
Ms. Cook	P	Mr. Lifton	P
Mr. Derflinger	P	Dr. Spigner	P
Mr. Glassberg	P	Mr. Suss	P
Dr. Johnson-Marcus	A		

5. Showcase of Success

6. Meeting Open to the Public *(for any topic)*

-None

7. Presentations

- ❖ Metuchen School District NJQSAC Placement - Dr Caputo presented the results.

8. Reports

- ❖ President's Report -None
- ❖ Superintendent's Report - No official report but Dr. C expressed his enthusiasm for the coming school year.
- ❖ Committee Reports

Ms. Cook gave a report to the Policy committee.

Dr. Derflinger gave a report on the Curriculum Committee.

Mr. Lifton gave a short report on the Referendum Committee.

Mr. Suss gave a report on the Finance/Tech Committee.

9. Old Business -None

10. New Business -None

11. Approval of Minutes of the Board of Education Meetings

July 12, 2022	Special Business Meeting (1)
July 12, 2022	Special Business Meeting (2)
July 12, 2022	Board Meeting

Mr. Glassberg motioned. Mr. Benderly seconded. Motion carried 6-0-2. Mr. Derflinger and Ms. Killean abstained.

12. Meeting Open to the Public *(for any topic)*

Ms. Devra Golbe of 131 Highland Ave came up inquiring about the referendum and stated her support for testing.

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Transfer - Certificated Staff

Move to approve the transfer of Stacy Winters, Math Teacher at Edgar School, to Math Teacher at Metuchen High School, effective August 31, 2022.

2. Maternity Leave of Absence -Certificated Staff

Move to approve the maternity leave of absence of Suzy Palmer, English Language Arts Teacher at Edgar School, from approximately October 14, 2022 through approximately May 1, 2023.

3. Retirement - Certificated Staff

Move to accept with regret the retirement of Sherry Lifson, Math Teacher at Metuchen High School, effective October 1, 2022.

4. Family Medical Leave of Absence - Paraprofessional

Move to approve the family medical leave of absence of Jennifer Lesniak, Paraprofessional at Edgar School, effective August 31, 2022 through approximately November 2, 2022.

5. Family Medical Leave of Absence Extension - Custodian

Move to extend the family medical leave of absence of Chad Lesniak, Custodian at Campbell School, through August 31, 2022 (Agenda 6/14/22, Section 13 A10).

6. Appointment - Paraprofessional

Move to approve the appointment of Olivia Williams, Paraprofessional at Campbell School, for the 2022-2023 school year, effective August 31, 2022 through June 30, 2023, at a salary of \$22,626/year.

7. Resignation - Secretary

Move to accept the resignation of Rebecca Colegrove, Secretary to the Assistant Superintendent, effective August 12, 2022.

8. Appointment - Paraprofessional

Move to approve the appointment of Mili O'Brien, Paraprofessional at Moss School, for the 2022-2023 school year, effective August 31, 2022 through June 30, 2023, at a salary of \$23,731/year.

9. Appointment - Lunch Aides

Move to approve the following lunch aides in the Metuchen Public Schools for the 2022-2023 school year, effective September 6, 2022, pending criminal history clearance*:

Name	Rate
Ana Ayala	\$15/hour
Leenam Dalal	\$15/hour
Gina DelRosso	\$15/hour
Joan DiFino	\$15/hour
Erin Gawronski	\$15/hour
Sheri Kady	\$15/hour
Donato Minutillo	\$15/hour
Carol Spears*	\$15/hour
Jeffrey Salzer	\$15/hour
Cheryl Weisberg	\$15/hour
Debra Knight	\$15/hour
Jasmin Serrano*	\$15/hour

10. Resignation - Paraprofessional

Move to accept the resignation of Sandy Iacona, Paraprofessional at Moss School, effective August 3, 2022.

11. Resignation - Certificated Staff

Move to accept the resignation of Jamie Hembree, Science Teacher at Edgar School, effective October 3, 2022, or earlier if a replacement is found.

12. Instructional and Non-Instructional Stipends

Move to approve the following Instructional and Non-Instructional Stipends for the 2022-2023 school year as listed on the attached chart.

13. Appointment - Event Staff

Move to approve the following Event Staff for the 2022-2023 school year, at the rates listed below:

Beth Abbott	Maureen Azzara	Kathy Mallory
Mark Mooney	Jim Thomas	Nick Zaneto
Kathy Keers-Nolde	Julie Youngman	Joe Keagle
Karin Flores	Panos Tzetzos	Carolyn Taylor
Mike Knoth	Michael Richvalsky	Nickolas Vosinas

Position	MHS Football Games (per game)	MHS Basketball Games (per game)
Cash Box	\$78	\$67
Ticket Sellers	\$55	\$50
Security	\$50	\$45
Camera/Scoreboard	\$22	\$22
Site Supervisor	\$50	\$50
Edgar Basketball Supervisor	N/A	\$50

14. Beyond School Day Intervention Services

Move to approve the following certified staff to provide beyond the school day intervention services for the 2022-2023 school year, at the rate of \$48/hour (ESSER III funded):

Julie Anderson	Lindsey Omark	Jaclyn Reisman
Alyssa Polesky	Andrea Agnone	Bill Latta
Lauren Thompson	Rebecca Dwyer	Ann Leghorn
Lindsay Kaye	Veronica Araneo	

15. Appointment - Additional ESY Substitute Teachers

Move to approve the following additional Substitute Teachers as needed for 2022 ESY:

Name	Position	Rate
Jeremy Barnes	Substitute Teacher	\$105/day
Beth Abbott	Substitute Teacher	\$100/day

16. Metuchen High School Coach Appointments and Revisions

Move to approve the following 2022-2023 Metuchen High School Coach Appointments and Revisions, pending criminal history clearance, and substitute certification (Agenda 6/28/2022, Section 13 A27):

Fall Coaches

Name	Assignment	Step	22-23 Stipend
Justin Briggs*	Volunteer Football Coach	-	-
Cliff Suwuh*	Boys Asst/JV Soccer Coach	1	\$6,349
Meeghan Gehring*	Asst Cheerleading Coach	1	\$3,303

*Represents Adjunct Coach

Winter Coaches

Name	School	Assignment	Step	22-23 Stipend
Rescind: Kyle Thomas*	MHS	Boys Head Track Coach	2	\$8,269
Approve: Mike Spark*	MHS	Boys Head Track Coach	1	\$8,081
Rescind: Martin Holleran*	MHS	Boys Asst Track Coach	3	\$6,678
Approve: Martin Holleran*	MHS	Boys Asst Track Coach (.5)	3	\$3,339
Approve: Joe Egri*	MHS	Boys Asst Track Coach (.5)	1	\$3,152

*Represents Adjunct Coach

Spring Coaches

Name	School	Assignment	Step	22-23 Stipend
Rescind: Kyle Thomas*	MHS	Girls Asst Track Coach	3	\$6,678
Rescind: Joe Egri*	MHS	Girls Volunteer Track Coach	-	-
Approve: Joe Egri*	MHS	Girls Asst Track Coach	1	\$6,304

*Represents Adjunct Coach

17. Appointment - Paraprofessional Leave Replacement

Move to approve the appointment of Renee Flynn, Paraprofessional Leave Replacement for Jennifer Lesniak, Paraprofessional at Edgar School, effective August 31, 2022 through approximately November 2, 2022, at a rate of \$15/hour.

18. Informal Mentor Teachers

Move to approve the following staff to serve as an informal mentor for the 2022-2023 school year, effective August 30, 2022, to be paid at a rate of \$48/hour, not to exceed six hours:

New Teacher	School	Mentor
Isabella Massaro	CES	Dana Donatelli
Courtney Crawford	EMS	Chrissy Theiss

19. Appointment - Leave Replacement

Move to approve the appointment of Nicole Kogan, Leave Replacement for Julie Anderson, Campbell School Teacher, effective August 29, 2002 through approximately November 4, 2022.

20. Formal Mentor Teachers

Move to approve the following formal mentor teachers to work with the following mentee teachers for the 2022 – 2023 school year:

New Teacher/Leave Replacement	School	Mentor	Payment Traditional Route \$550.00 Alternate Route \$1,000.00

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Ariana Heinsdorf	EMS/MHS	Caroline Forde	A
Jackie Jacobi	MHS	Alexa Baird	T
Alyssa Cosentino	CES	Elissa Cadel	T
Alicia Haller	MOSS	Katie McKenna	T
Bailey Tocci	CES	Candace Evans	A

21. Appointment - Certificated Staff

Move to approve the appointment of Emily Rebelo, Speech Therapist for Metuchen Public Schools, for the 2022-2023 school year, at a salary of \$57,913/year, Step 2E, effective August 31, 2022 through June 30, 2023.

22. Maternity Leave - Certificated Staff

Move to approve the maternity leave of absence of Michele Herold (Reed), Preschool Teacher at Moss School, effective approximately December 5, 2022 through April 21, 2022.

23. Safety Care - Trainer

Move to approve Christina Dybas to provide Safety Care training to district staff at the rate of \$48/hour.

24. Safety Care Training - Certificated Staff

Move to approve the following certified staff to participate in Safety Care training for up to twelve hours at the rate of \$48/hour:

Samantha Pauls	Brian Jeney	Katie McKenna	Sarah Masters	Karla Riera
Amy Bindra	Kaitlyn Penna	Dawn Valovcin	Isabelle Massaro	Karen Calantoni
Alyssa Polesky	Dana Donatelli			

25. Safety Care Training - Non-Certificated Staff

Move to approve the following non-certificated staff to participate in Safety Care training for up to twelve hours at their hourly rate as follows:

Name	Rate
Ben Hohmann	\$19.90/hour
Raquel Class	\$21.10/hour
Christina Ettore	\$19.90/hour
Christina Lacaskey	\$20.50/hour
Michael Small	\$19.90/hour
Abeera Omarzai Faizan	\$19.90/hour
MaryEllen Polye	\$19.90/hour
Kelly Vissichelli	\$21.10/hour
Margie Clark	\$19.90/hour
Will Colavito	\$21.10/hour
Briana DeMaio	\$19.90/hour
Jessica Kovacs	\$21.10/hour
Farhana Khan	\$21.10/hour
Pamela Malone	\$20.50/hour
Sonia Aswani	\$20.20/hour
Laurie Toth	\$20.50/hour

Olivia Williams	\$19.90/hour
Hope Serratelli	\$24.65/hour
Michelle Duggan	\$20.20/hour
Saadia Rizwan	\$19.90/hour
Jenan Badwan	\$19.90/hour

26. Appointment – Additional Substitute Secretaries

Move to approve the appointment of the following additional substitute secretaries for the 2022-2023 school year at a rate of \$15/hour, effective August 10, 2022 (Agenda 6/28/2022, Section 13 A21):

Amy Opitz	Sophia Mercado
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Mr. Glassberg motioned. Mr. Derflinger seconded. Motion carried 8-0-0.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Out of District Student Placements - 2022-2023 School Year

Move to approve the following 2022-2023 school year out of district student placements:

Student ID #	Program/School	Tuition
002025005	New Roads Somerset	\$63,993.60
002025011	The Calais School	\$73,620.00
2020006	Piscataway Regional Day	\$47,340.00
2020610	Y.A.L.E.	\$58,482.00
2029040	The Center School	\$79,972.20
2028004	ECLC of Chatham	\$63,580.00
2022011	Eden Institute	\$94,903.15
002022238	Windsor Academy	\$76,788.00
2022005	Eden Institute	\$94,903.15
2026127	Rockbrook School	\$66,598.20
2020004	Eden Institute	\$94,903.15
2019170	Eden Institute	\$94,903.15
2029010	Rockbrook School	\$66,598.20
2029030	Rutgers Day School	\$76,810.00
2024962	The Center School	\$79,972.20

2. IDEA Grant for 2022-2023

Move to approve the IDEA grant allocation for the 2022-2023 school year and the continued use of IDEA ARP grant allocation (initially allocated in 2021-2022) for the 2022-2023 school year.

IDEA and IDEA ARP Grant Allocation

	IDEA 2022-2023	IDEA ARP 2021-2023
Basic allocation	\$656,029	\$143,275

Preschool allocation total	\$20,622	\$12,233
Total allocation	\$676,651	\$155,508

3. IDEA Grant Allocation for Salary

Move to approve Moss Paraprofessional Annie Kim's salary of \$23,731 to be partially funded by the IDEA grant, up to the amount of \$20,622.

4. FDU Orton Gillingham

Move to approve Lindsey Omark and Jennifer Pasquale to coordinate the FDU Orton Gillingham student practicum, funded by the IDEA grant, at a rate of \$49/hour, not to exceed \$4,800.

5. Stipend - Unified Club Advisor

Move to approve Beth Abbott for Unified Club Advisor, for a stipend of \$1,145, funded by the IDEA grant.

6. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
7/13/2022	8/1/2022	ADHD & Executive Function: Managing the Impact on Learning, Motivation, and Behavior	Agnone, Andrea	Edgar	\$525	FFPI	23-009
7/28/2022	7/28/2022	Genesis User Group Meeting	Kurtin, Ilana	Central Office	\$0	No cost	
8/2/2022	8/18/2022	NJDOE NJSLs Writing Committee	Dougherty, Natalie	Central Office	\$0	No cost	
9/1/2022	9/1/2022	Legal One Understanding Major Changes in NJ's HIB Law	Kurtin, Ilana	Central Office	\$40	Other	
9/27/2022	9/27/2022	Strauss Esmay HIB Training Program	Kurtin, Ilana	Central Office	\$196	Other	
10/13/2022	10/14/2022	2022 NJPSA/FEA/NJASCD Fall Conference	Kurtin, Ilana	Central Office	\$320	Other	
10/13/2022	10/14/2022	NJPSA Fall Conference: Honoring Courageous Leadership	Dougherty, Natalie	Central Office	\$0	No cost	

Mr. Suss motioned. Ms. Cook seconded. Motion carried 8-0-0.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Appointment - Student Board of Education Representative

Move to approve Ben Solasky as the Metuchen High School Student Board of Education Representative for the 2022-2023 school year.

2. First Reading of Policies and Regulations

Move to approve the first reading of the following policies and regulations:

- P 0143.2 High School Student Representative to the Board of Education
- P 0163 Quorum
- P 1511 Board of Education Website Accessibility
- P 2415 Every Student Succeeds Act
- P & R 2432 School Sponsored Publications (Abolished)
- P 3270 Professional Responsibilities
- R 3270 Lesson Plans and Plan Books
- P & R 5513 Care of School Property
- P 5517 School District Issued Student Identification Cards
- P 5722 Student Journalism

3. NJQSAC - Placement Scores

Move to accept the NJQSAC report and the following scores:

NJQSAC Areas	Initial Placement (July 2022)
Instruction & Program	92%
Fiscal Management	94%
Governance	100%
Operations	100%
Personnel	97%

Ms. Cook motioned. Dr. Spigner seconded. Motion carried 8-0-0.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips - Amendment

Move to approve the following field trip amendment for students in the Metuchen School District as shown (Agenda 6/28/22, Section 13 D1) :

School	Destination	Class/Group/Purpose	Teachers/Advisors	Date(s)	No. Of Students	Board Cost-Transportation	Board Cost-Subs.
MHS	Camp Wayne for Boys	9 th – 12 th Grade - We will be attending our annual band camp to learn our fall competitive field show along with team building exercises for student growth.	Messenger Flynn	8/17/2022 Through 8/21/2022	85	\$8,416.00	\$0

2. New Textbook

Move to approve the textbook *Big Ideas Math: Geometry* for the class course, Plane Geometry.

3. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/Purpose	Teachers/Advisors	Date(s)	No. Of Students	Board Cost-Transportation	Board Cost-Subs.
MHS	Cocoa Beach, FL	9 th – 12 th Grade – Softball team will play at the Training Facility	Cathcart Huff	3/22/2023 3/23/2023 3/24/2023 3/25/2023 3/26/2023	25	TBD	\$220

4. 2022 Curriculum Summer Writing

Move to approve the following curriculum writing documents, writers and amounts for Summer 2022:

Course	Written By	Amount
Social Studies Grade 8	Pamela Stead	\$1,000

Mr. Derflinger motioned. Ms. Cook seconded. Motion carried 8-0-0.

-----end of curriculum section-----

14. Meeting Open to Public *(for any topic)*

-None

15. Announcements - Dr. Spigner made announcements.

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Glassberg motioned to adjourn. All in favor. Adjournment at 8:43 pm.