

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**TUESDAY, NOVEMBER 1, 2022**

**MEETING AGENDA  
of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**1. Call to Order**

**2. Flag Salute**

**3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**4. Roll Call**

Mr. Benderly		Ms. Killean	
Ms. Cook		Mr. Lifton	
Mr. Derflinger		Mr. Solasky	
Mr. Glassberg		Dr. Spigner	
Dr. Johnson-Marcus		Mr. Suss	

**5. Showcase of Success**

- ❖ MHS String Ensemble

The Metuchen High School Chamber Orchestra is an auditioned string ensemble comprised of musicians from the curricular orchestra class. This year, the Chamber Orchestra will be performing at orchestra festivals across the state, community events in-district, and around Metuchen, in addition to the Winter and Spring Concerts. Tonight, the Chamber Orchestra will be performing "The Stars and Stripes Forever" by John Philip Sousa.

- ❖ Referendum Presentation - Lifton

**6. Meeting Open to the Public** *(for any topic)*

**7. Presentations**

- ❖ ACCESS - Natalie Dougherty
- ❖ NJSLA - Rick Cohen and Principals

**8. Reports**

- ❖ President’s Report
- ❖ Superintendent's Report
- ❖ Committee Reports
- ❖ Student Board Member Report

**9. Old Business**

**10. New Business**

**11. Approval of Minutes of the Board of Education Meetings**

October 11, 2022	Special Business Meeting (1)
October 11, 2022	Special Business Meeting (2)
October 11, 2022	Board Meeting

**12. Meeting Open to the Public** *(for any topic)*

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

**A. PERSONNEL**

**Motion/Second/Comments/Roll Call**

**1. Resignation - Certificated Staff**

Move to accept the resignation of Kristen Gallo, PE/Health Teacher at Edgar School, effective December 13, 2022, or earlier if a replacement is hired.

**2. Retirement - Certificated Staff**

Move to accept, with regret, the retirement of Frank Ruggiero, Math Teacher at Metuchen High School, effective February 1, 2023.

**3. Clubs and Co-Curricular Activities**

Move to approve the following co-curricular stipend for the co-curricular activity for the 2022-2023 school year as listed (Agenda 8/23/22, Section 13 A14):

<b>Edgar Middle School</b>		
<b>Advisor</b>	<b>Club</b>	<b>2022-2023 stipend</b>
Charmane Montgomery	Library Club	\$1,323.00

**4. Mentor Assignment**

Move to approve the following mentor assignment for the 2022-2023 school year (Agenda 8/23/22, Section 13 A26):

<b>New Teacher</b>	<b>School</b>	<b>Mentor</b>	<b>Assignment</b>	<b>Payment</b>
Anne Marie Healey	Edgar	Kristin Bruno	Formal Mentor	\$1,000 (alternate route)

**5. Appointment of Substitute Teachers**

Move to approve the appointment of the following additional substitute teachers for the 2022-2023 school year, pending completion of substitute training and criminal history clearance (Agenda 8/23/2022 Section 13 A16):

<b>Substitute</b>	<b>Certification</b>	<b>Per Diem Rate</b>
Keith Miller	Substitute w/college degree	\$105/day
Marian O'Connell	Substitute w/teacher cert	\$110/day
Sapna Ullal	Substitute w/college degree	\$105/day
Abby Riggio	Substitute w/college credits	\$100/day

**6. Appointment of Substitute Paraprofessionals**

Move to approve the appointment of the following additional substitute paraprofessionals for the 2022-2023 school year, pending completion of substitute training and criminal history clearance (Agenda 8/23/2022 Section 13 A16):

<b>Substitute Paraprofessional</b>	<b>Per Diem Rate</b>
Victoria Lindsay	\$15/hour

**7. Intervention Services**

Move to approve the following certified staff to provide beyond the school day intervention services for the 2022-2023 school year at the hourly rate of \$48/hr (ESSER III funded):

Marcie Stoner	Jennifer Muller	Jackie Salit	Tom Yakowenko	Vincent Signorile
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**8. Turn Key Training**

Move to approve the following staff members to prepare and provide turn-key training for special education programs for the 2022-2023 school year, at the hourly rate of \$48/hr.

Dawn Valovcin	Isabella Massaro
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**9. Home Based Services**

Move to approve the following Special Educators to provide home based services and parent training at a rate of \$48/hr, as needed:

Katherine McKenna	Kelsee Young	Alicia Haller	Brian Jeney	Samantha Pauls	Nicole Benfatti
Kathy Thomas	Christina Dybas	Dawn Valovcin	Karen Calantoni	Kaitlyn Penna	Christina Theiss
Amrita Bindra	Dana Donatelli	Karla Riera	Courtney Crawford	Patricia Lewis	Lisa Granados
Emily Peluso	Emily Donlin	Emily Rebelo	Eric Stein	Isabella Massaro	

**10. Termination - Certificated Staff**

Be It Resolved that the employment contract of Employee #102509 be terminated, effective 60 days from November 1st 2022.



**5. Nonpublic Security Aid**

Move to approve the following nonpublic security aid for the 2022-2023 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
St. Joseph High School	Signal Electric	15	NA	Engineering	\$1,200.00	\$18,000.00
St. Joseph High School	Signal Electric	12	NA	Cable	\$300.00	\$3,600.00
St. Joseph High School	Signal Electric	7	SBP-300WM1	Wall Mount Accessory	\$59.25	\$414.75
St. Joseph High School	Signal Electric	7	SBP-302CMA	Mounting Plate	\$22.50	\$157.50
St. Joseph High School	Signal Electric	22	XNV-8080R	5MP IR Outdoor Vandal Dome	\$1,162.50	\$25,575.00
St. Joseph High School	Signal Electric	13	XPPPLUSDL	Xprotect PRO+Device License	\$152.10	\$1,977.30
St. Joseph High School	Signal Electric	7	PNM-908OVQ	Multi-Sensor 4x2MP Dome Camera	\$1,837.50	\$12,862.50

**6. Athletic Transportation Routes**

Move to approve the following renewal rates for Athletic Transportation routes with George Dapper Inc. for the 2022-2023 school year.

Vehicle	Hours	Amount
54 passenger w/seatbelts	3	\$234.71
	4	\$301.75
	5	\$368.81
Additional hourly amount after 5 hours		\$72.59
One way in town shuttle		\$152.42

**7. Professional Development**

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
10/10/2022	10/10/2022	Promoting diverse perspectives through a learner centered curriculum	Garfinkel, Linda	Edgar	\$58.33	FFPI	23-067
10/10/2022	10/10/2022	Promoting Diverse Perspectives Through a Learner-Centered Curriculum	Cermak, Danielle	MHS	\$58.33	FFPI	23-061

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10/10/2022	10/10/2022	Promoting Diverse Perspectives Through a Learner-Centered Curriculum	King, Barbara	Edgar	\$58.83	FFPI	23-068
10/10/2022	10/10/2022	Promoting Diverse Perspectives Through a Learner-Centered Curriculum	Smith, Audra	Edgar	\$58.33	FFPI	23-069
10/14/2022	10/14/2022	NJPSA- Supporting LGBTQIA+ Folks in Our Communities	Manziano, Lou	Central Office	0	No cost	
10/18/2022	10/18/2022	NJ Science Convention	Sobieniak, Tomacz	MHS	\$204.44	FFPI	23-074
11/2/2022	11/2/2022	Character.org Fall 2022 International Forum on Character	Levin, Lisa	Campbell	\$169	FFPI	23-060
10/24/2022	10/26/2022	NJSBA Conference	Cohen, Richard	Central Office	\$353.5	Other	
10/31/2022	10/31/2022	Rutgers Labor Management Collaborative	Herzog, Tania	Central Office	0	No cost	
11/3/2022	11/3/2022	Catching Up Students That Have Fallen Behind: Strategies That Work! (Grades K-6)	Delaney, Scott	Campbell	\$279	FFPI	23-055
11/3/2022	11/4/2022	2022 National Blue Ribbon Schools Awards	Caputo, Vincent	Central Office	\$633.25	Other	
11/4/2022	11/4/2022	Virtual Bright Horizons Early Education Council of Contributing Experts and Advisors Fall Meeting	Costanza, Vincent	Campbell	0	No cost	
11/17/2022	11/17/2022	Character.org State Evaluator Training	Pasquale, Jennifer	Campbell	0	No cost	
11/17/2022	11/17/2022	Day of Dialogue	Manziano, Lou	Central Office	0	No cost	
11/17/2022	11/17/2022	Day of Dialogue	Rubin, Samantha	MHS	0	No cost	
11/17/2022	11/17/2022	Character.org State Evaluator Training	Hsu, Erica	Campbell	0	No cost	
11/17/2022	11/17/2022	Character.org State Evaluator Training	Levin, Lisa	Campbell	0	No cost	
11/17/2022	11/17/2022	Reaching Higher Heights with scaffolds Workshop	Park, Ellen	MHS	\$30	FFPI	23-057
11/18/2022	6/9/2023	Central Jersey Directors of School Counseling Monthly Meetings	Kurtin, Ilana	Central Office	0	No cost	
11/29/2022	11/29/2022	Implementing NASN's School Nursing Evidence-based Practice Seizures and Epilepsy Clinical Guideline	Pham, Nga	Moss	0	No cost	

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12/1/2022	12/1/2022	TLC 19th Annual Suicide Prevention Conference	Kurtin, Ilana	Central Office	\$90	Other	
12/1/2022	12/1/2022	Traumatic Loss Coalition 19th Annual Convention: The Student Athlete	Granados, Lisa	MHS	\$201	FFPI	23-063
12/2/2022	12/4/2022	National Council for the Social Studies Annual Conference	Connolly, Laura	MHS	\$318	FFPI	23-065
12/4/2022	12/4/2022	NJASL 2022	Montgomery, Charmane	Edgar	\$350	FFPI	23-058
12/5/2022	12/5/2022	Motivation: Keeping It Up	Nalepa, Lindsay	MHS	0	No cost	
12/12/2022	12/12/2022	Catching Up Your Students With Disabilities Who Have Fallen Behind	Stoner, Marsha	Edgar	\$279	FFPI	23-070
12/13/2022	12/13/2022	101 Most Powerful Strategies to Enhance SOCIAL STUDIES Instruction (Grades 6-12)	Stead, Pamela	Edgar	\$279	FFPI	23-056
12/14/2022	12/14/2022	Heartsaver First Aid/CPR/AED	Nalepa, Lindsay	MHS	\$134.99	FFPI	23-066
3/3/2023	3/10/2023	Using the Patterns of Strengths and Weaknesses (PSW) Model to Identify Specific Learning Disabilities (SLD) and Other Learning Problems	Benfatti, Nicole	MHS	\$140	FFPI	23-062
3/23/2023	3/23/2023	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM) Training	Kurtin, Ilana	Central Office	0	No cost	
5/4/2023	5/4/2023	From Principles to Practices: Maximizing Language Development Across the Three Modes - Florencia Henshaw and Maris Hawkins	Cermak, Danielle	MHS	\$239	FFPI	23-059

-----end of finance section-----

**C. POLICY**

**Motion/Second/Comments/Roll Call**

**1. Harassment, Intimidation and Bullying**

Move to affirm the findings of the previously reported cases:

- EMS092922001

**2. First Reading of Policy**

Move to approve the first reading of the following policy:

P 5512 Harassment, Intimidation, or Bullying

**3. School Bus Emergency Evacuation Drill Reports**

Move to accept the following reports on the completion of the School Bus Emergency Evacuation Drill:

- 10/14/2022 8:30 AM, Metuchen High School, student parking lot. Van 16. Supervised by Brian Stike, Dawn Valovcin, and Marissa Plancher.
- 10/19/2022 9:30 AM – 10:50 AM, Campbell School, side driveway of building, Bus 27 and Bus 29 were used for the whole school to practice. Supervised by Joe Fitzgibbon, Panos Tzetzos, and Marissa Plancher. Classes came out one at a time and went on 1 of 2 busses to practice a bus evacuation.
- 10/19/2021 8:37 AM, Moss School, in back of school. Van 20. Supervised by Marissa Plancher, Karen Calantoni, and Rick Cohen.
- 10/18/2021 9:02 AM, Moss School, in back of school. Van 12, Van 14, Van 16. Supervised by Marissa Plancher and Karen Calantoni.
- 10/24/2022 8:00 AM – 2:15 PM, Edgar School, back bus circle. Full School Evacuation Practice during Physical Education & Health Classes, Bus 27 & Bus 23 were used for all. Supervised by Neyda Evans / Teachers Leading the drill were Mr. Carter, Ms. Gilbert, Ms. Huff, Ms. Gallo, and Mr. Butler

-----end of policy section-----

**D. CURRICULUM**

**Motion/Second/Comments/Roll Call**

**1. Field Trips**

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/Purpose	Teachers/Advisors	Date (s)	No. Of Students	Board Cost-Transportation	Number of Subs Needed.
Edgar	Somerset Patriots Baseball Park	6th Grade-Education day-Students will complete a packet before and after the game. These exercises focus on how baseball connects to math, science, Language Arts, and Social Studies.	Bruno, Mruczinski, Brown, Smith, Logan, Rescorl, Kuchar, Dwyer, Palmer	5/31/2023	173	\$0	0



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CES	Friendly's Restaurant	Grade 1-4 Community based instruction to the restaurant Friendly's to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers.	Jeney, Pauls, Brian, DiSerio, Visschelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi, Riera, Massaro	2/24/2023	10	\$0	0
CES	Edison Stop & Shop	Grades 1-4 Community based instruction to the Edison Stop & Shop to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers	Brian, Pauls, Brian, DiSerio, Visschelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi, Riera, Massaro	3/10/2023	10	1 bus - \$50	0

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CES	South Plainfield	Grades 1-4 Community based instruction to the South Plainfield Wendy's to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers.	Brian, Pauls, DiSerio, Visschelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi, Riera, Massaro	4/14/2023	10	1 bus -\$50	0
CES	What's the Scoop	Grades 1-4 Community based instruction to What's The Scoop to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers.	Pauls, Brian, DiSerio, Visschelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi, Riera, Massaro	3/31/2023	10	\$0	0

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CES	Woodbridge Aquarium	Grade K-4; to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.g., red light, stop sign, poison symbol, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers. ELA.EE.SL.K.1 Participate in conversations with others.	McKenna, Khan, Clark, Haller, Fogarile, Peluso, Calantoni, Pauls, Brian, DiSerio, Visschelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi, Riera, Massaro	4/28/2023	17	1 bus-\$90	0
CES	What's the Scoop	Grades 1-4 Community based instruction to the What's the Scoop to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers.	Pauls,Brian, DiSerio, Visschelli, Aswani,Omarzai,Small, Bakshi, Kobayachi, Williams,Rouhi, Riera, Massaro	5/5/2023	10	\$0	0

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CES	Moss School	Grades 9-12; Students use technology to show Kindergarten Students how 21c musicians use tech to create and represent ideas and stories in music. We study the Carnival of Animals by Camille Saint Saens to illustrate our ideas.	Stefeny Krombholz	1/20/2023	18	1 bus - \$50	1 sub
Edgar	Rowan University	Grades 9-12; Students in the MHS Chamber Orchestra will participate in the Rowan University String Festival held at Rowan University. Students will perform a set of music, then receive feedback from university professors and professionals in the music field.	McEwan	3/24/2023	18	\$0	1
Edgar	Metuchen HS	8th Grade-The purpose of this trip is to bring 8th grade orchestra students to MHS to see how orchestra functions at MHS, to meet high school orchestra students, and to play alongside the high school orchestra students in a rehearsal.	McEwan	2/3/2023	23	1 bus - \$50	0

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Edgar & MHS	Weihnachtsmarkt German Christmas Market	<p>Grades 7-12 Holidays and special occasions bring people together both from within a culture and across various cultures. On this trip students will have the opportunity to experience an authentic German holiday market and experience German music, food, and holiday traditions. Prior to the trip, students will be study various holiday traditions so as to be familiar with and have an appreciation before they go.</p> <p>WL7.1.AL.AL 1.f - Identify some cultural perspectives.</p>	Paredes; TBA-Teachers from EMS and MHS	12/02/2022	70	\$0	4
CES	Stop & Shop	<p>Grades 1 - 4 Community based instruction to Stop &amp; Shop to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.g., red light, stop sign, poison symbol, etc.). ELA.EE.SL. 2.1 Participate in conversations with adults and peers.</p>	Pauls, Brian, DiSerio, Vissicelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi	12/2/2022	10	1 bus - \$50	0

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CES	Target	<p>Grades 1-4 Community based instruction to Target to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.g., red light, stop sign, poison symbol, etc.). ELA.EE.SL. 2.1 Participate in conversations with adults and peers.</p>	<p>Pauls,Brian, DiSerio, Vissichelli, Aswani, Omarzai, Small, Bakshi Kobayachi, Williams, Rouhi</p>	12/16/ 2022	10	1 bus - \$50	0
CES	Tiny Town	<p>Grades 1 - 4 Community based instruction to Tiny Town to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers.</p>	<p>Brian, DiSerio Vissichelli, Aswani, Omarzai, Small,Bakshi, Kobayachi,Will iams, Rouhi,Donlin, Massaro, Riera</p>	1/13/ 2023	10	\$0	0

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CES	Metuchen Public Library	Grades 1-4 Community based instruction to the library to generalize communication goals outside of the classroom and practice attending within the community. 2.1.P.D.2 Develop an awareness of warning symbols and their meaning (e.x., red light, stop sign, walk, etc.). ELA.EE.SL.2.1 Participate in conversations with adults and peers.	Brian, DiSerio, Vissicelli, Aswani, Omarzai, Small, Bakshi, Kobayachi, Williams, Rouhi, Donlin, Massaro, Riera	1/27/2023	10	\$0	0
MHS	Old Bridge High School	Grades 9-12 Student involvement in the Middlesex County Day of Dialogue program.	Porowski, Schlavis, Manziano, Rubin	12/8/2022	10	1 bus - \$140	1
MHS	9/11 Museum, Met Museum, Almost Famous	Grades 12 Impact of 9/11 on American Politics. Retrospective of European Art	Ortega, Porowski, Vosinas, Lazama	12/9/2022	46	\$0	4
Edgar	Bridgewater/Raritan Middle School	Grade 7 This trip is for my G&T Class - they will be competing in the regional FLL - First Lego League - robotics competition. They will also be presenting three skits / activities that show what they have learned in front of a panel of judges.	Ronk	11/19/2022	17	1 bus - \$240	0

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Edgar	Richardson Auditorium	Grades 9-12 Students will go to Richardson Auditorium at Princeton University to see the New Jersey Symphony Orchestra. The program includes Strauss' masterwork "Der Rosenklavier," along with other smaller works. Students will get the opportunity to see some of the greatest musicians in the world performing on their instruments	Messenger, Flynn, Gallagher	1/6/2023	40	\$0	0
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-----end of curriculum section-----

**14. Meeting Open to Public** *(for any topic)*

**15. Announcements**

**16. Motion to Go Into Executive Session** *(when applicable)*

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**17. Adjournment**