

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**TUESDAY, MARCH 28, 2023**

**MEETING AGENDA  
of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**1. Call to Order**

**2. Flag Salute**

**3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Criterion Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**4. Roll Call**

Mr. Benderly		Ms. Killean	
Ms. Cook		Mr. Lifton	
Mr. Derflinger		Mr. Solasky	
Mr. Glassberg		Dr. Spigner	
Dr. Johnson-Marcus		Mr. Suss	

**5. Showcase of Success**

❖ Winter Sport Champs

**MHS Girls Track Team**  
**Central Jersey Group I Champions**

Marina Armour  
Kadijata Bah  
Zoey Brown  
Rachel Chen  
Tiffany Choi  
Sophia De La Cruz  
Aarohi Desai  
Ameyaa Desai  
Audrey Feng  
Kaya Gredzinski

Sarah Hausser  
Petra Hegedus  
Gianna Hernandez  
Kaitlyn Hsueh  
Sarah Hyman  
Johanna Indyk  
Rebecca Isler  
Carol Johnson-Fish  
Sally Kelton  
Abby Kozo

Lilly Kupersmit  
Irene Liu  
Nelagh Matthews  
Olivia Miller  
Amal Omarzai  
Lola Petro  
Maggie Rivera  
Eva Szap

**Group I 4x800 Relay  
Sectional Champions**

Zoey Brown  
Nelagh Matthews  
Maggie Rivera  
Marina Armour

**Group I 3200m State  
Champion**

Gianna Hernandez

**Group I 55m Dash State  
Champion**

Nelagh Matthews

**Group I 55m Hurdles  
Sectional Champion**

Nelagh Matthews

**MHS Boys Track Team  
Group I State Champions  
and**

**Central Jersey Group I Champions**

Brady Allen  
Jack Benedict  
Gianni Ciambotti  
Logan Clancy  
Nicholas Davis  
Kai Englert

Nico Hidalgo  
Lucas Klabonski  
Nate Kupersmit  
Connor Larson  
Harry Moorman  
Vedant Naik  
Robert Nawn

Tristan Ochoa  
Alex Patelski  
Jack Richards  
Kacper Ruzsala  
Eric Schleif  
Brandon Sinclair

**4x800 Relay Sectional  
Champions**

Vedant Naik  
Nico Hidalgo  
Connor Larson  
Brandon Sinclair

**55m Hurdles Sectional  
Champion**

Vedant Naik

**400m Sectional  
Champion**

Brandon Sinclair

**MHS Boys Swim Team  
White Division Champions**

Jacob Blom  
Andreas Dascalu  
Benjamin DeAngelis  
Chris DeVizio  
Elliot Girin

Cedric Lee  
Mason Liu  
Jayden Londono  
Jason Ma  
Harrison Henry O'Reilly

Thomas Piovoso  
Steven Samame  
Carsen Tramontin  
Mark Vechnyak  
Tim Whittington

**6. Meeting Open to the Public** *(for any topic)*

**7. Presentations**

- ❖ District Goals 2022-2023 Update

**8. Reports**

- ❖ President's Report
- ❖ Superintendent's Report
- ❖ Committee Reports
- ❖ Student Board Member Report

**9. Old Business**

**10. New Business**

**11. Approval of Minutes of the Board of Education Meetings**

March 14, 2023	Special Business Meeting (1)
March 14, 2023	Special Business Meeting (2)
March 14, 2023	Board Meeting

**12. Meeting Open to the Public** *(for any topic)*

**13. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

**A. PERSONNEL**

**Motion/Second/Comments/Roll Call**

**1. Appointment - Substitute Home Instructor**

Move to approve Sean Brown as a substitute home instructor at a rate of \$48 per hour, effective March 27, 2023.

**2. Appointment - Educational Consultant**

Move to approve Kathy Glutz as an educational consultant, as needed, for the 2022-2023 school year, at a per diem rate of \$500/day.

**3. MHS 2023 Spring Musical Stipends**

Move to approve the following staff for the below assignments related to the Footlighters Production, Mamma Mia. All payments will be reimbursed from the MHS Footlighters account:

<b>Name</b>	<b>Assignment</b>	<b>Payment</b>
Christopher McEwan	Pit Band	\$350.00
John Messenger	Pit Band	\$350.00
Jordyn Gallagher	Pit Band	\$350.00
Amanda Shorr	Choreographer	\$1000.00

**4. Volunteer Clubs – Additions**

Move to approve the following additional Volunteer Clubs for the 2022-2023 school year as listed (Agenda 8/23/22, Section 13 A15):

<b>Metuchen High School</b>	
<b>Club</b>	<b>Advisor</b>
Badminton Club	Jingjing Wang
Bake and Share Club	Bonnie Stanski

**5. MHS Coach Appointment - Additional**

Move to approve the following additional 2022-2023 Metuchen High School Coach Appointment (Agenda 6/28/2022, Section 13 A27):

**Spring Coaches**

<b>Name</b>	<b>Assignment</b>	<b>Step</b>	<b>22-23 Stipend</b>
<b>Approve:</b> Christina Dybas	Asst Golf Coach	1	\$4,404

**6. Appointment - School Secretary**

Move to approve the appointment of Lisa Latham, School Secretary at Metuchen High School, at a salary of \$47,913/year, prorated, effective June 1, 2023.

**7. Medical Leave of Absence - Extension**

Move to approve the extension of the medical leave of absence of Mark Cooper, Custodian at Campbell School, through approximately April 16, 2023 (Agenda 2/28/23, Section 13 A11).

**8. Medical Leave of Absence - Extension**

Move to approve the extension of the medical leave of absence of JoAnn Rice, Secretary at Edgar School, through approximately April 30, 2023 (Agenda 2/28/23, Section 13 A10).

**9. Appointment - Substitute Secretary**

Move to approve the appointment of Lisa Latham as Substitute Secretary, for the 2022-2023 school year, at a rate of \$22/hour, effective April 24, 2023.

-----end of personnel section-----

**B. FINANCE**

**Motion/Second/Comments/Roll Call**

**1. Treasurer of School Monies and Board Secretary's Reports**

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of January 31, 2023.

**2. Payment of Bills**

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of March 28, 2023 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

**3. Budget Transfers**

Move to approve budget transfers effective January 31, 2023.

**4. Resolution Authorizing Request to Commissioner of Education**

**BE IT RESOLVED** by the Board of Education of the Borough of Metuchen in the County of Middlesex as follows:

The Superintendent and Business Administrator of this School District are authorized to request approval from the Commissioner of Education to calculate enrollment projections pursuant to N.J.S.A. 18A:7F-38(b)(2) for purposes of the FY 2023/2024 budget.

**5. Technology Purchases**

Move to approve the following technology purchases for equipment and services from the stated companies:

<b>Technology purchases - March 2023</b>			
<b>Equipment and services</b>	<b>Buying from</b>	<b>QTY</b>	<b>Price</b>
Cisco Meraki MR56 Wireless Access Point	CDWG	36	\$30,420.00
Cisco Meraki Enterprise Cloud Controller - subscription license (5yrs)	CDWG	36	\$7,560.00
Cisco Meraki Cloud Managed MS225-48LP switch - 48 ports -managed - rack-	CDWG	16	\$52,364.00
Cisco Meraki Enterprise - subscription license (5 yrs)	CDWG	16	\$8,736.00
Cisco Meraki Cloud Managed Ethernet Aggregation Switch MS425-16	CDWG	3	\$20,265.00
Cisco Meraki Enterprise - subscription license (5 years)	CDWG	3	\$3,525.00
<b>Total=</b>			<b>\$122,870.00</b>

<b>Technology purchases - March 2023</b>			
<b>Equipment and services</b>	<b>Buying from</b>	<b>QTY</b>	<b>Price</b>
Dell Latitude 5430	Dell	50	<b>Total = 59,900.00</b>

<b>Technology purchases - March 2023</b>			
<b>Equipment and services</b>	<b>Buying from</b>	<b>QTY</b>	<b>Price</b>
Pure Storage FlashArray	CDWG	1	\$32,500.00
Pure Storage 1MO Gold Sub NBD	CDWG	12	\$9,959.76
Pure Storage Flash Array Install SVC	CDWG	1	\$4,002.00
<b>Total=</b>			<b>\$46,461.76</b>

**6. Transportation Jointures and Individual Routes Remainder 2022 - 2023**

Move to approve the transportation jointure and individual route for the remainder of the 2022-2023 school year with the Mercer County Special Services School District.

**7. Professional Development**

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
4/21/2023	4/21/2023	National Educational Virtual Training Day	Rubin, Samantha	MHS		\$25 FFPI	23-130

**8. Student Agreement**

Move to approve settlement agreement for student #2020610.

**9. Student Agreement**

Please approve settlement agreement for student #2031028.

**10. School Bus Emergency Evacuation Drill Reports**

Move to accept the following reports on the completion of the School Bus Emergency Evacuation Drill:

- 3/9/2023 8:30 – 2:30 PM, Metuchen High School, student parking lot. Full School Evacuation Practice during Physical Education Classes, Bus 23 & 29 were used for all. Supervised by Brian Stike / Teachers Leading the drill were Bob Ulmer, Nick Zaneto, Mark Mooney, Beth Abbott, Julie Youngman, and Brooke Bandola
- 3/22/2023 7:37 AM, Edgar School, back bus circle and front school loop for Special Education Van. E1, E3, E6, E7, Van 20, E2, E4, E8, E5 all participated in the evacuation practice. Supervised by Neyda Evans, Marissa Plancher, William Ortman, and Kathy Thomas
- 3/22/2023 8:34 AM, Moss School, in back of school. Van 20. Supervised by Marissa Plancher and Karen Calantoni
- 3/22/2023 9:05 AM, Moss School, in back of school. Van 14, Van 13, Van 16. Supervised by Marissa Plancher and Karen Calantoni
- 3/22/2023 11:52 AM, Moss School, in back of school. Van 20. Supervised by Marissa Plancher and Karen Calantoni.
- 3/22/2023 12:30 – 12:45 PM, Campbell Elementary School, Locations for the drill were staff parking lot curb on Talmadge Ave, Durham Ave & Campbell driveway between Talmadge & Durham. C1, C2, C3, C4, C5, C6, C7, C8, C9, Van 14, and Van 12 all participated in the evacuation practice. Supervised by Vincent Costanza and Brooke Kirschner
- 3/22/2023 Moss School AM & PM Kindergarten classes, bus safety drill in class instruction, letter sent by Rick Cohen (Principal/Asst. Superintendent)

**11. Approve ABA Services**

Move to approve the services of Brett DiNovi and Associates, not to exceed \$98,000.

-----end of finance section-----

**C. POLICY**

**Motion/Second/Comments/Roll Call**

**1. Suspensions**

The Board hereby acknowledges receipt of the suspension report summary for March 13, 2023 - March 24, 2023.

**2. Harassment, Intimidation and Bullying**

Move to affirm the findings of the previously reported cases:

- EMS022823001

-----end of policy section-----

**D. CURRICULUM**

**Motion/Second/Comments/Roll Call**

**1. Curriculum Documents**

Move to approve the following curriculum documents for the following subjects:

Curriculum Documents	
Subject	Grades
Health	1 & 2

**2. Field Trips**

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transportation	Number of Subs Needed
MHS	Jostens Cover Workshop and Lunch	Grades 11 & 12; This is the annual trip that Jostens hosts for us to plan our next cover for the yearbook. It is also a chance for me to take out my yearbook staff to celebrate and reward them for their work.	Adam Levy	5/18/ 2023	12	\$140.00	1 sub needed
MHS	YMCA Camp Zehnder	Grades 9, 10 & 11; Compete in the NJ Envirothon(National Resource Competition)	Yoko Kato	5/20/ 2023	10	\$200.00	No subs needed.
MHS	The Imperia	Grade 12; To honor their contribution and participation in the program, MHS safety Ambassadors will attend luncheon recognition luncheon. They will receive a certificate of completion for the program.	Karin Flores and Sarah Karger	5/23/ 2023	8	\$90	2 subs needed

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EMS	Camp Mason	Grade 5; Outdoor Education/ SEL overnight trip	Jennifer Miller and approximately 30 staff members	<b>Amended date(s):</b> 5/31/2023  and  6/1/2023 (2 days/1 night)	223	\$5,875 for 5 coach buses  \$3,525.00 3 coach 2 school buses \$300.00	TBD
MHS	Rome, Vatican City, Pompeii, Athens, Delphi	Grades 11 & 12; This tour will provide an opportunity for students to learn about the history of Ancient Rome and Athens, and their surrounding areas. It will also allow students to experience the modern culture and cuisine of Italy and Greece.	Chris Giddes; TBD (up to 10 chaperones )	03/30 2024 -  4/7/ 2024	Up to 60 students	\$0	TBD

-----end of curriculum section-----

**14. Meeting Open to Public** *(for any topic)*

**15. Announcements**

**16. Motion to Go Into Executive Session** *(when applicable)*

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**17. Adjournment**