

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

**TUESDAY, JUNE 27, 2023
MEETING MINUTES
of the Metuchen Board of Education**

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Star Ledger, The Home News and Tribune and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly	P	Ms. Killean	P
Ms. Cook	P	Mr. Lifton	P
Mr. Derflinger	P	Dr. Spigner	P
Mr. Glassberg	P	Mr. Suss	A
Dr. Johnson-Marcus	P		

5. Showcase of Success

- ❖ Valedictorian - Alexandra Lipshutz
- ❖ Salutatorian - Marcus Long
- ❖ Greeting of the 2023-2024 Student Board Member, Regina Nguyen

6. Meeting Open to the Public *(for any topic)*

7. Presentations

- ❖ District Goals Final Report - Dr Caputo gave his final report. The Board members made complimentary comments and asked questions.

8. Reports

- ❖ President's Report - Mr. Lifton gave a report.
- ❖ Superintendent's Report - Dr. Caputo gave a report.
- ❖ Committee Reports

Dr. Johnson-Marcus gave a report on the Human Relations Commission.
Mr. Lifton gave a report on the Negotiations Committee.

Mr. Glassberg gave a report on the Construction Committee.
 Dr. Spigner gave a report on the Finance/Tech Committee.

9. Old Business - None

10. New Business - None

11. Approval of Minutes of the Board of Education Meetings

June 13, 2023	Special Business Meeting (1)
June 13, 2023	Special Business Meeting (2)
June 13, 2023	Board Meeting

Mr. Lifton motioned. Mr. Glassberg seconded. Motion carried 5-0-3. Mr. Benderly, Ms. Killean and Mr. Lifton all abstained.

12. Meeting Open to the Public (*for any topic*) - None

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Metuchen High School Summer Institute Stipends

Move to approve the following teachers for additional guidance and support to students preparing for college admissions, the application process and algebra courses; as well as for pre-advanced placement instruction:

Class	Teacher(s)	Stipend 2023	Per	Proposed Sessions
Algebra 1 Prep	Lewandowski	\$90.04	Per Hour	10 hours
Algebra 2 Prep	Lewandowski	\$90.04	Per Hour	10 hours
Algebra 2 Prep	Caponigro	\$1000.00	Session	1
College Essay	Levy (1) Wagenblast (2)	\$1000.00	Session Session	Total of 3
SAT Prep English	Levy	\$1500.00	Session	1
SAT Prep Math	Stevens	\$1500.00	Session	1
Common App	Hanbridge	\$250.00	Session	1

Geometry Prep	Caponigro	\$1000.00	Session	1
AP Language	Wagenblast	\$1000.00	Session	1
APUSH 1	Giddes	\$1000.00	Session	Total of 2
APUSH 2	Schlavis	\$1000.00	Session	Total of 2
AP Chem	Wang	\$1000.00	Session	1
AP Physics	Keagle	\$1000.00	Session	1
AP Environmental	Kato	\$1000.00	Session	1
AP Calculus AB/BC	Stevens	\$1000.00	Session	1

2. Summer Work - Metuchen High School Band Camp

Move to approve the following staff for summer work at Metuchen High School band camp:

Name	# of Days	Per Diem Rate	Assignment
John Messenger	5	Part of Contracted Stipend	Marching Band Camp
John Flynn	5	Part of Contracted Stipend	Marching Band Camp
Jason Gomez	5	Part of Contracted Stipend	Marching Band Camp
Dillon Fernandes	5	Part of Contracted Stipend	Marching Band Camp
Maria Palacios	5	Volunteer	Marching Band Camp
Jenna Greenfeder	5	Volunteer	Marching Band Camp

3. Summer Work - Metuchen High School Guidance Department

Move to approve the following Guidance staff for summer school work at Metuchen High School:

Name	# of Days	Per Diem Rate	Assignment
Elizabeth DeMott	5	Per Diem rate per contract year	Scheduling (2 End of June; 3 End of August)
Leigh Hanbridge	5	Per Diem rate per contract year	Scheduling (2 End of June; 3 End of August)
Traci Grauer	5	Per Diem rate per contract year	Scheduling (2 End of June; 3 End of August)

4. Resignation - Paraprofessional

Move to accept the resignation of Briana DeMaio, Paraprofessional at Edgar Middle School, effective June 30, 2023.

5. Resignation - Paraprofessional

Move to accept the resignation of Margie Clark, Paraprofessional at Moss School, effective June 30, 2023.

6. Resignation - Paraprofessional

Move to accept the resignation of Olivia Williams, Paraprofessional at Campbell Elementary School, effective June 30, 2023.

7. Appointment - Event/Security Staff for 2023 High School Graduation

Move to approve the following staff as event oversight and security for the 2023 Metuchen High School graduation ceremony on June 23, 2023:

Nick Vosinas	Brooke Bandola	Mark Mooney	Julie Youngman
Dawn Valovcin	Samantha Rubin	Yoko Kato	Jessica Gesumaria

Alexa Baird	Karen Van de Castle	Chad Murray	Lindsay Nalepa
Beth Abbott	Molly Yelencsics	Amanda Shorr	Janis Lewandowski
Margo Banner	Rich Cundari		

8. Medical Leave of Absence - Bus Aide

Move to approve the medical leave of absence of Linda Rhodes, Bus Aide for Metuchen School District, effective June 13, 2023.

9. Appointment - Technology Staff

Move to approve Marcos Elias as help desk technician, as needed, at a rate of \$40/hour for the 2023-2024 school year.

10. Appointment - School Secretary

Move to approve the appointment of Audrey Hausser, School Secretary at Edgar Middle School, at a salary of \$47,913*/year, prorated, for the 2023-2024 school year, effective approximately July 24, 2023.

*salary may be adjusted upon settlement of contract

11. Appointment - Leave Replacement

Move to approve the appointment of Susan Fackler, Leave Replacement for Amanda Marciante, School Nurse at Campbell School, at a salary of \$301.49/day, effective approximately August 30, 2023 through approximately June 1, 2024.

12. Appointment - Substitute Nurses

Move to approve the following substitute nurses for the 2023-2024 school year, at a rate of \$200/day:

Marybeth Sondergaard
Briana Heintjes
Kim Galeota
Pam Hicks
Irma Sepa-Cannavo
Laura Hermans
Katrina Jacobson
Hireschel Berame

13. Appointment - 1:1 Substitute Nurses

Move to approve the appointment of the following 1:1 per diem substitute registered nurses for the 2023-2024 school year, at a rate of \$280/day:

Mary Beth Sondergaard
Briana Heintjes
Kim Galeota
Laura Hermans
Katrina Jacobson

14. Appointment - 1:1 Nurse

Move to approve the appointment of Laura Hermans. 1:1 Nurse at Moss School, for the 2023-2024 school year, at a rate of \$46.76/hour.

15. Extended School Year Special Services Staff - Certificated Staff

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Move to approve the following as special services staff for the 2023 Extended School Year Program:

Certificated Staff				
Name	Program	Per Diem	# of Days	Total
Katie Upshaw	Preschool	\$ 345.95	20	\$ 6,919.00
Kelsee Young	Preschool	\$ 309.59	20	\$ 6,191.80
Nicole Kogan	Preschool	\$ 363.24	20	\$ 7,264.80
Sarah Masters	Resource K	\$ 309.59	10	\$ 3,095.90
Ellissa Cadel	Resource 1 & 2	\$ 415.81	20	\$ 8,316.20
Julie Anderson	Resource 1 & 2	\$ 549.62	20	\$ 10,992.40
Lindsey Omark	Resource Gr 3	\$ 363.24	20	\$ 7,264.80
Elizabeth Smith	Resource Gr 3	\$ 369.05	10	\$ 3,690.50
Lauren Thompson	Resource Gr 4	\$ 318.92	20	\$ 6,378.40
Brian Jeney	Special Class MD 1-3	\$ 322.24	20	\$ 6,444.80
Samantha Pauls	Special Class MD 2-4	\$ 387.51	20	\$ 7,750.20
Beth McLaughlin	Resource Math 5-8	\$ 387.51	15	\$ 5,812.65
Lindsay Kaye	Resource ELA 5-11	\$ 387.51	15	\$ 5,812.65
Alexis Wolford	Special Class MD 5-8	\$ 318.92	20	\$ 6,378.40
Christina Dybas	Special Class MD 9-12	\$ 363.24	20	\$ 7,264.80
Dawn Valovcin	Special Class MD 18-21	\$ 412.48	20	\$ 8,249.60
Steve Cichetti	Credit Recovery	\$ 517.84	15	\$ 7,767.60
Christina Risitano	Resource Math 5-12	\$ 334.86	20	\$ 6,697.20

Name	Program	Per Diem	# of Days	Total
Nga Pham	ESY Nursing	\$ 341.68	20	\$ 6,833.60
Sue Fackler	ESY Nursing	\$ 301.49	20	\$ 6,029.80
Kim Galeota	ESY sub Nursing	\$ 200.00	TBD	

Name	Program	Per Diem	# of Days	Total
Isabella Massaro	ESY Behaviorist	\$ 484.59	15	\$ 7,268.85

Name	Program	Hourly Rate	# of Hours	Total
Nga Pham	Summer Programs Nursing	\$ 56.95	TBD	
Sue Fackler	Summer Programs Nursing	\$ 50.25	TBD	
Laura Hermans	ESY 1:1 Nursing	\$ 46.76	40	\$ 1,870.40

Name	Program	Hourly Rate	# of Days	Total
Rebecca Dwyer	ESY Reading and ELA	\$ 61.51	TBD	

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Andrea Agnone	ESY Reading and ELA	\$ 54.18	TBD	
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Name	Program	Per Diem	# of Hours	Total
Emily Donlin	ESY speech therapy	\$ 334.86	20	\$ 6,697.20
Eric Stein	ESY speech therapy	\$ 519.46	10	\$ 5,194.60
Brianna Fortino	ESY speech therapy	\$ 301.49	10	\$ 3,014.90

Name	Program	Hourly Rate	# of Hours	Total
Emily Donlin	CST speech evals and meetings	\$ 55.81	TBD	
Eric Stein	CST speech evals and meetings	\$ 86.58	TBD	
Emily Rebelo	CST speech evals and meetings	\$ 55.81	TBD	
Emily Peluso	CST speech evals and meetings	\$ 72.77	TBD	
Brianna Fortino	CST speech evals and meetings	\$ 50.25	TBD	

Name	Program	Hourly Rate	# of Hours	Total
Rebecca Dwyer	Summer Institute- Learning Strategies 5-8 (partially Esser funded)	\$ 49.00	78	\$ 3,822.00
Andrea Agnone	Summer Institute- Learning Strategies 5-8 (partially Esser funded)	\$ 49.00	78	\$ 3,822.00
Steve Cichetti	Summer Institute- Learning Strategies 9-12 (partially Esser Funded)	\$ 49.00	24	\$ 1,176.00

Name	Program	Hourly Rate	# of Hours	Total
Courtney Crawford	Summer Institute-Transitions (partially Esser funded)	\$ 49.00	42	\$ 2,058.00
Nicole Benfatti	Summer Institute-Transitions (partially Esser funded)	\$ 49.00	16	\$ 784.00
Erica Hsu	Summer Institute-Transitions (partially Esser funded)	\$ 49.00	48	\$ 2,352.00
Jeremy Barnes	Summer Institute-Transitions (partially Esser funded)	\$ 49.00	48	\$ 2,352.00

16. Extended School Year Special Services Staff - Child Study Team

Move to approve the following Child Study Team Staff for the 2023 Extended School Year Program:

Child Study Team Summer Work				
Name	Position	Per Diem Rate	# of Days	Total
Amrita Bindra	Psychologist	\$ 349.81	14	\$ 4,897.34
Christina Theiss	Psychologist	\$ 545.13	14	\$ 7,631.82
Dana Donatelli	Psychologist	\$ 531.83	18	\$ 9,572.94
Karen Calantoni	Learning Consultant	\$ 423.99	18	\$ 7,631.82

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Kaitlyn Kodersha	Social Worker	\$ 363.24	18	\$ 6,538.32
Nicole Benfatti	Learning Consultant	\$ 531.83	14	\$ 7,445.62
Karla Riera	Learning Consultant	\$ 555.09	14	\$ 7,771.26
Lisa Granados	Social Worker	\$ 545.13	14	\$ 7,631.82
Patricia Lewis	Learning Consultant	\$ 502.64	14	\$ 7,036.96
Courtney Crawford	Psychologist	\$ 380.54	14	\$ 5,327.56

17. Extended School Year Special Services Staff- Paraprofessionals

Move to approve the following paraprofessionals for the 2023 Extended School Year.

Special Education In-District Extended School Year 2023- Paraprofessionals				
Name	Program	Hourly Rate*	# of Hours	Total
Gayathri Karthik	Preschool Disabled- MIPP	\$ 20.20	90	\$1,818.00
Annie Kim	Preschool Disabled- MIPP	\$ 19.90	90	\$1,791.00
Alyssa Harrigane	Preschool Disabled- MIPP	\$ 19.90	90	\$1,791.00
Rebecca DiSerio	Preschool Disabled- MIPP	\$ 19.90	90	\$1,791.00
Michele Herold	Preschool Disabled- MIPP	\$ 24.44	90	\$2,199.60
Sandy Iacona	Preschool Disabled- MIPP	\$ 19.90	90	\$1,791.00
Ben Hohmann	Preschool Disabled- MIPP	\$ 19.90	90	\$1,791.00
Laurie Toth	Resource K	\$ 20.50	90	\$1,845.00
Pam Malone	Resource K & 1	\$ 20.50	90	\$1,845.00
Donna McClaren	Resource 1 & 2	\$ 19.90	90	\$1,791.00
Hope Serratelli	Resource 2 & 3	\$ 24.65	90	\$2,218.50
Elizabeth Smith	Resource 2 & 3	\$ 24.44	90	\$2,199.60
Kathi Pearsall	Resource 4	\$ 21.10	90	\$1,899.00
Scott Delaney	Resource K-4	\$ 24.44	90	\$2,199.60
Tom Yakowenko	Resource K-4	\$ 24.44	90	\$2,199.60
Ghadeer Afifi	Resource 4-8	\$ 19.90	90	\$1,791.00
Mary Jo Paulmenn	Resource 5-8	\$ 21.75	68	\$1,479.00
Farhana Omarzai	Resource 5-8	\$ 21.10	68	\$1,434.80
Abeera Faizan	Multiply Disabled 1-4	\$ 19.90	90	\$1,791.00
Rose DiLeonardo	Multiply Disabled 1-4	\$ 19.90	90	\$1,791.00
Jeremy Barnes	Multiply Disabled 1-4	\$ 24.44	90	\$2,199.60
Emily Almeida	Multiply Disabled 1-4	\$ 19.90	90	\$1,791.00
Jenny Pasquale	Multiply Disabled 1-4	\$ 24.44	90	\$2,199.60
Jen Lesniak	Multiply Disabled 1-4	\$ 21.10	90	\$1,899.00
Francine Galassa	Multiply Disabled 5-8	\$ 24.44	90	\$2,199.60
Judi Hoffman	Multiply Disabled 5-8	\$ 21.40	90	\$1,926.00
Marilyn Levine	Multiply Disabled 9-12	\$ 19.90	90	\$1,791.00
Sonia Aswani	Multiply Disabled 9-12	\$ 20.20	90	\$1,818.00
Dee Parker	Multiply Disabled 9-12	\$ 19.90	90	\$1,791.00
Michelle Schutz	Multiply Disabled 18-21	\$ 19.90	90	\$1,791.00
Ann DellaSala	Multiply Disabled 18-21	\$ 21.10	90	\$1,899.00
Joe DiMeglio	Multiply Disabled 18-21	\$ 21.10	90	\$1,899.00
Jan Gaven	Transitions and Learning	\$ 21.10	72	\$1,519.20

	Strategies 5			
Charmane Montgomery	Transitions and Learning Strategies 6-8	\$ 24.44	18	\$439.92

*hourly rate may be adjusted upon settlement of the paraprofessional contract

18. Appointment – ESY Bus Aides

Move to approve the following additional Bus Aides for 2023 ESY:

Name	Rate*
Raquel Class	\$21.10/hour
Michael Molfetto	\$20.20/hour
Judi Hoffman	\$21.40/hour

*hourly rate may be adjusted upon settlement of the paraprofessional contract

19. Reappointment – Tenured Administrators

Move to approve the reappointment of the following tenured Central Office Administrators for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at the annual salary as follows:

Name	Position	Salary
Michael Harvier	Business Administrator / Board Secretary	\$196,121
Richard Cohen	Assistant Superintendent/Principal	\$180,169
Tania Herzog	Director of Special Services	\$172,849

20. Reappointment of Supervisor of Buildings and Grounds

Move to approve the reappointment of Brian Shanley as Supervisor of Buildings and Grounds for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at an annual salary of \$121,552.

21. Reappointment - Technology Staff

Move to approve the reappointment of the following as technology staff for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at the annual salary as follows:

Name	Position	Salary
Christopher Thumann	District Technology Coordinator	\$122,198
Jeffrey Ruhnke	Network Administrator	\$89,213
Christopher Sneedse	Help Desk Manager	\$57,145
Andres Elias-Ortiz	Help Desk Technician	\$46,836

22. Reappointment - Central Office Staff

Move to approve the reappointment of the following central office support staff for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at the annual salary as follows:

Superintendent's Office		
Name	Position	Salary
Carolyn Taylor	Personnel Coordinator	\$68,024
Jennifer Alijewicz	Administrative Assistant to the Superintendent	\$56,873

Curriculum Office		
Sophia Mercado	Secretary	\$50,911
Special Services		
Name	Position	Salary
Adora Jones	Confidential Secretary	\$51,773
Adele Rackley	Part-time Secretary (½ time @ EMS and ½ time Sp. Svcs.)	TBD
Katherine Eosso	Part-time Secretary (½ time @ CES and ½ time Sp. Svcs)	TBD

23. Reappointment – Business Office Support Staff

Move to approve the reappointment of the following business office support staff for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at the annual salary as follows:

Business Office		
Name	Position	Salary
Debbie Finden	Administrative Assistant to the Business Administrator/Board Secretary	\$68,680
Sheila Donohue	Payroll Coordinator	\$81,684
Tracey Orcutt	Accounts Payable Coordinator	\$73,535
Marissa Plancher	Transportation Coordinator	\$64,449
Maryanne Vitagliano	Business/Benefits/Facilities	\$51,298
William Ortman	Safety Coordinator (10 month position)	\$70,255

24. Reappointment – School Secretaries

Move to approve the reappointment of the following school secretaries for the 2023-2024 school year effective July 1, 2023 through June 30, 2024 at the annual salary as follows:

Metuchen High School	
Name	Salary*
Kathy Mallory	\$56,579
Mary Miranowic	\$56,579
Lisa Latham	\$47,913
Teresa Coleman	\$49,091
Maureen Azzara (part-time 10 month)**	\$25,597

Edgar Middle School	
Name	Salary*
Allison Sullivan	\$47,913
Adele Rackley (½ time @ EMS & ½ time Sp. Svcs)**	\$27,719
Campbell Elementary School	
Laura Chiusano	\$53,598
Pamela Hatzelhoffer	\$47,913
Katherine Eosso (½ time @ CES and ½ time Sp. Svcs)**	\$23,957
Moss School	
Patricia Hallas	\$49,091

**Part-time secretaries may be used as substitute secretaries at their hourly rate.

*Salary may be adjusted upon settlement of the contract

25. Appointment – Custodial/Maintenance Staff

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Move to approve the appointment of the following custodial staff for the 2023- 2024 school year effective July 1, 2023 through June 30, 2024 at the annual salary as follows:

Name	Salary*
Alijewicz, Jonathan	\$47,011
Almeida, Jose	\$40,885
Arvizu, Veronica	\$42,011
Asiain, Lorenzo (Head Day Custodian)	\$46,698
Butler, Paula (Head Day Custodian)	\$74,379
Colegrove, Darren (Head Groundsperson)	\$47,649
Comtess, Chris	\$47,011
Cooper, Mark (Head Night Custodian)	\$47,938
Horincewich, David	\$56,062
Jean Gilles, Jean Robert	\$53,310
Jean Gilles, Magdelene	\$43,011
Jerscheid, Paxton	\$51,011
Lesniak, Chad (Head Custodian)	\$54,688
Luna, Juan	\$43,011
Morales, Raul (Head Night Custodian)	\$45,198
Moreno, Angela (Head Custodian)	\$46,188
Nunez, Marisol	\$42,011
Ramos, Carlos (Head Night Custodian)	\$53,198
Reyes, Horacio	\$44,261
Rojas-Aguilar, Armando	\$40,011
Rojas-Aguilar, Luis	\$40,011
Saccente, Elizabeth	\$42,511
Tafoya-Decruz, Angelica	\$39,137
Uhrlass, Mulyanti	\$52,436
Valdez, Estela	\$40,011
Weir, William	\$56,936

*Salary may be adjusted upon settlement of the contract

26. Appointment – Substitute Custodians

Move to approve the appointment of the following as substitute custodians for the 2023-2024 school year:

Name	Hourly Rate
Thomas Bilgrav	\$15.00
Miguel Gonzalez	\$15.00
Kelda Asiain-Arvizu	\$15.00

27. Reappointment – Bus Drivers/Substitute Bus Drivers

Move to approve the reappointment of the following as bus drivers for the 2023- 2024 school year:

Name	Position	Hourly Rate*
Anna Szwest	Driver	\$28.58
Angelina Delgado	Driver	\$25.92
Ed Wetzell	Driver	\$25.26
Denise Newcomen	Driver	\$23.90
Oscar Colbert	Driver	\$25.26

Jean Jean-Gilles	Substitute Driver	\$25.63
Marissa Plancher	Substitute Driver	\$38.36

*Salary may be adjusted upon settlement of the contract

28. Reappointment - Bus Aides

Move to approve the reappointment of the following as bus aides for the 2023-2024 school year:

Name	Hourly Rate
Gail Bailey	\$16.93
Aureli Ramos	\$16.00
Linda Rhodes	\$27.39

29. Reappointment – Paraprofessionals

Move to approve the reappointment of the following paraprofessionals for the 2023-2024 school year as shown on the attachment.

30. Reappointment – Substitute Secretaries

Move to approve the reappointment of the following substitute secretaries for the 2023-2024 school year:

Name	Hourly Rate
Audrey Hausser	\$15
Rosemary Orlandini	\$15
Amy Jeney	\$15
Patricia Yelencsics	\$15
Donna Corrigan	\$15
Kellie Davideit	\$15
Lucy MacDonald	\$15

31. Appointment – McKinney-Vento Liaison

Move to approve William Ortman as McKinney-Vento homeless liaison for the 2023-2024 school year, contingent on the completion of credential training.

32. Summer Work – District Safety Coordinator

Move to approve William Ortman, District Safety Coordinator, for 2023 summer work, district wide:

District Safety Coordinator	# Days	Rate
William Ortman	20	\$379.76 per diem

33. Summer Work – Edgar Middle School Guidance Department

Move to approve the following counselor for 2023 summer work at Edgar Middle School:

Name	# Days	Per Diem Rate
Lisa Chango	3	\$ 563.53 per diem
Lauren Campbell	3	\$ 363.24 per diem

34. Summer Work – Metuchen High School Peer Leadership

Move to approve the following peer leadership trainer for 2023 summer work at Metuchen High School:

Name	# Days	Per Diem Rate
Laura Connolly	2	\$490.95 per diem
Lynda Wisniewski	2	\$507.10 per diem

35. Appointment - ESY Substitute Teachers

Move to approve the following as Substitute Teachers as needed for 2023 ESY:

Name	Position	Rate
Noelle Motyka	Substitute Teacher	\$105/day
Cal Harkness	Substitute Teacher	\$105/day
Rupel Conzo	Substitute Teacher	\$110/day
Julie Hertzog	Substitute Teacher	\$110/day
Jen Gumbrecht	Substitute Teacher	\$110/day
Beth Abbott	Substitute Teacher	\$110/day
Janelle Fisher	Substitute Teacher	\$110/day
Tara Pata	Substitute Teacher	\$110/day
Veronica Araneo	Substitute Teacher	\$110/day
Lori Meyer	Substitute Teacher	\$110/day
Sydney Rudin	Substitute Teacher	\$110/day
Karen Flores	Substitute Teacher	\$110/day
Emily Sporer	Substitute Teacher	\$110/day
Aubree Deminski	Substitute Teacher	\$110/day
Charmane Montgomery	Substitute Teacher	\$110/day
Rebecca Dwyer	Substitute Teacher	\$110/day
Andrea Agnone	Substitute Teacher	\$110/day
Erica Hsu	Substitute Teacher	\$110/day

36. Appointment - ESY Substitute Paraprofessionals

Move to approve the following as Substitute Paraprofessionals as needed for 2023 ESY:

Name	Position	Rate
Rhonda Silverman	Substitute Para	\$20.20/hr*
Sandra Spinelli	Substitute Para	\$19.90/hr*
Kelly Vischelli	Substitute Para	\$21.10/hr*
Carmela Fogarile	Substitute Para	\$19.90/hr*
Christine Lacaskey	Substitute Para	\$20.50/hr*
Mili O'Brien	Substitute Para	\$19.90/hr*
Patricia Kobayashi	Substitute Para	\$15.00/hr
Reese Herzog	Substitute Para	\$15.00/hr
Avery Anderson	Substitute Para	\$15.00/hr
Nicolette DiSerio	Substitute Para	\$15.00/hr

Lily Almeida	Substitute Para	\$15.00/hr
Jessica Kovacs	Substitute Para	\$21.10/hr*

*hourly rate may be adjusted upon settlement of the paraprofessional contract

37. Fall 2023 Student Teacher

Move to approve the following student teacher for Fall 2023 in our schools:

Name	School	Teacher
Michael Small	Campbell	Jeremy Barnes

38. Appointment - Certificated Staff

Move to approve the appointment of Amanda Rossmeissl, Art Teacher for Campbell School, for the 2023-2024 school year, at a salary of \$54,000/year,* Step 1-A, effective August 30, 2023 through June 30, 2024.

*salary may be adjusted upon settlement of the contract

39. Intervention Services

Move to approve the following certified staff to provide supplemental intervention services for the 2023-2024 school year at the hourly rate of \$49/hr (ESSER funded):

Rebecca Dwyer	Lauren Thompson	Andrea Agnone
Christina Risitano	Vincent Signorile	
Julie Anderson	Liz Smith	

40. Appointment - Child Study Team Substitutes

Move to approve the following to provide substitute Child Study Team School Social Work services, at the professional rate of \$49/hour:

Susan Whitlock	Anna Gonnello
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41. Safety-Care Trainer Training

Move to approve Christina Dybas to attend Safety Care “Train the Trainer” recertification at the rate of \$49 per hour, not to exceed 10 hrs.

42. Safety Care - Training

Move to approve Isabella Massaro and Christina Dybas to provide Safety Care training to district staff at the rate of \$49/hour.

43. Safety Care Training - Certificated Staff

Approve the following certified staff to participate in Safety Care Training at the the rate of \$49 per hour, not to exceed 12 hours each:

Katie Upshaw	Kelsee Young	Michele Herold
Sarah Masters	Samantha Pauls	Brian Jeney
Alexis Wolford	Dawn Valovcin	Karla Riera
Amy Bindra	Kaitlyn Kodersha	Karen Calantoni
Dana Donatelli	Nicole Benfatti	Chrissy Theiss
Courtney Crawford	Patricia Lewis	Emily Donlin
Emily Rebelo		

44. Safety Care Training - Non-Certificated Staff

Approve the following non-certified staff to attend Safety Care Training at the their hourly rate, not to exceed 12 hours each:

Christine Lacaskey	Farhana Khan	Joe Dimeglio	Anurima Bakshi
Laurie Toth	Sonia Aswani	Jordan Leitner	Tina Huber
Will Colavito	Saadia Rizwan	Michele Schutz	Gayatri Karthik
Jess Kovacs	Abeera Omarzai	Marilyn Levine	Annie Kim
Ben Hohmann	Kelly Vischelli	Mike Molfetto	Carmela Fogarile
Hope Seratelli	Leila Baiod	Michelle Duggan	Sandy Iacona
Pam Malone	Mili O'Brien	Donna McLaren	Deb DeCerbo
Kathi Pearsall	Judi Hoffman	Jenan Badwan	Coleen Hines
Jen Lesniak	Brendon McCunney	Tara Tay	

45. Appointment - Leave Replacement

Move to approve the appointment of Brianna Fortino, Leave Replacement for Emily Peluso, Speech Therapist at Moss School, at a salary of \$301.49/day, effective approximately October 5, 2023 through approximately June 20, 2024.

46. Transfer – Certificated Staff

Move to approve the transfer of Alicia Haller, from Special Education Teacher at Moss School, to Special Education Teacher at Edgar Middle School, effective August 30, 2023.

47. Appointment - Certificated Staff

Move to approve the appointment of Jessica Kovacs, Preschool Teacher at Moss School, for the 2023-2024 school year, at a salary of \$54,500*/year, Step 1B, effective August 30, 2023 through June 30, 2024

*salary may be adjusted upon the settlement of the new contract

48. Appointment - Certificated Staff

Move to approve the appointment of Shannon MacMenamie, Special Education Preschool Teacher at Moss School, for the 2023-2024 school year, at a salary of \$54,500*/year, Step 1B, effective August 30, 2023 through June 30, 2024.

*salary may be adjusted upon the settlement of the new contract

49. Reappointment - Educational Consultant

Move to approve Kathy Glutz as an educational consultant, as needed, for the 2023-2024 school year, at a per diem rate of \$500/day.

Mr. Lifton motioned for items 1-33 and items 35-49. Mr. Derflinger seconded. Motion carried 8-0-0. Item 34 is under review.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of April 30, 2023.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 27, 2023 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective April 30, 2023.

4. Facilities Use Agreement with YMCA

Move to approve the Facilities Use Agreement with YMCA of Metuchen, Edison, Woodbridge and South Amboy, effective September 1, 2023 through June 30, 2024 at the rate of \$2,095/month.

5. Appointment – Treasurer of School Monies

Move to approve the appointment of Rebecca Cuthbert as Treasurer of School Monies for the 2023-2024 school year at a rate of \$5,737/year.

6. Appointment – Architects of Record

Move to approve the appointment of Spiegle Architectural Group, Inc. as Architects of Record for the 2023-2024 school year.

7. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of David Rubin, P.C. (Firm) as General Counsel and approve the Firm for the period of July 1, 2023 – June 30, 2024. The Board will pay the Firm an hourly rate of \$185/hr.

8. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of The Machado Law Group (Firm) as Special Education Counsel and approve the Firm for the period of July 1, 2023 – June 30, 2024. The Board will pay the Firm an hourly rate of \$160/hr.

9. Appointment –Board Attorney

Move that the Board of Education (Board) approve the appointment of Scarinci Hollenbeck, LLC for the construction and procurement and approve the Firm for the

period of July 1, 2023 – June 30, 2024. The Board will pay the Firm \$170/hr for partners and counsel, \$160/hr for associates and \$100/hr for clerks and paralegals.

10. Appointment – Bond Attorney

Move that the Board of Education (Board) approve the appointment of McManimon, Scotland & Baumann (Firm) as Bond Counsel and approve the Firm for the period from July 1, 2023 – June 30, 2024. The Board will pay the firm an hourly rate of \$215/hr.

11. Establishment of Petty Cash Funds for the 2023-2024 School Year

Pursuant to N.J.S.A. 18A:19-3 move to approve the establishment of petty cash funds as of July 1, 2023. The individuals responsible for proper disposition of the indicated fund amounts are as follows:

Name	Position	Amount
Caputo, Vincent	Superintendent	\$200.00
Harvier, Michael	Business Administrator/ Board Secretary	\$200.00
Cohen, Richard	Assistant Superintendent	\$100.00
Herzog, Tania	Director of Special Services	\$100.00
Porowski, Edward	Principal, Metuchen High School	\$100.00
Azevedo, Suzy	Principal, Edgar Middle School	\$100.00
Costanza, Vincent	Principal, Campbell Elementary School	\$100.00
Cohen, Richard	Principal, Moss School	\$100.00
Shanley, Brian	Supervisor of Buildings and Grounds	\$100.00

12. Tax Shelter Annuity Companies

Move to approve PlanConnect as the third party administrator for the following Tax Shelter Annuity Companies for the Metuchen School District for the 2023 -2024 school year.

- a) 403b & 457: Valic/Corebridge Financial and Equitable
- b) 403b: USAA, Vanguard, and MetLife.

13. Appointment – Insurance Broker of Record

Move to approve the appointment of The Schenck Agency as the Metuchen School District’s Insurance Brokers of Record for the 2023-2024 school year, for the purpose of providing necessary services including the solicitation of competitive insurance rates, provision of advice regarding coverage maintained by the Board and responding to both the general and specific coverage questions. Awarded as an Extraordinary Unspecifiable Service.

14. Minimum Chart of Accounts

Move to approve the 2023-2024 Uniform Minimum Chart of Accounts for New Jersey Public Schools.

15. Appointment – School Physician

Move to approve the appointment of Kevin Lukenda, MD, as district school physician for the 2023-2024 school year at the rate of \$23,196/year.

16. Appointment – Auditor

Move to appoint Suplee, Clooney and Company as auditor for the 2023-2024 school year at a rate of \$44,550.

17. Appointment of Representatives Requesting Federal and State Funds

Motion to adopt the following resolution:

RESOLVED that Vincent Caputo, Superintendent of Schools, Michael Harvier, Board Secretary/ Business Administrator of the Metuchen Board of Education, Richard Cohen, Assistant Superintendent, and Tania Herzog, Director of Special Services or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2023-2024 school year.

18. Approval of Officer of Bidding, Purchasing and Sale of Property

Motion to adopt the following resolution:

RESOLVED that Michael Harvier, Board Secretary/Business Administrator be designated and empowered as the Board of Education's Purchasing Agent as set forth in the N.J.S.A. 18A:18A-2-2, 18A:18A-7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. act as the Board's Purchasing Agent for both sale of property and purchase contracts up the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

19. Resolution

RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18a-1 et seq.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for the qualifying as a Qualifying Purchasing Agent; and

WHEREAS, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

RESOLVED, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific duties of a purchasing agent authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 THE Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier's certification to the Director of the Division of Local Government Services.

20. RESERVE ACCOUNTS

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit Board of Education to establish and/or deposit into certain reserve accounts at the end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Metuchen Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Fund in the amount not to exceed \$4,000,000.

NOW THEREFORE BE IT RESOLVED, by the Metuchen Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

21. Residency Investigations

Move to approve DPZ Professional Services to conduct Residency Investigations at a rate of \$50/hr.

22. Designation of Board Depositories

BE IT RESOLVED that effective July 1, 2023, TD Bank, Manasquan Bank, and MBIA Investment Bankers are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2023-2024 school year.

23. Multi-Media and Communication Services

Move to approve a contract with Brandon Uhlig, LLC to provide multi-media and communication services at the rate of \$10,000 for the 2023-2024 school year.

24. RESOLUTION

Renew Membership - NJSIG Educational Risk & Insurance Consortium-North Indemnity and Trust Agreement 23-24

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Metuchen Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

I certify that the foregoing is a true copy of a Resolution passed by the Educational Institution at the meeting duly held on this 27th day of June, 2023.

Metuchen Board of Education

By: _____
Board Secretary
Use Only

DATE: 06/28/2023

MOVED BY: Jonathan Lifton

SECONDED BY: Michele Cook

VOTE: 8-0-0

25. Textbook Disposal

Move to approve the disposal of the following textbook:

Textbook	Publisher	Copyright	ISBN
Algebra 1	Glencoe	2012	9780076639236
Geometry	McDougal Littel	2007	0618595406
Algebra 2	Holt McDougal	2012	9780547647159
Calculus: Early Transcendentals	Freeman	2008	9781429210737
McDougal Littel Math Course 2	McDougal Littel	2008	9780618888184

26. Out of District Student Placements - Extended School Year 2023

Move to approve the following 2023 extended school year out of district student placements:

ID #	School	ESY23
20341125	Rutgers	\$15,980.00
002025005	New Roads Somerset	\$11,842.20
2020006	Piscataway Regional Day	\$5,586.00
2029040	The Center School	\$8,815.40
2028004	ECLC of Chatham	\$7,144.60
2022011	Eden Institute	\$25,201.11
2022238	Windsor Academy	\$13,260.00

2022005	Eden Institute	\$24,501.15
2031094	Newmark	\$6,548.92
2026127	Rockbrook School	\$9,121.75
2020004	Eden Institute	\$25,201.11
2029010	Rockbrook School	\$9,121.75
2031028	Windsor Academy	\$17,310.00
2029030	Collier School	\$10,951.80
2024962	The Center School	\$8,815.40
20281109	Collier School	\$10,951.80

27. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
7/12/2023	7/14/2023	Confratute 45	Fitzgibbon, David	CES	\$399	FFPI	24-012
8/9/2023	8/9/2023	NJAPHERD Driver Education Conference (Virtual)	Mooney, Mark	MHS	\$59	FFPI	24-011

28. Appointment - Clinical, Therapeutic, Counseling and Behavioral Services

Move to approve the appointment of the following to provide clinical, therapeutic, counseling and behavioral services for the 2023-2024 school year:

- First Children Services to provide the following professional services:
 - o Licensed Clinician \$80/hour
 - o Mental Health Technician \$80/hour
 - o Social Skills \$117.50/hour
 - o RBT \$63.50/hour
 - o Behavior Technician \$53/hour
 - o BCBA services \$117.50/hour, not to exceed \$150,000.
 - o FBA \$1,500 per evaluation
 - o Home Instruction \$75/hour
 - o Safety Care Initial Training \$3,000
 - o Safety Care Recertification \$1,000
- The Uncommon Thread to provide Applied Behavior Analysis (ABA) services at the following rate:
 - o Functional Behavioral Assessment (FBA) and Behavior Support Plan (BSP) at a rate of \$1,600-\$2,200
 - o BCBA services at \$130/hour
 - o Skills Assessment at a rate of \$1,000
 - o Behavior Technician Services \$50-\$65/hour
- Invo HealthCare Associates:
 - o BCBA- \$98/hour

29. Appointment – Providers of Psychiatric Assessments/ Evaluations

Move to approve the appointment of the following to provide psychiatric assessments/evaluations for the 2023-2024 school year:

- Dr. Steven Dyckman at the rate of \$1,200/evaluation
- Platt Psychological Associates at the rate of \$1,000/assessment (includes consult and report)
- Stress Care to conduct Psychiatric Assessments- at \$300 per assessment
- Dr. Rajeswari Muthaswamy of Center for Behavioral health- for Psychiatric Evaluations, neurological evaluation and Fit to Return evaluations at \$575 per evaluation
- Neuropsychiatric evaluation \$675 per evaluation
- Initial Psychiatric Evaluation and Medical assessment for treatment at \$650 per assessment
- Follow up for medication monitoring- \$225

30. Appointment – Neurodevelopmental Specialists

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations for the 2023-2024 school year:

- St. Joseph’s Healthcare at a rate of \$450/evaluation
- Dr. Vanna Amorapanth at the rate of \$1000/evaluation
- Dr. Lewis Milrod- at the rate of \$800.00
- Dr. Kavita Sinha- at a rate of \$550/evaluation
- Dr. Romana Kulikova- at a rate of \$600 (in office) and \$600/evaluation
- Dr. Joel Morgan and Neuropsychology Associates of New Jersey (NPANJ) to conduct comprehensive neuropsychological assessments at a rate of \$5,000/evaluation

31. Appointment – Applied Behavior Analysis (ABA)Services

Move to approve the appointment of the following for the 2023-2024 school year:

- The Special Education Teacher- for ABA services at \$90/hr, not to exceed \$111,000.
- Leonard Behavioral Consulting Services, LLC for ABA services at \$90/hr, not to exceed \$111,000.
- Brett DiNovi & Associates -as a provider of independent BCBA at a rate of \$135.00/hour and Clinical Associates \$60.50/ hour
- Behavior Therapy Associates at the rate of:
 - o Dr.Steven Gordon \$320/hour
 - o Dr. Michael Selbst \$320/hour
 - o Dr. Debra Salzman \$320/hour
 - o Dr. Erik Dranoff \$320/hour
 - o Dr. Rory Panter \$320/hour
 - o Dr. Rebecca Schulman \$320/hour
 - o Dr. Bianca Coleman BCBA-D \$260/hour
 - o Dr. Briana Ostrosky, BCBC-D \$200/hour
 - o Dr. Ashley Zultanky \$240/hour
 - o Katherine Weiedemann, BCBA \$200/hour
 - o Douglas Outreach Services for \$180/ hour plus mileage for consultation and \$2,950 for Functional Behavioral Assessments.
- We Care Autism to provide the following ABA services at the following rates:
 - o ABA therapy- \$85/hour
 - o Speech therapy \$150/hr
 - o BCBA services \$150/hr

*indicates estimated fee pending receipt of final agreement

32. Appointment- Occupational/Physical Therapy/Speech Services

Move to approve the appointment of the following for the 2023-2024 school year:

- Lori-Anne DiSerio as a Physical Therapist at the rate of \$93/hour- not to exceed \$75,000 annually
- Marlana Hamfeldt Loden to conduct Speech and Language evaluations, as needed, at a rate of \$450/evaluation
- Kaleidoscope Education Solutions to provide related services, as needed, at the following rates:
 - o Occupational Therapy Services- \$93/hour
 - o Speech Therapy Services- \$93/hour
 - o Physical Therapy- \$96/ hour
- Educational Based Services (EBS Healthcare) to provide the following therapy and professional services at the listed hourly rates:
 - o Speech Language Pathologist \$90/hour
 - o Occupational Therapist \$90/hour
 - o Physical Therapist \$95/hour
- CCL Therapy LLC for Occupational Therapy evaluations at rate of \$400/evaluation and Occupational Therapy services at a rate of \$95/hour
- Invo HealthCare Associates:
 - o Occupational Therapy, \$87/hour, not to exceed \$268,672
 - o Speech Therapy, \$87/hour
 - o Speech Evaluations, \$300/evaluation
 - o Occupational Therapy, \$306/evaluation
 - o RBT- \$47/hour
 - o BCBA- \$98/hour
 - o LCSW- \$68/hour

33. Appointment – Healthcare/Nursing Services

Move to approve the appointment of the following for the 2023 – 2024 school year:

- Bayada Pediatric at the rate of:
 - o Substitute school nurse, RN & LPN, \$65.00/hour
 - o RN & LPN 1:1 \$62.00-\$67.50/hour not to exceed \$105,000
- Educational Based Services (EBS Healthcare) through The Stepping Stones Group to provide the following nursing services at the listed hourly rates:
 - o RN \$70/hour
 - o LPN \$60/hour
- Preferred Nursing:
 - o LPN \$56/hour
 - o RN \$64/hour

34. Appointment – Hearing and Vision Services

Move to approve the appointment of the following for the 2023 – 2024 school year:

- Summit Speech School:
 - o Itinerant Teacher of the Deaf services at the rate of \$225/hour
 - o Audiologist Consultation at the rate of \$250/hour
- NJ Commission for the Blind and Visually Impaired-at the rate per level of impairment as follows:
 - o Level 1: \$2,200

- Speech & Hearing Associates LLC to provide the following services at the listed rates:
 - o Central Auditory Processing Evaluation \$650
 - o Comprehensive Audiological Evaluation \$300
 - o Hearing Aid Evaluation \$450
 - o Speech-Language Evaluation \$650
 - o Bilingual Speech-Language Evaluation \$850
 - o Language Processing Evaluation \$950
 - o Speech-Language Therapy- \$85.00 (30 min), \$127.50 (45 min), \$160 (1 hour)
 - o In-School Consultation (2 Hr. Minimum) \$175 per hour
- Hackensack Meridian Health- JFK Hospital for:
 - o Audiological Evaluation at \$744/evaluation (ages 5+)
 - o Audiological Evaluation at \$795/evaluation (ages 4 and under)
 - o Auditory Processing Evaluation at \$1,368/evaluation

35. Appointment- Assistive Technology and Augmentative and Alternative Evaluations, Consultations, and Training

Move to approve the appointment of the following providers for the 2023 – 2024 school year:

- Melissa Donovan of Garden State AAC Specialists-to provide professional services at the following rates:
 - o Augmentative and Alternative Communication Evaluation: \$150/hour
 - o Comprehensive AAC Evaluation Written Report: \$300
 - o Attendance at a follow-up IEP Meeting: \$140/hour
 - o Professional Development/Training: \$200/hour
 - o Technical Assistance: \$75/hour
 - o AAC Coaching: \$140/hour
 - o Written Implementation Plans: \$140/hour
 - o Cancellation Fee (less than 24 hours' notice): \$80
- Brian Friedlander, AssistiveTek, LLC to provide Assistive Technology- services at the following rates, as needed:
 - o Assistive Technology Evaluation with report- \$1,600
 - o Assistive Technology Consulting - \$250/ hour
 - o Assistive technology ½ day Training- \$1,500
 - o Assistive technology full day Training- \$3,000
 - o Travel - \$100/hour
- Adam Krass Consulting to provide Assistive Technology services at the following rates:
 - o AT and AAC evaluations up to \$1,400
 - o AT services \$170/hour
 - o AAC services \$220/hour
 - o In Service Training \$900 per half day and \$1,400/day
- Advancing Opportunities:
 - o AT Evaluation- travel included \$1200
 - o AT Support and Training- travel included \$180/hour
 - o AAC Evaluation- travel included \$1400
 - o ACC Supp and Training- travel included \$200/hour

36. Appointment – Multidisciplinary Evaluation, Consultation and Training

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Move to approve the appointment of the following independent assessment providers for the 2023-2024 school year:

- Beautiful Mind Psychological Services to provide Psychological Evaluations at the following rates:
 - Psychological Evaluation (English) \$300
 - Bilingual Psychological Evaluation (Polish) \$600
- Supreme Consultants, LLC:
 - Mono-lingual evaluation \$650
 - Bilingual evaluation \$800
- Cross County Clinical
 - English evaluation \$725
 - Bilingual evaluation \$980
 - English Battelle Developmental Inventory \$1,085
 - Bilingual Battelle Developmental Inventory \$1,310
 - Report summary in other language \$295
 - Report translation \$450
 - FBA/BIP \$2,350
 - Translation/Interpreter Services- minimum of 2 hours a day on site: \$100-250/hr
- Learning Tree Multicultural/Multilingual:
 - Evaluations \$850
 - Spanish evaluation \$800
 - Written Translation \$120/page
- Tomasso Educational Services to conduct Educational Evaluations, at a rate of \$550/evaluation and \$75/hour for meetings.
- Dr. Francie Matthews -Educational Evals including observations at:
 - Educational Evaluation \$2,550
 - Literacy evaluation \$1,450
- Delta T- Group:
 - Psychological evaluations \$450*
 - Functional Behavioral Assessment \$570*
- Educational Services Commission of NJ for evaluations:
 - Evaluations \$284
 - Bilingual \$464
 - Social history \$242
- Camden County Educational Services for evaluations:
 - Educational, Psychological, and Speech evaluations at a rate of \$360/evaluation
 - Occupational Therapy evaluations at a rate of \$300-\$400/evaluation*
- New Jersey Pediatric Feeding Associates at the rate of \$850 per evaluations and \$200/hour for training.*
- Lisa Jiannetto-Surrusco of Reach for the Stars, LLC. to provide professional feeding therapy services of consultation and staff training at the rate of \$175/hour
- New Jersey Coalition for Inclusive Education for professional development and consultation services at a rate of:
 - \$1,600 full day- PD
 - \$1,000 half day- PD
 - \$200 hour or \$1,000/day- Consultation
- Brunswick Reading and Speech Center to conduct Educational Evaluations, as needed, at a rate of \$450/evaluation

*indicates estimated fee pending receipt of final agreement

37. Appointment – Home Instruction, Bedside Instruction, and Educational Services

Move to approve the appointment of the following as providers of Home Instruction for the 2022-2023 school year:

- Brookfield Schools - for Educational Services at the rate of \$50/hour*
- Silvergate Prep at the rate of \$60/hour
- Rutgers UBHC – UMDNJ Home Instruction - at the rate of \$70/hour
- LearnWell (Education Inc)- at the rate of \$60.25/hour for 10 hours/week, plus 33% admin/prep time fee
- NJ Educational Services Commission Home Instruction at \$54/hour
- Bergen County Special Services to provide Home Instruction at a rate of \$75 per hour*
- Children's Hospital of Philadelphia (CHOP) School Program to provide home instruction at a rate of \$62.76/ hour
- Educere LLC online home instruction
- Educere LLC online courses- courses start at \$195
- Open Book Educational Consulting Limited, Sherri Keenan, to provide reading intervention services at a rate of \$200/hour
- Jessica Warner of Individualized Instruction & Consultation LLC to provide specialized reading training and consultation at the following rates:
 - o Half day training- \$1800
 - o Full day training- \$2,500
- Jodi Reiner, Reiner Reading Consulting to provide Specialized Reading Services, \$110/hour for individual and \$150 per hour for group, not to exceed \$80,000.
- Approve Jessica Fessock, to provide specialized reading intervention services at a rate of \$110/hour, not to exceed \$99,000.

*indicates estimated fee pending receipt of final agreement

38. Appointment - Transition Services

Move to approve the following transition services for the 2023-2024 school year:

- The Arc of NJ Project Hire to provide onsite vocational training and transitional services at a rate of \$67/hour
- The Boggs Center on Developmental Disabilities for Job Coach Training

39. Duties of Director of Special Services

Move to approve the following duties/positions for Director of Special Services for Dr. Tania Herzog, for the 2023-2024 school year:

- a. Residency Officer
- b. Truancy Officer

40. Re-adoption of Nursing Services Plan

Move to approve the re-adoption of the Nursing Services Plan for the 2023-2024 school year.

41. Re-adoption of Standing Orders for School Nurses

Move to approve the re-adoption of Standing Orders for School Nurses for the 2023-2024 school year.

42. Safety Coordinator

Move to approve William Ortman, District Safety Coordinator, as District Liaison to Law Enforcement Authorities for the 2023-2024 school year.

43. OOD Transportation Agreements

Move to approve the transportation agreements for the following students: 20341125, 2029030, 2020006, 20281109.

44. Professional Technical Services for the 2022-2023 School Year

Move to approve the following “not to exceed amounts”, for the previously board approved professional technical services from 2022-2023 School Year

- We Care Autism to provide the following ABA services at the following rates, as needed, ABA Therapy- \$85/hr, Speech therapy \$150/hr, BCBA services \$150/hr, not to exceed \$55,000 (Agenda 01/3/2023, Section 13, Item A6).

45. Sourcewell Cooperative Purchasing Contract 2022-2023

Move to approve joining and purchasing items thru the Sourcewell Cooperative purchasing contract for the 2022-2023 school year.

46. Sourcewell Cooperative Purchasing Contract 2023-2024

Move to approve joining and purchasing items thru the Sourcewell Cooperative purchasing contract for the 2023-2024 school year.

47. Resolution

The Board hereby approves the Memorandum of Agreement between the Metuchen Board of Education and the Metuchen Education Association, for the collective bargaining agreement covering July 1, 2023 through June 30, 2026, and authorizes the Board attorney to draft the final version of the contract for execution by the Board of Education and the Association.

48. Resolution

The Board hereby approves the Memorandum of Agreement between the Metuchen Board of Education and the Metuchen Paraprofessional Association, for the collective bargaining agreement covering July 1, 2023 through June 30, 2026, and authorizes the Board attorney to draft the final version of the contract for execution by the Board of Education and the Association.

49. Resolution

The Board hereby approves the Memorandum of Agreement between the Metuchen Board of Education and the Metuchen Custodial and Maintenance Association, for the collective bargaining agreement covering July 1, 2023 through June 30, 2026, and authorizes the Board attorney to draft the final version of the contract for execution by the Board of Education and the Association.

Mr. Lifton motioned. Ms. Cook seconded. Motion carried 8-0-0.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Re-adoption of Policy Manual

Motion to adopt the following resolution:

Resolved, that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Metuchen School District be readopted 2023-2024 school year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

2. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for June 12, 2023 - June 23, 2023.

3. Second Reading of Policies and Regulations

Move to approve the second reading of the following policies and regulations:

- ❖ P 0144 Board Member Orientation and Training
- ❖ P & R 2520 Instructional Supplies (M)
- ❖ P 3217 Use of Corporal Punishment
- ❖ P 4217 Use of Corporal Punishment (New)
- ❖ P 5305 Health Services Personnel (M)
- ❖ P & R 5308 Student Health Records (M)
- ❖ P & R 5310 Health Services (M)
- ❖ P 6112 Reimbursement of Federal and Other Grant Expenditures (M)
- ❖ R 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- ❖ P 6115.04 Federal Funds – Duplication of Benefits (M) (New)
- ❖ P 6311 Contracts for Goods or Services Funded by Federal Grants (M)
- ❖ P 7440 School District Security (M)
- ❖ P 9100 Public Relations (Abolished)
- ❖ P 9140 Citizens Advisory Committees
- ❖ R 9140 Citizens Advisory Committee (M) (Abolished)

4. Designation of Advertising Media

Move to approve the designation of the Star Ledger and/or the Home News Tribune as the approved advertising media for the Board of Education legal advertisements during the 2023-2024 school year.

5. Duties of Business Administrator/Board Secretary

Move to approve the following as duties/positions of Michael A. Harvier, Business Administrator for the 2023-2024 school year:

- a) Purchasing Agent with authorization to award contracts up to bid threshold and to set quote threshold at 15% of bid threshold amount
- b) Custodian of School Records

6. Resolution

Move to elect Jonathan Lifton as the Metuchen Board of Education's delegate and Brian Glassberg as alternate delegate to the New Jersey School Boards Association for the 2023-2024 school year.

7. Appointment - 504 Coordinators

Move to approve the appointment of Ilana Kurtin as District 504 Committee Coordinator and the following as 504 School Coordinators for the 2023-2024 school year:

School	Name
Moss School	Richard Cohen
Campbell Elementary School	Brooke Kirschner
Edgar Middle School	Neyda Evans
Metuchen High School	Brian Stike

8. Appointment - Safety Health Designees

Move to approve the appointment of the following Safety Health Designees for the 2023-2024 school year:

School	Name
Moss School	Richard Cohen
Campbell Elementary School	Vincent Costanza
Edgar Middle School	Suzy Azevedo
Metuchen High School	Ed Porowski

9. Appointments - Facilities Related

Move to approve the appointment of Brian Shanley to the following positions for the 2023-2024 school year:

- a) Asbestos Management Officer
- b) Indoor Air Quality Designee
- c) Integrated Pest Management Coordinator
- d) Right to Know Officer
- e) AHERA Coordinator
- f) Chemical Hygiene Officer

10. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported case:

- METHS052323001

Ms. Cook motioned. Mr. Benderly seconded. Motion carried 8-0-0.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transportation	Number of Subs Needed.
MHS	New Orleans	Grades 11 & 12; English students will have read A	Adam Levy, Christopher Giddes	1/12/ 2024 -1/15/	30	0	2 subs

		Streetcar Named Desire, a play written in and about New Orleans. The city of New Orleans and its culture and act as almost a character within the play. English Standards: NJSLA.R3 NJSLA.R6 RL. 11-12.3 Social Studies will have studied The War of 1812, The Civil War, and World War II; all of which have significant connections to the city of New Orleans. Social Studies students will also have an understanding of the overall historical significance of the city.		2024 (overnight trip)			
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2. 2023 Summer Reading STAR Academy

Move to approve Kristina Bormann for the 2023 Summer Reading S.T.A.R. Academy program with payment of 3 stipends at \$1,000 each and 9 hours at an hourly rate of \$49/hr for the Parent Academy sessions

3. Mental Health First Aid Training

Move to approve the following teachers to provide Mental Health First Aid training for Metuchen High School students for the 2023-2024 school year, per the agreements within the tNJMHFA grant and per training provided at the contractual hourly rate of \$49/hr., not to exceed 5 hours each.

Name	School
Michelle Huff	Edgar
Julie Youngman	MHS

4. Work Based Experience

Move to approve work based learning and community based experiences for the Metuchen Internship Learning Experience classes at MHS for the 2023-2024 school year.

5. Work Based Experience - ESY 2023

Move to approve work based learning and community based instruction trips for the Metuchen Internship Learning Experiences classes during 2023 ESY to include: Boro Hall, What's the Scoop, ShopRite, TJMaxx and Top Golf

6. Turn-Key Trainers

Move to approve the following teachers to serve as turn-key trainers of the K-5 STEM PD Plan for the 2023-2024 school year for 2 hours at the contractual rate of \$49 per hour.

Name	School
Jonathan Nolde	Campbell
Emily Sporer	Moss
Tara Palmieri	Campbell
Erin Santasieri	Campbell
Jackie Salit	Campbell
Tom Yakowenko	Campbell
Lori Meyer	Edgar

Mr. Derflinger motioned. Dr. Spigner seconded. Motion carried 8-0-0.

-----**end of curriculum section**-----

14.Meeting Open to Public (*for any topic*) - None

15. Announcements - Dr. Spigner made announcements.

16. Motion to Go Into Executive Session (*when applicable*)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Lifton motioned to adjourn. Mr. Derflinger seconded. All in favor. Adjournment at 8:53pm.