

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, JANUARY 23, 2024

**MEETING MINUTES
of the Metuchen Board of Education**
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt	P	Dr. Johnson-Marcus	P
Ms. Cook	P	Ms. Killean	P
Mr. Derflinger	P	Mr. Lifton	P
Ms. Dimbeng	P	Dr. Spigner	P
Mr. Glassberg	P	Mr. Suss	P

5. Showcase of Success

- Patricia Lewis Supervisor of Special Services introduced.

6. Meeting Open to the Public *(for any topic)* - None

7. Presentations

- ❖ SSDS and HIB Report Quarter 1 September 2023 - December 2023 - Dr. Caputo gave report.

8. Reports

- ❖ President's Report - Mr. Lifton gave a report.
- ❖ Superintendent's Report
- ❖ Committee Reports

Ms. Cook gave a report on the Policy Committee.

Mr. Glassberg spoke about bid opening.

Ms. Killean spoke about a PTO meeting.

- ❖ Student Board Member Report - Ms. Dimbeng gave her report.

9. Old Business - None

10. New Business - None

11. Approval of Minutes of the Board of Education Meetings

January 2, 2024	Board Meeting
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Mr. Lifton motioned. Ms. Cook seconded. Motion carried 9-0-0.

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Retirement - Certificated Staff

Move to accept, with regret, the retirement of Meghan Jeney, Reading Specialist at Campbell School, effective June 30, 2024.

2. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Beth Abbott, Physical Education and Health Teacher at Metuchen High School, effective January 9, 2024 through approximately February 26, 2024.

3. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Karen Calantoni, LDTC at Moss School, effective January 12, 2024 through approximately February 5, 2024.

4. Leave of Absence - Technology Staff

Move to approve the leave of absence of Andres Elias, Help Desk Technician for Metuchen Schools District, effective approximately March 4, 2024 through approximately June 3, 2024.

5. Salary Adjustment - Custodial Longevity

Move to approve a change in total salary for Liz Saccente, Custodian, from \$44,602/year to \$44,816/year as a result of completing 15 years of service, effective February 1, 2024.

6. Robotics - Chaperones

Move to approve Melissa Robbins, Ginny Wetzel and Ed Ronk as chaperones for the Gifted & Talented robotics competition in Mount Olive on 12/09/2023 & 12/10/23 at the teacher hourly rate of \$49/ hour.

7. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Kevin Smedley, Industrial Arts Teacher at Metuchen High School, effective approximately May 21, 2024 through approximately October 25, 2024.

8. Edgar School Robotics

Move to approve the following parents as volunteer coaches for the Robotics Team at Edgar School for the 2023-2024 school year:

Jerred Cook	Chris Jung	Sandeep Nechikat	Mimi Phan
Krista Haviland	Jack Craft	Kara Gummic	Anoop Shah
Ankur Gandhi	Amit Kaushik	John Manchisi	Matthew Sielski
Jin Park	Leo Hwang	Orlando Barros	Stephen Potter

9. Appointment - Additional Event Staff

Move to approve the following additional Event Staff for the 2023-2024 school year, effective January 9, 2024 (Agenda 8/8/23, Section 13 A10):

Will Colavito

10. Instructional Stipends - Extension

Move to extend the following Edgar School Instructional stipends for the 2023-2024 school year, from January 31, 2024 through April 11, 2024 as listed (Agenda 11/28/2023, Section 13, A2):

Name	Assignment	Instructional Stipend Prorated
Alicia Haller	6th period instructional	\$8400.00 Prorated
Veronica Araneo	6th period instructional	\$8400.00 Prorated
Sydney Rudin	6th period instructional	\$8400.00 Prorated
Christina Risitano	6th period instructional	\$8400.00 Prorated
Chrissy Kremer	6th period instructional	\$8400.00 Prorated

11. Appointment - Additional Substitutes

Move to approve the appointment of additional substitutes for the 2023-2024 school year, effective January 2, 2024, pending completion of substitute training and criminal history clearance:

Last Name	First Name	Position	Rate
Yerger	Colin	Substitute with college credits	\$105/day
Kenny	Claire	Substitute with college credits	\$105/day
Katoch	Richa	Substitute with college degree	\$110/day
Kycia	Olivia	Substitute with college degree	\$110/day

Chiusano	Hannah	Substitute with college credits	\$105/day
Chipps	Abigail	Substitute with teacher certification	\$115/day
Stankiewicz	Chris	Substitute with college degree	\$110/day

12. Leave of Absence Extension - Certificated Staff

Move to approve the leave of absence extension of Andrea Agnone, Special Education Teacher at Edgar School, through approximately April 12, 2024. (Agenda 1/2/24, Section 19 A9).

13. Leave of Absence Extension - Certificated Staff

Move to approve the leave of absence extension of Deanna Kindler, First Grade Teacher at Campbell School, through approximately April 7, 2024 (Agenda 1/2/24, Section 13, A10).

14. Paraprofessional Reassignment

Move to approve the following paraprofessional reassignment for the 2023-2024 school year, effective January 22, 2024 (Agenda 12/19/23, Section 13, A6):

Name	Assignment	23-24 Salary
Rescind: Lauren Corrigan	MHS	\$22,435
Approve: Lauren Corrigan	Moss	\$24,255

15. Appointment - Certificated Staff

Move to approve the appointment of Lauren Corrigan, Special Education Kindergarten Teacher at Moss School, for the 2023-2024 school year, at a salary of \$55,775, Step 1A, prorated, effective February 20, 2024, pending receipt of her certification.

16. Supplemental Tutoring Appointments

Move to approve the following teachers to provide supplemental tutoring services for the 2023-2024 school year at the rate of \$60 per hour (IDEA funded) :

Rebecca Dwyer	Julie Anderson	Vincent Signorile	Christina Risitano
Ann Burnett	Lauren Thompson	Liz Smith	Alyssa Polesky

17. Integrated Preschool Orientation Presenters

Move to approve the following teachers as presenters at the Integrated Preschool Orientation on 1/31/2024 at the rate of \$49/hour:

Jessica Kovacs	Michele Herold
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18. Special Education Parent Advisory Council Presenters

Move to approve the following certified staff as workshop presenters for Special Education Parent Advisory Council for the 2023-2024 school year at the rate of \$49/ hour:

Nicole Benfatti	Ann Burnett	Courtney Crawford	Christina Theiss
Lisa Granados	Julie Anderson	Karen Calantoni	Kaitlyn Kodersha
Stephanie Angus	Lauren Thompson	Dana Donatelli	

19. Mentor Teacher Assignments

Move to approve the following additional mentor assignments for the 2023-2024 school year (Agenda 8/8/23, Section 13, A13 and 10/17/23, Section 13 A):

New Teacher	School	Mentors	Payment: Formal Traditional Route \$550 for 30 weeks; Formal Alternate Route \$1000 for 30 weeks; Informal -\$49/hour, not to exceed 6 hours
Trey Jaworski	MHS	Samantha Green	Informal: \$49/hour, not to exceed 6 hours
Adero Solomon	MHS	Lindsay Nalepa	Formal: \$1000, prorated, based on number of weeks
Nick Tay	EMS	Jennifer Gumbrecht	Formal: \$1000, prorated, based on number of weeks

20. Edgar Co-curricular Stipend

Move to approve the following Edgar Co-curricular Stipend for the 2023-2024 school year:

Co-curricular	Advisor	Stipend
Spring Play Drama Director	Sarah Jensen	\$3,180

21. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Nicole Valera, 4th Grade Teacher at Campbell Elementary School, effective approximately February 9, 2024 through approximately February 26, 2024.

22. Instructional Stipend

Move to approve the following Metuchen High School instructional Stipends for the 2023-2024 school year, retroactively beginning January 22, 2024, through May 3, 2024 as listed:

Name	Assignment	Instructional Stipend Prorated
Alexa Baird	6th period instructional	\$8400.00 Prorated
Jacquelyn Jacobi	6th period instructional	\$8400.00 Prorated
Lauren Kim	6th period instructional	\$8400.00 Prorated
Amanda Shorr	6th period instructional	\$8400.00 Prorated

23. Appointment - Technology Staff

Move to approve Catherine LaMoreaux for technology assistance, as needed, at a rate of \$20/hour for the 2023-2024 school year.

Mr. Lifton motioned. Mr. Suss seconded. Motion carried 9-0-0.

Dr. Caputo wished Meghan Jeney a happy and healthy retirement.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of November 30, 2023.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of January 23, 2024 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective November 30, 2023.

4. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
1/10/2024	1/24/2024	Regional New Administrator 3-Day Series Stronge Evaluation	Lewis, Patricia	Edgar	0	No cost	
1/16/2024	1/16/2024	Leading Change - Making Real Change "Stick"	Costanza, Vincent	Campbell	0	No cost	
1/24/2024	1/24/2024	NJSLA and NJGPA Test Coordinator Training	Herzog, Tania	Central Office	0	No cost	
1/24/2024	1/24/2024	Teaching about Climate Change in Grades K-12: Part 2	Van de Castle, Karen	MHS	\$150	FFPI	24-107
1/24/2024	1/24/2024	Teaching about Climate Change in Grades K-12	Kato, Yoko	MHS	\$150	FFPI	24-106
2/3/2024	2/3/2024	NJIDA PRESENTS WIFFT: Winter Institute Food For Thought	Cadel, Ellissa	Campbell	\$120	FFPI	24-098
2/3/2024	2/3/2024	NJIDA WIFFT 2024	Bormann, Kristina	Campbell	\$60	FFPI	24-095
2/6/2024	2/7/2024	Managing Sudden Traumatic Loss	Granados, Lisa	MHS	\$30	FFPI	24-099
2/6/2024	2/6/2024	Makerspace & STEM Safety	Wang, Jingjing	MHS	\$95	FFPI	24-104

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2024	2024	K-12					
2/7/2024	2/7/2024	5th Grade NJSLA- S Science Assessment Training Session	Nolde, Jonathan	Campbell	0	No cost	
2/7/2024	2/7/2024	Catching Up English/Language Arts Students Who Have Fallen Behind: Strategies that Work!	Bruno, Kristin	Edgar	\$279	FFPI	24-103
2/7/2024	2/7/2024	Help Students Learn to Write Well by Teaching with Mentor Texts with Carl Anderson	Masters, Sarah	Moss	\$25	FFPI	24-094
2/22/2024	2/24/2024	NJMEA Annual Conference	Flynn, John	Campbell	\$100	FFPI	24-091
2/22/2024	2/24/2024	NJMEA Music Educators Conference	Gallagher, Jordyn	Edgar	\$251	FFPI	24-093
2/22/2024	2/24/2024	NJMEA Music Educators Conference	Messenger, John	MHS	\$251	FFPI	24-092
2/27/2024	2/27/2024	Help Students Develop Better SocialBehavior for Increased School Success	Young, Kelsee	Moss	\$279	FFPI	24-097
2/28/2024	2/28/2024	AI and ChatGPT for all Educators	Rudin, Sydney	Edgar	\$115	FFPI	24-096
2/28/2024	2/28/2024	ID 525: AI and ChatGPT for all Educators	Forde, Caroline	Edgar	\$90	FFPI	24-090
3/1/2024	3/1/2024	NJ STEM Month Kickoff with NJ STEM Pathways	Lemerich, Kathryn	Central Office	\$39.60	Other	
3/1/2024	3/1/2024	The "SCERTS" Model: A Comprehensive Educational Approach for Autistic and Neurodivergent Individuals	Thompson, Lauren	Edgar	\$179	FFPI	24-102
3/12/2024	3/12/2024	labor-management-collaboration capacity building training	Costanza, Vincent	Campbell	0	No cost	
3/12/2024	3/12/2024	Labor Management Collaborative	Azevedo, Suzy	Edgar	0	No cost	
3/12/2024	3/12/2024	Labor-Management-Collaboration Capacity Building Training	Lewis, Patricia	Edgar	0	No cost	
3/12/2024	3/12/2024	labor-management-collaboration capacity building training	Upshaw, Katherine	Moss	0	No cost	
3/13/2024	3/13/2024	Labor-Management-Collaboration Capacity Building Training	Manziano, Lou	Central Office	0	No cost	
3/13/2024	3/13/2024	NJaMLE Annual Conference	Azevedo, Suzy	Edgar	7	Other	
3/13/2024	3/13/2024	Labor Management Collaboration Capacity Building Training	Lemerich, Kathryn	Central Office	\$14.86	No cost	
3/14/	3/14/	NJCTE Spring Annual	Manziano, Lou	Central	\$100	Other	

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2024	2024	Conference/		Office			
3/14/2024	3/14/2024	Labor Management Collaboration	Dougherty, Natalie	Central Office	0	No cost	
3/14/2024	3/14/2024	Rutgers Labor-Management Collaboration	Jaye, Ashley	Central Office	0	No cost	
3/25/2024	3/25/2024	Practical Strategies to Increase Mindfulness (Grades PK-Second Grade)	Doherty, Jennifer	Campbell	\$279	FFPI	24-100
5/21/2024	5/21/2024	The Principal/Assistant Principal/Vice Principals' Survival Guide	Azevedo, Suzy	Edgar	\$150	Other	
3/20/2024	3/22/2024	School Transportation Supervisors Conference in Atlantic City	Plancher, Marissa	Central Office	not to exceed \$800, inc reg fee, hotel, mileage, tolls, parking	Other	
3/17/2024	3/20/2024	NJ Schools Building & Grounds Conference	Shanley, Brian	Central Office	not to exceed \$500, inc hotel, mileage, tolls, parking	Other	
3/17/2024	3/20/2024	NJ Schools Building & Grounds Conference	Colegrove, Darren	District	not to exceed \$500, inc hotel, mileage, tolls, parking	Other	
2/1/2024	2/2/2024	Transform Your Team at the FH Coaching Seminar: Step Into Your Future	Abbott, Beth	MHS	\$352.50	FFPI	24-105
2/1/2024	2/2/2024	Transform Your Team at the FH Coaching Seminar: Step Into Your Future	Dybas, Christina	MHS	\$352.50	FFPI	24-108

5. Resolution

Agreement to enter a Cooperative Pricing System between the County of Bergen and Metuchen Board of Education (Attached)

COOPERATIVE PRICING SYSTEM AGREEMENT

New Jersey Cooperative Purchasing Alliance # CK04

AGREEMENT FOR A COOPERATIVE PRICING SYSTEM

This Agreement made and entered into this 23rd day of January, 2024, by and between the, **COUNTY OF BERGEN** and Metuchen Board of Education, who desire to participate in the # CK04, NJ Cooperative Purchasing Alliance.

W I T N E S S E T H

WHEREAS, *N.J.S.A. 40A:11-11(5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Bergen is conducting a voluntary Cooperative Pricing System known as the New Jersey Cooperative Purchasing Alliance with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include all goods and services which may be bid under the laws and stipulations of the State of New Jersey and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter ON THE ANNIVERSARY OF THE REGISTRATION OF THE SYSTEM publish a legal ad in such format as required by *N.J.A.C. 5:34-7.9(a)* in its official newspaper normally used for such purposes by it to include such information as:
 - (A) The name of Lead Agency soliciting competitive bids or informal quotations.
 - (B) The address and telephone number of Lead Agency.
 - (C) The names of the participating contracting units.
 - (D) The State Identification Code assigned to the Cooperative Pricing System.

- (E) The expiration date of the Cooperative Pricing System.
4. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired [IF NOT AN OPEN ENDED CONTRACT], the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
 5. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
 6. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
 7. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:
 - (A) The quantities ordered for the Lead Agency's own needs, and
 - (B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.
 8. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
 9. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.
 10. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
 11. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
 12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.

13. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
15. This Agreement shall become effective on the date adopted on the resolution subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.
16. The County of Bergen shall on behalf of all local units participating in the cooperative pricing system renew the system every 5 years in perpetuity; unless all parties give written notice that there is no longer a desire or a need for participation in the system.
17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE LEAD AGENCY

BY:

(NAME AND TITLE))

FOR THE PARTICIPATING UNIT

BY:

(NAME AND TITLE)

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE METUCHEN BOARD OF EDUCATION
TO ENTER INTO the New Jersey Cooperative Purchasing Alliance
COOPERATIVE PRICING AGREEMENT
RESOLUTION NUMBER _____

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 23, 2024 the governing body of the Metuchen Board of Education, County of Middlesex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Metuchen Board of Education.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:

(NAME AND TITLE)

ATTEST BY:

(NAME AND TITLE)

6. Athletic Trainer Services

Move to approve SD Gameday to provide Athletic Trainer Services, at a rate of \$150/three hour slot, as needed for athletic events in the Metuchen School District.

Mr. Lifton motioned to add item 6 to the finance section. Ms. Killean seconded. Motion carried 9-0-0.

Mr. Suss motioned to pass all finance items. Dr. Johnson-Marcus seconded. Motion carried 9-0-0.

-----end of finance section-----

C. POLICY
Motion/Second/Comments/Roll Call

1. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for January 1, 2024 - January 19, 2024.

Ms. Cook motioned. Dr. Spigner seconded. Motion carried 9-0-0.

-----end of policy section-----

D. CURRICULUM
Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transportation	Number of Subs Needed
MHS	Campbell Elementary School	Grades 11-12; The Science National Honor Society has been traveling to Campbell to work with Mr. Nodle and have out high school students teach science lessons to students at the elementary school	Ryan Clapp	1/25/ 2024	12	\$80	1 sub needed
MHS	Downtown Metuchen	Grade 12; This is a social skills meet up for my class and the 18-21 transition program at JP Stevens. We will be meeting at Friendly to have dessert and work on social skills(speed dating style) CRP1 Act as a responsible and contributing citizen and employee CRP4 Communicated clearly and effectively and with reason	Dawn Valovcin, Michelle Schutz, Jordan Leitner	2/2/ 2024	4	\$50	no subs needed
MHS	Walmart	Grades 5-12; This is a trip to Walmart to purchase supplies to make valentines, we will be practicing our shopping and budgeting skills. CRP1 Act as a responsible and contributing citizen and employee. CRP2 Apply appropriate academic and technical skills. CRP4	Christina Dybas, Dawn Valovcin, Alexis Wolford, Michelle Schultz, Jordan Leitner, Joseph	2/9/ 2024	13	\$120	no subs needed

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		Communicate clearly and effectively and with reason. CRP6 Demonstrate creativity and innovation. CRP4 Utilize critical thinking to make sense of problems and persevere in solving them.	Dimeglio, Marilyn Levine, Janine Haulenbeek, a nurse, EMS CST Member,				
MHS	Moss School	Grades 9-12; Asian Heritage Club students will be performing Dragon and Lion Dance in celebration of the Lunar New Year for the Moss students.	Yoko Kato	2/15/ 2024	20	\$90	1 sub needed
MHS	Menlo Park Mall	Grades 9-12; Students will have the opportunity to explore the mall and shop with their typically developing peers. They will work on budgeting and paying for items with their money. CRP1 Act as a responsible and contributing citizen and employee. CRP2 Apply appropriate academic and technical skills. CRP6 Communicate clearly and effectively and with reason. CRP8 Utilize critical thinking to make sense of problems and persevere in solving them.	Christina Dybas, Beth Abbott, Dawn Valovcin, Michelle Schultz, Jordan Leitner, Marilyn Levin, A Nurse, Nicole Benfatti	2/16/ 2024	40	\$100	no subs needed
MHS	Beyond Bombers Cafe	Grades 9-12; We will be visiting the Beyond Bombers Cafe which is a coffee shop run by the Sayreville 18-21 year old transition program. The students will be educating our students on how to run a business etc, CRP1 Act as a responsible and contributing citizen and employee CRP2 Apply appropriate and technical skills CRP4 Communicate clearly and effectively and with reason CRP10 Plan education and career paths aligned to personal goals.	Dawn Valovcin, Christina Dybas, Michelle Schutz, Jordan Leitner, Marilyn Levine, Joseph Dimeglio, sub, Jesse nurse	2/23/ 2024	9	\$80	no subs needed
MHS	Five Below, Walmart and TGI Fridays	Grades 5-12; This trip will allow for our students to practice shopping for others by taking note of their	Christina Dybas, Dawn Valovcin, Alexis	3/8/ 2024	13	\$120	no subs needs

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		interests and making connections to items they might want in the store. Students will purchase items within their budget and practice their math skills in the community. CRP1 Act as a responsible and contributing citizen and employee. CRP2 apply appropriate academic and technical skills. CRP4 Communicate clearly and effectively and with reason. CRP6 Demonstrate creativity and innovation. CRP8 Utilize critical thinking to make sense of problems and persevere in solving them.	Wolford, Michelle Schultz, Jordan Leitner, Joseph Dimeglio, Marilyn Levine, Janine Haulenbeek, a nurse, EMS CST Member,				
MHS	MOMA	Grades 9-12; MOMA houses an exceptional collection of modern and contemporary art, featuring works by renowned artists such as Vincent van Gogh, Pablo Picasso, Frida Kahlo, Salvador Dali, Jackson Pollock, Andy Warhol, and many more.	Margo Banner, Kelly Murphy	3/15/2024	20	\$0	2 subs needed
MHS	Metuchen Train Station	Grades 5-12; We will learn how to purchase train to New Brunswick for lunch. CRP1 Act as a responsible and contributing citizen and employee. CRP2 Apply appropriate academic and technical skills. CRP4 Communicate clearly and effectively and with reason. CRP6 Demonstrate creativity and innovation. CRP8 Utilize critical thinking to make sense of problems and persevere in solving them.	Christina Dybas, Dawn Valovcin, Alexis Wolford, Michelle Schultz, Jordan Leitner, Joseph Dimeglio, Marilyn Levine, Janine Haulenbeek, a nurse, EMS CST Member,	3/22/2024	13	\$120	no subs needed
MHS	Middlesex College	Grade 10; This trip is an opportunity for identifying female students from Middlesex County High School to have access to education on mental health.	Samantha Rubin and Luisa Perez	3/22/2024	10	\$160	no subs needed
CES	No Limits	Grades 1-4; Community	Kelly	4/12/	20	\$70	no subs

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	Cafe	based instruction to No Limits Cafe to generalize communication goals outside of the classroom and practice attending within the community. SL 2.1; SL 2.2; SL 2.6	Vissichelli, Patricia Kobayashi, Emily Almeida, Ben Hohmann, Debbie De Cerbo, Dorothea Parker, Abeera Omarzai, Rose Di Leonards, Kinjal Vakharia, Emily Bianchi	2024			needed
MHS	Majestic Lanes Bowling Alley	Grades 9-12; Students will work with their typically developing peers to learn how to bowl. Students will partner up and work together to problem solve and enjoy learning a new activity. CRP1 Act as a responsible and contributing citizen and employee. CRP2 Apply appropriate and critical thinking to make sense of problems and persevere in solving them.	Christina Dybas, Beth Abbott, Dawn Valovcin, Michelle Schultz, Jordan Leitner, Marilyn Levin, A Nurse	4/12/2024	40	\$100	no subs needed
MHS	Downtown Metuchen	Grade 5-12; Students will be practicing safety skills by walking around downtown Metuchen, they will practice crossing the street safely, identifying various signs in the community, and will purchase lunch in the community. CRP1 Act as responsible and contributing citizen and employee. CRP2 Apply appropriate academic and technical skills. CRP4 Communicate clearly and effectively and with reason. CRP6 Demonstrate creativity and innovation. CRP8 Utilize critical thinking to make sense of problems and persevere in solving them.	Christina Dybas, Dawn Valovcin, Alexis Wolford, Michelle Schultz, Jordan Leitner, Joseph Dimeglio, Marilyn Levine, Janine Haulenbeek, a nurse, EMS CST Member,	4/26/2024	13	\$120	no subs needed
MHS	Hobby Lobby	Grades 6-12; Student will be shopping for Mother's Day gifts at Hobby Lobby. CRP1	Christina Dybas, Dawn Valovcin,	5/3/2024	13	\$120	no subs needed

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		Act as a responsible and contributing citizen and employee CRP2 Apply appropriate academic and technical skills. CRP4 Communicate clearly and effectively and with reason. CRP6 Demonstrate creativity and innovation CRP8 Utilize critical thinking to make sense of problems and persevere in solving them.	Alexis Wolford, Michelle Schultz, Jordan Leitner, Joseph Dimeglio, Marilyn Levine, Janine Haulenbeek, a nurse, EMS CST Member,				
MHS	Woodbridge YMCA	Grades 7-12; We will be visiting the Woodbridge YMCA for fitness and fun CRP 1 Act as a responsible and contributing citizen CRP 3 Attend to personal health and financial well-being CRP4 Communicate clearly and effectively and with reason	Dawn Valovcin, Christina Dybas, Michelle Schutz, Jordan Leitner, Marilyn Levine, Joseph DiMeglio, sub, Jesse nurse. Alexis Wolford, Janine Haulenbeek	5/17/2024	12	\$100	no subs needed
MHS	Somerset Patriots Game	Grades 9-12; Students will get to experience a baseball game with their peers. CRP1 Act as a responsible and contributing citizen and employee. CRP2 Apply appropriate academic and technical skills. CRP4 Communicate clearly and effectively and with reason. CRP6 Demonstrate creativity and innovation. CRP8 Utilize critical thinking to make sense of problems and persevere in solving them.	Christina Dybas, Dawn Valovcin, Alexis Wolford, Michelle Schultz, Jordan Leitner, Joseph Dimeglio, Marilyn Levine, Janine Haulenbeek, a nurse, EMS CST Member,	5/29/2024	40	\$120	no subs needed

2. Field Trip - Revision

Move to rescind and approve the following changes to the listed field trip (Agenda 11/28/2023, Section 13, D1):

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School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transportation	Number of Subs Needed
Rescind: MHS	Atlantic City Convention Center	Grades 9-12; The Metuchen High School Chamber Orchestra was accepted to be a performing group at the 2024 New Jersey Music Educators Association Convention. This convention serves as state-wide professional development for music educators in NJ, and acceptance for groups to perform at this event is competitive and prestigious.	Christopher McEwan	2/22/ 2024	20	\$160	no subs needed
Approve: MHS	Atlantic City Convention Center	Grades 9-12; The Metuchen High School Chamber Orchestra was accepted to be a performing group at the 2024 New Jersey Music Educators Association Convention. This convention serves as state-wide professional development for music educators in NJ, and acceptance for groups to perform at this event is competitive and prestigious.	Christopher McEwan; Margie Thomas	2/22/ 2024	20	\$160	no subs needed

Mr. Derflinger motioned. Mr. Glassberg seconded. Motion carried 9-0-0.

-----end of curriculum section-----

- 14. **Meeting Open to Public** (*for any topic*) - None
- 15. **Announcements** - Mr. Bhatt made announcements.
- 16. **Motion to Go Into Executive Session** (*when applicable*)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Lifton motioned to adjourn. Ms. Cook seconded. All in favor.

Adjournment at 8:34 pm.