

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

**TUESDAY, JUNE 25, 2024
MEETING AGENDA
of the Metuchen Board of Education**

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

- 1. Call to Order**
- 2. Flag Salute**
- 3. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Star Ledger, The Home News and Tribune and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Benderly		Dr. Johnson-Marcus	
Ms. Cook		Ms. Killean	
Mr. Derflinger		Mr. Lifton	
Ms. Dimbeng		Dr. Spigner	
Mr. Glassberg		Mr. Suss	

- 5. Showcase of Success**
 - ❖ Valedictorian - Mason Liu
 - ❖ Salutatorian - Arjun Gupta
- 6. Meeting Open to the Public** *(for any topic)*
- 7. Presentations**
 - ❖ District Goals Final Report - Dr. Caputo
- 8. Reports**
 - ❖ President's Report
 - ❖ Superintendent's Report
 - ❖ Committee Reports
 - ❖ Student Board Member Report
- 9. Old Business**
- 10. New Business**

11. Approval of Minutes of the Board of Education Meetings

June 11, 2024	Special Business Meeting (1)
June 11, 2024	Special Business Meeting (2)
June 11, 2024	Board Meeting

12. Meeting Open to the Public *(for any topic)* - None

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Metuchen High School Summer Institute Stipends

Move to approve the following teachers for additional guidance and support to students preparing for college admissions and algebra courses; as well as for pre-advanced placement instruction:

Name	Class	2024 Stipend
Emily Caponigro	Alg 2 Prep Session 1	\$1,000
Emily Caponigro	Alg 2 Prep Session 2	\$500
Emily Caponigro	Geometry Prep	\$500
Eileen Wagenblast	College Essay 1	\$1,000
Eileen Wagenblast	College Essay 2	\$1,000
Adam Levy	College Essay 3	\$1,000
Adam Levy	SAT Prep English	\$1,500
Jonathan Stevens	SAT Prep Math	\$1,500
Eileen Wagenblast	AP Lang Sess 1	\$1,000
Eileen Wagenblast	AP Lang Sess 2	\$1,000
Chris Giddes	APUSH 1 Sess 1	\$1,000
Chris Giddes	APUSH 1 Sess 2	\$1,000
Chris Giddes	APUSH 2 Sess 1	\$1,000
William Schlavis	APUSH 2 Sess 2	\$1,000

2. Summer Work - Metuchen High School Band Camp

Move to approve the following staff for 2024 summer work at Metuchen High School band camp:

Name	# of Days	Per Diem Rate	Assignment
John Messenger	5	Part of Contracted Stipend	Marching Band Camp
John Flynn	5	Part of Contracted Stipend	Marching Band Camp
Jason Gomez	5	Part of Contracted Stipend	Marching Band Camp
Dillon Fernandes	5	Part of Contracted Stipend	Marching Band Camp

3. Summer Work - Metuchen High School Guidance Department

Move to approve the following school counselors for 2024 summer work at Metuchen High School:

Name	# of Days	Per Diem Rate	Assignment
Elizabeth DeMott	5	Per Diem Rate per contract year	Scheduling (2 End of June; 3 End of August)
Traci Grauer	5	Per Diem Rate per contract year	Scheduling (2 End of June; 3 End of August)
Leigh Hanbridge	5	Per Diem Rate per contract year	Scheduling (2 End of June; 3 End of August)

4. Appointment - Additional Event Staff

Move to approve the following additional Event Staff for the 2023-2024 school year (Agenda 8/8/23, Section 13, A10):

Jackie Jacobi	Amanda Shorr	Dawn Valovcin	Yoko Kato
Bill McDuffie	Emily Caponigro	Sean Rappleyea	Bonnie Stanski
Tomasz Sobieniak	Trey Jaworski	Lauren Korellis	Aubree Deminski
Nicole Benfatti	Molly Yelencsics		

5. Appointment - Substitute Nurses

Move to approve the following substitute nurses for the 2024-2025 school year, at a rate of \$200/day:

Hireshel Berame	Erika Stankovicova
Katrina Jacobson	Pam Hicks
Marybeth Sondergaard	Kim Galeota
Sue Fackler	

6. Appointment - 1:1 Substitute Nurses

Move to approve the appointment of the following 1:1 per diem substitute registered nurses for the 2024-2025 school year, at a rate of \$280/day:

Hireshel Berame
Katrina Jacobson
Mary Beth Sondergaard
Kim Galeota

7. Appointment - 1:1 Nurse

Move to approve the appointment of Laura Hermans. 1:1 Nurse at Moss School, for the 2024-2025 school year, at a rate of \$48.58/hour.

8. Leave of Absence- Bus Driver

Move to approve the leave of absence of Angela Delgado, Bus Driver for Metuchen School District, effective July 1, 2024 through approximately December 31, 2024.

9. Extended School Year Special Services Staff - Certificated Staff

Move to approve the following as special services staff for the 2024 Extended School Year Program:

Certificated Staff				
Name	Program	Per Diem Rate	# of Days	Total
Michele Herold	Preschool	\$ 348.65	20	\$ 6,973.00
Jessica Kovacs	Preschool	\$ 317.16	20	\$ 6,343.20
Shannon MacMenamie	Preschool	\$ 317.16	20	\$ 6,343.20
Lauren Corrigan	Special Class MD K	\$ 311.76	20	\$ 6,235.20
Sarah Masters	Resource K	\$ 322.57	20	\$ 6,451.40
Julie Anderson	Resource 1 (Partially ESSER Funded)	\$ 555.85	20	\$ 11,117.00
Ellissa Cadel	Resource 1 & 2	\$ 445.95	20	\$ 8,919.00
Elizabeth Rentenberg	Resource 2	\$ 395.14	10	\$ 3,951.40
Lindsey Omark	Resource 3	\$ 390.49	20	\$ 7,809.80
Lauren Thompson	Resource 4	\$ 350.05	20	\$ 7,001.00
Andrea Agnone	Resource ELA 5 (Partially ESSER Funded)	\$ 338.70	7.5	\$ 2,540.25
Christina Risitano	Resource Math 5 (ESSER Funded)	\$ 350.05	7.5	\$ 2,625.38
Brian Jency	Special Class MD 1-2	\$ 335.86	20	\$ 6,717.20
Samantha Murphy	Special Class MD 3-4	\$ 414.89	20	\$ 8,297.80
Alexis Wolford	Special Class MD 5-8	\$ 333.38	20	\$ 6,667.60
Christina Dybas	Special Class MD 9-12	\$ 390.49	20	\$ 7,809.80
Dawn Valovcin	Special Class MD 18-21	\$ 441.00	20	\$ 8,820.00
Beth McLaughlin	Resource Math 6-12	\$ 414.89	15	\$ 6,223.35
Becky Dwyer	Resource ELA 6-12	\$ 395.14	15	\$ 5,927.10
Steve Cichetti	Credit Recovery	\$ 526.28	15	\$ 7,894.20

Name	Program	Per Diem	# of Days	Total
Nga Pham	ESY Nursing	\$ 366.08	20	\$ 7,321.60
Sue Fackler	ESY Sub Nursing	\$ 200.00	TBD	
Jillieanna Peguero	ESY Sub Nursing	\$ 319.86	TBD	

Name	Program	Per Diem	# of Days	Total
Isabella Massaro	ESY Behaviorist	\$ 520.27	20	\$ 10,405.40

Name	Program	Hourly Rate	# of Hours	Total
Nga Pham	Summer Programs Nursing	\$ 61.01	TBD	
Laura Hermans	ESY 1:1 Nursing	\$ 48.58	TBD	

Name	Program	Per Diem	# of Days	Total
Emily Bianchi	ESY speech therapy	\$ 350.05	20	\$ 7,001.00
Eric Stein	ESY speech therapy	\$ 535.94	10	\$ 5,359.40
Brianna Fortino	ESY speech therapy	\$ 311.76	10	\$ 3,117.60

Name	Program	Hourly Rate	# of Hours	Total
Emily Bianchi	CST speech evals and meetings	\$ 58.34	TBD	
Eric Stein	CST speech evals and meetings	\$ 89.32	TBD	
Emily Rebelo	CST speech evals and meetings	\$ 58.34	TBD	
Brianna Fortino	CST speech evals and meetings	\$ 51.96	TBD	

Name	Program	Hourly Rate	# of Hours	Total
Courtney Crawford	Summer Institute-Transitions (ESSER Funded)	\$ 50.00	42	\$ 2100
Nicole Benfatti	Summer Institute-Transitions (ESSER funded)	\$ 50.00	16	\$ 800
Jeremy Barnes	Summer Institute-Transitions (ESSER funded)	\$ 50.00	48	\$ 2400

10. Extended School Year Special Services Staff - Child Study Team

Move to approve the following Child Study Team Staff for the 2024 Extended School Year Program:

Child Study Team Summer Work				
Name	Position	Per Diem Rate	# of Days	Total
Amrita Bindra	Psychologist	\$ 374.80	14	\$ 5247.20
Christina Theiss	Psychologist	\$ 554.07	14	\$ 7756.98
Dana Donatelli	Psychologist	\$ 537.94	18	\$ 9682.92
Karen Calantoni	Learning Consultant	\$ 414.89	18	\$ 7468.02
Kaitlyn Kodersha	Social Worker	\$ 390.48	18	\$ 7028.82
Nicole Benfatti	Learning Consultant	\$ 537.94	14	\$ 7531.16
Karla Riera	Learning Consultant	\$ 561.46	14	\$ 7,860.44
Lisa Granados	Social Worker	\$ 554.07	14	\$ 7756.98
Courtney Crawford	Psychologist	\$ 409.08	14	\$ 5727.12

11. Extended School Year Special Services Staff- Paraprofessionals

Move to approve the following paraprofessionals for the 2024 Extended School Year.

Special Education In-District Extended School Year 2024- Paraprofessionals				
Name	Program	Hourly Rate	# of Hours	Total
Neha Jansari	Preschool Disabled- MIPP	\$21.14	90	\$1902.60
Pam Malone	Preschool Disabled- MIPP	\$22.04	90	\$1,983.60
Rebecca DiSerio	Preschool Disabled- MIPP	\$20.84	90	\$1,875.60
Annie Kim	Preschool Disabled- MIPP	\$21.44	90	\$1,929.60
Deb Stolz	Preschool Disabled- MIPP	\$21.14	90	\$1,902.60
Ben Hohmann	Preschool Disabled- MIPP	\$21.44	90	\$1,929.60
Avery Anderson	Resource K	\$20.84	90	\$1,875.60
Leila Baoid	Resource 1	\$21.44	90	\$1,929.60
Hope Serratelli	Resource 1	\$25.59	90	\$2,303.10
Laurie Toth	Resource 1 & 2	\$22.04	90	\$1,983.60
Tom Yakowenko	Resource 3	\$25.56	90	\$2,300.40
Kathi Pearsall	Resource 4	\$22.69	90	\$2,042.10
Emily Sporer	Resource K-4	\$25.56	90	\$2,300.40

Marian Sharkawy	Resource K-4	\$21.14	90	\$1,902.60
Suzette Brown	Resource K-4	\$21.14	90	\$1,902.60
Mary Jo Paulmenn	Resource 6-12	\$23.29	68	\$1,583.72
Victoria Dunyak	Multiply Disabled 1-4	\$21.14	90	\$1,902.60
Scott Delaney	Multiply Disabled 1-4	\$25.56	90	\$2,300.40
Emily Almeida	Multiply Disabled 1-4	\$20.84	90	\$1,875.60
Dorothea Parker	Multiply Disabled 1-4	\$21.44	90	\$1,929.60
Deb DeCerbo	Multiply Disabled 1-4	\$22.69	90	\$2,042.10
Kelly Vissichelli	Multiply Disabled 1-4	\$22.69	90	\$2,042.10
Patricia Kobayashi	Multiply Disabled 1-4	\$20.84	90	\$1,875.60
Sonia Aswani	Multiply Disabled K	\$21.74	90	\$1,956.60
Marilyn Levine	Multiply Disabled 5-8	\$21.44	90	\$1,929.60
Michelle Schutz	Multiply Disabled 18-21	\$21.44	90	\$1,929.60
Jen Lesniak	Multiply Disabled 9-12	\$22.69	90	\$2,042.10
Jan Gaven	Transitions	\$22.69	50	\$1,134.50
Charmane Montgomery	Transitions	\$25.56	50	\$1,278.00

12. Appointment - ESY Bus Aides

Move to approve the following Bus Aides for 2024 ESY:

Name	Rate
Ann DellaSalla	\$22.69/hour
Jen Lesniak	\$22.69/hour

13. Appointment - ESY Substitute Bus Aides

Move to approve the following Substitute Bus Aides for 2024 ESY:

Name	Rate
Marilyn Levine	\$21.44/hour
Annie Kim	\$21.44/hour
Janine Haulenbeek	\$21.14/hour
Mary Jo Paulmenn	\$23.29/hour
Sandra Spinelli	\$21.44/hour
Mike Molfetto	\$20.20/hour

14. Reappointment - Tenured Administrators

Move to approve the reappointment of the following tenured Central Office Administrators for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the annual salary as follows:

Name	Position	Salary
Michael Harvier	Business Administrator / Board Secretary	\$203,770
Tania Herzog	Assistant Superintendent	\$188,059

15. Reappointment of Supervisor of Buildings and Grounds

Move to approve the reappointment of Brian Shanley as Supervisor of Buildings and Grounds for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at an annual salary of \$126,292.

16. Reappointment - Technology Staff

Move to approve the reappointment of the following as technology staff for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the annual salary as follows:

Name	Position	Salary
Christopher Thumann	District Technology Coordinator	\$126,963
Jeffrey Ruhnke	Network Administrator	\$92,692
Christopher Sneedse	Help Desk Manager	\$59,374
Andres Elias-Ortiz	Help Desk Technician	\$48,663
Catherine LeMoreaux	Technology Assistance	\$21.00/hr
Marcos Elias-Ortiz	Technology Assistance	\$40.00/hr

17. Reappointment - Central Office Staff

Move to approve the reappointment of the following central office support staff for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the annual salary as follows:

Superintendent's Office		
Name	Position	Salary
Carolyn Taylor	Personnel Coordinator	\$70,677
Jennifer Alijewicz	Administrative Assistant to the Superintendent	\$59,091
Curriculum Office		
Sophia Mercado	Secretary	\$52,897
Special Services		
Name	Position	Salary
Antoinette Borriello	Confidential Secretary	\$51,731
Adele Rackley	Part-time Secretary (½ time @ EMS and ½ time Sp. Svcs.)	\$29,881
Katherine Eosso	Part-time Secretary (½ time @ CES and ½ time Sp. Svcs)	\$25,851

18. Reappointment – Business Office Support Staff

Move to approve the reappointment of the following business office support staff for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the annual salary as follows:

Business Office		
Name	Position	Salary
Debbie Finden	Administrative Assistant to the Business Administrator/Board Secretary	\$71,359
Sheila Donohue	Payroll Coordinator	\$84,870
Tracey Orcutt	Accounts Payable Coordinator	\$76,403
Marissa Plancher	Transportation Coordinator	\$66,962
Maryanne Vitagliano	Business/Benefits/Facilities	\$53,299
William Ortman	Safety Coordinator (10 month position)	\$72,995

19. Reappointment – School Secretaries

Move to approve the reappointment of the following school secretaries for the 2024-2025 school year effective July 1, 2024 through June 30, 2025 at the annual salary as follows:

Metuchen High School	
Name	Salary
Kathy Mallory	\$60,992
Donna Corrigan	\$51,701
Lisa Latham	\$51,701

Teri Coleman	\$52,972
Maureen Azzara (part-time 10 month)**	\$27,596

Edgar Middle School	
Name	Salary
Allison Sullivan	\$51,701
Audrey Hausser	\$51,701
Adele Rackley (½ time @ EMS & ½ time Sp. Svcs)**	\$29,880
Campbell Elementary School	
Laura Chiusano	\$57,796
Pamela Hatzelhoffer	\$51,701
Katherine Eosso (½ time @ CES and ½ time Sp. Svcs)**	\$25,850
Moss School	
Patricia Hallas	\$53,472

20. Appointment – Custodial/Maintenance Staff

Move to approve the appointment of the following custodial staff for the 2024- 2025 school year effective July 1, 2024 through June 30, 2025 at the annual salary as follows:

Name	Salary
Alijewicz, Jonathan	\$51,293
Almeida, Jose	\$44,008
Arvizu, Veronica	\$45,065
Asiain, Lorenzo (Head Day Custodian)	\$50,125
Asiain Arvizu, Kelda	\$42,122
Butler, Paula (Head Day Custodian)	\$78,492
Colegrove, Darren (Head Groundsperson)	\$51,994
Comtess, Chris	\$51,293
Horincewich, David	\$59,351
Jean Gilles, Jean Robert	\$56,602
Jean Gilles, Magdaline	\$46,967
Jerscheid, Paxton	\$55,393
Lesniak, Chad (Head Custodian)	\$59,362
Luna, Juan	\$47,193
Morales, Raul (Head Night Custodian)	\$47,534
Moreno, Angela (Head Custodian)	\$50,650
Nunez, Marisol	\$45,065
Ramos, Carlos (Head Night Custodian)	\$58,144
Reyes, Horacio	\$48,474
Rojas-Aguilar, Armando	\$48,125
Rojas-Aguilar, Luis	\$43,065
Saccente, Elizabeth	\$46,681
Tafoya-Decruz, Angelica	\$43,065
Uhrlass, Mulyanti	\$55,659
Valdez, Estela	\$43,065
Weir, William	\$60,294

21. Appointment – Substitute Custodians

Move to approve the appointment of the following as substitute custodians for the 2024-2025 school year:

Name	Hourly Rate
Thomas Bilgrav	\$16.00
Miguel Gonzalez	\$16.00
Anna Thumann	\$16.00

22. Reappointment – Bus Drivers/Substitutes/Part-time Bus Drivers

Move to approve the reappointment of the following as bus drivers for the 2024- 2025 school year:

Name	Position	Rate
Anna Szwest	Driver	\$30.85/hour
Angelina Delgado	Driver	\$27.98/hour
Ed Wetzell	Driver	\$27.27/hour
Denise Newcomen	Driver	\$25.80/hour
Oscar Colbert	Driver	\$27.27/hour
Jean Jean-Gilles	Substitute Driver	\$27.21/hour
Marissa Plancher	Substitute Driver	\$39.86/hour
Jose Almeida	Substitute Driver	\$21.16/hour

23. Reappointment - Bus Aides

Move to approve the reappointment of the following as bus aides for the 2024-2025 school year:

Name	Rate
Gail Bailey	\$17.59/hour
Aureli Ramos	\$16.62/hour
Linda Rhodes	\$28.46/hour

24. Reappointment – Paraprofessionals

Move to approve the reappointment of the following paraprofessionals for the 2024-2025 school year as shown on the attachment:

25. Appointment – Substitute Secretaries

Move to approve the appointment of the following substitute secretaries for the 2024-2025 school year:

Name	Rate
Rosemary Orlandini	\$16.00/hour
Lucy MacDonald	\$16.00/hour
Amy Jeney	\$16.00/hour
Patricia Yelencsics	\$16.00/hour
Lauren Cohn	\$16.00/hour
Jeanmarie Teitler	\$16.00/hour

26. Summer Work – District Safety Coordinator

Move to approve William Ortman, District Safety Coordinator, for 2024 summer work, district wide:

District Safety Coordinator	# Days	Rate
William Ortman	30	\$394.57/day

27. Summer Work – Edgar Middle School Guidance Department

Move to approve the following counselors for 2024 summer work at Edgar Middle School:

Name	# Days	Per Diem Rate
Lisa Chango	3	\$ 572.65/day
Lauren Campbell	3	\$ 390.49/day

28. Summer Work – Metuchen High School Peer Leadership

Move to approve the following peer leadership trainers for 2024 summer work at Metuchen High School:

Name	2024 Stipend
Laura Connolly	\$1,000
Drew Bandola	\$1,000

29. Appointment - ESY Substitute Teachers

Move to approve the following as Substitute Teachers as needed for 2024 ESY:

Name	Position	Rate
Karen Logan	teacher or para sub	\$115/day
Beth Abbott	teacher or para sub	\$115/day
Tara Tay	teacher or para sub	\$115/day
Julie Hertzog	teacher or para sub	\$115/day
Erin Santisieri	teacher or para sub	\$115/day
Veronica Araneo	teacher or para sub	\$115/day
Lori Meyer	teacher or para sub	\$115/day
Alicia Haller	teacher or para sub	\$115/day
Sydney Rudin	teacher or para sub	\$115/day
Emily Presuto	teacher or para sub	\$115/day
John Butler	teacher or para sub	\$115/day
Susan Paredes	teacher or para sub	\$115/day
Caroline Forde	teacher or para sub	\$115/day
Saima Khan	teacher or para sub	\$115/day
Charmane Montgomery	teacher or para sub	\$115/day
Joe DiMeglio	teacher or para sub	\$115/day
Kelsee Young	teacher or para sub	\$115/day
Laura Petty	Teacher or para sub	\$115/day
Jordan Leitner	teacher or para sub	\$105/day
Lily Almeida	teacher or para sub	\$105/day
Claire Kenny	teacher or para sub	\$105/day
Nicolette DiSerio	teacher or para sub	\$105/day
Reese Herzog	teacher or para sub	\$105/day
Cassidy Connors	teacher or para sub	\$105/day

30. Appointment - ESY Substitute Paraprofessionals

Move to approve the following as Substitute Paraprofessionals as needed for 2024 ESY:

Name	Position	Rate
Coleen Hines	para sub	\$22.69/hour
Christine Lacaskey	para sub	\$22.04/hour
Judi Hoffman	para sub	\$22.99/hour
Mia DeCerbo	Para sub	\$16.00/hour

31. Appointment - Child Study Team Substitutes

Move to approve the following to provide substitute Child Study Team School Social Work services, at the professional rate of \$50/hour:

Susan Whitlock	Anna Gonnello
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32. Safety Care - Trainer Training

Move to approve Christina Dybas to attend Safety Care “Train the Trainer” recertification at the rate of \$50/hour, not to exceed 4 hrs.

33. Safety Care - Trainers

Move to approve Isabella Massaro and Christina Dybas to provide Safety Care training for the 2024-2025 school year to district staff at the rate of \$50/hour, not to exceed 50 hours.

34. Safety Care Training - Certificated Staff

Approve the following certified staff to participate in Safety Care Training at the the rate of \$50/hour, not to exceed 12 hours each:

Katie Upshaw	Kelsee Young	Michele Herold	Dana Donatelli
Sarah Masters	Dawn Valovcin	Chrissy Theiss	Karen Calantoni
Patricia Lewis	Beth Abbott	Emily Donlin	Emily Rebelo
Jess Kovacs	Karla Riera	Courtney Crawford	

35. Safety Care Training - Non-Certificated Staff

Approve the following non-certified staff to attend Safety Care Training at the their hourly rate, not to exceed 12 hours each:

Christine Lacaskey	Farhana Khan	Joe Dimeglio	Anurima Bakshi
Laurie Toth	Sonia Aswani	Jordan Leitner	Tina Huber
Judi Hoffman	Saadia Rizwan	Michelle Schutz	Gayatri Karthik
Brendan McCunney	Abeera Omarzai	Marilyn Levine	Annie Kim
Tara Tay	Leila Baiod	Michelle Duggan	Sandy Iacona
Hope Serratelli	Janine Haulenbeek	Donna McLaren	Deb DeCerbo
Pam Malone	Jenan Badwan	Kinjal Valkharia	Coleen Hines
Kathi Pearsall	Jen Lesniak	Sandra Spinelli	

36. Salary Adjustment - Certificated Staff

Move to approve a change in base salary for Laura Connolly, Social Studies Teacher at Metuchen High School, from Step 3N, \$97,204/year, to Step 4N, \$99,518/year, as a result of her earning 30 credits beyond her Master's Degree (Master's +30), effective July 1, 2024.

37. Leave Replacement - Supervisor

Move to approve the appointment of Paul Pineiro, Leave Replacement for Ilana Kurtin, Supervisor of Guidance, effective approximately October 31, 2024 through approximately May 13, 2025, at a rate of \$500/day.

38. Leave of Absence Extension - Custodian

Move to approve the extension of the leave of absence of Magdaline Jean-Gilles, Custodian at Edgar School, through approximately June 26, 2024 (Agenda 5/14/2024, Section 13, A3).

39. Leave of Absence - Administrative Assistant

Move to approve the leave of absence of Deborah Finden, Administrative Assistant to the Business Administrator, effective May 31, 2024 through approximately August 30, 2024.

40. Reappointment - Educational Consultant

Move to approve Kathy Glutz as an educational consultant, as needed, for the 2024-2025 school year, at a per diem rate of \$500/day.

41. Supplemental Instruction

Move to approve Isabella Massaro to provide supplemental instruction from July 1-August 30th at the rate of \$50/hour (ESSER Funded).

42. Summer 2024 Supplemental Instruction

Move to approve the following staff for Summer 2024 Supplemental Instruction at the Home instruction rate of \$61/hour as needed:

Elizabeth Rentenberg	Andrea Agnone
Becky Dwyer	Julie Anderson

43. Resignation - Paraprofessional

Move to accept the resignation of Annie Kim, Paraprofessional at Moss School, effective August 9, 2024.

44. Clinical Experience

Move to approve Nicole Benfatti to conduct a supervised clinical experience towards clinical Social Work licensure during the 2024-2025 school year, as overseen by the Director of Special Services.

45. Special Service Intern

Move to approve Dr. Sabrina Misir Hiralall as a professional intern at Metuchen Public schools to complete their BCBA credentials with supervision, for the 2024-2025 school year.

46. Home Programming

Move to approve Hope Serratelli for home programming for the 2024-2025 school year at her hourly rate of \$25.59/hour.

47. Home Instruction

Move to approve Leah Horesh to provide Home Instruction for the 2024-2025 school year as needed, at the rate of \$61/hour.

48. Appointment - Certificated Staff

Move to approve the appointment of Elizabeth Dorsa, Business Teacher at Metuchen High School, for the 2024-2025 school year, at a salary of \$57,675/year, Step 1A, effective August 26, 2024 through June 30, 2025, pending certification.

49. Appointment - Bus Driver

Move to approve the appointment of Marie Crespo, Bus Driver for Metuchen Public Schools, for the 2024-2025 school year, effective July 1, 2024, pending criminal history clearance, at a rate of \$26.53/hour.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of April 30, 2024.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 25, 2024 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective April 30, 2024.

4. Facilities Use Agreement with YMCA

Move to approve the Facilities Use Agreement with YMCA of Metuchen, Edison, Woodbridge and South Amboy, effective September 1, 2024 through June 30, 2025 at the rate of \$2,200/month.

5. Appointment - Treasurer of School Monies

Move to approve the appointment of Rebecca Cuthbert as Treasurer of School Monies for the 2024-2025 school year at a rate of \$5,961/year.

6. Appointment - Architects of Record

Move to approve the appointment of Spiegle Architectural Group, Inc. as Architects of Record for the 2024-2025 school year.

7. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of David Rubin, P.C. (Firm) as General Counsel and approve the Firm for the period of July 1, 2024 – June 30, 2025. The Board will pay the Firm an hourly rate of \$190/hour.

8. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of The Machado Law Group (Firm) as Special Education Counsel and approve the Firm for the period of July 1, 2024 – June 30, 2025. The Board will pay the Firm an hourly rate of \$175/hr.

9. Appointment –Board Attorney

Move that the Board of Education (Board) approve the appointment of Scarinci Hollenbeck, LLC for the construction and procurement and approve the Firm for the period of July 1, 2024 – June 30, 2025. The Board will pay the Firm \$170/hr for partners and counsel, \$160/hr for associates and \$100/hr for clerks and paralegals.

10. Appointment – Bond Attorney

Move that the Board of Education (Board) approve the appointment of McManimon, Scotland & Baumann (Firm) as Bond Counsel and approve the Firm for the period from July 1, 2024 – June 30, 2025. The Board will pay the firm an hourly rate of \$215/hr.

11. Establishment of Petty Cash Funds for the 2024-2025 School Year

Pursuant to N.J.S.A. 18A:19-3 move to approve the establishment of petty cash funds as of July 1, 2024. The individuals responsible for proper disposition of the indicated fund amounts are as follows:

Name	Position	Amount
Caputo, Vincent	Superintendent	\$200.00
Harvier, Michael	Business Administrator/ Board Secretary	\$200.00
Herzog, Tania	Assistant Superintendent	\$100.00
Bonassisa, Deneane	Director of Special Services	\$100.00
Porowski, Edward	Principal, Metuchen High School	\$100.00
Azevedo, Suzy	Principal, Edgar Middle School	\$100.00
Costanza, Vincent	Principal, Campbell Elementary School	\$100.00
Jennifer Asprocolas	Principal, Moss School	\$100.00
Shanley, Brian	Supervisor of Buildings and Grounds	\$100.00

12. Tax Shelter Annuity Companies

Move to approve PlanConnect as the third party administrator for the following Tax Shelter Annuity Companies for the Metuchen School District for the 2024 -2025 school year.

- a) 403b & 457: Valic/Corebridge Financial and Equitable
- b) 403b: USAA, Vanguard, and MetLife.

13. Minimum Chart of Accounts

Move to approve the 2024-2025 Uniform Minimum Chart of Accounts for New Jersey Public Schools.

14. Appointment – School Physician

Move to approve the appointment of Kevin Lukenda, MD, as district school physician for the 2024-2025 school year at the rate of \$23,660/year.

15. Appointment – Auditor

Move to appoint Suplee, Clooney and Company as auditor for the 2023-2024 school year at a rate of \$45,950.

16. Appointment of Representatives Requesting Federal and State Funds

Motion to adopt the following resolution:

RESOLVED that Vincent Caputo, Superintendent of Schools, Michael Harvier, Board Secretary/ Business Administrator of the Metuchen Board of Education, Tania Herzog, Assistant Superintendent, and Deneane Bonassisa, Director of Special Services or their designees, be designated as the Board’s agents to request state and federal funds under the existing State and Federal Laws for the 2024-2025 school year.

17. Approval of Officer of Bidding, Purchasing and Sale of Property

Motion to adopt the following resolution:

RESOLVED that Michael Harvier, Board Secretary/Business Administrator be designated and empowered as the Board of Education’s Purchasing Agent as set forth in the N.J.S.A. 18A:18A-2-2, 18A:18A-7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. act as the Board’s Purchasing Agent for both sale of property and purchase contracts up the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

18. Resolution

RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18a-1 et seq.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for the qualifying as a Qualifying Purchasing Agent; and

WHEREAS, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

RESOLVED, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific duties of a purchasing agent authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 THE Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier’s certification to the Director of the Division of Local Government Services.

19. RESERVE ACCOUNTS

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit Board of Education to establish and/or deposit into certain reserve accounts at the end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Metuchen Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Fund in the amount not to exceed \$2,500,000.

NOW THEREFORE BE IT RESOLVED, by the Metuchen Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

20. Residency Investigations

Move to approve DPZ Professional Services to conduct Residency Investigations at a rate of \$50/hour for the 2024-2025 school year.

21. Designation of Board Depositories

BE IT RESOLVED that effective July 1, 2024, TD Bank, Manasquan Bank, and MBIA Investment Bankers are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2024-2025 school year.

22. Multi-Media and Communication Services

Move to approve a contract with Brandon Uhlig, LLC to provide multi-media and communication services at the rate of \$10,000 for the 2024-2025 school year.

23. Out of District Student Placements - Extended School Year 2024

Move to approve the following 2024 extended school year out of district student placements:

ID #	School	ESY 2024
20341125	Rutgers	\$16,620.00
2025005	New Roads Somerset	\$12,238.20
2025011	The Calais School	\$12,910.80
2020006	Piscataway Regional Day	\$5,296.00
2029040	The Center School	\$9,220.60
2028004	ECLC of Chatham	\$7,955.40
2022011	Eden Institute	\$27,631.46
2022005	Eden Institute	\$24,666.00
20281109	Collier School	\$11,610.00
2026127	Rockbrook School	\$10,934.75
2032001	Future Foundations Academy	\$9,831.00
2029010	Rockbrook School	\$10,934.75
2031028	Windsor Academy	\$18,135.00
2029030	Collier School	\$11,610.00

24. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
6/12/2024	6/14/2024	HIB Training	Carter, Douglas	Edgar	500	Other	
6/13/2024	6/18/2024	HIB Training	Vaughn, Julia	Edgar	500	Other	
6/17/2024	6/17/2024	NJ Senate Education Committee Hearing	Dougherty, Natalie	Central Office	0	No cost	
7/17/2024	7/17/2024	NJPSA LGBTQ+ Inclusion Training	Manziano, Lou	Central Office	0	No cost	
8/5/2024	8/5/2024	Comprehensive OG Plus Virtual Refresher	Agnone, Andrea	Edgar	150	FFPI	25-008
8/5/2024	8/5/2024	Comprehensive OG Plus Virtual Refresher	Thompson, Lauren	Edgar	150	FFPI	25-011
8/9/2024	8/9/2024	Morphology Plus Virtual Refresher	Agnone, Andrea	Edgar	150	FFPI	25-009
8/9/2024	8/9/2024	Morphology Plus Virtual Refresher	Thompson, Lauren	Edgar	150	FFPI	25-010
10/11/2024	10/11/2024	NJ School Counselor Assoc- Fall Conference	Chango, Lisa	Edgar	109	FFPI	25-007

25. Appointment - Clinical, Therapeutic, Counseling and Behavioral Services

Move to approve the appointment of the following to provide clinical, therapeutic, counseling and behavioral services for the 2024-2025 school year:

- First Children Services to provide the following professional services:
 - o Licensed Clinician \$80/hour
 - o Social Skills \$117.50/hour
 - o RBT \$63.50/hour
 - o Behavior Technician \$55/hour
 - o BCBA services \$117.50/hour, not to exceed \$175,000.
 - o FBA \$1,500 per evaluation
 - o Home Instruction \$75/hour
 - o Safety Care Initial Training Available based on group size
- The Uncommon Thread to provide Applied Behavior Analysis (ABA) services at the following rate:
 - o Functional Behavioral Assessment (FBA) and Behavior Support Plan (BSP) at a rate of \$1,600-\$2,200
 - o BCBA services at \$130/hour
 - o Behavior Technician Services \$65/hour
- Invo HealthCare Associates:
 - o BCBA- \$100/hour

26. Appointment - Providers of Psychiatric Assessments/ Evaluations

Move to approve the appointment of the following to provide psychiatric assessments/evaluations for the 2024-2025 school year:

- Dr. Steven Dyckman at the rate of \$1,500/evaluation
- Platt Psychological Associates at the rate of \$1,150/assessment (includes consult and report)
- Dr. Rajeswari Muthuswamy of Center for Behavioral health- for Psychiatric Evaluations, neurological evaluation and Fit to Return evaluations at \$575 per evaluation, Neuropsychiatric evaluation \$675 per evaluation, Initial Psychiatric Evaluation and Medical assessment for treatment at \$650 per assessment
Follow up for medication monitoring- \$225

27. Appointment – Neurodevelopmental Specialists

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations for the 2024-2025 school year:

- St. Joseph’s Healthcare at a rate of \$650/evaluation
- Dr. Vanna Amorapanth at the rate of \$1200/evaluation
- Dr. Lewis Milrod- at the rate of \$800.00
- Dr. Kavita Sinha- at a rate of \$600/evaluation
- Dr. Romana Kulikova- at a rate of \$600 (in office) and \$650/evaluation in school
- Dr. Joel Morgan and Neuropsychology Associates of New Jersey (NPANJ) to conduct comprehensive neuropsychological assessments at a rate of \$5,000/evaluation

28. Appointment – Applied Behavior Analysis (ABA)Services

Move to approve the appointment of the following for the 2024-2025 school year:

- Beibide-Zanitch Behavioral Consulting, LLC for ABA services at \$92/hour, not to exceed \$120,000
- Leonard Behavioral Consulting Services, LLC for ABA services at \$92/hour, not to exceed \$120,000
- Brett DiNovi & Associates -as a provider of independent BCBA at a rate of \$135.00/hour and Clinical Associates \$60.50/ hour - not to exceed \$200,000
- Behavior Therapy Associates at the rate of:
 - o Dr.Steven Gordon \$320/hour
 - o Dr. Michael Selbst \$320/hour
 - o Dr. Debra Salzman \$320/hour
 - o Dr. Erik Dranoff \$320/hour
 - o Dr. Hongmarie Martinez \$300/hour
 - o Dr. Rory Panter \$320/hour
 - o Dr. Rebecca Schulman \$320/hour
 - o Dr. Bianca Coleman BCBA-D \$260/hour
 - o Dr. Briana Ostrosky, BCBC-D \$220/hour
 - o Dr. Ashley Zultanky \$260/hour
 - o Dr. Jennifer Cruz \$240/hour
 - o Elizabeth Callahan, BCBA \$220/hour
 - o Katherine Weiedemann, BCBA \$200/hour
 - o Joelle Lugo, BCBA, \$200/hour
- Soliant Health, LLC to provide behavioral technicians at the rate of up to \$68/hour

29. Appointment- Occupational/Physical Therapy/Speech Services

Move to approve the appointment of the following for the 2024-2025 school year:

- Lori-Anne DiSerio as a Physical Therapist at the rate of \$93/hour- not to exceed \$75,000 annually
- Marlana Hamfeldt Loden to conduct Speech and Language evaluations, as needed, at a rate of \$450/evaluation
- Kaleidoscope Education Solutions to provide related services, as needed, at the following rates:
 - o Occupational Therapy Services- \$95/hour
 - o Speech Therapy Services- \$94/hour
 - o Physical Therapy- \$98/ hour
- The Stepping Stones Group to provide the following therapy and professional services at the listed hourly rates:
 - o Speech Language Pathologist \$89.00/hour
 - o Occupational Therapist \$89.00/hour
 - o Physical Therapist \$93.00/hour
- Invo HealthCare Associates: not to exceed \$320,000
 - o Occupational Therapy, \$89/hour,
 - o Speech Therapy, \$89/hour
 - o Speech Evaluations, \$310/evaluation
 - o Occupational Therapy, \$310/evaluation
 - o BCBA- \$100/hour
 - o LCSW- \$70/hour

30. Appointment – Healthcare/Nursing Services

Move to approve the appointment of the following for the 2024-2025 school year:

- Bayada Pediatric at the rate of:
 - o Substitute school nurse, RN \$70/hour & LPN, \$65.00/hour
- The Stepping Stones Group to provide the following nursing services at the listed hourly rates:
 - o RN \$75.00/hour
 - o LPN \$65.00/hour

31. Appointment – Hearing and Vision Services

Move to approve the appointment of the following for the 2024-2025 school year:

- Summit Speech School:
 - o Itinerant Teacher of the Deaf services at the rate of \$225/hour
 - o Audiologist Consultation at the rate of \$250/hour
- NJ Commission for the Blind and Visually Impaired-at the rate per level of impairment as follows:
 - o Level 1: \$2,420
- Speech & Hearing Associates LLC to provide the following services at the listed rates:
 - o Central Auditory Processing Evaluation \$700
 - o Comprehensive Audiological Evaluation \$350
 - o Hearing Aid Evaluation \$450
 - o Speech-Language Evaluation \$650
 - o Bilingual Speech-Language Evaluation \$850
 - o Language Processing Evaluation \$950
 - o Speech-Language Therapy- \$90.00 (30 min), \$137.50 (45 min), \$180 (1 hour)
 - o In-School Consultation (2 Hr. Minimum) \$175/hour
- Hackensack Meridian Health- JFK Hospital for:

- o Audiological Evaluation at \$744/evaluation (ages 5+)
- o Audiological Evaluation at \$795/evaluation (ages 4 and under)
- o Auditory Processing Evaluation at \$1,368/evaluation

32. Appointment- Assistive Technology and Augmentative and Alternative Evaluations, Consultations, and Training

Move to approve the appointment of the following providers for the 2024-2025 school year:

- Melissa Donovan of Garden State AAC Specialists-to provide professional services at the following rates:
 - o Augmentative and Alternative Communication Evaluation: \$150/hour
 - o Comprehensive AAC Evaluation Written Report: \$300
 - o Attendance at a follow-up IEP Meeting: \$140/hour
 - o Professional Development/Training: \$200/hour
 - o Technical Assistance: \$75/hour
 - o AAC Coaching: \$140/hour
 - o Written Implementation Plans: \$140/hour
 - o Cancellation Fee (less than 24 hours' notice): \$80
- Brian Friedlander, AssistiveTek, LLC to provide Assistive Technology- services at the following rates, as needed:
 - o Assistive Technology Evaluation with report- \$1,750
 - o Assistive Technology Consulting - \$250/ hour
 - o Assistive technology ½ day Training- \$1,500
 - o Assistive technology full day Training- \$3,000
 - o Travel - \$100/hour
- Advancing Opportunities:
 - o AT Evaluation- travel included \$1,200
 - o AT Support and Training- travel included \$180/hour
 - o AAC Evaluation- travel included \$1400
 - o ACC Supp and Training- travel included \$200/hour

33. Appointment – Multidisciplinary Evaluation, Consultation and Training

Move to approve the appointment of the following independent assessment providers for the 2024-2025 school year:

- Beautiful Mind Psychological Services to provide Psychological Evaluations at the following rates:
 - o Psychological Evaluation (English) \$325
 - o Bilingual Psychological Evaluation (Polish) \$600
- Supreme Consultants, LLC:
 - o Mono-lingual evaluation \$650
 - o Bilingual evaluation \$800
- Cross County Clinical
 - o English evaluation \$875
 - o Bilingual evaluation \$980
 - o Bilingual Battelle Developmental Inventory \$1,310
 - o Report summary in other language \$295
 - o Report translation \$450
 - o FBA/BIP \$2,350
 - o Translation/Interpreter Services- minimum of 2 hours a day on site: \$100-250/hr

- Learning Tree Multicultural/Multilingual:
 - Evaluations \$850
 - Spanish evaluation \$800
- Tomasso Educational Services to conduct Educational Evaluations, at a rate of \$550/evaluation and \$75/hour for meetings.
- Delta T- Group:
 - Psychological evaluations \$475
 - Functional Behavioral Assessment \$595
- Educational Services Commission of NJ for evaluations:
 - Evaluations \$270
 - Bilingual \$441
 - Social history \$230
- Camden County Educational Services for evaluations:
 - Educational, Psychological, and Speech evaluations at a rate of \$360/evaluation
 - Occupational Therapy evaluations at a rate of \$300-\$400/evaluation
- Lisa Jiannetto-Surrusco of Reach for the Stars, LLC. to provide professional feeding therapy services of consultation and staff training at the rate of \$150/hour
- New Jersey Coalition for Inclusive Education for professional development and consultation services at a rate of:
 - \$2,000 full day- PD
 - \$1,250 half day- PD
 - \$1,500/day- Consultation

34. Appointment – Home Instruction, Bedside Instruction, and Educational Services

Move to approve the appointment of the following as providers of Home Instruction for the 2024-2025 school year:

- Brookfield Schools - for Educational Services at the rate of \$50/hour
- Silvergate Prep at the rate of \$65/hour
- Rutgers UBHC – UMDNJ Home Instruction - at the rate of \$75/hour
- LearnWell (Education Inc)- at the rate of \$62/hour for 10 hours/week, plus 33% admin/prep time fee
- NJ Educational Services Commission Home Instruction at \$55/hour
- Bergen County Special Services to provide Home Instruction at a rate of \$80/hour
- Educere LLC online home instruction
- Educere LLC online courses- courses start at \$245
- Open Book Educational Consulting Limited, Sherri Keenan, to provide reading intervention services at a rate of \$200/hour
- Jessica Warner of Individualized Instruction & Consultation LLC to provide specialized reading training and consultation at the following rates:
 - Half day training- \$1,800
 - Full day training- \$2,500
- Jodi Reiner, Reiner Reading Consulting to provide Specialized Reading Services, \$110/hour for individual and \$150/hour for group, not to exceed \$80,000.
- Approve Jessica Fessock, to provide specialized reading intervention services at a rate of \$110/hour, and \$150/hour for group, not to exceed \$99,000.

35. Appointment - Transition Services

Move to approve the following transition services for the 2024-2025 school year:

- The Arc of NJ Project Hire to provide onsite vocational training and transitional services at a rate of \$70/hour
- The Boggs Center on Developmental Disabilities for Job Coach Training

36. Duties of Head of Security

Move to approve the following duties/positions for William Ortman, for the 2024-2025 school year:

- a. Residency Officer
- b. Truancy Officer

37. Re-adoption of Nursing Services Plan

Move to approve the re-adoption of the Nursing Services Plan for the 2024-2025 school year.

38. Re-adoption of Standing Orders for School Nurses and Athletic Trainer

Move to approve the re-adoption of Standing Orders for School Nurses and Athletic Trainer for the 2024-2025 school year.

39. Safety Coordinator

Move to approve William Ortman, District Safety Coordinator, as District Liaison to Law Enforcement Authorities for the 2024-2025 school year.

40. Appointment – McKinney-Vento Liaison

Move to approve William Ortman as McKinney-Vento homeless liaison for the 2024-2025 school year, contingent on the completion of credential training.

41. Sourcewell Cooperative Purchasing Contract 2024-2025

Move to approve joining and purchasing items thru the Sourcewell Cooperative purchasing contract for the 2024-2025 school year.

42. RESOLUTION AUTHORIZING THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY TO INVEST FUNDS IN THE NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM

BE IT RESOLVED by The Board of Education of the Borough of Metuchen in the County of Middlesex as follows:

1. The Board hereby finds and determines that (a) the Business Administrator has received and reviewed
 - (i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program ("NJ/ARM") and
 - (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program ("Program Agreement") and (b) the Business Administrator has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Board has determined that it is in the best interests of the School District to authorize the Board to participate in NJ/ARM.
2. The Program Agreement is hereby approved and the Business Administrator is authorized to execute the Program Agreement on behalf of the Board.

3. U.S. Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Board
4. The Board acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This resolution shall take effect immediately upon its adoption.

43. Student Observations

Move to approve Middlesex College Nursing Program student observations for the 2024-2025 school year.

44. Appointment - Substitute Nurses 2023-2024

Move to approve the following substitute nurses for the 2023-2024 school year, at a rate of \$200/day, partially funded by ESSER funds:

Hireshel Berame	Erika Stankovicova
Katrina Jacobson	Pam Hicks
Marybeth Sondergaard	Kim Galeota
Sue Fackler	

45. Technology Purchases 2023-2024

Move to approve the following technology purchases as listed on the attachment, for the 2023-2024 school year in the amount of \$215,641.

46. Technology Purchases 2024-2025

Move to approve the following technology purchases as listed on the attachment, for the 2024-2025 school year in the amount of \$96,140.

47. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2023-2024 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Description	Total
St. Joseph's High School	Ascend Construction Management Inc.	4	Truck Driver	\$4,312.59
St. Joseph's High School	Ascend Construction Management Inc.	64	Transfer of Materials Between Floors	\$1,282.00
St. Joseph's High School	Ascend Construction Management Inc.	42	Transfer demolition debris	\$841.31
St. Joseph's High School	Ascend Construction Management Inc.	42	Transfer demolition materials distance over 125'	\$341.63
St. Joseph's High School	Ascend Construction Management Inc.	2	30 CY Dumpster	\$1,626.78

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St. Joseph's High School	Ascend Construction Management Inc.	293	Grout door frames	\$1,777.40
St. Joseph's High School	Ascend Construction Management Inc.	293	1.25" Poly backer rod	\$1,102.62
St. Joseph's High School	Ascend Construction Management Inc.	4	.74x1" Joint silicone caulk	\$4,111.69
St. Joseph's High School	Ascend Construction Management Inc.	18	2x4 Install 20 gauge Steel Frame door	\$3,636.13
St. Joseph's High School	Ascend Construction Management Inc.	6	8 to 10 Install 20 gauge Steel Frame door	\$2,559.92
St. Joseph's High School	Ascend Construction Management Inc.	1	Install/demo 6'x6'-8' 16 gauge knockdown	\$671.19
St. Joseph's High School	Ascend Construction Management Inc.	16	Install/demo 3'x >7" 16 gauge knock down	\$9,316.59
St. Joseph's High School	Ascend Construction Management Inc.	60	Install/demo 4-.75" 16 gauge fixed steel transom	\$4,522.90
St. Joseph's High School	Ascend Construction Management Inc.	18	Install/demo 3'x7' poly composite door	\$24,016.51
St. Joseph's High School	Ascend Construction Management Inc.	133	Install/demo aluminum continuous hinge	\$8,894.40
St. Joseph's High School	Ascend Construction Management Inc.	2	Brass flush door bolt	\$254.39
St. Joseph's High School	Ascend Construction Management Inc.	18	Satin aluminum finish	\$1,354.22
St. Joseph's High School	Ascend Construction Management Inc.	18	Install/demo Surface mount heavy duty door close	\$11,044.40
St. Joseph's High School	Ascend Construction Management Inc.	19	Classroom FOS lockset	\$17,468.54
St. Joseph's High School	Ascend Construction Management Inc.	6	2.25" 10 .gauge offset security bar	\$227.26
St. Joseph's High School	Ascend Construction Management Inc.	36	.75" tempered, clear float field glass	\$3,264.46
St. Joseph's High School	Ascend Construction Management Inc.	1,050	Paint door & trim	\$1,646.40
St. Joseph's High School	Ascend Construction Management Inc.	36	Paint metal door	\$3,602.79

-----end of finance section-----

C. POLICY
Motion/Second/Comments/Roll Call

1. Re-adoption of Policy Manual

Motion to adopt the following resolution:

Resolved, that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Metuchen School District be readopted 2024-2025 school year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

2. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for June 10, 2024 - June 21, 2024.

3. Designation of Advertising Media

Move to approve the designation of the Star Ledger and/or the Home News Tribune as the approved advertising media for the Board of Education legal advertisements during the 2024-2025 school year.

4. Duties of Business Administrator/Board Secretary

Move to approve the following as duties/positions of Michael A. Harvier, Business Administrator for the 2024-2025 school year:

- a) Purchasing Agent with authorization to award contracts up to bid threshold and to set quote threshold at 15% of bid threshold amount
- b) Custodian of School Records

5. Resolution

Move to elect Jonathan Lifton as the Metuchen Board of Education's delegate and Brian Glassberg as alternate delegate to the New Jersey School Boards Association for the 2024-2025 school year.

6. Appointment - 504 Coordinators

Move to approve the appointment of Ilana Kurtin as District 504 Committee Coordinator and the following as 504 School Coordinators for the 2024-2025 school year:

School	Name
Moss School	Jennifer Asprocolas
Campbell Elementary School	Brooke Kirschner
Edgar Middle School	Neyda Evans
Metuchen High School	Brian Stike

7. Appointment - Safety Health Designees

Move to approve the appointment of the following Safety Health Designees for the 2024-2025 school year:

School	Name
Moss School	Jennifer Asprocolas
Campbell Elementary School	Vincent Costanza
Edgar Middle School	Suzy Azevedo
Metuchen High School	Ed Porowski

8. Appointments - Facilities Related

Move to approve the appointment of Brian Shanley to the following positions for the 2024-2025 school year:

- a) Asbestos Management Officer
- b) Indoor Air Quality Designee
- c) Integrated Pest Management Coordinator
- d) Right to Know Officer
- e) AHERA Coordinator
- f) Chemical Hygiene Officer

9. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported case:

- EMS053024001
- EMS053024002
- EMS053024003
- METHS053124001

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Textbook Disposal

Move to approve the disposal of the following textbook:

Textbook	Publisher	Copyright	ISBN
Environmental Science: Your World, Your Turn	Pearson	2010	978-0133724752

2. 2024 Equipment Disposal

Move to approve the disposal of the following microscopes at the Metuchen High School:

Equipment	Course	Model	Quantity
Stereoscope without Light	Honors Biology	LaPine	1
Stereoscope without Light	Honors Biology	NBL	1

3. High Impact Tutoring - Summer 2024

Move to approve the following staff members to provide services through the High Impact Tutoring Grant for the Summer 2024 at the rate of \$50/hour:

Andrea Agnone	Veronica Araneo	Aubree Deminski	Rachel DiVanno	Ellen Park
Joe Fitzgibbon	Caroline Forde	Francine Galassa	Ann Leghorn	Jennifer Pasquale
Jennifer North	Lori Meyer	Jen Muller	Lindsey Omark	Tara Pata
Alyssa Polesky	Emily Presuto	Elizabeth Rentenberg	Danielle Rubinowitsch	Erin Santasieri
Melissa Savarese	Vincent Signorile	Christina Spring	Emily Tzetzos	Alexis Wolford
Tom Yakowenko				

4. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transp	Number of Subs Needed
MHS	Atlanta, Georgia-National Orchestra Festival	Grade 9-12; The Metuchen High School Chamber Orchestra has been accepted to participate in the National Orchestra Festival held annually through the American String Teachers Association. School groups are accepted after a rigorous application process, and are compared against similar schools across the country. Students will participate in clinics, will receive feedback from leading professionals in the field, and will receive a festival rating. Students will also listen to other schools from across the country perform, and will be able to experience the exhibit hall with over 100 string vendors from around the country.	Christopher McEwan, Jordyn Gallagher	3/20-3/22/25 (overnight trip)	24	\$0	1 sub needed

5. STAR Academy 2024 Summer

Please approve the following staff members for the STAR Academy for the Summer 2024:

Name	Program	Stipend	Date	Grant Funding Source
Kristina Bormann	STAR Academy Small Group Instruction, 3 sessions	\$3000	July 8, 2024- August 8, 2024	ESSER
Erin Santasieri	STAR Academy Small Group Instruction, 3 sessions	\$3000	July 8, 2024- August 8, 2024	ESSER
Michelle Bethe	STAR Academy Small Group Instruction, 3 sessions	\$3000	July 8, 2024- August 8, 2024	Title III, FY 25

6. STAR Academy 2024 Summer - Substitutes

Move to approve the following as substitutes for STAR Academy, Summer 2024, at a rate of \$50/hour, ESSER funded:

Meghan Jeney	Melissa Savarese
Adrianna Reyes	Bailey Tocci

7. STAR Academy Spring 2024

Move to approve Kristina Bormann to provide STAR Parent Academy during June 2024, at a rate of \$49/hour, not to exceed 3 hours, using ESSER funds.

8. STAR Academy Summer 2024

Move to approve Kristina Bormann to provide STAR Parent Academy during summer 2024, at a rate of \$50/hour, not to exceed 6 hours, using ESSER funds.

9. Work Based Experience

Move to approve work based learning and community based experiences for the Metuchen Internship Learning Experience classes at MHS for the 2024-2025 school year.

10. Work Based Experience - ESY 2024

Move to approve work based learning and community based instruction trips for the Metuchen Internship Learning Experiences classes during 2024 ESY to include: Boro Hall, What's the Scoop, Woodbridge YMCA and Cai's Cafe.

11. Student Teacher

Move to approve the following Student Teacher from The College of New Jersey, in the Metuchen Public School District for the Fall 2024 school year.

Name	School	Teacher
Emily Park	Campbell	Lindsey Omark

12. 2023-2024 Curriculum Writers

Move to approve the following curriculum writing documents, writers and amounts for the 2023-2024 school year:

Course	Author	Amount
German Grade 7	Susan Paredes	\$500
German Grade 8	Susan Paredes	\$1,000
German 2	Susan Paredes	\$1,000
German 3	Susan Paredes	\$1,000
German 4 Honors	Susan Paredes	\$1,000
French Grade 7	Anna Girin	\$ 500
French Grade 8	Anna Girin	\$ 1,000
French 2	Anna Girin	\$ 1,000
French 3	Anna Girin	\$ 1,000

13. 2023-2024 Curriculum Writer

Move to rescind the following writer and amount (Agenda 6/13/23, Section 13, D3):

Writer	Subject	Grade	Rate
Ellen Park	ESL	Grade 9-12	\$1,000

14. New Textbook

Move to approve the following textbook for Advanced Placement US History I and II:

Publisher	Program/Title	Author	Copyright
McGraw Hill	American History: Connecting with The Past	Alan Brinkley	2023

15. New Textbook

Move to approve the following text for German (Grades 7 through German III):

Publisher	Program/Title	Author	Copyright
Carnegie	Deutsch So Aktuell	Kraft, Reger, Gaillot and Moen	2023

16. Professional Development- June 2024

Move to approve BDO, Deanne Opatosky, to provide Professional Development in literacy from June 1, 2024 through June 30, 2024, for the amount of \$1,140, using ESSER Funds.

17. Partially Funded ESSER Programs

Move to approve the use of ESSER grant to partially fund the following programs and services throughout the 2023-2024 school year, as reflected in the grant amendment:

- Mandy Leonard of Leonard Behavioral Consulting Services
- LLC First Children Services
- Beibide-Zanetich Behavioral Consulting LLC (previously approved as The Special Education Teacher)
- Orton Gillingham Teacher Practicum and Teacher training program through Fairleigh Dickinson University

18. Resolution

Resolve that the Board of Education approves the 2024-2027 Language Instruction Educational Program (LIEP) that is a requirement pursuant of New Jersey’s Bilingual Education Code (N.J.A.C 6A:15-1.5) which describes Metuchen’s LIEP for multilingual learners. The LIEP provides the opportunity for the district to review the academic needs for multilingual learners and ensure equitable access to educational instruction, activities, and programs. The plan includes the following components:

- A. Identification of MLs in preschool through grade 12.
- B. LIEP description.
- C. The number of staff hired for the LIEP by certificate type.
- D. ESL curriculum.
- E. Evaluation design.
- F. Review process for a student’s exit from ML status.
- G. A budget for all components of the LIEP.

-----**end of curriculum section**-----

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

Board Agenda - June 25, 2024

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment