

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, OCTOBER 15, 2024

**MEETING MINUTES
of the Metuchen Board of Education**

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt	P	Ms. Killean	A
Ms. Cook	P	Mr. Lifton	P
Mr. Derflinger	P	Ms. Shrestha	P
Mr. Glassberg	P	Dr. Spigner	P
Dr. Johnson-Marcus	P	Mr. Suss	P

5. Showcase of Success

6. Meeting Open to the Public *(for any topic)*

Ms. Jennifer Krumins of 46 Charles Street and Ms. Rheanna Andersen of 93 Woodside Avenue both came up to express their concerns about the PSAT testing schedule.

7. Presentations

- ❖ NJSLA Presentation - Dr. Tania Herzog, Dr. Vincent Costanza, Ms. Suzy Azevedo, Mr. Edward Porowski, Ms. Natalie Franzi Dougherty, Mx. Louis Manziano, and Ms. Kate Lemerich presented.
- ❖ HIB Grading Self-Assessment 2023-2024 SY - Dr. Caputo presented.

8. Reports

- ❖ President's Report - None
- ❖ Superintendent's Report - Dr. Caputo gave a report.
- ❖ Committee Reports

Mr. Glassberg gave a report on the Construction Committee.
Mr. Suss gave a report on the Finance/Facilities Committee and the Extra-Curricular/Athletics Committee.

❖ Student Board Member Report - Ms. Shrestha gave a report.

9. Old Business

Mr. Suss addressed questions about the PSAT testing schedule.
Ms. Cook clarified voting information.

10. New Business

11. Approval of Minutes of the Board of Education Meetings

September 24, 2024	Special Business Meeting (1)
September 24, 2024	Special Business Meeting (2)
September 24, 2024	Board Meeting

Mr. Lifton motioned. Dr. Johnson-Marcus seconded. Motion carried 7-0-1. Ms. Cook abstained.

12. Meeting Open to the Public *(for any topic)*

Ms. Rheanna Andersen of 93 Woodside Avenue came up again to express her concerns about the PSAT testing schedule.

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Appointment - Paraprofessional

Move to approve the appointment of Lauren Hall, Paraprofessional at Campbell School, for the 2024-2025 school year, at a salary of \$23,695/year, prorated, effective October 16, 2024 through June 30, 2025.

2. Clubs and Co-Curricular Activities

Move to rescind and approve the following co-curricular stipends for the 2024-2025 school year as listed (Agenda 08/27/2024, Section 13, A2):

Name	Position	Stipend
Rescind: Kaitlyn Flynn	Guard Instructor (Step 3)	\$1,149
Approve: Tara Girovasi Foley	Guard Instructor (Step 1)	\$1,105

3. Supplemental Instruction

Move to approve the following certificated staff to provide Supplemental Instruction as needed for the 2024-2025 school year at the rate of \$50/hour (IDEA Grant Funded):

Julie Anderson	Vincent Signorile	Melissa Robbins
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4. Workshop Presenters

Move to approve the following certified staff as workshop presenters for Special Education Parent Advisory Council for the 2024-2025 school year at the rate of \$50/hour:

Nicole Benfatti	Karla Riera	Courtney Crawford	Amy Bindra	Christina Theiss	Lauren Thompson
Lisa Granados	Julie Anderson	Karen Calantoni	Kaitlyn Kodersha	Stephanie Angus	Dana Donatelli

5. Special Ed Program Trainer

Move to approve the following staff member to prepare and provide trainings for special education programs and professional development for the 2024-2025 school year, at the hourly rate of \$50/hour:

Name	Subject
Isabella Massaro	Behavioral Strategies to Support Students

6. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Eric Stein, Speech-Language Pathologist at Campbell School, effective approximately November 11, 2024, through approximately December 6, 2024, and additional intermittent leave days upon his return.

7. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Lauren Campbell, School Counselor at Edgar School, effective approximately February 10, 2025, through June 30, 2025.

8. Appointment - Volunteer Coaches

Move to approve the following volunteer coaches for the 2024-2025 school year as listed (Agenda 8/27/2024, Section 13, A3):

Edgar Middle School	
Advisor	Club
Ava Laneski	Cheer Club
Ava Romano	Cheer Club
Metuchen High School	
Coach	Club
Georgeann Larsen	Winter Cheer

9. Appointment of Substitutes

Move to approve the appointment of substitutes for the 2024-2025 school year on the attached chart effective October 14, 2024, pending completion of substitute training and criminal history clearance.

10. Leave of Absence - Bus Aide

Move to approve the leave of absence of Linda Rhodes, Bus Aide for Metuchen Public Schools, effective July 1, 2024.

11. Makeup Mentor Training

Move to approve the mentor, Jennifer Gumbrecht, to attend the makeup mentor training, for 1 hour at the rate of \$50/hour.

12. Paraprofessionals As Substitutes

Move to approve the following Paraprofessionals to serve as substitutes, as needed and assigned, for an additional stipend of \$50/day:

Debbie Stolz	Francesca Ghezze	Janine Haulenbeek	Marilyn Levine
Hope Serratelli	Debbie DeCerbo	Abeera Faizan	Mili O'Brien
Neha Jansari	Jordan Leitner	Joe DiMeglio	Karen Brock
Alan Ames	Dorothea Parker		

13. Paraprofessionals Training

Move to approve the following Campbell Paraprofessionals to attend the Behavioral Strategies to Support Students training by Isabella Massaro at an upcoming faculty meeting to be paid at their hourly rate:

Laurie Toth	Poonam Punjara	Denise Gaudet	Donna McLaren	Massoumeh Valanejad
Kinjal Vakharia	Debbie Decerbo	Kelly Visschelli	Suzette Brown	Ben Hohmann
Janan Badwan	Sharon Mok	Elizabeth Linthurst	Hope Serratelli	Leila Baoid
Michelle Duggan	Sonia Aswani	Tara Tay	Christine Lacaskey	Saadia Rizwan
Rosaria DiLeonardo	Francesca Ghezze	Anurima Bakshi	Abeera Faizan	Dorothea Parker
Lauren Hall				

14. Paraprofessional Sub Training

Move to approve the following Campbell Paraprofessional substitute to attend the Behavioral Strategies to Support Students training by Isabella Massaro at an upcoming faculty meeting to be paid at their hourly rate:

Patricia Kobayashi

15. Suicide Prevention Training for Paraprofessionals

Move to approve the following paraprofessionals at Moss, Campbell, Edgar and MHS to attend a Suicide Prevention Training after hours, not to exceed 1 hour, at their hourly rate:

Name	School
Brock, Karen	Moss
Delvescovo, Donna	Moss
Huber, Tina	Moss
Iacona, Sandy	Moss
Jansari, Neha	Moss

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Karthik, Gayathri	Moss
Khan, Farhana	Moss
Lewis, Nicole	Moss
Malone, Pamela	Moss
O'Brian Mili (rehire)	Moss
Spinelli, Sandra	Moss
Stolz, Deborah	Moss
Aswani, Sonia	Campbell
Badwan, Jenan	Campbell
Baiod, Leila	Campbell
Bakshi, Anurima	Campbell
Brown, Suzette	Campbell
DeCerbo, Debbie	Campbell
DiLeonardo, Rosaria	Campbell
Duggan, Michelle	Campbell
Faizan, Abeera	Campbell
Gaudet, Denise	Campbell
Ghezso, Francesca	Campbell
Hall, Lauren	Campbell
Hohmann, Benjamin	Campbell
Lacaskey, Christine	Campbell
Linthurst, Elizabeth	Campbell
McLaren, Donna	Campbell
Mok, Sharon	Campbell
Parker, Dorothea	Campbell
Pujara, Poonam	Campbell
Rizwan, Saadia	Campbell
Serratelli, Hope	Campbell
Tay, Tara	Campbell
Toth, Laurie	Campbell
Vakharia, Kinjal	Campbell
Valanejad, Massoumeh	Campbell
Vissichelli, Kelly	Campbell
Ames, Alan	Edgar
Fisher, Roseanne	Edgar
Gaven, Jan	Edgar
Harkness, Cal	Edgar
Hoffman, Judy	Edgar
Lesniak, Jennifer	Edgar
McCunney, Brendan	Edgar
Paulmenn, Mary Jo	Edgar
Pearsall, Kathy	Edgar
Sharkawy, Marian	Edgar
Caponigro, Anthony	MHS
Dellasala, Ann	MHS
DiMeglio, Joseph	MHS
Haulenbeek, Janine	MHS
Hines, Coleen	MHS
Leitner, Jordan	MHS
Levine, Marilyn	MHS
McDuffie Jr, William	MHS
Oliver, Debbie	MHS
Schutz, Michelle	MHS
Silverman, Rhonda	MHS

16. Leave of Absence - Paraprofessional

Move to approve the leave of absence of Ann DellaSala, Paraprofessional at Metuchen High School, effective October 14, 2024, through approximately November 11, 2024.

17. Leave of Absence - Paraprofessional

Move to approve the leave of absence of Marian Sharkaway, Paraprofessional at Edgar School, effective October 14, 2024, through approximately November 27, 2024.

18. Leave of Absence – Certificated Staff

Move to approve the leave of absence of Michele Brinkerhoff, School Nurse at Metuchen High School, effective September 24, 2024, through approximately December 2, 2024.

19. Appointment – Leave Replacement

Move to approve the appointment of Sue Fackler, leave replacement for Michele Brinkerhoff, School Nurse at Metuchen High School, effective October 16, 2024, through approximately November 27, 2024, at a salary of \$311.76/day.

Mr. Lifton motioned. Ms. Cook seconded. Motion carried 8-0-0.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of August 30, 2024.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of October 15, 2024 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Nonpublic Technology Aid

Move to approve the following nonpublic technology aid for the 2024-2025 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Academy	CDW-G	8	7796129	HP Probook 440G1014” Notebook - Full HD -	\$789.53	\$6,316.24

				Intelcore i5 13th Gen i5 - 1334U		
St Francis Cathedral School	CDW-G	67	7840411	Dell Chromebook 3110-11.6- Intel Celeron - N4500 - 4 GB RAM - 32 GB eMM	\$267.44	\$1,7918.48

4. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2024-2025 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Academy	School Nurse Supply	20	38752	Life Gear Glow 400 HR Flashlight	\$8.09	\$161.80
Metuchen Christian Academy	School Nurse Supply	20	38753	Life Gear 300 HR Flashlight	\$15.29	\$305.80
Metuchen Christian Academy	School Nurse Supply	10	25336	Plastic Flashlight	\$7.87	\$78.70
Metuchen Christian Academy	School Nurse Supply	3	25106	AAA Alkaline Batteries	\$19.79	\$59.37
Metuchen Christian Academy	School Nurse Supply	2	25106	AA Alkaline Batteries	\$26.96	\$53.92
St Francis Cathedral School	Open Systems	1	266-S2-SU SP-EXP1	NETBOX SUSP PLAN - Expired Tier 1; 1-32 Readers; Cover - Portals, Badging, Remote Locksets, Mercury	\$601.90	\$601.90
St Francis Cathedral School	Open Systems	8	Field Technician Labor	Hourly Rate	\$158.00	\$1,264.00

5. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
10/8/2024	10/15/2024	NJACTE Diversifying the Teacher Workshop Convening (2 dates, after school)	Taylor, Carolyn	Central Office	\$25	Other	
10/10/2024	10/22/2024	Rutgers Public School Purchasing Class (4 dates)	Harvier, Mike	Central Office	\$390	Other	
10/10/2024	10/10/2024	EFFECTIVE & RESPONSIVE SUPERVISION IN SCHOOLS INTEGRATED	Bindra, Amrita	Campbell	0	No cost	

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		SYSTEMS OF SUPPORT FOR SCHOOL MENTAL HEALTH SERVICES BUILDING TRAUMA INFORMED SCHOOLS (rescheduled from 9/18)					
10/11/2024	10/11/2024	NJ Math Supervisors Meeting	Lemerich, Kathryn	Central Office	\$31.40	Other	
10/15/2024	10/15/2024	NJAGC Sharefest	Petrakakos, Vivian	Edgar	\$40	FFPI	25-061
10/16/2024	10/16/2024	Evening Teacher Learning: Impacts on Human & Public Health of Climate Change	Robbins, Melissa	Edgar	\$0	No cost	
10/21/2024	10/24/2024	NJSBA Workshop Conference	Caputo, Vincent, Herzog, Tania, Harvier, Mike, Johnson-Marcus, Hazel-Anne, Killean, Alicia, Suss, Eric, Spigner, Deborah, Derflinger, Chris, Glassberg, Brian, Bhatt, Suneet, Cook, Michele, Lifton, Jonathan, Upshaw, Katie	District	Group Rate \$2100	Other	
10/21/2024	10/22/2024	NJSPBA Workshop Conference overnight stay accommodations	Caputo, Vincent	Central Office	not to exceed \$360	Other	
10/21/2024	10/23/2024	NJSPBA Workshop Conference overnight stay accommodations	Johnson-Marcus, Hazel-Anne, Derflinger, Chris, Glassberg, Brian	District/B OE	not to exceed \$360 per person	Other	
10/23/2024	10/23/2024	2024 Sustainable Jersey for Schools Awards Ceremony	Kato, Yoko	MHS	\$129.16	FFPI	25-049
10/24/2024	10/25/2024	Autism New Jersey Annual Conference	MacMenamie, Shannon	Moss	\$600	FFPI	25-054
10/24/2024	10/25/2024	Autism New Jersey Conference	Corrigan, Lauren	Moss	\$600	FFPI	25-055
10/25/2024	10/25/2024	2nd DrewTEACH Annual AI & Writing Symposium	Kaye, Lindsay	Edgar	\$77.78	FFPI	25-050
10/25/2024	4/11/2025	New Jersey Inclusion Project - Community of Practice	Lewis, Patricia	Central Office	\$0	No cost	
10/25/2024	10/25/2024	Promoting Family and School Successes: EBI for Children and Adolescents with ADHD	Crawford, Courtney	Edgar	\$5	FFPI	25-057
10/28/2024	10/28/2024	Stronge Evaluation Training	Mills-Pevonis, Heather	Central Office	\$1,500	Other	
10/28/2024	10/28/2024	Supporting Youth Mental Health Needs Conference: Embracing Diversity and Cultivating Wellness in Schools and the Community	Granados, Lisa	MHS	\$11.50	FFPI	25-063
11/1/2024	11/1/2024	2024 NJAHPERD	Keers-Nolde,	Campbell	\$125	FFPI	25-051

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2024	2024	Adapted HPE Conference	Kathleen				
11/1/ 2024	11/1/ 2024	2024 NJAHPERD Adapted HPE Conference	Tzetzos, Panayotis	Campbell	\$125	FFPI	25-052
11/15/ 2024	11/15/ 2024	NJAJE Annual Conference	Flynn, John	Campbell	\$0	No cost	
11/15/ 2024	11/15/ 2024	NJAJE Jazz Educators Conference	Messenger, John	MHS	\$0	No cost	
11/15/ 2024	11/15/ 2024	Special Education Directors' Toolkit: Interventions to Address the New Generation	Crawford, Courtney	Edgar	\$149	FFPI	25-060
11/15/ 2024	11/15/ 2024	Special Education Toolkit: Interventions to Address the New Generation	Lewis, Patricia	Central Office	\$149	Other	
11/22/ 2024	11/22/ 2024	Middlesex County G&T Consortium Meeting	Jaye, Ashley	Central Office	\$0	No cost	
12/3/ 2024	12/3/ 2024	Lifeline Suicide Prevention Training	Granados, Lisa	MHS	\$0	No cost	
12/3/ 2024	12/3/ 2024	Lifeline Suicide Prevention Training	Chango, Lisa	Edgar	\$0	No cost	
12/3/ 2024	12/3/ 2024	Lifeline Suicide Prevention Training	Palermo, Samantha	MHS	\$0	No cost	
12/3/ 2024	12/3/ 2024	Lifeline Suicide Prevention Training	Hsu, Erica	Campbell	\$0	No cost	
12/4/ 2024	12/4/ 2024	Cognitive Behavioral Therapy	Palermo, Samantha	MHS	\$0	No cost	
12/4/ 2024	12/4/ 2024	Cognitive Behavioral Therapy	Crawford, Courtney	Edgar	\$0	No cost	
12/4/ 2024	12/4/ 2024	Cognitive Behavioral Therapy	Theiss, Christina	Edgar/ MHS	\$0	No cost	
12/5/ 2024	12/5/ 2024	TLC Annual Suicide Conference Enhancing Suicide Prevention Practices: Importance of Building a Life of Meaning	Granados, Lisa	MHS	\$140	FFPI	25-053
12/11/ 2024	12/11/ 2024	Lifeline Suicide Prevention Training	Grauer, Traci	MHS	\$0	No cost	
12/11/ 2024	12/11/ 2024	Lifeline Suicide Prevention Training	Theiss, Christina	Edgar/ MHS	\$0	No cost	
12/11/ 2024	12/11/ 2024	Lifeline Suicide Prevention Training	Kodersha, Kaitlyn	Campbell	\$0	No cost	
12/11/ 2024	12/11/ 2024	Lifeline Suicide Prevention Training	Siesputowski, Tara	Edgar	\$0	No cost	
12/11/ 2024	12/11/ 2024	Engaging Students in Practices Using Performance Tasks	Jaworski, Trey	MHS	\$13	FFPI	25-062
12/13/ 2024	12/13/ 2024	2024 Rutgers Computer Science Summit Registration	Misuraca, Roseanna	Edgar	\$0	No cost	
1/10/ 2025	1/10/ 2025	NJCIE WINTER iNCLUSIVE cONFERENCE	Lewis, Patricia	Central Office	\$125	Other	
1/22/ 2025	1/24/ 2025	State of the Art of SLD Identification: Linking Assessment Results and Research to Case Conceptualizations and	Siesputowski, Tara	Edgar	\$400	FFPI	25-048

		Interventions					
1/24/2025	1/24/2025	Dialectical Behavior Therapy	Crawford, Courtney	Edgar	\$5	FFPI	25-056
3/21/2025	3/21/2025	Preventing and Intervening with Bullying in Schools	Crawford, Courtney	Edgar	\$5	FFPI	25-058

6. Home Instruction

Move to approve the Union County Educational Services Commission to provide Home Instruction for the 2024-2025 school year at the rate of \$74/hour.

Mr. Suss motioned. Mr. Derflinger seconded. Motion carried 8-0-0.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for September 9, 2024 - October 11, 2024.

2. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported case.

- EMS0912202401

Ms. Cook motioned. Dr. Spigner seconded. Motion carried 8-0-0.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/Purpose	Teachers/Advisors	Date(s)	No. Of Students	Board Cost-Transportation	Number of Subs Needed.
Moss	First Presbyterian Church	Grade K; Emergency Services Assembly. Fire, EMT and Police will talk about the importance of Community Helpers.	Jennifer Asprocolas, Stephanie Kandel, Sarah Jensen, Emily Sporer, Sarah Masters, Lauren Corrigan, Danielle Pallotta, Kelsee Young, Christina Garison, Shannon MacMenamie,	10/24/24 (rain date 10/25/24)	143	\$0	no subs needed

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			Caroline Mandel, Emily Peluso, Karen Calantoni, Dana Donatelli, Carol Gaffney, Lori-Anne Diserio, Natalie Dougherty				
Moss	Tiny Town	Grade K; Students will engage in community based instruction to Tiny Town to generalize social emotional/behavioral skills, communication goals, and play skills outside of the classroom and practice them within a community setting.	Lori-Anne DiSerio, Karen Calantoni, Dana Donatelli, Kaitlyn Kodersha, Emily Peluso, Caroline Mandel, Vanessa Beibide, Shannon MacMenamie, Sandy Iacona, Laura Hermans, Lauren Corrigan, Neha Jansari, Farhana Khan, Christina Garison	11/1/24	9	\$60	no subs needed
EMS	Rutgers Basketball Game	Grade 7-8; Rutgers Women's Basketball "Recess Day" on Friday, November 15th at 11am! Join in on the fun as we take on Iona! Admission would be free for all students and teachers, and we would provide a free lunch (for 8th grade and under). Children can enjoy a fun day out of the classroom and have the opportunity to participate on the court in a half-time performance by Simon Sez! This will be a great way to get middle school girls basketball more involved!	Rebecca Dwyer, Kathy Glutz	11/15/24	30	\$120	1 sub needed
MHS	Westfield High School	Grades 9-12; Students from the MHS Media Club will visit Westfield High School to explore and analyze their TV Production program. During the visit, MHS students will have the opportunity to observe Westfield's live morning show, engage in discussions with WHS students, and participate in a Q&A session with the program's teacher. This experience will allow MHS students to gather insights, discover new ideas and perspectives, and learn valuable skills and strategies to	Ashley Jaye and John Cathcart	11/20/24	12	\$0	no subs needed

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		enhance the MHS media program.					
CES	Target	Grades 1-8; Community based instruction to The Woodbridge Aquarium to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive.	Brian Jeney, Abeera Faizan, Dorothea Parker, Kinjal Vakharia, Michelle Duggan, Gunisha Chadha, Samantha Murphy, Laura Petty, Kelly Vissichelli, Debbie De Cerbo, Francesca Ghezze, Suzette Brown, Emily Bianchi, Isabella Massaro, Lori Anne Diserio, Alexis Wolford, Brendan McCunney	12/6/24	16	\$60	no subs needed
Moss	Metuchen Public Library	Grade K; Students will engage in community based instruction to the Metuchen Public Library to generalize communication, social and ELA goals outside of the classroom and practice engaging within the community. 0.1.P.A.3 Actively engage in activities and interactions with teachers and peers.	Lori-Anne DiSerio, Karen Calentoni, Dana Donatelli, Kaitlyn Kodersha, Emily Peluso, Caroline Mandel, Vanessa Beibide, Shannon MacMenamie, Sandy Iacona, Laura Hermans, Lauren Corrigan, Neha Jansari, Farhana Khan, Christina Garison	12/13/2024	9	\$60	no subs needed
MHS	Sams Club	Grade 10-12; This trip is to replenish items for coffee cart CRP1 Act as a responsible and contributing citizen CRP2 apply appropriate academic and technical skills CRP3 attend to personal health and financial well being CRP4 Communicate clearly and effectively and with reason CRP5 Consider the environmental, social and economic impacts of decisions CRP8 Utilize critical thinking to make sense of problems and persevere in solving them	Dawn Valovcin, Christina Dybas, Michelle Schutz, Joseph Dimeglio	1/10/2025	5	\$80	no subs needed
MHS	Cranford Movie Theater	Grade 10-12; This trip is to teach movie etiquette CRP1 Act as a responsible and contributing citizen CRP2 Apply appropriate academic and technical	Dawn Valovcin, Christina Dybas, Michelle Schutz, Joseph Dimeglio	1/17/2025	5	\$80	no subs needed

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		skills CRP3 Attend to personal health and financial wellbeing CRP4 Communicate clearly and effectively and with reason CRP5 Consider the environmental, social and economic impacts of decisions CRP8 Utilize critical thinking to make sense of problems and persevere in solving them					
CES	Wendy's	Grades 1-8; Community based instruction to Wendy's to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive.	Brian Jeney Abeera Faizan, Dee Parker, Kinjal Vakharia, Michelle Duggan, Gunisha Chadha, Samantha Murphy, Laura Petty, Kelly Vissichelli, Deb De Cerbo, Francesca Ghezze, Suzette Brown, Emily Bianchi, Isabella Massaro, Lori Anne Diserio, Alexis Wolford, Brendan McCunney	1/17/2025	16	\$70	no subs needed
MHS	Target	Grades 10-12; This trip is to replenish classroom items & cleaning supplies CRP1 Act as a responsible and contributing citizen CRP2 Apply appropriate academic and technical skills CRP3 Attend to personal health and financial wellbeing CRP4 Communicate clearly and effectively and with reason CRP5 Consider the environmental, social and economic impacts of decisions CRP8 Utilize critical thinking to make sense of problems and persevere in solving them	Dawn Valovcin, Christina Dybas, Michelle Schutz, Joseph Dimeglio	1/24/2025	5	\$80	no subs needed
CES	Shop Rite-Edison	Grades 1-8; Community based instruction to Shop Rite to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate	Brian Jeney Abeera Faizan, Dee Parker, Kinjal Vakharia, Michelle Duggan, Gunisha Chadha, Laura Petty, Kelly Vissichelli, Deb De Cerbo, Francesca	1/31/2025	16	\$60	no subs needed

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		discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive	Ghezze, Suzette Brown, Emily Bianchi, Isabella Massaro, Lori Anne Diserio, Alexis Wolford, Brendan McCunney,				
EMS	MHS	Grade 8; 8th grade orchestra students will go to Metuchen High School to sit in with the MHS Orchestra. Students will play alongside the ensemble, will interact with the high school orchestra students, and experience how orchestra operates at Metuchen High School. MHS students will act as mentors to the 8th graders to ease the transition between schools, offering insight on the orchestra program, and MHS at large. This trip is the most important recruiting event of the year for the orchestra program, bridging the gap between EMS and MHS.	Christopher McEwan	2/5/2025	21	\$40	no subs needed
CES	Tony's Pizza	Grades 1-4; Community based instruction to Tony's Pizza to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive.	Brian Jeney; Lori Anne DiSerio;	2/7/2025	13	\$50	no subs needed
MHS	Walmart	Grade 5-12; This trip is to purchase Valentines Day items for family members and friends CRP1 Act as a responsible and contributing citizen CRP2 Apply appropriate academic and technical skills CRP3 Attend to personal health and financial wellbeing CRP4 Communicate clearly and effectively and with reason CRP5 Consider the environmental,	Dawn Valovcin, Christina Dybas, Alexis Wolford, Michelle Schutz, Joseph DiMeglio, Brendan McCunney	2/7/2025	10	\$80	no subs needed

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		social and economic impacts of decisions CRP8 Utilize critical thinking to make sense of problems and persevere in solving them					
EMS	MHS	Grades 6 and 8; Students will be going to Metuchen High School to have a Valentine's Day Party. The purpose of this activity is generalize social skills that students have learned across settings.	Alexis Wolford, Brendan McCunney	2/14/2025	3	\$60	no subs needed
MHS	Harvard Model Congress	Grades 10-12; Harvard Model Congress is an annual Harvard University-led government simulation conference where students take on a governmental role to fulfill. Students discuss, debate, and pass legislation to address important current event issues in this government simulation conference.	Chris Giddes, Danielle Cermak, Alexa Baird	2/20/2025	32	\$0	3 subs needed
EMS	Friendly's	Grades 6 and 8;The purpose of this community based instruction is for students to practice and generalize a variety of social skills with CES students in a restaurant setting.	Alexis Wolford and Brendan McCunney	2/21/2025	3	\$50	no subs needed
CES	Menlo Park Mall	Grades 1-8; Community based instruction to Menlo Park Mall to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive	Brian Jeney, Abeera Faizan, Dorothea Parker, Kinjal Vakharia, Michelle Duggan, Gunisha Chadha, Samantha Murphy, Laura Petty, Kelly Vissichelli, Debbie De Cerbo, Francesca Ghezze, Suzette Brown, Emily Bianchi, Isabella Massaro, Lori Anne Diserio, Alexis Wolford, Brendan McCunney	3/14/2025	16	\$60	no subs needed
CES	No Limits Cafe	Grades 1-8; Community based instruction to No Limits Cafe to generalize social emotional/behavioral goals, engaging socially with peers, awareness in	Brian Jeney, Abeera Faizan, Dorothea Parker, Kinjal Vakharia, Michelle Duggan, Gunisha Chadha,	4/4/2025	16	\$90	no subs needed

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		the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive.	Samantha Murphy, Laura Petty, Kelly Vissichelli, Debbie DeCerbo, Francesca Ghezze, Suzette Brown, Emily Bianchi, Isabella Massaro, Lori Anne Diserio, Alexis Wolford, Brendan McCunney				
CES	What's the Scoop	Grades 1-4; Community based instruction to What's the Scoop to generalize social emotional/behavioral goals, engaging socially with peers, awareness in the community, and communication goals. 0.1.2 Express ideas for activities and initiate discussions. 0.1.4 Discuss their own actions and efforts. 0.4.5 Express needs verbally or nonverbally to teacher and peers without being aggressive	Brian Jeney, Abeera Faizan, Dorothea Parker, Kinjal Vakharia, Michelle Duggan, Gunisha Chadha, Samantha Murphy, Laura Petty, Kelly Vissichelli, Debbie DeCerbo, Francesca Ghezze, Suzette Brown, Emily Bianchi, Isabella Massaro, Lori Anne Diserio	4/25/2025	13	\$0-walking trip	no subs needed
MHS	South Mountain Reservation-Hemlock Falls	Grade 8-12; Members of the Outdoor Wellness Club and students will participate in a 6 mile hike to South Mountain reservation in Milburn, NJ. Students will complete a hike on somewhat rocky trails, will cross a few muddy sections. There will also be easy stream crossings. Students will improve physical fitness through hiking, focusing on building endurance and leg strength on the forest's rugged terrain. Students will experience the mental health benefits of spending time outdoors, including stress reduction and improved mood.	Anna Girin, Danielle Cermak, Lauren Spanier	5/17/2025	30	\$0	no subs needed
EMS	Medieval Times	Grade 7; Students will be able to summarize the contribution that knights had regarding chivalry. Civics - Students will be able to interpret different perspectives and their implications	Michael Butler, Linda Donohue, Pam Stead, Edward Albanese, Andrea Elton, Andrew Southern, John Butler, Shannon Connors	6/3/2025	200	\$0	8 subs needed
CES	NJ State House & NJ State Museum	Grade 4; NJ History, Government & Civics	Alexandra Gonzalez, Alyssa Zimmerman,	6/3/2025	100	\$0	no subs needed

			Lindsey Omark, Jennifer Pasquale, Melissa Fiore & Nicole Valera and 2 Paras				
CES	NJ State House & NJ State Museum	Grade 4; NJ History, Government & Civics	Sofia Lopes, Michelle Bethe, Kelli Holleran, Thomas Yakowenko, Stephanie Angus and 2 Paras	6/4/2025	100	\$0	no subs needed

2. Textbook Disposal for Non-Public School 2024-2025

Move to approve the disposal of the following textbooks from St. Francis Cathedral School:

DEPT	QTY	TITLE	©	# YEARS OLD	PUBLISHER	ISBN	BOOK TYPE
Science	27	Scott Foresman Science The Diamond Edition	2008	16	Pearson	978-0-328-3 0-698-5	hardcover book

3. Textbook Disposals at MHS

Move to approve the disposal of the following textbooks and machine from the Metuchen High School:

DEPT	QTY	TITLE	©	# YEARS OLD	PUBLISHER	ISBN	Book Type
Math	34	Big Ideas Math (green)	2014	10	Big Ideas Learning	978-1-60840-44 9-0	hardcover
Math	42	Big Ideas Math (green)	2014	10	Big Ideas learning	978-1-60840-44 9-0	hardcover
Math Advanced	45	Big Ideas Math Advanced 1 (orange)	2014	10	Big Ideas Learning	978-1-60840-52 6-8	hardcover
Math Advanced	31	Big Ideas Math Advanced 1 (orange)	2014	10	Big Ideas Learning	978-1-60840-52 6-8	hardcover
Math	3	Big Ideas Math (green) TE	2014	10	Big Ideas Learning	978-1-60840-45 6-8	hardcover
21st Century	18	Economics for AP	2018	6	McGraw-Hill	978-0-07-90015 7-3	hardcover
Math	29	McGraw Hill Algebra 1	2014	10	McGraw-Hill	978-0-07-66392 9	hardcover
Math	55	McGraw Hill Workbooks	2014	10	McGraw-Hill	978-0-07-66029- 9	softcover
21st Century	13	Focus Review Guide to Accompany Economics AP Edition	2018	6	McGraw-Hill	978-0-07-90026 0-0	softcover

4. Machine Disposal EMS

Move to approve the disposal of the following machine from the Edgar Middle School:

QTY	Item	Course Previously used for	# YEARS OLD	Brand
1	Grizzly 10' Table Saw	Construction 6/7, Eng. 8	24	Grizzly

5. Curriculum Writers - Rescind and Approve

Move to rescind and approve the following curriculum writers and amounts for the 2024-2025 school year (Agenda 4/9/24, Section 13, D3):

Author	Subject	Amount
Rescind: Martin Klee	Physics	\$1,000
Approve: Martin Klee	Modern Physics	\$650
Joseph Keagle	Modern Physics	\$650

6. Curriculum Guide

Move to approve the implementation of the following curriculum guide:

Curriculum Guide	
Subject/Course	Grade
ESL Elementary Modifications Guide	1-5
Computer Aided Design	9-12
Engineering and Technology	9-12
Computer Science	7
Computer Science	8

7. Curriculum Maps 2024-2025

Move to approve the implementation of the following curriculum maps for the 2024-2025 school year:

Curriculum Maps	
Spanish 5 Curriculum Map	9-12
Honors Art 4 Curriculum Map	9-12

8. Curriculum Writers 2024-2025

Move to approve the following Curriculum Writers and amounts for the 2024-2025 school year:

Subject	Author	Amount
Engineering and Technology	Kevin Smedley	\$1,000
ESL Elementary Modifications Guide	Adriana Reyes	\$1,000
ESL 6-8	Ellen Park	\$1,000
Computer Aided Design	Martin Klee	\$1,000
Computer Science 7	Roseanna Misuraca	\$350
Computer Science 8	Roseanna Misuraca	\$500
Digital Graphics 1	Kevin Smedley	\$500
Digital Graphics 2	Kevin Smedley	\$500
Spanish 4 and Honors	Nick Vosinas	\$1,000

French 1 8th Grade	Anna Girin	\$1,000
French 2	Anna Girin	\$1,000
French 3	Anna Girin	\$1,000
German 5	Susan Paredes	\$1,000

9. Varsity Tutors

Move to approve Varsity Tutors for Schools, LLC, for the contracted tutoring services for the 2024-2025 school year at no cost.

Mr. Lifton motioned all items except CES field trip on 12/6/24, to be tabled until the next Board Meeting. Dr. Johnson-Marcus seconded. Motion carried 8-0-0.

-----**end of curriculum section**-----

14. Meeting Open to Public (*for any topic*) - None

15. Announcements - Mr. Bhatt made announcements.

16. Motion to Go Into Executive Session (*when applicable*)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Mr. Lifton motioned to adjourn. Dr. Johnson-Marcus seconded. All in favor.

Adjournment at 9:38 pm.

Vincent Caputo
Vincent Caputo (Nov 13, 2024 11:13 EST)


20241015 Board Minutes


Final Audit Report


2024-11-13


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