

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, DECEMBER 10, 2024

**MEETING AGENDA
of the Metuchen Board of Education**

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt		Ms. Killean	
Ms. Cook		Mr. Lifton	
Mr. Derflinger		Ms. Shrestha	
Mr. Glassberg		Dr. Spigner	
Dr. Johnson-Marcus		Mr. Suss	

5. Showcase of Success

❖ MHS Jazz Ensemble

We are excited to share the outstanding achievements of the Metuchen High School Jazz Ensemble, a 12-time NJAJE Finalist and the 2024 Gold Medalist, having earned a prestigious 3rd place at last year's state finals. This remarkable ensemble has been selected to perform at the National Jazz Festival in Philadelphia this spring, adding another milestone to their impressive history. In 2022, the group was honored with the "Best Big Band" award at the same festival. The Jazz Ensemble has consistently demonstrated excellence, performing across the state, including at the Middlesex County Jazz Festival, and collaborating with renowned jazz artists such as Terrell Stafford, Nathan Eckland, Mariel Bildsten, Julius Tolentino, and the One More Once Big Band.

The ensemble will feature Sammy Nestico's arrangement of Jingle Bells at their upcoming winter concert. The concert, also showcasing the MHS Jazz Band and MHS

Concert Band, will take place on Wednesday, December 11 at 7:00 p.m. We invite everyone to join us in supporting these talented students as they continue to make our community proud.

❖ MHS Marching Band

TOURNAMENT OF THE BANDS CHAPTER VII GROUP IV OPEN CHAMPIONS

2024-2025

Pride of Metuchen Marching Band

* = Section Leader

Flute and Piccolo

Jackson Cruz
Angela Ho
Abigail Hogan*
Mirabella Hom
Moiria Hwang
Violet Osborn-Jones
Bella Staal*
Nate Villanueva

Clarinet

Ashley Chen
Daniel Choi*
Ada Dolan
Amira Elsayed
Emma Huber
Neela Myers
Anushree Sutradhar

Low Reeds

Daniel Afkhami*
Ayaan Saha
Ishaan Sarkar

Alto Saxophone

Sara Haq*
Eileen He
Eliman Kassogue
Kiko Li
Shinnosuke Murao
Ryan Stein*
Shiyuan Wang
Victoria Zaniecki
Melody Zetino*

Tenor Saxophone

Caleb Han*
Habib Kassogue
Harshith Pasam
Daniel Ruiz
Nicholas Timko

Trumpet

Tariq Alisammond*
Sean Blaze
Julia Diaz*
Julia Difano
Alistair Fawcett*
Elizabeth Fineman
Connor Gaughan
Jackson Gould*
Aidan McPherson
Barnav Mitra
Arianna Samame
Laura Tso

Mellophone

Alyson Chan*
Nicholas Cosenza
Ethan De La Garza
Gianna Hernandez*
Johannes Staal

Baritone

Nate Borut
Avner Chaplin*
Nell Massey
Siddhant Naik*
Nicholas Reuter
Gage Rodey
Bowen Zhang

Tuba

Chamber Lam*
Jonah Lopez
Rose Michaels-LaMorte
Oliver Sydor

Drumline

Madeleine Cook
Peter Coreschi
Milo Haviland
Emma Hogan
Praket Jha

Arturs Krumins
Janhavi Malik
Riva Nagvekar
Aidan Ogborn*
Ripley Wong*
Allen Zheng

Front Ensemble

Jackson Blaze
Katy Donohue*
Eli Duhme
Joshua Feldmann
Shailen Gandhi
Alexandra Ho
Lindsey Kang
Peter Kukuruza
Emily Lanton*
Karmindy Lee
Gavin Moorman
Tej Naresh
Ronan Sequeira
Daniel Stone

Guard

Jocelyn Branch
Faith Cordova*
Evelyn Hand*
Beni Harrington
Zora Haviland
Reine He
Yuting He
Adrienne Lee
Melinda Li
Lucienne Lin
Nicholas Makar
Cecilia Ng
Gwendolyn Osmond
Rhiannon Perez
Caelum Ritzdorf*

❖ Sports Champions

MHS Girls Cross Country
GMC Champions
GMC Red Division Champions
Central Jersey Group 1 Sectional Champions
Group 1 State Champions

Ella Andersen
Gianna Hernandez

Kaitlyn Hsueh
Sabrina Kandel

Sally Kelton
Amber Murray

Individual
GMC Champion
GMC Red Division Champion

Gianna Hernandez

MHS Boys Cross Country
Central Jersey Group 1 State Sectional Champions
Group 1 State Champions

Brady Allen
Myles Bourne

Kai Englert
Asher Greenbaum
Arturs Krumins

Eric Schleif
James Vissichelli

Individual
Central Jersey Group 1 State Sectional Champion

Eric Schleif

MHS Girls Soccer
GMC White Division Champions

Emma Ballantine
Olivia Barry
Makenna Bruns
Juliana Castellanos
Julia Chinchar
Kaitlyn Connors

Maria DiFino
Julia Hajjar
Leah Honig
Sarah Hyman
Kathryn Morano
Charlotte Murphy
Lucie Pallotta

Samantha Powers
Rose Sorgan
Kylie Trolaro
Grace Van Leeuwen
Isabella Vanegas
Victoria Zaniecki

6. Meeting Open to the Public *(for any topic)*

7. Presentations

- ❖ Safe Return Plan Update - Dr. Caputo

8. Reports

- ❖ President's Report
- ❖ Superintendent's Report
- ❖ Committee Reports
- ❖ Student Board Member Report

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

November 12, 2024	Special Business Meeting (1)
November 12, 2024	Special Business Meeting (2)
November 12, 2024	Board Meeting

November 26, 2024	Special Business Meeting (1)
November 26, 2024	Special Business Meeting (2)
November 26, 2024	Board Meeting

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)
Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Supplemental Instruction

Move to approve the following certificated staff to provide Supplemental Instruction as needed for the 2024-2025 school year at the rate of \$61/hour (IDEA grant funded):

Michael Warnock

2. Leave Replacement Extension

Move to extend the appointment of Michael Mazzola, Leave Replacement for Sofia Lopes, 4th Grade Teacher at Campbell School, through June 13, 2025, at a salary of \$311.76/day (Agenda 8/27/24, Section 13 A24).

3. Leave of Absence - Certificate Staff

Move to approve the leave of absence of Sarah Karger, Special Education Teacher at Metuchen High School, effective approximately January 21, 2025 through approximately January 31, 2025.

4. Home Instruction

Move to approve Davida Rosenblum to work Home Instruction for the 2024-2025 school year, as needed, at a rate of \$61/hour.

5. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Michele Gouveia, Special Education Teacher at Edgar School, from approximately January 29, 2025 through approximately March 26, 2025.

6. Clubs and Co-Curricular Activities - Rescind

Move to rescind and approve the following co-curricular activities for the 2024-2025 school year as listed (Agenda 09/10/2024, Section 13, A7):

Name	Position	Stipend
Rescind: Matthew Sutin	English Honor Society (c) .25	\$402.75
Approve: Jessica Lanigan	English Honor Society (c) .25	\$402.75

7. Appointment - Metuchen High School Volunteer Coaches/Advisors

Move to approve the following Metuchen High School volunteer coaches/advisors for the 2024-2025 school year as listed, pending criminal history clearance (Agenda 5/28/2024, Section 13, A5):

Metuchen High School	
Coach/Advisor	Assignment
Ed Occhi*	Wrestling Coach
Jovanni Gomez*	Wrestling Coach
Anna Girin	Crochet Club

*Represents Adjunct Coach

8. Appointment of Substitutes

Move to approve the appointment of substitutes for the 2024-2025 school year as listed on the chart below, effective December 9, 2024, pending completion of substitute training and criminal history clearance:

2024-2025 Substitutes for Board Approval 12/10/24	
Pay Rates - \$105/day - Substitute with 30+ college credits	
\$110/day - Substitute with bachelor's degree (no teacher cert)	
\$115/day - NJ Teacher Certification	
\$16/hour - Paraprofessional Substitute	
\$16/hour - Secretary Substitute	
\$200/day - Nurse Substitute	
Sub Name	Certification/Sub Category
Alexandra Cyran	Substitute with college degree
Sarah Lifton	Substitute with college credits
Sean Abramik	Substitute with college degree
Priyanka Suskar	Substitute Paraprofessional

9. Parent Academy

Move to approve Samantha Palermo to prepare and provide parent academy sessions for Lifelines program, for the 2024-2025 school year at the rate of \$50/hour, not to exceed 4 hrs.

10. High Impact Tutoring for 2024-2025

Move to approve the following staff members for the High Impact Tutoring Grant for the 2024-2025 School Year. Staff members will be compensated \$50/hour. Tutors will receive .5 hours of planning for every hour of tutoring, not to exceed \$40,000

Name	School
Michelle Bethe	CES
Joe Fitzgibbon	CES
Melissa Gallo	CES
Franchesca Hunt	CES
Tara Pata	CES
Danielle Rubinowitsch	CES
Jackie Salit	CES
Erin Santasieri	CES
Christina Spring	CES
Thomas Yakowenko	CES
Veronica Araneo	EMS
Paul Mruczinski	EMS
Emily Presuto	EMS
Morgan Schleuss	EMS
Ellen Park	MHS

11. Transfer - Certificated Staff

Move to approve the transfer of Lindsey Omark, from Special Education Teacher at Campbell School, to Reading Intervention Teacher at Campbell School, effective January 8, 2025 or when a replacement is hired.

12. Clubs and Co-Curricular Activities - Rescind

Move to rescind the following co-curricular stipends for the co-curricular activities for the 2024-2025 school year as listed (Agenda 8/27/2024, Section 13, A2):

Campbell Elementary School		
Advisor	Club	Stipend
Rescind:		
Jonathan Nolde	Student Council Grade 1-4 (C)	\$1,611
Kathy Keers-Nolde	Student Council Grade 1-4 (C)	\$1,611

13. Appointment - Additional Event Staff

Move to approve the additional event staff for the 2024-2025 school year, at the rate of \$55 per event (Agenda 8/13/2024, Section 13, A3):

John Butler	Nicolette Jomo
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14. Leave Replacement Extension

Move to extend the appointment of Sue Fackler, leave replacement for Michele Brinkerhoff, School Nurse at Metuchen High School, through approximately January 31, 2025, at a salary of \$311.76/day (Agenda 11/26/24, Section 13 A2).

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, and Board Secretary’s Report as of October 31, 2024.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of December 10, 2024 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective October 31, 2024.

4. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2024-2025 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
St. Francis Cathedral School	Hogan Security Group, LLC	2	Misc	Red Oak Wood Door Masonite/USA Wood Door	\$ 1,404.45	\$ 2,808.90
St. Francis Cathedral School	Hogan Security Group, LLC	2	LCN	4040XP.RWPA.689 .TBSRT x 689 - Closer	\$ 400.95	\$ 801.90
St. Francis Cathedral School	Hogan Security Group, LLC	2	Select	SL 11 CL HD600 ¹ x 83" x WD/SDTF x C1 - Hinge - Continuous	\$ 144.00	\$ 288.00
St. Francis Cathedral School	Hogan Security Group, LLC	1	VonDuprin	98L-NL x 996L-Nl(#06) x 299 x 3-0 x US26D - Exit Device	\$ 2,116.80	\$ 2,116.80
St. Francis Cathedral School	Hogan Security Group, LLC	1	VonDuprin	HD-QEL-98LNL x 996-NL(#06) x 299 x 3-0 x US26D - Exit Device-Rim	\$ 3,123.20	\$ 3,123.20

St. Francis Cathedral School	Hogan Security Group, LLC	1	VonDuprin	PS902 x 900-2RS - Power Supply	\$ 500.00	\$ 500.00
St Francis Cathedral School	Hogan Security Group, LLC	2	Ives	8400 12"H X 34"W X B-CS x US28- Kick Plate	\$ 83.55	\$ 167.10
St Francis Cathedral School	Hogan Security Group, LLC	2	Ives	8400 12"H X 34"W X B-CS x US28-Mop Plate	\$ 33.29	\$ 66.58
St Francis Cathedral School	Hogan Security Group, LLC	2	Schlage	20-021 x 626 - Cylinder- Rim	\$ 85.60	\$ 171.20
St Francis Cathedral School	Hogan Security Group, LLC	22	Stock-LBR	HCESC Technician Labor	\$ 190.00	\$ 4,180.00
St Francis Cathedral School	Hogan Security Group, LLC	1	Stock-LBR	HCESC Evaluation Services	\$ 190.00	\$ 190.00

5. Resolution - Amended

WHEREAS, at its regular meeting on February 13, 2024, the Metuchen Board of Education (“Board”) awarded a contract in connection with the Additions and Alterations at Campbell Elementary School and Metuchen High School project (“Project”); and

WHEREAS, the lowest responsible bidder for the Project was M&M Construction, which was noted in the prior resolution; and

WHEREAS, the resolution inadvertently listed EPIC Management, Inc. as the company to whom the contract was awarded even though the resolution clearly meant to award the contract to M&M Construction; and

WHEREAS, the Board wishes to clarify that the Project contract was awarded to M&M Construction and amend the prior resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby amends Resolution 10 from the Board’s February 13, 2024 Meeting and deletes any references to “EPIC Management, Inc.” and replacing such references with “M&M Construction”.

BE IT FURTHER RESOLVED, that the Board hereby clarifies that the Project contract was awarded to M&M Construction.

(Agenda 2/13/2024, Section 13, B10).

6. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
12/3/2024	12/3/2024	Lifelines Trilogy	Calantoni, Karen	Moss		\$0 No cost	

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12/4/ 2024	12/4/ 2024	Winter GMC Sportsmanship Seminar	Youngman, Julie	MHS	\$0	No cost	
12/6/ 2024	12/6/ 2024	Understanding your schools Mental Health Needs	Mills, Heather	Central Office	\$0	No cost	
12/10/ 2024	12/10/ 2024	Governor's Environmental Excellence Award	Kremer, Christine Kato, Yoko	Edgar	\$75(per person)	Other	
12/10/ 2024	12/10/ 2024	NJ Department of Environmental Protection's Governor's Excellence Awards Ceremony	Lemerich, Kathryn	Central Office	\$36.60	Other	
12/12/ 2024	1/14/ 2025	High Quality Science Instruction as a Path to Equity in K-12 Classrooms	Bormann, Kristina	Central Office	\$500	Other	
12/17/ 2024	12/17/ 2024	2024 Phillips 66 Energy Education Workshop	Robbins, Melissa	Edgar	\$0	No cost	
1/7/ 2025	1/7/ 2025	EcoSchools Project and Placed based Learning	Wang, Jingjing	MHS	\$0	No cost	
1/8/2025	1/22/2025	Strong Training (3 Wednesdays)	Bormann, Kristina	Central Office	\$675	Other	
1/9/ 2025	1/9/ 2025	Character.org School Evaluation	Pasquale, Jennifer	Campbell	\$0	No cost	
1/10/ 2025	1/10/ 2025	The Benefit of Trees: An Interdisciplinary Project-Based Unit	Kato, Yoko	MHS	\$0	No cost	
1/13/ 2025	1/13/ 2025	Strengthening Your Students' MATH Learning and Engagement with DESMOS CLASSROOM ACTIVITIES (Grades 6-12)	Solomon, Adero	MHS	\$295	FFPI	25-080
1/21/ 2025	1/21/ 2025	Strauss Esmay HIB Training	Kirschner, Brooke	Campbell	\$145	Other	
1/30/ 2025	1/30/ 2025	Maximize the Power of Your SMALL GROUP READING INSTRUCTION (Grades K-2)	Masters, Sarah	Moss	\$295	FFPI	25-084
1/30/ 2025	1/30/ 2025	Maximize the Power of Your SMALL GROUP READING INSTRUCTION (Grades K-2)	Sporer, Emily	Moss	\$295	FFPI	25-081
1/30/ 2025	1/30/ 2025	Mental Health First Aid	Nalepa, Lindsay	MHS	\$85	FFPI	25-082
2/12/ 2025	2/12/ 2025	Navigating the Social Media Age: The Talk to Keep YOU Up to Date	Nalepa, Lindsay	MHS	\$60	FFPI	25-083
2/24/ 2025	2/24/ 2025	2025 NJAHPERD Annual Convention	Carter, Douglas	Edgar	\$321.45	FFPI	25-087
2/24/ 2025	2/25/ 2025	NJAHPERD Annual Convention February 24 -	Huff, Michelle	Edgar	\$275	FFPI	25-086

		25, 2025					
2/24/2025	2/25/2025	NJAPERD Annual Convention	Jomo, Nicolette	Edgar	\$350	FFPI	25-085
3/7/2025	3/7/2025	EMPOWERing Educators with Engagement, Motivation, Practice, Opportunity, Well-being, Equity, and Resilience	Pasquale, Jennifer	Campbell	\$0	No cost	

7. Change Order M&M Construction

Move to approve the change order as listed below:

Change Order #	Description	Amount
4	T&M tickets for investigation	\$32,013.09
7	Sprinkler Heat race and Isolation valves	\$38,156.84
6	Asbesto Abatement of Canopy	\$23,302.81
7	Add fire rated glazing at the HS cafeteria	\$124,371.24
8	removal of trees , change handrails, addition of gates and credit for change of floors	\$5,916.78

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for November 25, 2024 - December 6, 2024.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/Purpose	Teachers/Advisors	Date(s)	No. Of Students	Board Cost-Transportation	Number of Subs Needed
MHS	Piscataway High School	Grades 9-12; Field trip is for a Mock Trial Team scrimmage	Kevin Smedley	1/4/2025	11	\$240	no subs needed

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MHS	Woodbridge Center Drive	Grades 9-12;This trip is develop money skills, restaurant skills and social skills CRP1 Act as a responsible and contributing citizen and employee CRP2 Apply appropriate academic and technical skills CRP3 Attend to personal health and financial wellbeing CRP4 Communicate clearly and effectively and with reason CRP8 Utilize critical thinking to make sense of problems and persevere in solving them	Dawn Valovcin, Christina Dybas, Joseph DiMeglio	4/4/2025	6	\$80	no subs needed
MHS	Costa Rica and Panama	Grades 11-12;This trip is continuing the longstanding tradition of the MHS World Language Department of organizing experiences for our students to use the languages they have been studying while interacting with speakers from the target culture as well. In this trip, students will be visiting various parts of Costa Rica and Panama. This allows them to see a wide variety of Hispanic culture in terms of art, history, architecture, and food. Also, while visiting these countries, students will be exposed to the linguistic diversity that exists in Central America, interacting with indigenous languages as well.	Nick Vosinas, Ashley Jaye, John Cathcart, Karin Flores, Chris Giddes	4/10/2025	42	\$0	3 subs needed
MHS	Downtown Metuchen	Grades 7-12;This trip is to develop money skills, restaurant skills and social skills CRP1 Act as a responsible and contributing citizen and employee CRP2 Apply appropriate academic and technical skills CRP3 Attend to personal health and financial wellbeing	Dawn Valovcin, Christina Dybas, Michelle Schutz, Joseph DiMeglio, Brendan McCunney	4/25/2025	9	\$80	no subs needed

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		CRP4 Communicate clearly and effectively and with reason CRP8 Utilize critical thinking to make sense of problems and persevere in solving them					
MHS	Hobby Lobby	Grades 7-12; This trip is to purchase items to make for Mothers Day CRP1 Act as a responsible and contributing citizen and employee CRP2 Apply appropriate academic and technical skills CRP3 Attend to personal health and financial wellbeing CRP4 Communicate clearly and effectively and with reason CRP8 Utilize critical thinking to make sense of problems and persevere in solving them	Dawn Valovcin, Christina Dybas, Michelle Schutz, Joseph Dimeglio, Lexi, Brendan McCunney	5/2/2025	9	\$80	no subs needed
MHS	France	Grades 9-11; Students participating in this trip are at various levels of proficiency since this is a combined group of students from levels one through five. Levels of proficiency range from Novice Mid to Intermediate High and Advanced Low on the ACTFL proficiency scale. All of the World Language standards come into play for this trip, since students will be speaking in the target language, learning about the culture, and discussing with others current topics of interest.	Chris Giddes, Danielle Cermak, Nickolas Vosinas, 2 TBD	6/24/2026	41	\$0	no subs needed

2. Student Observer

Move to approve the placement of the following student observer from Quinnipiac University in the Metuchen Public School District for the 2024-2025 school year.

Name	School	Cooperating Teacher
Nicolette DiSerio	Moss	Emily Peluso

3. Student Extern

Move to approve the placement of the following student extern from Lafayette College in the Metuchen Public School District for the 2024-2025 school year:

Name	School	Cooperating Teacher
Sai Shaw	Moss	Sarah Masters

4. Student Observer

Move to approve the placement of the following student observer from Manhattan College in the Metuchen Public School District for the 2024-2025 school year:

Name	School	Cooperating Teacher
Kylie Flaherty	Edgar Middle School	Emily Mertz-Tzetzos

-----end of curriculum section-----

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Vincent Caputo
Vincent Caputo (Dec 11, 2024 17:38 EST)


20241210 Board Agenda

Final Audit Report


2024-12-11


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