THE PUBLIC SCHOOLS METUCHEN, NEW JERSEY

TUESDAY, JULY 22, 2025

MEETING AGENDA of the Metuchen Board of Education

Metuchen High School 400 Grove Avenue Metuchen, NJ 08840

- 1. Call to Order
- 2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt	Ms. Killean
Ms. Cheatham	Mr. Lifton
Mr. Derflinger	Ms. Michaels-LaMorte
Mr. Glassberg	Dr. Spigner
Dr. Johnson-Marcus	Mr. Suss

5. Showcase of Success

- Welcoming of the new Student Board Member
- **6. Meeting Open to the Public** (for any topic)
- 7. Presentations
 - Spiezle architect to discuss the Energy Saving Improvement Program (ESIP)
 - ♦ HIB and SSDS Report Period 2 (January 1, 2025 June 30, 2025) Dr. Caputo
- 8. Reports
 - President's Report
 - Superintendent's Report
 - Committee Reports
- 9. Old Business
- 10. New Business

11. Approval of Minutes of the Board of Education Meetings

June 24, 2025	Special Business Meeting (1)
June 24, 2025	Special Business Meeting (2)
June 24, 2025	Board Meeting

12. Meeting Open to the Public (for any topic)

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments) Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Resignation - Certificated Staff

Move to accept the resignation of Sydney Rudin, Teacher at Edgar Middle School, effective June 30, 2025.

2. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Jordyn Gallagher, Teacher at Moss and Edgar Schools, effective approximately October 31, 2025 through approximately March 21, 2026.

3. Rescind- Metuchen High School Fall Coach

Move to rescind and approve the appointments of the following coaches for the Fall 2025-2026 school sports season at Metuchen High School (Agenda 5/23/2025, Section 13, A1):

Name Assignment		Stipend
Rescind:		
Sydney Rudin	Assistant Cross Country Coach (Step 3)	\$7,087
Approve:		
Tom Yakowenko	Assistant Cross Country Coach (Step 3)	\$7,087
Austin Abney*	Assistant Football Coach (Step 1)	\$7,982

^{*} pending criminal history clearance

4. Instructional and Non-Instructional Stipends

Move to approve the following Instructional and Non-Instructional Stipends for the 2025-2026 school year as listed on the attached chart.

5. Student Supervision Stipends

Move to approve the following Student Supervision Stipends for the 2025-2026 school year as listed. Stipends to be dispersed throughout the school year, per marking period.

Name	ASSIGNMENT	2025-2026 Stipend
	Moss student supervision stipend	
Francine Galassa	(.25)	\$1,818
Jessica Sorrenti	Moss student supervision stipend (.25)	\$1,818
Michele Herold	Moss student supervision stipend (.25)	\$1,818
Katie Upshaw	Moss student supervision stipend (.25)	\$1,818
Erin Santasieri	Campbell student supervision stipend	\$7,272
Vincent Signorile	Campbell student supervision stipend	\$7,272
Kevin LoPresti	Campbell student supervision stipend	\$7,272
Tom Yakowenko	Campbell student supervision stipend	\$7,272
Christina Spring	Campbell student supervision stipend	\$7,272
John Flynn	Campbell student supervision stipend	\$7,272
Alicia Haller	AM Edgar student supervision security (.67)	\$4,872
NicholasTay	AM Edgar student supervision security (.67)	\$4,872
Ed Albanese	PM Edgar student supervision security (.25)	\$1,818
Steve Cichetti	MHS - PM student supervision security stipend	\$2,000

6. Rescind - Summer Work - District Safety Coordinator

Move to rescind and approve William Ortman, District Safety Coordinator, for 2025 summer work, district wide:

District Safety Coordinator	# Days	Rate
Rescind:		
William Ortman	35	\$406.17/day
Approve:		
William Ortman	35	\$409.17/day

7. Appointment - Event Staff

Move to approve the following Event Staff for the 2025-2026 school year, at the rate of \$55 per event:

Beth Abbott	Michelle Huff	Kathy Keers-Nolde	William Ortman	Carolyn Taylor
Maureen Azzara	Christina Dybas	Mike Knoth	Samantha Palermo	Jim Thomas
Alexa Baird	Kate Eosso	Lauren Korellis	Susan Paredes	Laurie Toth
Drew Bandola	Karin Flores	Lisa Latham	Marissa Plancher	Panos Tzetzos

Margo Banner	Jessica Lanigan	William Latta	Sean Rappleya	Bob Ulmer
Nicole Benfatti	Audrey Hausser	Marilyn Levine	Nick Zaneto	Dawn Valovcin
John Butler	Jackie Jacobi	Bill McDuffie	Amanda Shorr	Julia Vaughn
Emily Caponigro	Trey Jaworski	Mark Mooney	Michelle Schutz	Nick Vosinas
Ryan Clapp	Nicolette Jomo	Chad Murray	Julie Youngman	Michael Warnock
Donna Corrigan	Yoko Kato	Lindsay Nalepa	Andrew Southern	Molly Yelencsics
Richard Cundari	Joe Keagle	Anais Ortega	Allison Sullivan	Anthony Caponigro
Anna Girin	Charmane Montgomery	Jonathan Stevens	Nick Zaneto	

8. Appointment - Certificated Staff

Move to approve the appointment of Nicole Hanson, Teacher at Campbell School, for the 2025-2026 school year, at a salary of \$61,000/year, Step 1A, effective August 27, 2025 through June 30, 2026.

9. Appointment - Certificated Staff

Move to approve the appointment of Bianca Rodriguez, Teacher at Campbell School, for the 2025-2026 school year, at a salary of \$66,150/year, Step 3F, effective August 27, 2025 through June 30, 2026.

10. Safety Care - Trainer Training

Move to approve Christina Dybas to attend Safety Care "Train the Trainer" recertification at the rate of \$51/hour, not to exceed 8 hrs (Agenda 06/24, 2025, Section 13, A13).

11. Substitute - Certificated Staff

Move to approve certificated staff member, Kelsee Young, as a substitute teacher during the Summer 2025 ESY program at the daily rate of \$125/day.

12. Transfer - Certificated Staff

Move to approve the transfer of Drew Bandola, PE/Health Teacher at Metuchen High School and Edgar Middle School to PE/Health Teacher at Edgar Middle School, for the 2025-2026 school year.

13. Transfer - Certificated Staff

Move to approve the transfer of Michelle Huff, PE/Health Teacher at Edgar Middle School, to PE/Health Teacher at Metuchen High School and Edgar Middle School, for the 2025-2026 school year.

14. Leave of Absence - Paraprofessional

Move to approve the leave of absence of Abeera Faizan, Paraprofessional at Campbell School, effective August 27, 2025 through approximately December 3, 2025.

15. Leave Replacement - Certificated Staff

Move to approve the appointment of Madeline DeBaro, Leave Replacement for Lauren Campbell, School Counselor at Edgar School, effective August 25, 2025 through approximately January 30, 2026, at a per diem rate of \$329.73/day.

16. Appointment - Certificated Staff

Move to approve the appointment of Julia Sudol, Teacher at Edgar School, for the 2025-2026 school year, at a salary of \$62,500/year, Step 1E, effective August 27, 2025 through June 30, 2026.

17. Appointment - Certificated Staff

Move to approve the appointment of Ausrine Dereskeviciute, Teacher at Moss School, for the 2025-2026 school year, at a salary of \$64,050/year, Step 3A, effective August 27, 2025 through June 30, 2026.

18. Leave Replacement - Rescind

Move to rescind the appointment of Kristy Marietta, Leave Replacement for Samantha Palermo, Student Assistance Counselor for the Metuchen School District, effective August 25, 2025 through approximately December 5, 2025, at a per diem rate of \$329.73/day (Agenda 4/8/25, Section 13 A4).

19. Leave Replacement - Certificated Staff

Move to approve the appointment of Amy-Michele Johnson, Leave Replacement for Melissa Gallo, Teacher at Campbell School, effective August 25, 2025 through approximately December 5, 2025, at a per diem rate of \$329.73/day, pending receipt of NJ certification.

20. Appointment - Certificated Staff

Move to approve the appointment of Michella Maldonado, Teacher at Campbell School, for the 2025-2026 school year, at a salary of \$61,000/year, Step 1A, effective August 27, 2025 through June 30, 2026.

21. Appointment - Certificated Staff

Move to approve the appointment of Jessica Zalink, Teacher at Metuchen High School, for the 2025-2026 school year, at a salary of \$62,500/year, Step 1E, effective August 27, 2025 through June 30, 2026.

22. Appointment- Re-registration Support Staff

Move to approve the following additional support staff to work the Re-Registration session for incoming 5th and 9th grade families, effective July 22, 2025, at her hourly rate, not to exceed 13 hours. (Agenda 5/25/25, Section 13 A8

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23. Leave of Absence - Certified Staff

Move to approve the leave of absence of Kaitlyn Kodersha, Social Worker at Campbell and Moss Schools, effective approximately January 2, 2026 through June 30, 2026.

end	of	personnel	l section	
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B. FINANCE

Motion/Second/Comments/Roll Call

1. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of July 22, 2025 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary	Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

2. Budget Transfers

Move to approve budget transfers effective May 31, 2025.

3. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of May 31, 2025.

4. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
10/16/ 2025		2025 NJPSA/FEA/NJASCD Fall Conference	Lemerich, Kathryn	Central Office	\$426.58	Other	
10/16/ 2025		2025 NJPSA/FEA/NJASCD Fall Conference	Azevedo, Suzy	Edgar	\$445	Other	
10/15/ 2025	, , ,	2025 NJPSA/FEA/NJASCD Fall Conference	Evans, Neyda	Edgar	\$656.22	Other	
10/16/ 2025		2025 NJPSA/FEA/NJASCD Fall Conference	Herzog, Tania	Central Office	\$519.98	Other	
10/30/ 2025		Every Student Can: A Comprehension-Based Approach to Language Acquisition	Cermak, Danielle	MHS	\$231	FFPI	26-005
10/30/ 2025		Every Student Can: A comprehension-based approach to language acquisition	Girin, Anna	MHS		FFPI	26-006

5. Appointment – Board Attorney

Move that the Board of Education (Board) approve the appointment of David Rubin, P.C. (Firm) as General Counsel and approve the Firm for the period of July 1, 2025 – June 30, 2026. The Board will pay the Firm an hourly rate of \$185/hour.

6. Facilities Use Agreement with YMCA

Move to approve, the Facilities Use Agreement with YMCA of Metuchen, Edison, Woodbridge and South Amboy, effective September 1, 2025, through June 30, 2026, at the rate of \$2,310/month.

7. Resolution - Insurance Brokerage Service

The Board of Education in the Borough of Metuchen in the County of Middlesex awarded a Health Insurance brokerage service contract as an extraordinary unspecifiable service to Brown and Brown for \$6,000 per month for the 2025-2026 school year.

8. Resolution - Insurance Broker

The Board of Education in the Borough of Metuchen in the County of Middlesex awarded a Property and Casualty brokerage service contract as an extraordinary unspecifiable service to Schenck agency for the 2025-2026 school year. The consultant is to be paid a commission by the insurance company.

9. Change Order M&M Construction

Move to approve the change order as listed below:

Change Order #	Description	Amount
21	MHS Cover Stock Pile	\$5,911.89
22	Musco Lighting Changes	\$32, 367.64
	MHS -RFI # 179 Window Replacement	
23	CES – Lower Soffit at Doors C118B & 52F	\$14, 061.60

10. Resolution Increasing the Bid Threshold—Qualified Purchasing Agent

WHEREAS, Michael Harvier, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$44,000 to \$53,000, effective July 1, 2025;

NOW, THEREFORE BE IT RESOLVED that the Metuchen Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$53,000 for the Board of Education, and further authorizes Michael Harvier, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

11. Technology Equipment Disposal

Move to approve the disposal of the obsolete equipment on the attachment.

12. Expenditure - Dell

Move to approve the expenditure of \$48,638.34 to Dell for payment 1 of 4 of contract #810-9017313-010 (chromebook lease).

13. Technology Purchases

Move to approve the following technology purchases for equipment and services from the stated companies:

Technology purchases - July 2025			
Equipment and services	Buying from	QTY	Price
Pure Storage 1MO Gold Sub NBD SUP	CDWG	12	\$10,380.00
Pure Storage Evergreen Gold Subscription	CDWG	12	\$12,780.00

- extended service agreement - 1m		\$23,160,00
- extended service agreement - 1m		

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Second Reading of Policy

Move to approve the second reading of the following policy:

♦ P 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

2. First Reading of Policy

Move to approve the first reading of the following policy:

❖ P 5410 PROMOTION AND RETENTION

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Work Based Learning

Move to approve work based learning and community based instruction trips for the Metuchen Internship Learning Experiences classes during 2025 ESY to include: What's the Scoop, ShopRite and Target.

2. Textbook Disposal

Move to approve the disposal of the following textbooks and from the Metuchen High School:

				# YRS		
DEPT	QTY	TITLE	Copyright	OLD	PUBLISHER	ISBN
		Komm mit!			Holt, Rinehart and	
WL	14	German 3	2006	19	Wilson	978-0-03-037257-5
		Komm mit!			Holt, Rinehart and	
WL	14	German 2	2006	19	Wilson	0-03-037256-9
		Komm mit!			Holt, Rinehart and	
WL	25	German 2	2003	22	Wilson	0-03-056598-7
		Komm mit!			Holt, Rinehart and	
WL	16	German 1	2003	22	Wilson	0-03-056597-9
		Komm mit!			Holt, Rinehart and	
WL	37	German 1	2006	19	Wilson	0-03-037254-2
ELA	28	The Star Fisher	1991	34	Penguin Books	0-14-036003-4
		Jacob I Have			Harper & Row	
ELA	18	Loved	1980	45	Publishers	0-690-04078-4
		The Westing				
ELA	47	Game	1997	28	Puffin Books	0-14-038664-5

		Esperanza				
ELA	33	Rising	2002	23	Scholastic	9780439120425
		Silent to the			Athenium Books	
ELA	30	Bone	2004	21	for Young Readers	9780689867156

3. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transp	No. of Subs Needed
EMS	Six flags	Grade 8: Students will be able to communicate effectively using math and science concepts. Students will understand and apply the forces and laws of movement using real-world situations (velocity, distance, time, Newton's Laws of Motions, etc) as well as calculating costs of admission, food and souvenir costs.	Christine Kremer, Nicolette Jomo, Alyssa Dugasz, Ed Ronk, Rachel DiVanno, Caroline Forde, Sydney Rudin, Nick Tay, Lisa Granados, Alicia Haller, Andrea Agnone, Danielle Kennedy, Barbara King, Laura Vergara and Jill Peguero	6/4/ 2026	200		7 subs needed
EMS	Camp Mason	Grade 5; (Annual 5th grade trip) To assist students in gaining skills in social and human relationships through a close living situation with peers; to permit sharing in practical work experience; and to provide the students with an opportunity to adjust to an away-from-home experience and to acquire greater self-reliance, independence, self-responsibility and resourcefulness	Jennifer Cecchine, all 5th grade teachers and additional teachers from EMS, CES and MHS	5/29/	200	\$0	TBD

Vincent Caputo
Vincent Caputo (Jul 23, 2025 10:53:44 EDT)

	end of curriculum section
14.	Meeting Open to Public (for any topic)
15.	Announcements
16.	Motion to Go Into Executive Session (when applicable)
	Resolution to Close Meeting
Ed	IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of ucation will now meet in executive session to discuss and that matters discussed will be disclosed to the blic as soon as the reason for confidentiality no longer exist.
17.	Adjournment

10

STIPENDS 2025 - 2026

		 2025-2026		
Name	ASSIGNMENT	tipend		
Karen Calantoni	Moss Administrative Assistant stipend	\$ 7,973		
Jennifer Korpon	Instructional stipend - PE (.3)	\$ 2,715		
Carol Gaffney	Instructional stipend - Art (.1)	\$ 905		
Stefeny Stofa-Krombholz	Instructional stipend - Music (.1)	\$ 905		
Julie Anderson	Campbell instructional stipend - Spec. Ed (.4)	\$ 3,620		
Sandy Vorensky	Campbell instructional stipend - Spec. Ed - Math	\$ 9,050		
Joe Fitzgibbon	Campbell Technology Facilitator - technology stipend	\$ 7,973		
Kathy Keers- Nolde	Campbell Administrative Assistant stipend	\$ 7,973		
Panos Tzetzos	Campbell Safety Supervisor stipend	\$ 7,272		
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Alexis Wolford	Edgar self-contained class	\$ 9,050		
Julie Hertzog	Edgar Social Studies ICR	\$ 9,050		
Andrea Agnone	Edgar - Reading 5	\$ 9,050		
Michele Gouveia-Leach	Edgar Resource Center	\$ 9,050		
Jennifer North	Edgar Resource SS 8	\$ 9,050		
Emily Mertz	Edgar 5th Grade G&T (.25)	\$ 2,263		
Vivian Petrakakos	Edgar 5th Grade G&T (.5)	\$ 4,525		
Virginia Wetzel	Edgar 5th Grade Computers	\$ 9,050		
Roseanna Misuraca	Edgar Computers	\$ 9,050		
Beth McLaughlin	Edgar Science 5 ICR	\$ 9,050		
Karen Logan	Edgar 6th Grade Math	\$ 9,050		
Paul Mruczinski	Edgar 6th Grade Math	\$ 9,050		
Lori Meyer	Edgar RTI Math	\$ 9,050		
Rachel Divanno	Edgar Science 6 (ICR)	\$ 9,050		
Barbara King	Edgar Spanish	\$ 9,050		
Raquel Williams	Edgar Spanish	\$ 9,050		
Melissa Harley	Edgar ESL	\$ 9,050		
Caroline Forde	Edgar ESL	\$ 9,050		
Jennifer Gumbrecht	Edgar Adaptive Art	\$ 9,050		
Douglas (Rick) Carter	Edgar Administrative Assistant stipend	\$ 7,973		
Lindsay Nalepa	MHS Special Ed / Science	\$ 9,050		
Lauren Korellis	MHS Special Ed / Science	\$ 9,050		
Steve Cichetti	MHS Special Ed / Social Studies	\$ 9,050		
Dawn Valovcin	MHS Special Education (18-21 program)	\$ 9,050		
Christina Dybas	MHS Special Education (9-12 SC)	\$ 9,050		
Beth Abbott	MHS Adapted Physical Education	\$ 9,050		
Lynda Wisniewski	MHS Special Education / History	\$ 9,050		
Ann Burnett	MHS Special Ed / English	\$ 9,050		
Sarah Karger	MHS Special Ed / English	\$ 9,050		
New Teacher	MHS Special Ed / English	\$ 9,050		
Adero Solomon	MHS Special Ed / Math	\$ 9,050		
Bill Latta	MHS Special Ed / Math	\$ 9,050		
William Schlavis	MHS Social Studies	\$ 9,050		
Christopher Giddes	MHS Social Studies	\$ 9,050		
Kerry Blaze	MHS Social Studies	\$ 9,050		
Kelly Murphy	MHS Art	\$ 9,050		
Margaret Banner	MHS/EMS Art	\$ 9,050		
Samantha Green	MHS Science	\$ 9,050		

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STIPENDS 2025 - 2026

		20:	25-2026	
Name ASSIGNMENT		st	stipend	
Yoko Kato	MHS Science	\$	9,050	
Ann Lezama	MHS Science	\$	9,050	
Anna Girin	MHS French	\$	9,050	
Susan Paredes	MHS/EMS German	\$	9,050	
Karin Flores	MHS Spanish	\$	9,050	
Adam Levy	MHS English Portfolio for Seniors	\$	9,050	
Sean Rappleyea	MHS Math Portfolio for Seniors	\$	9,050	
Emily Caponigro	MHS Math Portfolio for Seniors	\$	9,050	
Michael Clarke	VHS (Social Studies)	\$	9,050	
Bob Ulmer	MHS Health/PE	\$	9,050	
Mark Mooney	MHS Health/PE	\$	9,050	
Ann Burnett	MHS AP Test Coordinator (3/16) non-instructional	\$	1,364	
Lauren Kim	MHS AP Test Coordinator (3/16) non-instructional	\$	1,364	
Michael Clarke	MHS Extended Detention Duty(.4) non-instructional	\$	2,909	
Jonathan Stevens	MHS Treasurer non-instructional	\$	7,272	
Molly Yelencsics	MHS Athletic Trainer contractual stipend	\$	7,272	
Charmane Montgomery	MHS/EMS Technology Facilitator - technology stipend	\$	7,973	
Mark Mooney	AM student supervision security stipend	\$	7,272	
Bob Ulmer	AM student supervision security stipend	\$	7,272	
Beth Abbott	AM student supervision security stipend	\$	7,272	

7/22/2025 2

20250722 Board Agenda with Att

Final Audit Report 2025-07-23

Created: 2025-07-23

By: Jennifer Alijewicz (jalijewicz@metuchenschools.org)

Status: Signed

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