

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, DECEMBER 16, 2025

**MEETING AGENDA
of the Metuchen Board of Education**

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt		Ms. Killean	
Ms. Cheatham		Mr. Lifton	
Mr. Derflinger		Ms. Michaels-LaMorte	
Mr. Glassberg		Dr. Spigner	
Dr. Johnson-Marcus		Mr. Suss	

5. Showcase of Success

❖ Metuchen High School Jazz Ensemble

The Metuchen High School Jazz Ensemble is under the direction of John Messenger. This award-winning ensemble represents the very best of our student musicianship, combining dedication, creativity, and a true passion for jazz. They will be performing Let It Snow! Let It Snow! Let It Snow! arranged by the legendary jazz composer and bandleader Gordon Goodwin, who passed away earlier this month. Goodwin's writing has shaped modern big band music for decades, and his work continues to inspire young musicians around the world. This arrangement brings his signature energy, swing, and wit to a holiday classic — giving our students an opportunity to honor his legacy through performance.

❖ Sports Champions

Edgar Middle School

Field Hockey

Undefeated Team

Uma Aitken
Emma Begarney
Ella Carroll
Kayla Compertore
Hazel Craft
Violet Craft
Brynn Gawronski
Alexandra Gumbrecht

Mia Hale
Eva Hudda
Charlotte Jung
Madeline Kane
Digmary Rosbellys
Mathie Acevedo
Charlotte McHam
Emma Miao

Aleia Micabalo
Elizabeth Molineux
Katherine Molineux
Isabella Pagliughi
Sophia Pelardis
Clara Rush
Renata Skoratko
Emma Wade

MHS Girls Cross Country

Individual

GMC Champion

Ella Andersen

MHS Boys Cross Country

Central Jersey Group 1 Sectional Champions

Myles Bourne
Kai Englert
Asher Greenbaum

William Hajjar
Arturs Krumins

Haruki Li
James Vissichelli

MHS Girls Tennis

White Division Champions

Julia Armour
Ameera Basha
Veronika Bazko
Katy Donohue
Gina Girgus
Sarah Gonzalez

Sofia Gonzalez
Lindsey Kang
Mira Karwowski
Sri Lalitha Khyathi
Kodela
Chelsea Lu

Mehuli Mitra
Fatima Rizwan
Jingxi Sun
Chandni Surati
Elina Toteja

MHS Cheerleading

White Division Game Day Champions

Lindsey Aliwalas
Kadijata Bah
Katelyn Chonka
Chloe Contursi
Sofia D'Agnes

Maggie DeNicola
Celeste Falkovich
Goldie Hickey
Anna Knehans
Ava Laneski
Avery Lasher

Alexa Paragano
Vanessa Paragano
Adalina Romano
Claire Veiga
Olivia Yassine

6. Meeting Open to the Public *(for any topic)*

7. Presentations

- ❖ AP, SAT, and ACT Results Presentation - Ed Porowski

8. Reports

- ❖ President's Report
- ❖ Superintendent's Report
- ❖ Committee Reports
- ❖ Student Board Member Report

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

November 18, 2025	Special Business Meeting (1)
November 18, 2025	Special Business Meeting (2)
November 18, 2025	Board Meeting

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Resignation - Paraprofessional

Move to accept the resignation of Marian Sharkawy, Paraprofessional at Edgar School, effective December 4, 2025.

2. Appointment - Leave Replacement

Move to approve the appointment of Bruce Peragallo, Leave Replacement for Michelle Huff, PE/Health Teacher at Edgar Middle School and Metuchen High School, effective November 21, 2025 through approximately January 6, 2026, at a salary of \$329.73/day.

3. Salary Adjustment - Certificated Staff

Move to approve a change in base salary for Katie Upshaw, Teacher at Moss School, from Step 1J, \$73,300/year, to Step 3J, \$76,965/year, as a result of her earning her Master's Degree, effective January 1, 2026.

4. Substitute - Child Study Team

Move to approve Julianne Ulmer to provide substitute Child Study Team services for the 2025-2026 school year at the professional rate of \$51/hour.

5. Resignation - Certificated Staff

Move to approve the resignation of Christina Risitano, Teacher at Edgar Middle School, effective January 20, 2026, or earlier if a replacement is hired.

6. Appointment - Paraprofessional

Move to approve the appointment of Rosaria DiLeonardo, Paraprofessional at Campbell School, for the 2025-2026 school year, at a salary of \$24,923/year, prorated, effective January 2, 2026 through June 30, 2026.

7. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Lindsay Kaye, Teacher at Edgar Middle School, effective approximately April 6, 2026 through approximately September 25, 2026.

8. Rescind and Approve - Clubs and Co-Curricular Activities

Move to rescind and approve the following co-curricular stipends for the co-curricular activities for the 2025-2026 school year as listed (Agenda 9/30/25, Section 13, A1):

Name	Club	Stipend
Metuchen High School		
Rescind: Michelle Huff	MHS Peer Leadership Advisor (C) 0.5	\$822.00
Approve: Mark Mooney	MHS Peer Leadership Advisor (C) 0.25	\$411.00
Julie Youngman	MHS Peer Leadership Advisor (C) 0.25	\$411.00
Edgar Middle School		
Rescind: Laurie Toth	Cheer Club (B)	\$1404
Approve: Janine Haulenbeek	Cheer Club (B)	\$1404

9. Leave of Absence - Extension

Move to extend the leave of absence of Lauren Spanier, Teacher at Edgar Middle School, through approximately April 10, 2026 (Agenda 3/11/25, Section 13 A9).

10. Leave Replacement - Extension

Move to extend the appointment of Robin Gill, Leave Replacement for Lauren Spanier, Teacher at Edgar School, through approximately April 13, 2026 (Agenda 9/30/25, Section 13 A11).

11. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Lindsay Nalepa, Teacher at Metuchen High School, effective approximately January 13, 2026 through approximately February 10, 2026.

12. Salary Adjustment – Secretary Longevity

Move to approve a change in total salary for Theresa Coleman, Secretary, from \$54,921/year to \$55,421/year as a result of beginning her 10th year of service, effective January 1, 2026.

13. Paraprofessional Mentor

Move to approve the following staff to serve as a Paraprofessional Mentor to new paraprofessionals for the 2025-2026 school year at Edgar Middle School for a stipend in the amount of \$250:

MaryJo Paulmenn

14. Supplemental Instruction

Move to approve the following certified staff to provide Supplemental Instruction as needed for the 2025-2026 school year at the rate of \$62/hr:

Ann Leghorn-Orapallo

15. Curriculum Writer

Move to approve the following curriculum writer and amount for the 2025-2026 school year:

Subject	Author	Amount
Intro to Film	Amanda Shorr	\$500.00

16. MHS 2025 Footlighters Fall Stipend

Move to approve the following staff member for the below assignment related to the Footlighters Production, The Crucible. All payments will be reimbursed from the MHS Footlighters account:

Name	Assignment	Payment
Amanda Shorr	Production Assistant	\$500

17. Volunteer Clubs - Metuchen High School

Move to approve the following volunteer clubs at Metuchen High School for the 2025-2026 school year:

Volunteer Club	School	Advisor
Black Student Union	MHS	Jordan Leitner
Shark Tank Club	MHS	Mark Mooney
Physics Club	MHS	Martin Klee
Book Club	MHS	Charmane Montgomery

18. Appointment - Volunteer Coaches

Move to approve the following Volunteer Coaches for the 2025-2026 school year as listed, pending criminal history clearance (Agenda 05/23/2025, Section 13, A1):

Name	School	Assignment
Daniella Pacella	MHS	Winter Guard Coach
Kyree Henry	EMS	Boys Basketball Coach

19. Appointment - Event Staff

Move to approve the following Event Staff for the 2025-2026 school year, at the rate of \$55 per event:

Nick Tay	Paul Mruczinski	Marjorie Rosenberg
Michael Butler	Chrissy Kremer	

20. Appointment of Substitutes

Move to approve the appointment of substitutes for the 2025-2026 school year as listed on the chart below, effective December 5, 2025, pending completion of substitute training and criminal history clearance:

2025-2026 Substitutes for Board Approval 12/16/25	
Teacher sub with certification - \$125/day	
Teacher sub with bachelor's degree - \$120/day	
Teacher sub with 30+ credits - \$115/day	
Nurse sub - \$210/day	
Para sub - \$105/day	
Nurse 1:1 sub - \$280/day	
Sub Name	Certification/Sub Category
Sarah Hausser	Substitute paraprofessional
Nirva Jansari	Substitute paraprofessional
Noelle Cammarano	Substitute paraprofessional
Reese Herzog	Substitute with college credits
Kathy Busch	Substitute with teacher cert
Julianne Ulmer	Substitute with teacher cert
Michael Mazzola	Substitute with teacher cert
Colin Yerger	Substitute with college credits
Jordan Anderson	Substitute nurse
Caitlin Sanger	Substitute paraprofessional
Marianne Murphy	Substitute with college degree
Jaclyn Galligan	Substitute with college credits
Felisha Bass	Substitute paraprofessional
Carolyn Herrera	Substitute with college degree
Henry Busch	Substitute with college credits
Ike Busch	Substitute with college credits
Lila Weissman	Substitute paraprofessional
Manjeet Kaur	Substitute with college degree

21. Appointment - Edgar Middle School Volunteer Student Advisor

Move to approve the following Edgar Middle School Student Advisor for the 2024-2025 school year as listed:

Edgar Middle School	
Advisor	Club
Kendall Smith	Cheer Club

22. Rescind and Approve - Metuchen High School Coaches

Move to rescind and approve the appointment of the following coaches for the 2025-2026 school year at Metuchen High School (Agenda 05/27/2025, Section 13, A2, and A3):

Name	Assignement	Stipend
Rescind:		
Michelle Huff	Head Softball Coach (Step 3)	\$10,366
Tracey Orcutt	Assistant/Freshman Softball Coach (Step 2)	\$6,441
McKenzie Serrano	Winter Head Cheerleading Coach (Step 3)	\$4,050
Approve:		
Tracey Orcutt	Head Softball Coach (Step 1)	\$9,968
Julie Youngman	Assistant/Freshman Softball Coach (Step 2)	\$6,441

23. Resignation - Paraprofessional

Move to accept the resignation of Kelly Vissichelli, Paraprofessional at Campbell School, effective December 31, 2025.

24. Leave of Absence - Paraprofessional

Move to approve the leave of absence of Farhana Khan, Paraprofessional at Moss School, effective January 26, 2026 through approximately April 24, 2026.

25. Formal Mentor

Move to approve the following formal mentor teacher to work with the following mentee teacher for the 2025-2026 school year:

New Teacher/Leave Replacement	School	Mentor	Payment Traditional Route \$550.00 Alternate Route \$1,000.00
Maria DiLorenzo	MHS	Eileen Wagenblast	\$1,000(prorated)

26. Mentor Training

Move to approve the following mentor to attend mentor training, for 1 hour at the rate of \$51/hour:

Eileen Wagenblast

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of October 31, 2025.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of December 16, 2025 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective October 31, 2025.

4. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
12/5/2025	12/5/2025	NJSELA Meeting	Lemerich, Kathryn	Central Office	\$17.86	No cost	
12/11/2025	12/11/2025	Making Sense of Medications: Practical Guidance for CST Members and Counselors	Siesputowski, Tara	EMS	\$0	No cost	
12/18/2025	12/18/2025	Site Visit for Science Curriculum (Westfield)	Divanno, Rachel	EMS	\$0	No cost	
12/18/2025	12/18/2025	Site Visit for Science Curriculum (Westfield)	Robbins, Melissa	Edgar	\$0	No cost	
12/18/2025	12/18/2025	Site Visit for Science Curriculum (Westfield)	Herzog, Tania	Central Office	\$0	No cost	
12/18/2025	12/18/2025	Site Visit for Science Curriculum (Westfield)	Lemerich, Kathryn	Central Office	\$17.86	No cost	
12/18/2025	12/18/2025	Site Visit for Science Curriculum (Westfield)	Lewis, Patricia	Central Office	\$0	No cost	
12/18/2025	12/18/2025	Site Visit for Science Curriculum (Westfield)	Ronk, Ed	EMS	\$0	No cost	
1/5/2026	1/5/2026	School Climate for Adults: The Elephant in the Room	Asprocolas, Jennifer	Central Office	\$195	Other	
1/5/2026	1/5/2026	School Climate for Adults: The Elephant in the Room	Upshaw, Katherine	Moss	\$195	FFPI	26-078
1/7/2026	1/7/2026	Make & Take: Meaningful Math for Grade 3-5 Classrooms	Corrigan, Lauren	CES	\$249	FFPI	26-068
1/12/2026	1/12/2026	Successful Strategies to Help Motivate & Engage Struggling Students (6-12)	Albanese, Edward	EMS	\$295	FFPI	26-069
1/14/2026	1/14/2026	PRE-K Today Conference	Lewis, Patricia	Central Office	\$180	Other	
1/23/2026	2/20/2026	Designing Thinking Classrooms Across Disciplines	Wang, Jingjing	MHS	\$300	FFPI	26-077
2/9/2026	2/9/2026	Practical Strategies for Improving the Behavior of Attention-Seeking, Manipulative and Challenging Students (Grades 3-12)	McLaughlin, Beth	EMS	\$295	FFPI	26-076
2/18/2026	2/18/2026	Fractions to Functions	Logan, Karen	EMS	\$179	FFPI	26-075
2/26/2026	2/26/2026	Cracking the Code: Practical Strategies for Supporting Students with Dyscalculia (3-8)	Corrigan, Lauren	CES	\$200.40	FFPI	26-070
2/26/2026	2/26/2026	Cracking the Code:	McLaughlin, Beth	EMS	\$179	FFPI	26-071

Board Agenda - December 16, 2025

2026	2026	Practical Strategies for Supporting Students with Dyscalculia (3-8)					
2/26/2026	2/26/2026	Cracking the Code: Practical Strategies for Supporting Students with Dyscalculia(3-8)	Logan, Karen	EMS	\$179	FFPI	26-072
3/18/2026	3/18/2026	2026 FLENJ Annual Conference	Cermak, Danielle	MHS	\$204	FFPI	26-073
3/24/2026	3/24/2026	Modeling In the Middle: Proportional Reasoning and Algebraic Thinking	Logan, Karen	EMS	\$179	FFPI	26-074
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Cundari, Richard	MHS	\$325	FFPI	26-089
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Porowski, Edward	Central Office	\$375	Other	
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Connors, Shannon	EMS	\$325	FFPI	26-087
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Logan, Karen	EMS	\$325	FFPI	26-085
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Nalepa, Lindsay	MHS	\$365	FFPI	26-088
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Solomon, Adero	MHS	\$343.58	FFPI	26-081
3/27/2026	3/27/2026	Building Thinking Classrooms workshop with Peter Liljedahl	Dees, Amy	MHS	\$325	FFPI	26-086
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Caponigro, Emily	MHS	\$342.73	FFPI	26-080
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Latta, William	MHS	\$342.73	FFPI	26-079
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Tortolani, Stephanie	MHS	\$331.06	FFPI	26-083
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Herzog, Tania	Central Office	\$325	Other	
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Jaworski, Trey	MHS	\$342.73	FFPI	26-082
3/27/2026	3/27/2026	Building Thinking Classrooms with Peter Liljedahl	Stevens, Jonathan	MHS	\$100 \$225	FFPI Other	26-084

3/25/ 2026	3/27/ 2026	School Transportation Supervisors Conference in Atlantic City	Plancher, Marissa	Central Office	not to exceed \$900 (reg fee, hotel, mileage, tolls, parking, meals)	Other	
---------------	---------------	---	-------------------	-------------------	---	-------	--

5. Change Order M&M Construction

Move to approve the change orders as listed below:

Change Order #	Description	Amount
30	PCO#66FR1 Dated 9/3/2025 MHS Musco-PJ Smith 7/31/25-8/7/25 Add: \$68,078.09 PCO#66G Dated 10/31/2025 – MHS Musco-PJ Smith Add: \$5,950.39	\$74,028.48

6. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2025-2026 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Academy	CDW-G	1	8570527	Dell CTO OCM1250U5-235T 32 WIIP	\$1,875.00	\$,1875.00
Metuchen Christian Academy	CDW-G	2	4936932	AXIS 2N IP SOLO BACKPLATE	\$65.63	\$131.26
Metuchen Christian Academy	CDW-G	2	7057175	2N-INTERCOM STATION WEDGE	\$39.37	\$78.74
Metuchen Christian Academy	CDW-G	3	5764716	2N-INDOOR TOUCH-20 TOUCH PANEL	\$812.00	\$2,436.00
Metuchen Christian Academy	CDW-G	3	5107736	AXIS 2N DESK STAND FOR 2N INDOOR	\$153.51	\$460.53
Metuchen Christian Academy	CDW-G	3	7753495	AXIS 2N DEVISE SUBLY	\$34.82	\$104.46
Metuchen Christian Academy	CDW-G	1	7972855	LTW WEST ORANGE CONOVIT RACEWAY CONNECTOR	\$571.46	\$571.46
Metuchen Christian Academy	CDW-G	5	7972512	LTW NETWORK DROP INSTALL MAT	\$217.04	\$1085.20

Board Agenda - December 16, 2025

Metuchen Christian Academy	CDW-G	1	7058570	BRIVO SGL GANG TRI-TECH	\$348.79	\$348.79
Metuchen Christian Academy	CDW-G	1	7826558	BRIVO ACCESS SRD READER T2LIC	\$121.90	\$121.90
Metuchen Christian Academy	CDW-G	1	MISC	REMEE/COMPOSITE CABLE	\$780.00	\$780.00
Metuchen Christian Academy	CDW-G	1	8114053	LTW MAG LOCK HARDWARE-DOUBLE	\$1952.18	\$1952.18
Metuchen Christian Academy	CDW-G	2	8035685	LTW INSTALLATION MATERIAL DER CAM	\$202.63	\$405.26
Metuchen Christian Academy	CDW-G	1	MISC	MISC	\$12,306.00	\$12,306.00
Metuchen Christian Academy	CDW-G	1	4936816	AXIS 2N IP SOLO SURFACE MOUNT	\$1,325.83	\$1,325.83
St Francis Cathedral School	Hogan Security Group LLC	2	Misc	Wood Door Unfinished	\$1,528.20	\$3,056.40
St Francis Cathedral School	Hogan Security Group LLC	2	Select	SL300 x 83" x WD - Hinge - Continuous	\$515.20	\$1,030.40
St Francis Cathedral School	Hogan Security Group LLC	2	VonDuprin	98L x 996L(#06) x 299 x 3-0 x US26D - Exit Device Rim	\$2,587.70	\$5,175.40
St Francis Cathedral School	Hogan Security Group LLC	2	Schlage	20-021 C x 626 - Cylinder Rim	\$97.24	\$194.48
St Francis Cathedral School	Hogan Security Group LLC	4	Ives	8400 4"H X 34" x B-CS x US32D - Kick Plate	\$42.13	\$168.52
St Francis Cathedral School	Hogan Security Group LLC	2	LCN	4040XP.RWPA.689 X 689 - Closer	\$400.95	\$801.90
St Francis Cathedral School	Hogan Security Group LLC	1	VonDuprin	4954 x 7-2 x SP28 -Removable Mullion	\$792.78	\$792.78
St Francis Cathedral School	Hogan Security Group LLC	2	NGPFull	L-PC-1/4" - FRA-GT118 -High Impact Rated Glass w/lite \$ kit and Glazing Tape	\$114.40	\$228.80
St Francis Cathedral School	Hogan Security Group LLC	20	Stock-LBR	HCESC Technician Labor	\$190.00	\$3,800.00
St Francis Cathedral School	Hogan Security Group LLC	1	Misc	Wood Doors -Active leaf unfinished sq. lite kit w/ glass	\$1,213.20	\$1,213.20

Board Agenda - December 16, 2025

St Francis Cathedral School	Hogan Security Group LLC	1	Misc	Wood Door - Inactive leaf unfinished sq lite kit	\$1,383.30	\$1,383.30
St Francis Cathedral School	Hogan Security Group LLC	1	Sargent	SC-10XG0S x LL x 0-bitted x US 26D Cyl lockset w/thru bolts	\$817.67	\$817.67
St Francis Cathedral School	Hogan Security Group LLC	2	Select	SL57 CL HD600 x 83" x WD/SDTF x Cl Hinge Continuous	\$230.40	\$460.80
St Francis Cathedral School	Hogan Security Group LLC	2	Rockwood	555 x US26D - Flush Bolt -Manual (Extension)	\$16.49	\$32.98
St Francis Cathedral School	Hogan Security Group LLC	4	Ives	8400 4"H X 34" x B-CS x US32D - Kick Plate	\$42.13	\$168.52
St Francis Cathedral School	Hogan Security Group LLC	2	LCN	4040XP.RWPA.689 X 689 -Closer	\$400.95	\$801.90
St Francis Cathedral School	Hogan Security Group LLC	20	Stock-LBR	HCESC Technician Labor	\$190.00	\$3,800.00
St Francis Cathedral School	Hogan Security Group LLC	4	Stock-LBR	HCESC Evaluation Services - Survey & engineering	\$190.00	\$760.00
St Francis Cathedral School	Hogan Security Group LLC	7	Misc	Unfinished Classroom Door USA/Masonite Wood Door w/1/2 Glass & 2 Bottom Applied Panels	\$1,375.20	\$9,626.40
St Francis Cathedral School	Hogan Security Group LLC	7	NGPFull	L-PC-1/4' - FRA-GT118 - High Impact Rated Glass w/Lite kit and Glazing Tape	\$114.40	\$800.80
St Francis Cathedral School	Hogan Security Group LLC	7	Select	SL300 x 83" x SDTF - Hinge - Continuous	\$515.20	\$3,606.40
St Francis Cathedral School	Hogan Security Group LLC	7	Sargent	SC-10XG05 x LL x 0-bitted x US26D - Cyl Lockset (w/thru-bolts)	\$839.75	\$5,878.25
St Francis Cathedral School	Hogan Security Group LLC	14	Ives	8400 4"H X 34" x B-CS x US32D - Kick Plate	\$42.13	\$589.82
St Francis Cathedral School	Hogan Security Group LLC	7	LCN	4040XP.RWPA.689 X 689 - Closer	\$400.95	\$2,806.65
St Francis Cathedral School	Hogan Security Group LLC	70	Stock-LBR	HCESC Technician Labor	\$190.00	\$13,300.00
St Francis Cathedral School	Open Systems Integrators	1	N/A	Remove and replace the camera at the school's front entrance	\$3,268.79	\$3,268.79

7. Nonpublic Technology Aid

Move to approve the following nonpublic technology aid for the 2025-2026 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Academy	CDW-G	6	8321042	DELL PRO 24 ALL-IN-ONE QC2451 ALL-IN-ONE 300 T 3.4 GHZ-8 GB-SSD 256 G	\$701.52	\$4,209.12

8. Home Instruction

Move to approve the Living Room of Princeton to provide home instruction services as needed at the rate of \$65/hour.

9. Appointment - Speech Pathologists

Move to approve Express It Speech Language Pathologists to provide the following services at the listed rates for the 2025-2026 school year:

- Speech Evaluation at a rate of \$300/evaluation
- Oral Motor/Feeding Evaluation at a rate of \$300/evaluation
- Comprehensive Functional Evaluation at a rate of \$500/evaluation
- Speech Therapy at a rate of \$200/hour
- Feeding Therapy/Feeding Training at a rate of \$200/hour

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for November 17, 2025 - December 12, 2025.

2. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported case.

- EMS102025001
- EMS102825001
- METHS111325001

3. Second Reading of Policies and Regulations

Move to approve the second readings of the following policies and regulations:

- ❖ P 6220 Budget Preparation (M)
- ❖ P 6111 Special Education Medicaid Initiative (SEMI) Program (M)
- ❖ P 1636.01 Notification of Promotion, New Job, and Transfer Opportunities
- ❖ P 0173 Duties of Public-School Accountant
- ❖ P 0143 Board Member Election and Appointment
- ❖ P 0177 Professional Services (M)
- ❖ P 0174 Legal Services (M)
- ❖ R 6220 Budget Preparation

- ❖ R 6111 Special Education Medicaid Initiative (SEMI) Program (M)
- ❖ P 1648.15 Recordkeeping for Healthcare Settings In School Buildings – Covid-19 (M) (Abolished)

4. First Reading of Policies and Regulations

Move to approve the first readings of the following policies and regulations:

- ❖ P 2530 Resource Materials (Revised)
- ❖ R 2530 Resource Materials (Revised)
- ❖ P 2535 Library Material (M) (New)
- ❖ R 2535 Library Material (M) (New)
- ❖ P 9130 Public Complaints
- ❖ R 9130 Public Complaints

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transportation	Number of Subs Needed
EMS/ MHS	Christkindl- markt Bethlehem (PA) Previously approved on the 10/28/25 agenda	Grades 7-12; Students will experience a German Christmas Market very much like the Christmas markets that exist in cities across Germany, Austria, and Switzerland during the holidays. Students will be exposed to German food, music, and holiday culture.	Rachel DiVanno, Michele Brinkerhoff, Ashley Bosgra, Ilana Kurtin, Stefeny Krombholz, Caroline Forde, Lisa Chango, Nick Tay and John Messenger	12/11/ 2025	90	\$0	7 subs needed
MHS	Campbell	Grades 10-12; Members of the Varsity Girls Basketball Team will perform a skills exhibition for morning physical education classes at Campbell School.	Kathy Glutz	1/8/ 2026	12	\$60	no sub needed
MHS	Woodbridge Center	Grade 12, 18-21 Program: This trip will give students the opportunity to practice social and communication goals, utilize problem solving strategies and	Dawn Valovcin, Michelle Schutz, Joe DiMeglio, Marilyn	1/9/ 2026	6	\$60	no subs needed

Board Agenda - December 16, 2025

		apply academic and technical skills in authentic recreation and leisure settings	Levine				
CES and EMS	We Rock The Spectrum Kids Gym	Grades 3-8; SL 1.4 Describe people, places, things, and events with relevant detail, expressing ideas and feelings clearly. 0.1.2 Express ideas for activities and initiate discussions.	Brian Jeney, Lorianne DiSerio, Alexis Wolford, Michelle Duggan, Brendan McCunney, Emily Bianchi, Alexandra Ryan, Joyee Mondal	1/9/2026	8	\$60	no subs needed
MHS	Union County VoTech	Grades 9-12; FRC kick off is the opening event for the robotics team build season. At the event, this year's competition rules will be explained and materials provided.	Kevin Smedley	1/10/2026 (Saturday)	30	\$240	no subs needed
MHS	Edgar	Grades 9-12; The MHS GSA received a grant last year to create a traveling LGBTQ+ library. Their aim is to bring the library to the middle school to increase access to affirming fiction and nonfiction texts. Edgar students will be able to check out the books from the HS students, and a display of available texts will remain at Edgar for the remainder of the week.	Ann Leghorn-Orapallo	1/14/2026	12	\$10; 1 way drop off only; Students will be dismissed from EMS	no subs needed
MHS	Piscataway High School	Grades 9-12; Students on the mock trial team to participate in scrimmages in order to prepare for our competition	Kevin Smedley	1/17/2026 (Saturday)	11	\$240	no subs needed
MHS	Middlesex County Courthouse	Grades 9-12; Students will compete in Mock Trial Competition	Kevin Smedley	1/26/2026 (after-school)	11	\$120	no subs needed
MHS	Middlesex County Courthouse	Grades 9-12; Students will compete in Mock Trial Competition	Kevin Smedley	1/27/2026 (after-school)	11	\$120	no subs needed

Board Agenda - December 16, 2025

MHS	Middlesex County Courthouse	Grades 9-12; Students will participate in the Mock Trial Semifinal Competition. If the team does not qualify, the bus transportation will be canceled.	Kevin Smedley	1/28/2026 (after-school)	11	\$120	no subs needed
MHS	Middlesex County Courthouse	Grades 9-12; Students will participate in the Mock Trial Semifinal Competition. If the team does not qualify, the bus transportation will be canceled.	Kevin Smedley	1/29/2026	11	\$120	no subs needed
MHS	Highland Park Senior Center	Grades 9-12; Students of Asian Heritage Club will be performing Lion and Dragon Dance to Highland Park Seniors	Yoko Kato	2/23/2026	18	\$75	1 sub needed
MHS	Moss	Grades 10-12; Varsity Girls Basketball Team will visit Moss School for Read Across America Day to read to kindergarten students	Kathy Glutz	3/2/26	12	\$60	no sub needed
CES	Metuchen Public Library	Grade 1; Students will tour the children's department and participate in a storytime. They will receive their own library cards and learn about the resources available to them through the library.	Rebecca Klein, Emily Vanderhoff and Michella Maldonado	4/8/2026	29	\$0(walking trip)	1 sub needed(afternoon only)
CES	Metuchen Public Library	Grade 1; Students will tour the children's department and participate in a storytime. They will receive their own library cards and learn about the resources available to them through the library.	Rebecca Klein, Rupel Conzo, Tara Palmieri, Candace Evans, Ellissa Cadel	4/15/2026	43	\$0(walking trip)	1 sub needed(afternoon only)
CES	Metuchen Public Library	Grade 1; Students will tour the children's department and participate in a storytime. They will receive their own library cards and learn about the resources available to them through the library.	Rebecca Klein, Megan Shapiro, Julie Anderson, Bailey Tocci	4/22/2026	42	\$0(walking trip)	1 sub needed(afternoon only)

Board Agenda - December 16, 2025

CES	Metuchen Public Library	Grade 1; Students will tour the children's department and participate in a storytime. They will receive their own library cards and learn about the resources available to them through the library.	Rebecca Klein, Nicole Hanson, Tara Pata	4/29/2026	44	\$0(walking trip)	1 sub needed(afternoon only)
MHS	Repertorio Espanol	Grades 9-12; Students will attend the Spanish language play La Gringa, the longest running off Broadway play in Spanish. The production explores themes of identity, language, culture, family, and community key components of our curriculum. Its focus on Puerto Rican heritage also supports units on the Hispanic Caribbean and immigration.	Nick Vosinas, Anais Ortega, Danielle Cermak	5/12/2026	30	\$0	3 subs needed
EMS	Medieval Times	Grade 7; Students will be able to summarize the contribution that knights had regarding chivalry. Civics - Students will be able to interpret different perspectives and their implications.	Michael Butler, Linda Donohue, Pam Stead, Ed Albanese, Andrea Elton, Andrew Southern, John Butler, Shannon Connors	6/3/2026	200	\$0	8 subs needed
MHS	EF Tour to Spain	Grades 10-12; Students will visit several regions of Spain, allowing them to engage directly with native speakers and experience Spanish art, history, architecture, and cuisine. They will also encounter the country's linguistic diversity through local dialects.	Nick Vosinas, Anais Ortega, Ashley Bosgra, Danielle Cermak, Chris Giddes, Brian Stike, Anne Girin, John Cathcart	Spring break 2027-10 day trip	45	TBD once flights are provided in 26-27 school year	TBD based on student enrollment

2. Professional Development

Move to approve Wellspring Center for Prevention to provide character development lessons, using the Why Try program resource at Edgar Middle School, not to exceed \$5,400 (Title IV funded).

3. Student Intern

Move to approve the placement of the following student intern from Phoenix University in the Metuchen Public School District during the 2025-2026 school year:

Name	School	Supervisor
Abeera Faizan	Campbell	Jeremy Barnes

4. Student Intern

Move to approve the placement of the following student intern from Goucher College in the Metuchen Public School District during the 2025-2026 school year:

Name	School	Supervisor
Farrah Grubman	Campbell	Sandy Vorensky

5. Student Observers

Move to approve the following student observers from Rutgers Mason Gross School of Arts Program, at Edgar Middle School and Metuchen High School for the 2025-2026 school year:

Student Name	School	Cooperating Teacher
Mr. Brayan Stewart	Metuchen HS, Edgar MS	John Messenger
Mr. Erol Yilmaz	Metuchen HS, Edgar MS	John Messenger
Ms. Mallory Prichet	Metuchen HS, Edgar MS	John Messenger
Ms. Paige Liloia	Metuchen HS, Edgar MS	Stefeny Stofa-Krombholz
Mr. Ryan Kalin	Metuchen HS, Edgar MS	Stefeny Stofa-Krombholz
Ms. Julia Ravenna	Metuchen HS, Edgar MS	Stefeny Stofa-Krombholz

-----end of curriculum section-----

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Vincent Caputo

Vincent Caputo (Dec 17, 2025 10:10:32 EST)

20251216 Board Agenda

Final Audit Report

2025-12-17

Created:	2025-12-17
By:	Jennifer Alijewicz (jalijewicz@metuchenschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAADZsxTVPYUF2PP_NqwSGO7vzRV0mXC8

"20251216 Board Agenda" History

-  Document created by Jennifer Alijewicz (jalijewicz@metuchenschools.org)
2025-12-17 - 2:55:12 PM GMT
-  Document emailed to vcaputo@metboe.k12.nj.us for signature
2025-12-17 - 2:55:40 PM GMT
-  Email viewed by vcaputo@metboe.k12.nj.us
2025-12-17 - 3:10:06 PM GMT
-  Signer vcaputo@metboe.k12.nj.us entered name at signing as Vincent Caputo
2025-12-17 - 3:10:30 PM GMT
-  Document e-signed by Vincent Caputo (vcaputo@metboe.k12.nj.us)
Signature Date: 2025-12-17 - 3:10:32 PM GMT - Time Source: server
-  Agreement completed.
2025-12-17 - 3:10:32 PM GMT