

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, APRIL 28, 2026

**MEETING AGENDA
of the Metuchen Board of Education**
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt		Ms. Killean	
Ms. Cheatham		Ms. Michaels-LaMorte	
Mr. Derflinger		Dr. Spigner	
Mr. Glassberg		Mr. Suss	
Dr. Johnson-Marcus		Ms. Zimmerman	

5. Showcase of Success

❖ Edgar Wind Ensemble

The Edgar Wind Ensemble is under the direction of Robyn Keyes. The ensemble is a combination of Band students in both 7th and 8th grade. Tonight you will hear Metrodance by Randall Standridge. According to program notes written by the composer, a visit to New York City inspired this vibrant concert work, supercharged with the urban buzz of one of the most amazing places in the world - the speed of life, and the collision of so many personalities, ideas and cultures is energizing and invigorating. It is a concert celebration that pulsates with the urban groove one feels when walking through those busy streets. The Edgar Spring Band Concert will be held on May 14th at Metuchen High School at 7PM for those who wish to attend.

6. Meeting Open to the Public *(for any topic)*

7. Presentations

- ❖ Corrective Action Plan by Ed Porowski
- ❖ Final Budget Hearing - Dr. Caputo and Michael Harvier
 - Motion to open public hearing
 - Present budget
 - Accept comment from public
 - Motion to close public hearing
- ❖ District Goals Update - Dr. Caputo
- ❖ Anti-Bullying Bill of Rights/HIB Official Grade 2024-2025

8. Reports

- ❖ President’s Report
- ❖ Superintendent's Report
- ❖ Committee Reports
- ❖ Student Board Member Report

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

April 14, 2026	Special Business Meeting (1)
April 14, 2026	Special Business Meeting (2)
April 14, 2026	Board Meeting

12. Meeting Open to the Public *(for any topic)* - None

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)
 Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Retirement - Certificated Staff

Move to accept, with regret, the retirement of Kathy Keers-Nolde, Teacher at Campbell School, effective June 30, 2026.

2. Appointment - Paraprofessional

Move to approve the appointment of Chioma Ossai, Paraprofessional at Edgar School, at a salary of \$24,923/year, prorated, effective April 23, 2026 through June 30, 2026.

3. Appointment - Certificated Staff

Move to approve the appointment of Michele Cook, Teacher at Metuchen High School, at a salary of \$68,263*/year, Step 4G, effective August 26, 2026 through June 30, 2027.

* salary may be adjusted based on new MEA contract

4. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Janelle Fisher, Teacher at Moss School, effective approximately June 8, 2026 through June 24, 2026.

5. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Courtney Crawford, School Psychologist at Edgar School, effective approximately June 12, 2026 through approximately December 1, 2026.

6. Appointment - Certificated Staff

Move to approve the appointment of Kourtney Levy, Teacher at Campbell School, at a salary of \$64,050*/year, Step 3A, effective August 26, 2026 through June 30, 2027.

* salary may be adjusted based on new MEA contract

7. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Christina Leitner, Teacher at Metuchen High School, effective approximately August 26, 2026 through approximately December 9, 2026.

8. Appointment - Leave Replacement

Move to approve the appointment of Saima Khan, Leave Replacement for Ashley Pietrowski, Teacher at Campbell School, at a rate of \$329.73/day, effective May 4, 2026 through approximately June 3, 2026.

9. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Jessica DiMaggio, Teacher at Moss School, effective August 26, 2026 through June 30, 2027.

10. Resignation - Certificated Staff

Move to accept the resignation of Andrew Southern, Teacher at Edgar School, effective September 10, 2026.

11. Informal Mentor Teacher

Move to approve the following staff to serve as an informal mentor for the 2025-2026 school year, to be paid at a rate of \$51/hour, not to exceed six hours:

Teacher	School	Mentor
Cindy Fedum	Moss	Jackie Salit

12. Mentor Training

Move to approve the following mentor to attend mentor training, for 1 hour at the rate of \$51/hour:

Jackie Salit

13. Appointment of Substitutes

Move to approve the appointment of substitutes for the 2025-2026 school year as listed on the chart below, effective April 29, 2026, pending completion of substitute training and criminal history clearance:

2025-2026 Substitutes for Board Approval 4/28/26	
Teacher sub with certification - \$125/day	
Teacher sub with bachelor's degree - \$120/day	
Teacher sub with 30+ credits - \$115/day	
Nurse sub - \$210/day	
Para sub - \$105/day	
Nurse 1:1 sub - \$280/day	
Sub Name	Certification/Sub Category
Suguna Jetti	Substitute with teacher certification
Michelle Cascarelli	Substitute paraprofessional

14. Volunteer Clubs - Metuchen High School

Move to approve the following volunteer clubs at Metuchen High School for the 2025-2026 school year:

Volunteer Club	School	Advisor
Eat Smart, Live Strong Club	MHS	TBD
Eastern European Club	MHS	Trey Jaworski

15. Retirement - Certificated Staff

Move to accept, with regret, the retirement of Jonathan Nolde, Teacher at Campbell School, effective June 30, 2026.

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of February 28, 2026.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of April 28, 2026 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective February 28, 2026.

4. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
4/21/2026	4/21/2026	Share My Meals Coffee & Community	Lemerich, Kathryn	Central Office	\$0	No cost	
4/30/2026	4/30/2026	All Voices, One Vision: Partnering with Students, Families, and Communities for School Mental Health	Bonassisa, Deneane	Central Office	\$0	No cost	
5/1/2026	5/1/2026	NJSELA Meeting	Lemerich, Kathryn	Central Office	\$0	No cost	
5/5/2026	5/5/2026	CFNFRB Suicide Subcommittee	Paredes, Susan	Edgar/MHS	\$0	No cost	
5/11/2026	5/13/2026	Safety Care Trainer Initial Training	Massaro, Isabella	Campbell	\$2599	Other	
5/27/2026	5/27/2026	A Practitioner's Guide to AI and the Law	Wang, Jingjing	MHS	\$219	FFPI	26-141
6/4/2026	6/4/2026	LearningAlly: Spotlight on Dyslexia 2026	Thompson, Lauren	Edgar	\$99	FFPI	26-142
6/29/2026	7/1/2026	ISTELive Conference	Evans, Neyda	Edgar	\$0	No cost	

5. Energy Savings Plan

This Board of Education hereby approves the resolution in the form attached hereto adopting the Energy Savings Plan on attachment 1.

6. SESO Refunding Bond Ordinance

This Board of Education hereby approves the introduction of a school energy savings obligation (SESO) refunding bond ordinance in the form attached hereto authorizing the issuance of SESO refunding bonds to finance the Energy Savings Plan on attachment 2.

7. Local Finance Board Application

This Board of Education hereby approves the resolution in the form attached hereto authorizing application to the Local Finance Board for approval of the energy savings obligation refunding bond ordinance on attachment 3.

8. Power Purchase Agreement

This Board of Education hereby approves the resolution in the form attached hereto approving the Power Purchase Agreement on attachment 4.

9. In-district Transportation Routes

Move to approve Bid Number 26-27-001 with George Dapper Inc. for the following daily routes for in-district transportation for the 2026-2027 school year and to not exceed \$214,485.

Route #	Route Cost
M1	\$197.50
M2	\$197.50
M3	\$197.50
M4	\$197.50
M5	\$197.50
M6	\$197.50

10. Transportation Jointures and Individual Routes 2026-2027

Move to approve the transportation jointures and individual routes for the 2026-2027 school year with the following districts and educational service commissions: Educational Services Commission of New Jersey, Somerset County Educational Services Commission, Monmouth/Ocean Educational Services Commission, Edison School District, and South Plainfield School District.

11. Transportation Providers 2026-2027

Move to approve South Plainfield School District, Dapper Bus, Mercy Transportation, Irvin Raphael Inc, Shamrock Stagecoach, Layla Trans, Piscataway School District, Woodbridge School District, Passaic Valley Coach, Raritan Valley Bus, Coach USA, and Villani Bus as transportation providers for the 2026-2027 school year.

12. Health Insurance

Move to approve the Schools Health Insurance Fund (SHIF) as the district's medical and prescription health insurance carrier and Delta Dental and Vision/VSP as the district's dental and vision carrier for the 2026-2027 school year.

13. Adoption of the 2026 – 2027 School District Budget

WHEREAS, the Board of Education must adopt and submit a 2026-2027 school district budget to the New Jersey Department of Education.

NOW THEREFORE BE IT RESOLVED that the Metuchen Board of Education adopt the 2026-2027 school district budget as follows:

	Appropriations	Local Tax Levy
Total General Fund	\$53,535,072	\$47,169,004
Total Special Revenue Fund	\$1,511,199	
Total Debt Service Fund	\$5,983,350	\$4,309,092

The supporting documentation of the budget included an itemization of certain expenditures required under administrative regulations. Maximum travel budget is established at \$90,000. Travel includes professional development that takes place outside the District.

The Board of Education is requesting authority to utilize \$670,956 in health care allowance and this allowance will be utilized by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time.

The Board of Education is also requesting \$12,652 in enrollment adjustment.

The Board of Education includes in the budget a capital reserve withdrawal in the amount of \$554,743 for repayment of debt.

14. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2025-2026 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction:

School	Vendor	QTY	Item #	Description	Price	Total
Friends of the Family	Fox Fence			Install approx. 80 LF of 4" high white solid PVC fence with large lattice top		\$3,360.00

15. ESIP and Contracts

WHEREAS, the Metuchen Board of Education (“Board”) has determined that it is the District’s best interests to pursue energy savings in accordance with New Jersey’s Energy Savings Improvement Program (“ESIP”) laws; and

WHEREAS, the Board previously awarded a contract to Spiezle Architectural Group (“Spiezle”) to conduct an Investment Grade Energy Audit (“IGEA”) as the initial step under the ESIP laws; and

WHEREAS, Spiezle performed the IGEA, developed an Energy Savings Plan (“ESP”) and submitted same to the New Jersey Board of Public Utilities (“BPU”) for its review and approval to proceed with an ESIP in accordance with the ESIP laws; and

WHEREAS, the BPU has determined that the proposed ESP meets the requirements under applicable law and that the Board may proceed with the implementation of the ESP under the ESIP law.

NOW, THEREFORE, BE IT RESOLVED, that the Metuchen Board of Education hereby authorizes an amendment to the existing contract with Spiezle set forth above to include all items necessary to implement the ESP under the ESIP laws using the DIY model.

BE IT FURTHER RESOLVED that the amendment is subject to review by Board counsel.

BE IT FURTHER RESOLVED that the Superintendent and Business Administrator are authorized to execute all documents necessary to implement this resolution.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Suspensions

The Board hereby acknowledges receipt of the suspension report summary for April 13, 2026 - April 24, 2026.

2. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported cases.

- METHS031726001
- EMS032026001

3. District Calendar

Move to approve the revised district calendar for the 2026-2027 school year.

4. School Times

Move to approve the school times for delayed openings and early dismissals during the 2026-2027 school year.

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/ Group/ Purpose	Teachers/ Advisors	Date(s)	No. of Students	Board Cost- Transp	No. of Subs needed
MHS	Metuchen Senior Center and Bagel Pantry for lunch	Our Peers to Volunteers volunteer club will be visiting the senior center to put on a tech presentation and answer questions for senior citizens on how to use their cell phones and computers.	Leigh Hanbridge/ Angelique Dulin	5/20/ 2026	30	\$80	no subs needed

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MHS	Cais Cafe	The Entrepreneurship and Nutrition Class are visiting Cais Cafe to continue a project started earlier in the year. Students will be hanging up flyers for promotion of a protein bar the nutrition students will be baking	Elizabeth Dorsa, Christine Jarrach and Kate Lemerich	5/28/2026	8-10	\$50	2 subs needed
EMS	Latin Port Restaurant	Grade 7 Spanish Students; This annual field trip serves not only as a cultural enrichment opportunity but also as a dynamic extension of classroom learning, providing students with authentic, real-world exposure to the Spanish language and Latin American culture.	Ashley Bosgra, Raquel Williams, Barbara King, Andrea Elton, Christofer Peckhardt, Chioma Ossai	6/2/2026 rain date: 6/4/2026	50	\$0	4 subs
MHS	NJ State Teen Arts Festival	MHS Jazz Band, 2 vocal students, and 1 art student were selected as winners from the Middlesex County Teen Arts Festival to compete in the NJ State Teen Arts Festival. Students will be adjudicated by professional artists in their respective fields. All other art and music students will participate in a variety of master class workshops.	Ashley Bosgra, Kelly Murphy, Margo Banner, Stefeny Stofa-Krombholz, John Flynn, John Messenger	6/3/2026	75	\$0	4 subs
EMS	Latin Port Restaurant	Grade 7 Spanish Students; This annual field trip serves not only as a cultural enrichment opportunity but also as a dynamic extension of classroom learning, providing students with authentic, real-world exposure to the Spanish language and Latin American culture.	Ashley Bosgra, Raquel Williams, Barbara King, Andrea Elton, Christofer Peckhardt, Chioma Ossai	6/4/2026 rain date: 6/5/2026	50	\$0	4 subs needed

2. NJDOE Literacy FOCUS Grant

Move to approve the application and acceptance, if granted, of the NJDOE FOCUS grant in the amount of \$4,896 for the 2026-2027 school year.

3. Multilingual Learning Parent Advisory Committee

Move to approve the following teachers for planning and attending the Multilingual Learning Parent Advisory Committee Night on Wednesday, May 13, 2026, at the rate of \$51/ hour, paid through Title III funds, not to exceed 4 hours each:

Janelle Fisher	Adrianna Reyes	Ellen Park
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-----end of curriculum section-----

14. Meeting Open to Public *(for any topic)*

15. Announcements

16. Motion to Go Into Executive Session *(when applicable)*

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Vincent Caputo
Vincent Caputo (Apr 29, 2026 13:21:47 EDT)

RESOLUTION APPROVING ENERGY SAVINGS PLAN

WHEREAS, The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey (the "Board of Education" or the "School District") had energy audits of its school facilities performed in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to undertake the project as a Do It Yourself Project with the assistance of its Architect, Spiezle Architectural Group and DCO Energy as its energy consultant, for assistance with the development and implementation of an energy savings plan; and

WHEREAS, this Board of Education hired Johnson & Urban, L.L.C., a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review and the Board of Public Utilities has approved the proposed plan; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY AS FOLLOWS:

Section 1. The Energy Savings Plan prepared with the assistance of Spiezle Architectural Group, DCO Energy and the professional staff of this Board of Education, to be dated the date of this resolution or as otherwise determined by the Business Administrator/Board Secretary of this Board of Education (the "Energy Savings Plan"), is hereby approved and adopted as the Energy Savings Plan of this School District.

Section 2. The Business Administrator/Board Secretary is hereby directed to arrange to have the Energy Savings Plan submitted to the Board of Public Utilities for posting on its website and to post the Energy Savings Plan on this School District's website in accordance with N.J.S.A. 18A:18A-4.6(c)(3)

Section 3. This resolution shall take effect immediately.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S CERTIFICATE

I, Michael Harvier, Business Administrator/Board Secretary of The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey, HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Board of Education by the vote set forth below as set forth in the minutes of a meeting of the Board of Education held on April 28, 2026 held in accordance with the requirements of the New Jersey Open Public Meetings Law and that the aforesaid resolution has not been amended, modified or repealed and remains in full force and effect.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Board of Education this _____ day of April , 2026.

Michael Harvier
Business Administrator/Board Secretary

[SEAL]

SCHOOL ENERGY SAVINGS OBLIGATION REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR ENERGY CONSERVATION IMPROVEMENTS, APPROPRIATING NOT TO EXCEED \$8,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$8,500,000 ENERGY SAVINGS OBLIGATION REFUNDING BONDS TO PROVIDE FOR SUCH IMPROVEMENTS.

WHEREAS, The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey (the "Board of Education" or the "School District") had energy audits of its school facilities performed in accordance with the Board of Public Utilities Local Government Energy Audit Grant Program and thereafter determined to consider implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to undertake the project as a Do It Yourself Project with the assistance of its Architect, Spiegle Architectural Group and DCO Energy as its energy consultant, for assistance with the development and implementation of an energy savings plan; and

WHEREAS, this Board of Education hired Johnson & Urban, L.L.C., a qualified independent third party (the "Verification Agent"), to verify that the projected energy savings to be realized from the proposed program has been calculated as required by law, the Verification Agent has issued its report to this effect, the report and proposed plan have been submitted to the Board of Public Utilities for review and the Board of Public Utilities has approved the proposed plan; and

WHEREAS, after reviewing the proposed plan, this Board of Education has determined that the energy savings generated from reduced energy use from the Energy Conservation Measures set forth in the Energy Savings Plan will be sufficient to cover the cost of the program's Energy Conservation Measures and that it is in the best interest of the School District

to approve, adopt and implement the Energy Savings Plan for the School District pursuant to N.J.S.A. 18A:18A-4.6; and

WHEREAS, by resolution adopted on this date, this Board of Education approved the energy savings plan, and the energy savings plan will be posted on the Board of Education's website and submitted to the Board of Public Utilities for posting on its website; and

WHEREAS, the Board of Education has now determined to implement the plan pursuant to N.J.S.A. 18A:18A-4.6 and to finance the program through the issuance of energy savings obligations authorized as refunding bonds pursuant to N.J.S.A. 18A:18A-4.6(c)(3) and 18A:24-61.1 *et seq.*, now therefore,

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY (with not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The School District is hereby authorized to provide for energy conservation measures described in its approved energy savings plan and related work.

Section 2. In order to finance the cost of the improvements described in Section 1 hereof, negotiable school energy savings obligation refunding bonds (the "Bonds") are hereby authorized to be issued, in one or more series, in the aggregate principal amount not to exceed \$8,500,000 pursuant to N.J.S.A. 18A:18A-4.6(c)(3) and N.J.S.A. 18A:24-61.1 *et seq.*

Section 3. An aggregate amount not exceeding \$225,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Bonds authorized herein.

Section 4. A supplemental debt statement has been prepared and filed in the offices of the Borough Clerk and the Business Administrator/Board Secretary and in the office of the

Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount of the Bond authorization set forth herein.

Section 5. A certified copy of this school energy savings obligation refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the School District as to the indebtedness to be financed by the issuance of the obligations authorized herein.

Section 6. The School District hereby declares its intent to issue bonds or other obligations in the amount authorized in Section 2 of this ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 1 of this ordinance. This Section 6 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Bonds authorized herein.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

**CERTIFICATION OF BUSINESS ADMINISTRATOR/BOARD SECRETARY
REGARDING INTRODUCTION OF SCHOOL ENERGY SAVINGS OBLIGATION
REFUNDING BOND ORDINANCE**

I, Michael Harvier, Business Administrator/Board Secretary of The Board of Education of the Borough of Metuchen in the County of Middlesex, State of New Jersey (the "Board"), HEREBY CERTIFY that the attached school energy savings obligation refunding bond ordinance entitled, "School Energy Savings Obligation Refunding Bond Ordinance of The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey, Providing for Energy Conservation Improvements, Appropriating not to Exceed \$8,500,000 Therefor and Authorizing the Issuance of not to Exceed \$8,500,000 Energy Savings Obligation Refunding Bonds to Provide for Such Improvements," was introduced on April 28, 2026, and approved on first reading by the vote set forth below, and that the attached ordinance has been compared by me with the original minutes as officially recorded in my office in the minute book of the Board and is a true, complete and correct copy of the ordinance as introduced.

The foregoing resolution was adopted by the following vote:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Board of Education this ___ day of _____, 2026.

Michael Harvier
Business Administrator/Board Secretary

[SEAL]

(part I)

ID # 22-6002074

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
LOCAL FINANCE BOARD
APPLICATION CERTIFICATION

APPLICANT'S

NAME: The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey

I, Hazel-Anne Johnson-Marcus, Board President of The Board of Education of the Borough of Metuchen in the County of Middlesex, New Jersey, do hereby declare:

That the documents submitted herewith and the statements contained herein are true to the best of my knowledge and belief; and

That this application was considered and its submission to the Local Finance Board approved by the Board of Education on April; 28, 2026.

Hazel-Anne Johnson-Marcus, Board President

ATTEST:

Michael Harvier
Business Administrator/Board Secretary

Date: April 28, 2026

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY, AUTHORIZING THE AWARD OF A SOLAR POWER PURCHASE AGREEMENT TO HESP SOLAR

Whereas, The Board of Education of the Borough Metuchen in the County of Middlesex, New Jersey (the “School District”), expects to approve/has approved an Energy Savings Improvement Plan in accordance with the requirements of N.J.S.A. 18A:18A-4.6, which anticipates, among others, the use of a solar power purchase agreement as one of its energy conservation measures in order to help maximize energy savings under the plan; and

Whereas, the Board of Education of the School District, in the Fall of 2025, authorized the use of competitive contracting for the selection of a solar power purchase agreement provider, in accordance with N.J.S.A. 18A:18A-4.6 and *Local Finance Notice 2009-10*, dated June 12, 2009; and

Whereas, the successful solar power purchase agreement provider will be required, at its own expense (but subject to the District’s obligation to purchase energy generated from the System as defined below), to engineer, procure, install, interconnect, finance, operate and maintain the solar panels for a term not to exceed 15 years in accordance with N.J.S.A. 18A:18A-42(o), as well as guarantee the cost of electricity from the system during such term pursuant to the solar power purchase agreement (collectively, the “System”); and

Whereas the Board of Education advertised for the receipt of proposals pursuant to a Request for Proposals, and received proposals in accordance with the requirements of N.J.S.A. 18A:18A-4.1 *et seq.* and N.J.A.C. 5:34-4.1 *et seq.*, and

Whereas, the Request for Proposals established criteria for the evaluation of the power purchase agreement provider responses, for the purpose of evaluating each proposal and its ability to meet the School District’s technical, managerial and cost requirements; and

Whereas, the Board of Education actually received proposals from two respondents, Woodhollow Energy (deemed non-responsive to the RFP) and HESP Solar, all in accordance with its advertised Request for Proposals; and

Whereas, the HESP Solar proposal offers to sell electricity to the School District at a base price of \$0.036/kWh, and at a price for alternate number 1 at \$0.029/kWh, respectively (subject to an annual 2 percent escalator, in each case, over the 15 year term), which is considerably lower than the current price of energy for the School District; and

Whereas, the Board of Education now believes it is in the best interest of the School District to award the transaction to HESP Solar (referred to hereinafter as “HESP Solar”), based on its proposal to engineer, procure, interconnect, install, finance, operate and maintain the System and guaranty the cost of electricity produced in accordance with its proposal, applicable law and the power purchase agreement to be executed; and

Whereas, DCO Energy of Mays Landing, New Jersey (“DCO”), previously authorized by this Board of Education as Solar Development Energy Consultant, has recommended this award based on an evaluative report prepared by DCO, which is attached to this Resolution, prepared on behalf of the School District’s Business Administrator/Board Secretary, and the School District; and

Whereas, the DCO evaluative report was made available to the public when it was made available to the Board of Education, which was at least 48 hours prior to the adoption of this Resolution; and

Whereas, the proposed power purchase agreement, which was appended to the RFP and will serve as the basis for this award, has been or is in the process of being reviewed by McManimon, Scotland & Baumann, LLC, the School District’s special counsel (“Special Counsel”), in connection with the School District’s Energy Savings Improvement Program and this power purchase agreement award.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX, NEW JERSEY as follows:

Section 1. The above Recitals are incorporated herein by reference as if set forth.

Section 2. The Board of Education hereby accepts and awards the proposal submitted by HESP Solar, in accordance with the Request for Proposals described herein, and determines to enter into a power purchase agreement with HESP Solar for them to, at their own cost and expense (but subject to the purchase of energy by the District under the power purchase agreement), provide, finance, interconnect, operate and maintain the System, for the agreed upon cost of electricity set forth above to be purchased by the District, and in its proposal.

Section 3. The Board of Education authorizes and directs the Board President and/or the Business Administrator/Board Secretary, as well as any necessary Board personnel and staff, to execute the power purchase agreement on behalf of the School District in substantially the form submitted to this Board of Education, with such changes approved by Special Counsel, and the signature of the authorized School District officials on such power purchase agreement shall be conclusive proof of such approval and execution.

Section 4. The Board of Education ratifies the distribution by DCO, the Business Administrator/Board Secretary and other appropriate School District officials of the attached evaluative report to the general public.

Section 5. This Resolution shall take effect immediately.


20260428 Board Agenda with attachments


Final Audit Report


2026-04-29


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By:	Jennifer Alijewicz (jalijewicz@metuchenschools.org)
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