

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

TUESDAY, MAY 12, 2026

**MEETING AGENDA
of the Metuchen Board of Education**
Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

1. Call to Order

2. Flag Salute

3. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune and by filing a copy with the Borough Clerk as prescribed by this law.

4. Roll Call

Mr. Bhatt		Ms. Killean	
Ms. Cheatham		Ms. Michaels-LaMorte	
Mr. Derflinger		Mr. Suss	
Mr. Glassberg		Ms. Zimmerman	
Dr. Johnson-Marcus			

5. Meeting Open to the Public *(for any topic)*

6. Board of Education Interviews

- Interview with BOE candidates
- Motion to go into closed session
- Back from closed session - open meeting
- Return to public session
- Public comment
- Appoint new board member/announcement of new board member

7. Presentations

- ❖ Mental Health Presentation - Dr. Tania Herzog

8. Reports

- ❖ President's Report
- ❖ Superintendent's Report

Board Agenda - May 12, 2026

- ❖ Committee Reports
- ❖ Student Board Member Report

9. Old Business

10. New Business

11. Approval of Minutes of the Board of Education Meetings

April 28, 2026	Special Business Meeting (1)
April 28, 2026	Special Business Meeting (2)
April 28, 2026	Board Meeting

12. Meeting Open to the Public *(for any topic)*

13. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, is it placed on the agenda for action at a public meeting.

A. PERSONNEL

Motion/Second/Comments/Roll Call

1. Resignation - Certificated Staff

Move to accept the resignation of Amy Fitzharris, Teacher at Edgar School, effective June 30, 2026.

2. Leave of Absence - Certificated Staff

Move to approve the leave of absence of Emily Bianchi, Speech-Language Pathologist at Campbell School, effective approximately September 8, 2026 through approximately February 22, 2027.

3. Supplemental Instruction

Move to approve the following certified staff to provide Supplemental Instruction as needed for the 2025-2026 school year at the rate of \$62/hour:

Jessica Zalink

4. Salary Adjustment – Custodial Longevity

Move to approve a change in total salary for Darren Colegrove, Grounds Department, from \$54,121/year to \$54,361/year as a result of completing 20 years of service, effective June 1, 2026.

5. Resignation - Paraprofessional

Move to accept the resignation of Lauren Hall, Paraprofessional at Campbell School, effective May 20, 2026.

6. Appointment of Substitutes

Move to approve the appointment of substitutes for the 2025-2026 school year as listed on the chart below, effective May 13, 2026, pending completion of substitute training and criminal history clearance:

2025-2026 Substitutes for Board Approval 4/28/26	
Teacher sub with certification - \$125/day	
Teacher sub with bachelor's degree - \$120/day	
Teacher sub with 30+ credits - \$115/day	
Nurse sub - \$210/day	
Para sub - \$105/day	
Nurse 1:1 sub - \$280/day	
Sub Name	Certification/Sub Category
Bailey Krull	Substitute with college degree
Alex Stolz	Substitute paraprofessional

7. Appointment - Leave Replacement Extension

Move to extend the appointment of Eve Tricarico, Leave Replacement for Nga Fizur, through approximately May 29, 2026, at a rate of \$329.73/day.

8. Appointment - Certificated Staff

Move to approve the appointment of James Borg, Teacher at Edgar School, at a salary of \$61,000*/year, Step 1A, effective August 26, 2026 through June 30, 2027.

* salary may be adjusted based on new MEA contract

9. Professional Development

Move to approve the following certified staff to plan Professional Development for the May 22, 2026, In-service and to be paid at the hourly rate of \$51/hour, as indicated below:

Staff Name	Topic	Not to exceed
Bob Ulmer	CPR Training	2hrs
Nick Zaneto	CPR Training	2hrs
Julie Youngman	CPR Training	2hrs
Mark Mooney	CPR Training	2hrs
Christina Leitner	Safety Care Training	2hrs
Isabella Harrington	Safety Care Training	2hrs

10. Retirement - Certificated Staff

Move to accept, with regret, the retirement of Carol Gaffney, Teacher at Moss School, effective June 30, 2026.

11. Reappointment - Non-Tenured Administrators

Move to approve the reappointment of the following non-tenured administrators for the 2026-2027 school year as shown on Attachment 1 (first page).

12. Reappointment - Non-Tenured Certificated Staff

Move to approve the reappointment of the following non-tenured certificated staff for the 2026-2027 school year as shown on Attachment 2 (second through third pages).

13. Transfer - Certificated Staff

Move to approve the following transfers, due to realignment, for the 2026-2027 school year as listed:

Last	First	Position	Transfer From:	Transfer To:
BINDRA	AMRITA	CST	Campbell	Campbell & Moss
CRAWFORD	COURTNEY	CST	Edgar	Edgar & Campbell
FISHER	JANELLE	ESL & Intervention	Moss & Campbell	Moss
BORMANN	KRISTINA	Intervention	Campbell	Moss
GALLAGHER	JORDYN	Special Area Teacher	Edgar & Moss	Edgar & Campbell
McEWAN	CHRISTOPHER	Special Area Teacher	MHS & Edgar	MHS & Campbell
MESSENGER	JOHN	Special Area Teacher	MHS & Edgar	MHS
ROSSMEISSL	AMANDA	Special Area Teacher	Campbell	Campbell & Moss
SALZER	NADIA	Special Area Teacher	Campbell	Campbell & Moss
THOMAS	MARGARET	Special Area Teacher	Campbell	Campbell & Moss
KORPON	JENNIFER	Special Area Teacher	Moss, Edgar, MHS	Moss
ANDERSON	JULIE	Special Ed Teacher	Campbell	Moss
CADEL	ELLISSA	Special Ed Teacher	Campbell	Moss
CONZO	RUPEL	Special Ed Teacher	Campbell	Moss
HALLER	ALICIA	Special Ed Teacher	Edgar	Campbell
HUFF	MICHELLE	Special Area Teacher	Edgar & MHS	Moss
KLEIN	REBECCA	Special Area Teacher	Campbell	Campbell & Moss
MALDONADO	MICHELLA	Special Ed Teacher	Campbell	Moss
PIETROWSKI	ASHLEY	Special Ed Teacher	Campbell	Moss
SMITH	REBECCA	Special Ed Teacher	Campbell	Moss
SUDOL	JULIA	Special Ed Teacher	Edgar	Campbell
THOMPSON	LAUREN	Special Ed Teacher	Edgar	Campbell
BIANCHI	EMILY	Speech	Campbell	Campbell & Moss
STEIN	ERIC	Speech	Campbell	Campbell & Moss
ANDERSON	SARAH	Teacher	Campbell	Moss
BANDOLA	DREW	Special Area Teacher	MHS	MHS & Edgar
BARNES	JEREMY	Teacher	Campbell	Moss
BROWN	WILLOW	Teacher	Campbell	Moss
CECCHINE	JENNIFER	Teacher	Edgar	Campbell
DELANEY	SCOTT	Teacher	Campbell	Moss
DOHERTY	JENNIFER	Teacher	Campbell	Moss
EVANS	CANDACE	Teacher	Campbell	Moss

Board Agenda - May 12, 2026

GALLO	MELISSA	Teacher	Campbell	Moss
HANSON	NICOLE	Teacher	Campbell	Moss
HARLEY	MELISSA	Teacher	Edgar	Campbell
LUDWIG	AMANDA	Teacher	Campbell	Moss
MERTZ	EMILY	Teacher	Edgar	Campbell
MEYER	LORI	Teacher	Edgar	Campbell
MULLER	JENNIFER	Teacher	Edgar	Campbell
PALMIERI	TARA	Teacher	Campbell	Moss
PRESUTO	EMILY	Teacher	Edgar	Campbell
SHAPIRO	MEGAN	Teacher	Campbell	Moss
SPRING	CHRISTINA	Teacher	Campbell	Moss
TOCCI	BAILEY	Teacher	Campbell	Moss
VANDERHOFF	EMILY	Teacher	Campbell	Moss

14. Appointment - Certificated Staff

Move to approve the appointment of Ryan Brady, Teacher at Edgar School, at a salary of \$64,050*/year, Step 3A, effective August 26, 2026 through June 30, 2027.

* salary may be adjusted based on new MEA contract

15. Multilingual Learning Committee

Move to approve the following teacher for attending the Multilingual Learning Parent Advisory Committee Night on Wednesday, May 13, 2026, at the rate of \$51/hour, paid through Title III funds, not to exceed 1.5 hours

Lindsay Nalepa

-----end of personnel section-----

B. FINANCE

Motion/Second/Comments/Roll Call

1. Professional Development

Move to approve the following professional development activities as shown on the following chart:

Start Date	End Date	Activity Title	Name	Building	Approved	Payment	FFPI Proposal #
5/8/2026	5/8/2026	AI Resource Presentation at North Brunswick Schools	Lemerich, Kathryn	Central Office	\$9.31	Other	
5/8/2026	5/8/2026	AI Resource Presentation at North Brunswick Schools	Omark, Lindsey	Central Office	\$0	No cost	
5/18/2026	5/18/2026	Warren Township Schools' Capstone Experience	Manziano, Louis	Central Office	\$0	No cost	
5/18/2026	5/18/2026	Warren Township Schools' Capstone Experience	Lemerich, Kathryn	Central Office	\$0	No cost	

Board Agenda - May 12, 2026

6/3/2026	6/3/2026	Middlesex County BH Partnership	Kurtin, Ilana	Central Office	\$0	No cost	
6/5/2026	6/11/2026	2026 AP Spanish and Literature Reading	Flores, Karin	MHS	\$0	No cost	
6/30/2026	7/1/2026	National Athletic Trainer's Conference	Yelencsics, Molly	MHS	\$711	FFPI	27-001
7/7/2026	7/7/2026	Workshop: Unlocking Insights with Notebook LM (Zoom)	Thumann, Chris	Central Office	\$50	Other	
7/14/2026	7/14/2026	Workshop: Data-Driven Decision Making with AI (Zoom)	Thumann, Chris	Central Office	\$50	Other	

2. Bussing Fee

Move to approve the partial subscription bussing fee of \$690 for the 2026-2027 school year.

3. Interlocal Services Agreement

Move to approve the interlocal services agreement between the Metuchen Public Library and the Metuchen Board of Education for the 2025-2026 school year, to share the cost of certain library services.

4. Workspace for Education Subscription

Move to approve the purchase of the Workspace for Education Subscription as listed on attachment 3 in the amount of \$16,843.75.

5. Student Agreement

Move to approve the settlement agreement for student # 2029175.

6. Student Agreement

Move to approve the settlement agreement for student # 2028029.

7. Technology Equipment Disposal

Move to approve the disposal of the obsolete equipment on attachment 4.

8. YMCA Elementary School After Care Competitive Contracting Proposal No. CC 27-01

Move to approve the YMCA of Metuchen, Edison, Woodbridge and South Amboy as the Elementary School After Care provider for Moss and Campbell Schools pursuant to N.J.S.A. 18A:18A-4.1 et seq for 2026-2027 & 2027-2028 SY plus extensions as set forth in the request for proposals.

9. Moss Security Cameras

Move to approve the technology expenditure for the Moss Security Surveillance Cameras as listed on attachment 5 in the amount of \$17,387.58.

-----end of finance section-----

C. POLICY

Motion/Second/Comments/Roll Call

1. Harassment, Intimidation and Bullying

Move to affirm the findings of the previously reported cases.

- CES040626001
- EMS041326001

-----end of policy section-----

D. CURRICULUM

Motion/Second/Comments/Roll Call

1. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown:

School	Destination	Class/Group/ Purpose	Teachers/ Advisors	Date(s)	No. Of Students	Board Cost- Transp	No. of Subs Needed
MHS	Campbell	Future Teacher's Club to attend Multilingual Learning Parent Advisory Committee Night and learn about community engagement programs.	Lindsay Nalepa	5/13/2026	6	\$0	0
Moss	First Presbyterian Church The MHS Math Honor society bus trip to Moss School with Ms. Dees was previously on the 3/24/26 agenda. Moss and MHS students will walk to the church.	MHS Math Honor Society and Kindergarten students will participate in a service learning experience with high school mentors to gain an appreciation of service learning in gardening and harvesting for the purpose of donating nutritious food options	Jen Asprocolas, Sarah Jensen, Sarah Valovcin, Emily Sanchez, Cindy Fedun, Jackie Salit, Jessica Sorrenti, Emily Almeida, Danielle Pallotta, Jackie Salit, Francine Galassa	5/19/2026	150	\$0	No subs needed
MHS	Michael's in Clark Commons Shopping Center	18-21 Program: This trip will give students the opportunity to practice social and communication goals, utilize problem solving strategies and apply academic and technical skills in authentic recreation and leisure settings.	Dawn Valovcin, Michelle Schutz and Joseph DiMeglio	6/5/2026	5	\$70	no subs needed

Edgar	Old Colonial Cemetery	The 6th Grade Social Studies class will take a walking field trip to Metuchen's Old Colonial Cemetery, in honor of the United States' upcoming 250th birthday. The cemetery includes approximately 500 marked graves, including 59 Revolutionary War soldiers, highlighting Metuchen's connection to the Revolutionary era.	Julia Vaughn, Suzanne Palmer, Kristin Bruno, Allyson Rescrol, Rebecca Dwyer, Paul Mruczinski	6/15/2026 and 6/16/2026	103	\$05 needed
-------	-----------------------	---	--	-------------------------	-----	-------------

2. OpenSciEd

Move to approve Rutgers Center for Math, Science and Computer Education (CMSCE) to provide PD on OpenSciEd for two days not to exceed \$5,500 to be partially funded through title IV grant during 2025-2026 school year.

3. Student Practicum

Move to approve the following student from Rutgers University, in the Metuchen Public School District for the Spring 2026 school year:

Name	School	Supervisor
Suguna Jetti	MHS	Jonathan Stevens

4. Site Based Professional Development

Move to approve Metuchen School District staff to attend a Site Based Professional Development opportunity on May 22, 2026 at FPC Food Pantry and Community Gardens and Peter J. Barnes Preserve, facilitated by Kate Lemerich.

-----end of curriculum section-----

14. Meeting Open to Public (for any topic)

15. Announcements

16. Motion to Go Into Executive Session (when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

17. Adjournment

Vincent Caputo

Vincent Caputo (May 15, 2026 09:29:30 EDT)

Metuchen Board of Education Meeting – For May 12, 2026

Attachment #1

Reappointment of Non-tenured Administrators for the 2026-2027 School Year

#	Name	School 2026-2027	Assignment	Tenure Date	2026-2027* Salary
1	Manziano, Lou	District	Supervisor	10/4/2026	\$127,283
2	Lemerich, Kate	District	Supervisor	10/03/2027	\$134,399
3	Lewis, Patricia	District	Supervisor	07/02/2026	\$126,210
4	Asprocolas, Jennifer	Moss	Principal	07/02/2028	\$154,922
5	Omark, Lindsey	District	Supervisor	03/13/2027	\$124,330

*salary may be adjusted based on settlement of new contract

Metuchen Board of Education Meeting – For May 12, 2026

Attachment #2

Reappointment of Non-tenured Teachers for the 2026-2027 School Year

#	Name	School 2026-2027	Assignment	Tenure Date	2026 – 2027* Step/Salary	
6	Cundari, Richard	MHS	Math	4/26/2026	1G	\$63,500
7	Crawford, Courtney	EMS	School Psychologist	9/1/2026	5J	\$80,630
8	Harrington, Isabella	CES	School Psychologist	9/1/2026	5N	\$103,125
9	Jacobi, Jacquelyn	MHS	English	9/1/2026	3G	\$66,675
10	Tocci, Bailey	CES	Elementary School Teacher	9/1/2026	3D	\$65,100
11	Haller, Alicia	EMS	Special Ed	9/1/2026	3J	\$76,965
12	Rebelo, Emily	EMS	Speech	9/1/2026	3H	\$67,961
13	Kremer, Christine	EMS	Science	9/1/2026	3L	\$87,150
14	Latta, Bill	MHS	Special Ed	9/1/2026	3F	\$66,150
15	Shorr, Amanda	MHS	English	9/1/2026	3I	\$72,266
16	Montgomery, Charmane	EMS/MHS	Media Specialist	9/1/2026	2I	\$70,546
17	Bandola, Drew	EMS	PE/Health	1/3/2027	1E	\$62,500
18	Smedley, Kevin	MHS	Technology Education	2/2/2027	4N	\$100,781
19	Caponigro, Emily	MHS	Math	1/31/2027	3I	\$72,266
20	Lanigan, Jessica	MHS	English	5/2/2027	1E	\$62,500
21	Wolford, Alexis	EMS	Special Ed	8/31/2027	1H	\$64,725
22	Kim, Lauren	MHS	English	8/31/2027	3F	\$66,150
23	Klein, Rebecca	CES	Media Specialist	8/31/2027	3D	\$65,100
24	Southern, Andrew	EMS	Science	8/31/2027	3J	\$76,965
25	Reyes, Adrianna	CES	ESL	8/31/2027	3I	\$72,266
26	Vaughn, Julia	EMS	Social Studies	8/31/2027	3C	\$64,545
27	Salzer, Nadia	CES	Spanish	8/31/2027	1E	\$62,500
28	Rossmeyssl, Amanda	CES	Art	8/31/2027	1C	\$61,500
29	DiMaggio, Jessica	Moss	Preschool	8/31/2027	1D	\$62,000
30	MacMenamie, Shannon	Moss	Special Ed	8/31/2027	1D	\$62,000
31	Peguero, Jillieanna	EMS	Nurse	8/31/2027	1E	\$62,500
32	Rappleyea, Sean	MHS	Math	11/14/2027	3I	\$72,266
33	Tay, Nicholas	EMS	Technology Education	1/13/2028	1C	\$61,500
34	Jaworski, Trey	MHS	Biology	1/27/2028	1J	\$73,300
35	Corrigan, Lauren	CES	Special Ed	2/23/2028	1B	\$61,250
36	Solomon, Adero	MHS	Special Education	4/19/2028	3B	\$64,313
37	Schleuss, Morgan	EMS	Math	8/27/2028	3B	\$64,313
38	Siesputowski, Tara	EMS	LDTTC	8/27/2028	4H	\$69,579
39	Jarrach, Christine	MHS	Foods, Nutrition, and Food Science	8/27/2028	3F	\$66,150
40	Dorsa, Elizabeth	MHS	Business	8/27/2028	1B	\$61,250

41	Ludwig, Amanda	CES	Elementary School Teacher	8/27/2028	1D	\$62,000
42	Pietrowski, Ashley	CES	Special Ed	8/27/2028	1B	\$61,250
43	Vergara, Laura	EMS	Math	8/27/2028	3K	\$81,900
44	Dees, Amy	MHS	Math	8/27/2028	1G	\$63,500
45	Kish, Gina	CES	Special Ed	1/09/2029	1B	\$61,250
46	Almeida, Emily	Moss	Special Ed	8/28/29	1A	\$61,000
47	Pallotta, Danielle	Moss	Elementary School Teacher	8/28/29	3A	\$64,050
48	Sorrenti, Jessica	Moss	Special Ed	8/28/29	3E	\$65,625
49	Krum, Ryan	Moss	Elementary School Teacher	8/28/29	1A	\$61,000
50	Wright, Danielle	Moss	School Counselor	8/28/29	3D	\$65,100
51	Vanderhoff, Emily	CES	Elementary School Teacher	8/28/29	1D	\$62,000
52	Brown, Willow	CES	Elementary School Teacher	8/28/29	3A	\$64,050
53	Tortolani, Stephanie	MHS	Math	8/28/29	1B	\$61,250
54	Rodriguez, Bianca	CES	Elementary School Teacher	8/28/29	3F	\$66,150
55	Hanson, Nicole	CES	Elementary School Teacher	8/28/29	1A	\$61,000
56	Sudol, Julia	EMS	Special Ed	8/28/29	1E	\$62,500
57	Dereskeviciute, Ausrine	Moss	Special Ed	8/28/29	3A	\$64,050
58	Maldonado, Michella	CES	Special Ed	8/28/29	1A	\$61,000
59	Zalink, Jessica	MHS	Special Ed	8/28/29	1E	\$62,500
60	Rosenberg, Marjorie	EMS	Special Ed	8/28/29	3H	\$67,961
62	Porretto, Rebecca	CES	Elementary School Teacher	8/28/29	1A	\$61,000
63	Bruinooge, Jayne	EMS	Special Ed	4/7/30	3I	\$72,266

*salary may be adjusted based on new MEA contract



WHITE ROCK CYBERSECURITY

Attachment 3

Quote Information

Quote #: WCAQ8666
For: Christopher Thumann
Quote Date: 4/8/2026
Expiration: 5/15/2026

Account Executive

Odessa Criales-Smith
Email: odessa@wrsecure.com
Phone: (214) 613 - 1568

Licensee Information:

Metuchen BOE
 Christopher Thumann
 16 Simpson Pl
 Metuchen, NJ 08840
 United States

 (732) 321-8700
 cthumann@metboe.k12.nj.us

Please verify the information above!

Billing Information:

Metuchen BOE
 Tracey Orcutt
 16 Simpson Place
 Metuchen, NJ 08840
 United States

 (732) 321-8700
 torcutt@metboe.k12.nj.us
 Terms: Due on Receipt

The billing contact will receive the invoice.

Item	Item Description	Quantity	Price	List	Ext. Price
	5/23/26 - 5/23/27: NJECC Google Workspace for Education Plus (one-time 10% discount under new pricing; renewals \$5.89 each)				
Google	Google Workspace for Education Plus - 12MO Student License	2,500	\$5.39	\$0.00	\$13,475.00
Google	Google Workspace for Education Plus - 12MO Fac/Staff License (one free for every 4 student licenses)	625	\$5.39	\$0.00	\$3,368.75

Standard shipping method is E-Delivery or Ground Service.
 All shipping charges prepaid by White Rock Cybersecurity unless specified differently.

 Applicable taxes will be applied at time of invoicing based on the ship to address.

 For questions regarding the order, please contact your account executive.
 Billing questions can be sent to: accounting@wrsecure.com

 Please be advised that we will charge 5% interest per month on late invoices past 30 days.

Subtotal	\$16,843.75
Est. Shipping	
Est. Tax	
Total	\$16,843.75

Thank you very much for working with White Rock Cybersecurity!!!
 - We know you have many vendors to choose from and because of this we make every effort to deliver outstanding and memorable service to our clients!!!
 - We hope you will see our commitment to excellence and service in everything we do!!!

Customer Order Authorization & Approval:

By execution of the signature line below, I represent that I am an authorized agent of the organization referenced above and hereby agree to the terms, conditions and fees referenced in this price quotation. White Rock Cybersecurity's payment terms are due on receipt. Please note this is a binding document and preempts any prior written or verbal communication with regard to this price quotation.

 CLIENT SIGNATURE
 (By signing above, buyer agrees to the terms and conditions outlined above.)

 CUSTOMER PO# (if applicable)

 PRINTED: NAME & TITLE

 DATE

*****Unless otherwise stated, a 3.5% convenience charge is added to all credit card transactions.*****

To request payment by Credit Card, Sign Here: _____

Alternate email address for invoice: _____

Attachment 4

Model	Asset Tag
Dell Chromebook 3100	50000000019934
Dell Chromebook 3100	10001364
Dell Chromebook 3100	10001356
Dell Chromebook 3100	50000000018662
Dell Chromebook 3100	10001360
Dell Chromebook 3100	50000000058700
Dell Chromebook 3100	50000000012483
Dell Chromebook 3100 2in1	50000000025618
Dell UltraSharp 24 Monitor U2424H	50000000044676
HP 6200 Small Form Factor	2561
Ricoh Aficio SP 3500N	2931
Dell Optiplex 790	4872
Dell Optiplex 790	1427
Dell Optiplex 790	1416
Dell Optiplex 790	1584
Dell Optiplex 790	1606
Dell Optiplex 790	1458
Dell Optiplex 790	1429
Dell Optiplex 790	1460

Attachment 5



a member of **DAIKIN** group

CM3 BUILDING SOLUTIONS, INC. | 185 COMMERCE DRIVE | FORT WASHINGTON PA 19034 | P 215 322 8400 | F 215 322 8838 | WWW.CM3INC.COM

PROPOSAL

TO: Metuchen School District ATTN: Chris Thumann	DATE: 4/29/26
	PROPOSAL NUMBER: 2026-SEC-8747
JOB NAME: Metuchen SD Moss Stairwells	PHONE: EMAIL:

CCESC CONTRACT #66CCEPS

Scope of Work

- Furnish and install twelve (12) Avigilon 3MP indoor mini dome cameras to cover two (2) new stairwells at Moss Elementary School (six (6) cameras per stairwell).
- Provide and pull one (1) new Cat6 network drop for each camera (twelve (12) drops in total).
- Position cameras to reduce blind spots within each stairwell.
- Furnish and install one (1) Avigilon dual-head camera at the ground-level cafeteria hallway with one (1) new Cat6 network drop pulled from the 1st floor IDF.

QTY.	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
12	3.0C-H6M-D1-IR	3MP H6M Mini Dome	\$485.10	\$5,821.20
1	10.0C-H6ADH-DO1-IR	2x 5MP Dual Head Camera	\$1,799.28	\$1,799.28
1.5	CAT6P-GRN	Cat6 Plenum Rated 1000' Green	\$491.40	\$737.10
1	Misc	Misc Conduit and Installation Materials	\$150.00	\$150.00
0	Network Switch	Provided by Others	\$0.00	\$0.00
0	Patch Panel	Provided by Others	\$0.00	\$0.00
0	Patch Cables	Provided by Others	\$0.00	\$0.00
1	Installation	Technician 1st Shift PW Installation & Programming	\$8,880.00	\$8,880.00
			TOTAL COST	\$17,387.58

TERMS: NET 30 DAYS

The standard terms and conditions of sale on the reverse side are a part hereof.

This proposal is valid for 30 days from the proposal date

Approval By _____

Proposed By Joe Gallagher

Signature _____

Title Security Sales Executive

Title _____

Phone 267-961-8919

Date _____

Email joegallagher@cm3inc.com

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS, SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERSE SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS.

This proposal is valid for 30 days.

Billing Information:

Due to supply chain delays it may be necessary to bill for parts and job mobilization once approximately 50% of parts have been received by CM3 Building Solutions. These invoices are due within the period stated on the invoice. The client has the right to store these parts at their facility with written notification to CM3.

Exclusions:

1. 120V electrical power as required.
2. Network switches and infrastructure unless otherwise noted in the proposal.
3. Configuration of client network equipment & firewalls
4. Our prices do not include permit or inspection fees.
5. Union Labor unless otherwise stated in the proposal.
6. Work performed during 2nd Shift, 3rd Shift, Weekends, & Holidays
7. Condition of existing equipment and hardware
8. Patching and painting of work areas
9. Replacement of ceiling tiles unless predetermined prior to installation. The client would be responsible for supplying replacement tiles.
10. For networked system solutions, it is the responsibility of the end-user to actively update virus protection and Windows updates.
11. The client is responsible for maintenance of the security solutions provided unless a service contract is in place. The work to be performed will be determined by such a contract.
12. If the existing cable and/or wire is reused for a new installation any deficiencies will not be covered under the CM3 warranty and replacement will be installed at an additional charge.
13. Removal of existing cable and hardware

System Warranty:

All new components installed by CM3 Building Solutions are warranted for a period of 1 year both parts and labor. Factory warranties may be longer but would exclude labor, shipping, and handling charges.

TERMS AND CONDITIONS

All goods, services, and Firmware furnished by CM3 Building Solutions, Inc. ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

- 1. Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
- 2. Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.
- 3. Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1-1/2% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

- 4. Cancellation by Customer.**
 - (a) Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.
 - (b) Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.

- 5. Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site of goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

- 6. Force Majeure.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.
- 7. No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability. The customer is responsible to ensure the confidentiality, integrity, accessibility and security of all data and information technology devices on the Customer's IT infrastructure. Under no circumstances shall Supplier be liable for any information security incidents or breaches to any of the Customer's IT infrastructure.

- 8. Governing Law.** The law of the State of Pennsylvania shall govern all transactions to which these standard terms and conditions apply.

- 9.** Prices in this quotation remain in effect for 30 days from date of issue.

- 10.** Work performed on a time and material basis may include labor for travel to and from jobsite, time picking up parts or supplies and other offsite time related to the work being performed. Work performed on a time and material basis is subject to 2 hour minimum billing.

CM3 BUILDING SOLUTIONS, INC.

CM3 Proposal Form

Bruce Michelson - Master HVACR Contractor License Number 19HC00644100
Burglar Alarm Business License Number 34BX00017100







20260512 Agenda All Attachments

Final Audit Report

2026-05-13

Created:	2026-05-13
By:	Jennifer Alijewicz (jalijewicz@metuchenschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAFak_h2rmgrbQ2Y8Yk6F1y2c8huq-s-Oz

"20260512 Agenda All Attachments" History

-  Document created by Jennifer Alijewicz (jalijewicz@metuchenschools.org)
2026-05-13 - 1:16:20 PM GMT
-  Document emailed to vcaputo@metboe.k12.nj.us for signature
2026-05-13 - 1:16:55 PM GMT
-  Email viewed by vcaputo@metboe.k12.nj.us
2026-05-13 - 1:17:02 PM GMT
-  Signer vcaputo@metboe.k12.nj.us entered name at signing as Vincent Caputo
2026-05-13 - 1:29:28 PM GMT
-  Document e-signed by Vincent Caputo (vcaputo@metboe.k12.nj.us)
Signature Date: 2026-05-13 - 1:29:30 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-05-13 - 1:29:30 PM GMT