

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**MEETING AGENDA MINUTES**

**of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**Tuesday, June 28, 2016**

**1. Flag Salute**

**2. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**3. Roll Call**

Mr. Benderly	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Mindler	P
Mr. Lifton	P	Mr. Small	P
Ms. Lunt	A	Mr. Stern	A
Mr. Manley	A		

**4. Presentation/Discussion Items**

**• Showcase of Success**

- ❖ Metuchen High School: **Valedictorian: Rachel Suss**
- ❖ Metuchen High School: **Salutatorian: Wenjuan Du**
- ❖ Spring Sports Champs were introduced by Coach Kelli Holleran and Coach Marty Holleran

**5. Report of the President of the Board of Education**

Mr. Lifton attended the Edgar Middle and Metuchen High School graduations and enjoyed all of the special moments. The MHS valedictorian and salutatorian speeches were wonderful. Good luck to all of the graduates.

**6. Report of the Superintendent of Schools**

Dr. Caputo introduced Ann Dooley, Edgar Middle School Technology Education Teacher.

**7. Report of the Business Administrator/Board Secretary**

Mr. Harvier presented the Secretary’s Report, Treasurers Report, Bill List and Budget Transfers.

**8. Committee Reports**

The technology, policy, finance, curriculum, and athletics committees have not since the last board meeting.

**9. New Business**

Nothing at this time.

**10. Old Business**

Nothing at this time.

**11. Minutes**

Move to approve the minutes of the following meetings:

June 14, 2016	Special Business Meeting (1)
June 14, 2016	Special Executive Meeting (2)
June 14, 2016	Special Executive Meeting (3)
June 14, 2016	Board Meeting

Mr. Lifton  
Motioned

Mr. Mindler  
Seconded

Motion Carried:

Special Business Meeting (1) (5-0-1) Mr. Small Abstained  
Special Executive Meeting (2) (5-0-1) Mr. Small Abstained  
Special Executive Meeting (3) (5-0-1) Mr. Small Abstained  
Board Meeting (5-0-1) Mr. Small Abstained

**12. Meeting Open to the Public**

*(for comment on any Presentation/Discussion items, Reports and New/Old Business)*

Dee Sneddon, retired Metuchen Public School Teacher, stated that the teachers in the school where she worked were in opposition to the rate increase approved by AmeriHealth.

Jonathan Stevens, Teacher at Metuchen High School and MEA President Elect expressed concerns with the AmeriHealth contract renewal despite the objections from the staff and MEA.

**13. Meeting Open to the Public**

*(for comment on the recommendations of the Superintendent of Schools)*

Nothing at this time.

**14. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items – see attachments)*

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

**15. Meeting Open to Public**

**16. Announcements**

**17. Motion to Go Into Executive Session**

*(when applicable)*

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss HIB and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

MEETING ADJOURNED 9:25 PM

**Personnel Attachment  
Section 14, A1-A33**

**14. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items)*

**A. PERSONNEL**

**1. Appointment – Certificated Staff**

Move to approve the appointment of Jeremy Barnes as an Elementary Teacher at Campbell Elementary School effective August 31, 2016 at the salary of Step 3-A, \$53,149.

**2. Appointment - Certificated Staff**

Move to approve the appointment of Anna Buddin as 3/5 Teacher of French at Edgar Middle and Metuchen High Schools effective August 31, 2016 at the salary of Step 1-A \$50,618 (pro-rated 3/5 \$30,371).

**3. Appointment – Certificated Staff**

Move to approve the appointment of Brittany Okoszko as a Special Education ABA Teacher at Campbell Elementary School effective August 31, 2016 at the salary of Step 1-C, \$52,268.

**4. Appointment – Certificated Staff**

Move to approve the appointment of Nicholas Romanak as a Special Education Math Teacher at Metuchen High School effective August 31, 2016 at the salary of Step 3-F, \$59,186.

**5. Appointment – Certificated Staff**

Move to approve the appointment of Lauren Scala as a Teacher of English Language Arts at Edgar Middle School effective August 31, 2016 at the salary of Step 1-D, \$53,468.

**6. Appointment – Certificated Staff**

Move to approve the appointment of Megan Shapiro as an Elementary Teacher at Campbell Elementary School effective August 31, 2016 at the salary of Step 1-C, \$52,268.

**7. Appointment – Leave Replacement**

Move to approve the appointment of Daniel Hardaker as a leave replacement for Lindsay Kenyon (Elementary Teacher – Grade 5) at Edgar Middle School from August 31, 2016 through June 30, 2017 at the salary of Step 1-A, \$50,618.

**8. Appointment – Leave Replacement**

Move to approve the appointment of Katherine McKenna as a leave replacement for Rebecca Flowers (Metuchen Intervention Preschool Teacher – MIPP) at Moss School from August 31, 2016 through June 30, 2017 at the salary of Step 1-A \$50,618.

**9. Reappointment - Tenured Administrators**

Move to approve the reappointment of the following tenured Central Office Administrators for the 2016 - 2017 school year effective July 1, 2016 through June 30, 2017 at the annual salary as follows:

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Michael Harvier	Business Administrator/ Board Secretary	\$152,471
Robert Capra	Supervisor of Special Services	\$134,893
Rick Cohen	Assistant Superintendent/ Principal (Tenure date 7/2/16)	\$141,163

**10. Reappointment - Tenured Principals/Assistant Principals**

Move to approve the reappointment of the following tenured principals for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at an annual salary as follows:

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Bruce Peragallo	Principal	\$136,178
Susan LaFauci	Assistant Principal	\$110,787
Kathryn Glutz	Principal	\$141,415
Edward Porowski	Principal	\$124,225

**11. Reappointment - Supervisory Staff**

Move to approve the reappointment of the following tenured supervisors for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at an annual salary as follows:

<b>Name</b>	<b>Position</b>	<b>Salary</b>
John Cathcart	Supervisor of Health and Physical Education/Athletic Director	\$130,574
Kathleen Henn	Supervisor of Science/Gifted & Talented/Practical Arts	\$106,379
Christine DeSimone	Supervisor of Fine & Performing Arts & World Language	\$103,019

**12. Reappointment - Tenured Teachers**

Move to approve the reappointment of the following as tenured teachers for the 2016 – 2017 school year as shown on the attached list:

**13. Clubs and Co-Curricular Activities**

Move to approve the following stipends for clubs and co-curricular activities as shown on the attached list:

**14. Reappointment of Supervisor of Buildings and Grounds**

Move to approve the reappointment of Gerard Redmond as Supervisor of Buildings and Grounds for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at the salary of \$96,623/year.

**15. Reappointment - Technology Staff**

Move to approve the reappointment of the following as technology staff for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at an annual salary as follows:

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Christopher Thumann	District Technology Coordinator	\$95,741
Jeffrey Ruhnke	Network Administrator	\$62,921
Marcos Elias-Ortiz	Help Desk Technician	\$46,106
David Ho	Technology Assistant	\$18/hr.

**16. Reappointment - Central Office Staff**

Move to approve the reappointment of the following central office support staff for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at an annual salary as follows:

<b>Superintendent's Office</b>		
<b>Name</b>	<b>Position</b>	<b>Salary</b>
Theresa Nemeth	Administrative Assistant to the Superintendent	\$48,330 (includes \$5,000 stipend)
Barbara Zaneto	Personnel Coordinator	\$58,756
<b>Curriculum Office</b>		
Amy Opitz	Secretary	\$40,993
<b>Special Services</b>		
Alexandria Corrado	Confidential Secretary	\$40,104
Adele Rackley	Part-time Secretary (½ time @ EMS and ½ time Sp. Svcs.)	\$22,626

**17. Reappointment – Business Office Support Staff**

Move to approve the reappointment of the following business office support staff for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at an annual salary as follows:

<b>Business Office</b>		
<b>Name</b>	<b>Position</b>	<b>Salary</b>
Debbie Finden	Administrative Assistant to the Business Administrator/Board Secretary	\$53,810
Joan Whitson	Payroll Coordinator	\$64,468
Tracey Orcutt	Accounts Payable Coordinator	\$57,615
Sheila Donahue	Transportation Coordinator	\$56,481
Maryann Simms	Business/Benefits/Facilities	\$41,904

**18. Reappointment – School Secretaries**

Move to approve the reappointment of the following school secretaries for the 2016 – 2017 school year effective July 1, 2016 through June 30, 2017 at an annual salary as follows:

<b>Metuchen High School</b>	
<b>Name</b>	<b>Salary</b>
Kathy Mallory	\$46,393
Mary Miranowic	\$46,393
Charlene Nicholls	\$46,393
JoEllen Toro	\$57,428
Maureen Azzara (part-time)**	\$21,769
<b>Edgar Middle School</b>	
Teresa Brown	\$39,530*
Jo Ann Rice	\$46,393
Adele Rackley (½ time @ EMS & ½ time Sp. Svcs.)**	\$22,626
MaryJo Paulmenn (part-time The Zone)	\$18.00/hour***
<b>Campbell Elementary School</b>	
Laura Chiusano	\$43,537
Patricia Lee	\$45,252
Prajakta Potdar (part-time)**	\$26,122
<b>Moss School</b>	
Patricia Hallas	\$39,530

\*Salary correction from Agenda 6/14/16, Section 14, A3

\*\*Part-time secretaries may be used as substitute secretaries at their hourly rate.

\*\*\*2015-2016 hourly rate; 2016-2017 hourly rate TBD

**19. Reappointment – Substitute Secretaries**

Move to approve the reappointment of the following substitute secretaries for the 2016 – 2017 school year:

<b>Name</b>	<b>Hourly Rate</b>
Joanne Ouellet	\$13.05
Linda Koskoski	\$12.08
Natalie Daniels	\$12.74
Amy Jeney	\$12.39
Judy Kurabinski	\$13.05
Ellen Ward	\$12.08
Lucy Ann MacDonald	\$12.64

**20. Reappointment – Substitute School Nurse**

Move to approve the reappointment of Deborah Poandl as substitute school nurse for the 2016 – 2017 year at the rate of \$25/hr.

**21. Reappointment – Custodial/Maintenance Staff**

Move to approve the reappointment of the following custodial staff for the 2016 – 2017 school year effective July1, 2016 through June 30, 2017 at an annual salary as follows:

Alijewicz, Jonathan	\$37,264
Asiain, Lorenzo	\$33,991
Colegrove, Darren	\$36,384

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Comtess, Chris	\$37,264
Cooper, Mark (Head Day Custodian)	\$39,499
Donovan, Cheryl	\$33,241
Hall, Ronald	\$33,241
Hansen, Hans	\$62,646
Heline, Bruce (Head Day Custodian)	\$ 65,934
Horincewich, David	\$46,072
Jean Gilles, Jean Robert	\$40,881
Jean Gilles, Magdelene	\$33,866
Jerscheid, Paxton	\$40,131
Kosciusko, Leonard (Head Day Custodian)	\$65,934
Lesniak, Chad (Head Day Custodian)	\$43,246
Luna, Juan (Head Night Custodian)	\$38,654
Butler, Paula	\$61,896
Moreno, Angela	\$34,303
Naughton, Noel	\$33,991
Pena, Avellaneda	\$40,131
Ramos, Carlos (Head Night Custodian)	\$41,681
Reyes, Horacio	\$36,384
Saccente, Elizabeth	\$34,303
Uhrlass, Mulyanti	\$40,131
Weir, William	\$42,567

**22. Reappointment – Substitute Custodians**

Move to approve the reappointment of the following as substitute custodians for the 2016 – 2017 school year:

<b>Name</b>	<b>Hourly Rate</b>
Thomas Bilgrav	\$12.00
Veronica Arvizu	\$12.00
Marisol Nunez	\$12.00
Michelle Kleiman	\$12.00



**23. Reappointment – Bus Drivers/Substitutes/Part-time Bus Drivers**

Move to approve the reappointment of the following as bus drivers for the 2016 – 2017 school year:

<b>Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Anna Szwest	Driver	\$21.65
Marian Szwest	Driver	\$20.03
Ronald Rhodes	Driver	\$21.65
Angelina Delgado	Driver	\$19.47
Kenneth Ritter	Driver	\$19.47
Carolyn Koch	Substitute Driver/Trainer	\$21.65
Kevin Miller	Substitute Driver	\$20.03
Jean Jean-Gilles	Substitute Driver	\$19.65
Susan Muniz	Substitute Driver	\$20.03
Alfonso Stavole	Substitute Driver	\$20.03
Debra Thomas	Substitute Driver	\$20.03

**24. Reappointment - Bus Aides/Lunch Aides**

Move to approve the reappointment of the following as bus aides/lunch aides for the 2016 – 2017 school year:

<b>Bus Aides</b>	
<b>Name</b>	<b>Hourly Rate</b>
Gail Bailey	\$13.38
Aureli Ramos	\$12.64
Linda Rhodes	\$21.65
Ed Wetzel	\$12.64
Lucy Ann MacDonald (Substitute)	\$12.64
<b>Lunch Aides</b>	
Joan DiFino	\$13.37
Aureli Ramos	\$12.64

**25. Reappointment – Substitute Caller**

Move to approve the reappointment of Judy Kurabinski as substitute caller (substitute teacher coverage coordinator) for the 2016 – 2017 school year effective August 31, 2016 at an annual salary of \$15,680.

**26. Reappointment – Substitute Athletic Trainers**

Move to approve the reappointment of Nicholas Zaneto and Lauren Butler as substitute athletic trainers for the 2016 – 2017 school year (as needed) at the rate of \$45/hr.

**27. Summer Work – Paraprofessional**

Move to approve Eric Liapes as a paraprofessional to supervise student 002014066 in JFK Hospitals’ 10 day Career Development Vocational Program at a rate of \$17.11/hr., (5 hours per day) at a maximum of \$855.50 effective June 22, 2016.

**28. Summer Work – Curriculum**

Move to approve the following staff to attend the Authentic Student Engagement Articulation Session with Metuchen Administrators and Teachers (to establish the measurable student learning outcomes of district’s Authentic Student Engagement PD Plan) on June 30, 2016 at a rate of \$35/hr. for 6 hours from the 2015 - 2016 Curriculum Writing funds:

Sivan Peleg	Sofia Lopes	Melissa Savarese	Erin Santasieri
Julie Anderson	Alex Gonzalez	Jennifer Miller	Karen Logan
Emily Presuto	MaryRose Little	Melissa Kovacs	Eileen Wagenblast
Lauren Volosin	Sean Doremus	Christine Wardlow	Sarah Karger

**29. Summer Work – Curriculum**

Move to approve the following teachers to write Authentic Student Engagement Model Curriculum Unit Development (model interdisciplinary units of study incorporating the Metuchen Common Research Cycle), from July 1, 2016 – August 30, 2016, at a rate of \$35/hr., 9-12 hours, from 2016 – 2017 Curriculum Writing funds:

Sofia Lopes	Melissa Savarese	Erin Santasieri	Julie Anderson
Alex Gonzalez	Karen Logan	Kristin Bruno	MaryRose Little
Melissa Kovacs	Eileen Wagenblast	Lauren Volosin	Sean Doremus
Christine Wardlow	Sarah Karger		

**30. Summer Work – Curriculum**

Move to approve the following teachers to design a teacher-led workshop in Authentic Student Engagement at the September 1, 2016 In-service, from July 1, 2016 – August 30, 2016, 3-6 hours at a rate of \$35/hr., from 2016 – 2017 Curriculum Writing Funds:

Sivan Peleg	Sofia Lopes	Melissa Savarese	Erin Santasieri
Julie Anderson	Alex Gonzalez	Judy Graziano	Kristin Bruno
Emily Presuto	MaryRose Little	Melissa Kovacs	Eileen Wagenblast
Lauren Volosin	Sean Doremus	Christine Wardlow	Yoko Kato

**31. Summer Work – Curriculum**

Move to approve the following teachers to prepare the 2<sup>nd</sup> Grade Common Core Problem Solving Math Mapping on July 22, 2016, not to exceed 6 hours at a rate of \$35/hr., from 2016 – 2017 Curriculum Writing funds:

Lisa Levin	Kevin LoPresti	Melissa Savarese	Erin Santasieri
Jennifer Spak	Megan Shapiro	Rob Strauss	

**32. High School Extended School Year Student Approval**

Move to approve the following classified students’ attendance at the summer work/study program at Metuchen High School, 9:30 am to 1:30 pm four days per week from July 5, 2016 through August 11, 2016 at the rate of \$8.50/hr.:

<b>Student #</b>	<b>Program Includes:</b>
02018006	2 hours of classroom instruction/day
02018007	

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02016007	2 hours of work paid at \$8.50/hr. 23 days x 2 hours x \$8.50/hr. = \$391/per student
02018011	
02018102	
02018185	

**33. Extended School Year Substitute Staff – Special Services**

Move to approve the following as substitute staff for the 2016 Extended School Year Program:

<i><b>Name</b></i>	<i><b>Program</b></i>	<i><b>Per Diem</b></i>	<i><b>Per Hour</b></i>
Allison Sullivan	Teacher	\$80	
Tara Tay	Teacher	\$80	
Jenny Pasquale	Teacher	\$80	
Eileen Kuchar	Teacher	\$80	
Karen Capron	Paraprofessional		\$17.11
Allison Sullivan	Paraprofessional		\$17.11
Tara Tay	Paraprofessional		\$17.11
Jenny Pasquale	Paraprofessional		\$17.11

Ms. Gibson  
Motioned

Mr. Benderly  
Seconded

Motion Carried: (6-0-0)

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**Personnel Attachment**  
**Section 14, A12 Tenured Teachers' Salaries**

Tenured Teachers' Salaries  
 2016-2017

Name	Assignment	16-17 Base Salary	16-17 CEU	16-17 Longevity	16-17 Total Salary
Abbott, Beth	MHS-PE	\$85,145		1.045	\$ 88,977
Abrams, Rosalie	Edgar/Campbell-Speech	\$89,402	650	1.05	\$ 94,555
Albanese, Edward	Edgar-Math	\$68,013			\$ 68,013
Anderson, Julie	Campbell-BSI/Special Ed	\$89,402	750	1.03	\$ 92,857
Angus, Stephanie	Campbell-Special Ed	\$63,268			\$ 63,268
Araneo, Veronica	Edgar-Special Ed	\$63,268			\$ 63,268
Bethe, Michelle Mullan	Campbell, Grade 3	\$52,268			\$ 52,268
Billik, Janice	Edgar-Nurse	\$85,145		1.03	\$ 87,699
Blaze, Kerry	MHS-Social Studies	\$71,268			\$ 71,268
Brabston, Danielle	Edgar-Math	\$74,831	300		\$ 75,131
Brown, Deborah	Edgar-Math/Social Studies	\$85,145	625	1.055	\$ 90,487
Brown, Theresa .4	Moss/Campbell - Psychologist	\$29,510			\$ 29,510
Bruno, Kristen	Edgar-Language Arts	\$89,402	150	1.03	\$ 92,239
Butler, John	Edgar-Science	\$52,268			\$ 52,268
Butler, Michael	Edgar-Math/Social Studies	\$82,452	300		\$ 82,752
Camargo, Laura	Edgar-Spanish	\$52,268			\$ 52,268
Carter, Douglas	Edgar-PE	\$85,145	150	1.045	\$ 89,133
Chango, Lisa	Edgar-Guidance	\$91,531	600	1.045	\$ 96,277
Cheung, Judith	MHS-Student Assistance Coordinator	\$89,402	750	1.03	\$ 92,857
Cichetti, Steve	MHS-ICS/Special Ed/Social Studies	\$85,145		1.03	\$ 87,699
Clarke, Michael	MHS-Social Studies	\$89,402		1.03	\$ 92,084
Collier, Evette	Campbell/Moss-Social Worker	\$91,531	250	1.05	\$ 96,370
Connolly, Laura	MHS-Social Studies/Psychology	\$59,186			\$ 59,186
Conzo, Rupel	Campbell-BSI	\$74,831			\$ 74,831
Cuthbertson, Christine	Moss-Elementary Learning Consult.	\$89,402		1.025	\$ 91,637
Darrah, Robin	Moss-PE.4,BSI.6	\$85,145	750	1.045	\$ 89,760
DeMott, Elizabeth	MHS-Guidance	\$59,186			\$ 59,186
Derer, Barbara	Campbell-Librarian	\$54,881			\$ 54,881
Doherty, Jennifer	Campbell-Grade 1	\$85,145		1.025	\$ 87,274
Donohue, Christine	Campbell-RTI	\$89,402	900	1.03	\$ 93,011
Donohue, Linda	Edgar-Language Arts	\$89,402	450	1.03	\$ 92,548
Elton, Andrea	Edgar-English	\$59,186			\$ 59,186
Ennis, Ned	MHS-PE/Health	\$89,402		1.055	\$ 94,319
Fiore, Melissa	Campbell-Grade 4	\$54,768			\$ 54,768

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Fischer, Laura	Moss-Kindergarten	\$85,145	750	1.025	\$ 88,042
Fitzgibbon, David	Campbell-Technology	\$74,831	600		\$ 75,431
Flores, Karin	MHS-Spanish	\$71,268	300		\$ 71,568
Flowers, Rebecca (mloa 16-17)	Moss-MIPP	\$57,506			\$ 57,506
Gaffney, Carol (.4)	Moss-Art/Library	\$35,761	750	1.03	\$ 37,606
Gallagher, Jordyn	Edgar/Moss-Music	\$52,268			\$ 52,268
Gallagher, Scott	MHS-English	\$86,575	300		\$ 86,875
Gazda, Val	MHS-PE/Health	\$85,145	150	1.055	\$ 89,986
Giddes, Christopher	MHS-Social Studies	\$52,268			\$ 52,268
Gil, Staci	Campbell-Grade 1	\$82,452			\$ 82,452
Gilbert, Melanie	Edgar/Health	\$52,268			\$ 52,268
Girin, Anna	MHS- French	\$88,636			\$ 88,636
Glave, Patricia	MHS-Librarian	\$89,402		1.025	\$ 91,637
Gonzalez, Alexandra	Campbell-Grade 4	\$87,274	750	1.03	\$ 90,665
Gouveia, Michele (Leach)	Edgar-Special Ed	\$89,402	600	1.03	\$ 92,702
Granados, Lisa	MHS/Edgar-Social Worker	\$68,013			\$ 68,013
Grauer, Traci	MHS-Guidance	\$89,402		1.025	\$ 91,637
Graziano, Judith	Edgar -Science	\$82,452	1,950		\$ 84,402
Gubernat, Melissa	Campbell-Special Ed	\$59,668			\$ 59,668
Gumbrecht, Jennifer	Edgar-Art	\$85,145	300	1.025	\$ 87,581
Gural, Todd	Edgar- Grade 5	\$54,805			\$ 54,805
Hanbridge, Leigh	MHS-Guidance	\$72,098			\$ 72,098
Harmon, Jane	MHS-English	\$89,402		1.045	\$ 93,425
Hertzog, Julie	Edgar-BSI/Sp Ed	\$82,452	150		\$ 82,602
Hogrebe, Anthony	Edgar/PE	\$85,145		1.025	\$ 87,274
Holleran, Kelli	Campbell-Grade 4	\$85,145	300	1.03	\$ 88,008
Holleran, Martin	MHS-Science	\$85,145		1.055	\$ 89,828
Hughes, Jeanne	Edgar-Special Ed	\$87,274		1.02	\$ 89,019
Huntress, Donna	Campbell-Special Ed	\$56,368			\$ 56,368
Irenski, Janet	MHS-LDTC	\$89,402	800	1.05	\$ 94,712
Jacheo, Rebecca	Campbell-Resource Room	\$89,402	150	1.025	\$ 91,791
Jeney, Meghan	Campbell-BSI	\$87,274	150	1.03	\$ 90,047
Kamin, Rosann	MHS-Spanish	\$93,660		1.055	\$ 98,811
Karger, Sarah	MHS-ICS/Special Ed	\$68,013			\$ 68,013
Kato, Yoko	MHS-Science	\$77,816	300		\$ 78,116
Keers-Nolde, Kathy	Campbell-PE	\$89,402	1,050	1.055	\$ 95,427
Keyes, Robyn	Edgar/Campbell-Music	\$74,831			\$ 74,831
Kindler, Deanna	Campbell-Grade 1	\$85,145	600	1.03	\$ 88,317
Korellis, Lauren	MHS-Special Ed	\$68,013			\$ 68,013
Kovacs, Melissa	Edgar-Language Arts	\$59,186			\$ 59,186
Kuchar, Eileen	Edgar-Special Ed	\$63,268			\$ 63,268
Lass, Susan	Campbell-Grade 1	\$89,402	300	1.03	\$ 92,393
Levin, Lisa Kistler	Campbell-Grade 2	\$89,402	600	1.025	\$ 92,252
Levy, Adam	MHS-English	\$82,452			\$ 82,452
Lewandowski, Janis	MHS-Math	\$89,402		1.045	\$ 93,425
Lewis, Marilyn	Edgar-Special Ed	\$91,531	300	1.025	\$ 94,127
Lifson, Sherry	MHS-Math	\$89,402	750	1.02	\$ 91,955
Logan, Karen	Edgar-Math	\$70,421			\$ 70,421
LoPresti, Kevin	Campbell-Grade 2	\$59,186			\$ 59,186

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Mazza, Michael	MHS-English	\$87,274		1.045	\$ 91,201
McCadden, Laura	Edgar-Math	\$76,613	150		\$ 76,763
McKenna, Lindsay (mloa 16-17)	Edgar-Math	\$57,506			\$ 57,506
McKeown, Kathleen	MHS-Art	\$53,468			\$ 53,468
Menafo, Suzanne	Edgar-Language Arts	\$54,881			\$ 54,881
Mertz, Emily	Edgar-Grade 5	\$62,651			\$ 62,651
Messenger, John	MHS Music	\$84,513			\$ 84,513
Miller, Jennifer	Edgar-Grade 5	\$85,145		1.03	\$ 87,699
Misuraca, Roseanna	Edgar-Technology	\$86,575	450		\$ 87,025
Mruczinski, Paul	Edgar-Math	\$75,918			\$ 75,918
Muller, Jennifer	Edgar-Grade 5	\$59,668			\$ 59,668
Niemiera, Valarie	Edgar-Science	\$85,145	150	1.03	\$ 87,854
Nolde, Jonathan	Campbell-Science	\$89,402	600	1.045	\$ 94,052
O'Connell, Marian	Edgar-Language Arts	\$74,831	300		\$ 75,131
Palmieri, Tara (mloa 15-16)	Campbell-Grade 1	\$67,068			\$ 67,068
Park, Ellen	MHS/Edgar.6- Moss/Campbell.4-ESL	\$89,402		1.02	\$ 91,190
Pata, Tara Lynn	Campbell-Grade 4	\$85,145	300	1.03	\$ 88,008
Petrakakos, Vivian	Edgar-Grade 5	\$89,402	300	1.03	\$ 92,393
Presuto, Emily	Edgar-Grade 5	\$56,368			\$ 56,368
Rescorl, Allyson	Edgar-Language Arts	\$75,918	150		\$ 76,068
Robbins, Evan	MHS-Social Studies	\$91,531	300	1.03	\$ 94,586
Rockhill, Scott	MHS-Science	\$89,402		1.045	\$ 93,425
Rockwell, Christine	MHS-English	\$54,768			\$ 54,768
Ronk, Edward	Edgar-Science	\$76,613			\$ 76,613
Ruggiero, Frank	MHS- Math	\$79,714			\$ 79,714
Ryder, Karen	Moss-Extended Day Kindergarten	\$85,145	150	1.03	\$ 87,854
Salit, Jaclyn	Campbell, Grade 3	\$59,186			\$ 59,186
Sarte, Kevin	Edgar-Social Studies/Technology	\$85,145	725	1.045	\$ 89,734
Scala, Danielle	MHS-Spanish	\$56,141			\$ 56,141
Smith, Audra	Edgar-Spanish	\$54,768			\$ 54,768
Smith, Kenneth	Edgar/Social Studies	\$53,575			\$ 53,575
Spak, Jennifer	Campbell-Grade 2	\$75,918	750		\$ 76,668
Spring, Christina	Moss - Kindergarten	\$59,668			\$ 59,668
Stanski, Bonnie	MHS-Food Science	\$71,268			\$ 71,268
Stead, Pamela	Edgar-Social Studies	\$79,714	150		\$ 79,864
Stevens, Jonathan	MHS-Math/Computer	\$89,402	1,050	1.03	\$ 93,166
Stofa-Krombholz, Stefeny	MHS .6/Camp.4-Music	\$84,513			\$ 84,513
Stoner, Marsha	Edgar - Special Ed	\$67,068	300		\$ 67,368
Stoner, Richard	Edgar-Social Studies	\$74,831	150		\$ 74,981
Strauss, Robert	Campbell-Grade 2	\$85,145	150	1.025	\$ 87,427
Sullivan, Kathleen	MHS-Resource Center	\$85,145		1.03	\$ 87,699
Szkodny, Leonard	MHS-Industrial Arts	\$85,145		1.055	\$ 89,828
Theiss, Christina	Edgar-School Psychologist	\$72,098			\$ 72,098
Thomas, James	MHS-Math	\$89,402	150	1.055	\$ 94,477
Thomas, Margaret	Campbell- Music	\$74,831			\$ 74,831
Tzetzos, Panayotis	Campbell-PE	\$52,268			\$ 52,268

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Ulmer, Robert	MHS-PE/Health	\$85,145	300	1.05	\$ 89,717
Valera, Nicole	Campbell-Grade 4	\$66,431			\$ 66,431
Volosin, Lauren	MHS-English	\$54,881			\$ 54,881
Vorensky, Sandra	Edgar-BSI/Math	\$89,402	150	1.03	\$ 92,239
Wagenblast, Linda	Campbell -World Languages	\$85,145	150	1.03	\$ 87,854
Walker, Jessica	Campbell-Grade 1	\$66,431			\$ 66,431
Walker, Laurie	Moss/Campbell-Speech	\$89,402	300	1.03	\$ 92,393
Warakomski, Alaina	Campbell- Special Ed	\$54,768			\$ 54,768
Warnock, Michael	MHS-Math	\$67,068			\$ 67,068
Weitzner, Danielle	Campbell-Grade 3	\$84,513	300		\$ 84,813
Wetzel, Virginia Allar	Edgar-Science	\$74,831	450		\$ 75,281
Wisniewski, Lynda	MHS - Teacher of the Handicapped	\$63,268			\$ 63,268
Wong, Kara	Campbell-Grade 3	\$85,145	300	1.03	\$ 88,008
Wrublewski, Frank	MHS- Math	\$53,468			\$ 53,468
Yakowenko, Theresa	MHS-Resource Room	\$85,145		1.05	\$ 89,402
Yakowenko, Thomas	Campbell-Grade 4	\$89,402		1.03	\$ 92,084
Zaneto, Nicholas	MHS-PE/Health	\$74,831	900		\$ 75,731

**Personnel Attachment**  
**Section 14, A13 Co-Curricular Salaries**

**2016-2017**  
**Co-Curricular Salaries**

	<b>METUCHEN HIGH SCHOOL</b>	<b>2016-17</b>	
<b>CO-CURRICULAR</b>			
		Stipend	Dec/June
Band	John Messenger (3)	\$ 8,799	\$ 4,399.50
Assistant Band	John J Flynn (2)	\$ 5,056	\$ 2,528.00
Band Front	Yaniga, Debbie (3)	\$ 5,180	\$ 2,590.00
Blue Letter	Adam Levy (3)	\$ 5,180	\$ 2,590.00
Bulldog's Bark	Michael Mazza (3)	\$ 5,180	\$ 2,590.00
Bulldog's Bark & Blue Letter (Business)	to be announced		\$ -
Chorus	Stefeny Stofa Krombholz(3)	\$ 4,599	\$ 2,299.50
Dramatics (Spring Play) .5	Jane Harmon (3)	\$ 3,340	\$ 1,670.00
Dramatics (Spring Play) .5 Shawn Doremus	Shawn Doremus (2)	\$ 3,256	\$ 1,628.00
Assistant Dramatics (Fall Play)	Jane Harmon (3)	\$ 4,849	\$ 2,424.50
Mock Trial	Evan Robbins (3)	\$ 2,478	\$ 1,239.00
Model Congress	Christopher Giddes (3)	\$ 2,478	\$ 1,239.00
National Honor Society	Lauren Volosin (2)	\$ 2,312	\$ 1,156.00
Student Council	Eileen Wagenblast (2)	\$ 4,433	\$ 2,216.50
Treasurer/Student Funds	Jonathan Stevens (3)	\$ 6,713	\$ 3,356.50
Class Advisors Senior	Christine Rockwell Wardlow(3)	\$ 3,809	\$ 1,904.50
Junior	Kerry Blaze (3)	\$ 3,020	\$ 1,510.00
Sophomore	Frank Wrublewski (3)	\$ 2,229	\$ 1,114.50
Freshman	Patricia Craig (3)	\$ 1,812	\$ 906.00
Total Co-Curricular		\$ 74,723	\$ 37,361.50
<b>CLUBS</b>			
Anime Club (A)	Yoko Kato	\$ 1,017	\$ 508.50
Art Honor Society Club ( C)	Katie McKeown	\$ 1,375	\$ 687.50
Culture Club ( C)	Danielle Scala	\$ 1,375	\$ 687.50
Evening Choral Club ( C)	Stefeny Stofa Krombholz	\$ 1,375	\$ 687.50
French Club ( C)	Anna Girin	\$ 1,375	\$ 687.50
Gay Straight Alliance (GSA)	Christine Rockwell Wardlow	\$ 1,375	\$ 687.50
German Club ( C)	Brian Elliott	\$ 1,375	\$ 687.50
Italian Club ( C)	Rosann Kamin	\$ 1,375	\$ 687.50
Math Club ( C)	Jonathan Stevens	\$ 1,375	\$ 687.50
Peer Leaders Club ( C)	Laura Connolly	\$ 1,375	\$ 687.50
Science Club (A)	Yoko Kato	\$ 1,017	\$ 508.50
Spanish Club ( C)	Karin Flores	\$ 1,375	\$ 687.50
Student Outreach Club ( C) .5	Sarah Karger	\$ 688	\$ 344.00
Student Outreach Club ( C) .5	Jackie Reisman	\$ 688	\$ 344.00
Breaking the Chain (D)	Evan Robbins	\$ 1,787	\$ 893.50
Power of Friendship (A)	Evan Robbins	\$ 1,017	\$ 508.50



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Engineering Club (C)	To be announced	\$ 1,375	\$ 687.50
Garden Club (A)	Scott Gallagher	\$ 1,017	\$ 508.50
RWJ Safety Ambassadors (A) .33	Karin Flores	\$ 339	\$ 169.50
RWJ Safety Ambassadors (A) .33	Sarah Karger	\$ 339	\$ 169.50
RWJ Safety Ambassadors (A) .33	Danielle Scala	\$ 339	\$ 169.50
Book Buddes (A) .5	Patricia Glave	\$ 509	\$ 254.50
Book Buddes (A) .5	Barbara Derer	\$ 509	\$ 254.50
Star Awards (A) .5	Chris Giddes	\$ 509	\$ 254.50
Star Awards (A) .5	Lauren Volosin	\$ 509	\$ 254.50
Total Clubs		\$ 25,409	\$ 12,704.50
Total Co-Curricular & Clubs		\$ 100,132	\$ 50,066.00
	<b>EDGAR SCHOOL</b>	<b>2016-17</b>	
<b>Co-Curricular &amp; Clubs</b>			
		Stipend	Dec/June
Art Club 5-8 (B)	Jennifer Gumbrecht	\$ 1,175	\$ 587.50
Breaking the Chain (B)	Todd Gural	\$ 1,175	\$ 587.50
Chess Club/Games Strategies (B)	Jennifer Miller	\$ 1,175	\$ 587.50
Newspaper Club ( C)	Maryrose Little	\$ 1,375	\$ 687.50
Yearbook Club ( C)	Kevin Sarte	\$ 688	\$ 344.00
Yearbook Club ( C)	Shannon Connors	\$ 688	\$ 344.00
5th & 6th Grade Student Council ( C)	Vivian Petrakokas	\$ 1,375	\$ 687.50
5th & 6th Grade Student Council ( C)	Jennifer Muller	\$ 1,375	\$ 687.50
7th & 8th Grade Student Council	Emily Mertz	\$ 2,769	\$ 1,384.50
7th & 8th Grade Student Council	Ken Smith	\$ 2,769	\$ 1,384.50
Digital Photography (B)	Emily Presuto	\$ 1,175	\$ 587.50
Spring Play Drama Director (D)	Stephanie Stofa Krombholz	\$ 1,787	\$ 893.50
Spring Drama Musical Director (D) .5	Robyn Keyes	\$ 894	\$ 447.00
Spring Drama Musical Director (D) .5	Jordyn Gallagher	\$ 894	\$ 447.00
Spanish Club (B)	Audra Smith	\$ 1,175	\$ 587.50
Environmental Club ( C)	Judy Graziano	\$ 1,375	\$ 687.50
Environmental Club ( C)	Anthony Hoglebe	\$ 1,375	\$ 687.50
Writers Club (B)	Melissa Kovacs	\$ 1,175	\$ 587.50
Math Club (B)	Laura McCadden	\$ 1,175	\$ 587.50
Math Club (B)	Karen Logan	\$ 588	\$ 294.00
Math Club (B)	Veronica Araneo	\$ 588	\$ 294.00
Dance Club (B)	Kelley O'Brien	\$ 1,175	\$ 587.50
Science Club/Stem Club (B)	Ed Ronk	\$ 1,175	\$ 587.50
Treasurer	Kevin Sarte	\$ 2,890	\$ 1,444.76
Woodworking Club (B)	Ann Dooley	\$ 1,175	\$ 587.50
Battle of the Books C	Emily Presuto	\$ 1,375	\$ 687.50
Guitar Club (B)	Jordyn Gallagher	\$ 1,175	\$ 587.50
Total Co-Curricular and Clubs		\$ 35,730	\$ 17,864.76
	Rick Carter (Fall) (3)	\$ 2,738	Dec
	Ken Smith (Fall) (3)	\$ 2,738	Dec

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	Rick Carter (Winter) (3)	\$ 2,738	March
	Melanie Gilbert (Winter) (3)	\$ 2,738	March
	Melanie Gilbert (Spring) (3)	\$ 2,738	June
	Ed Albanese (Spring) (3)	\$ 2,738	June
Total Intramurals		\$ 16,428	
	<b>CAMPBELL SCHOOL</b>	<b>2016-17</b>	
		Stipend	Dec/June
Band Club - ( C)	John Flynn	\$ 1,375.00	\$ 687.50
Orchestra - ( C)	Margie Thomas	\$ 1,375.00	\$ 687.50
Chess Club - (C)	Jonathan Nolde	\$ 1,375.00	\$ 687.50
Chorus - Grades - ( C)	Margie Thomas	\$ 1,375.00	\$ 687.50
Drama Club - Grade 4 (C) 1/2 year	Tara Pata	\$ 688.00	\$ 334.00
Physical Development Club- Grade 3 ( C)	Kathy Keers-Nolde	\$ 1,375.00	\$ 687.50
Physical Development Club- Grade 4 ( C)	Kathy Keers-Nolde	\$ 1,375.00	\$ 687.50
Robotics/Lego Club - -Grade 4 (C)	Tom Yakowenko	\$ 1,375.00	\$ 687.50
School Store -( C)	Alexandra Gonzalez-Batshaw	\$ 1,375.00	\$ 687.50
SCOOP ( C)	Michelle Bethe	\$ 1,375.00	\$ 687.50
Student Council ( C)	Kathy Keers-Nolde	\$ 1,375.00	\$ 687.50
Student Council ( C)	Jonathan Nolde	\$ 1,375.00	\$ 687.50
Homework Helpers Club (C)	Jennifer Spak	\$ 1,375.00	\$ 687.50
Homework Helpers Club (C)	Susan Lass	\$ 1,375.00	\$ 687.50
Art Club - Grade 1-4 (A)	Gina Westover	\$ 1,017.00	\$ 508.50
Breaking the Chain Club Gr 1-4 (A 1/2)	Lisa Levin	\$ 509.00	\$ 254.50
Breaking the Chain Club Gr 1-4 (A 1/2)	Franchesca Hunt	\$ 509.00	\$ 254.50
Computer Club (Gr 3/4 (A 1/2)	Joe Fitzgibbons	\$ 509.00	\$ 254.50
Yearbook Club (gr 4) C	Sofia Lopes	\$ 1,375.00	\$ 687.50
Total Co-Curricular and Clubs		\$ 22,482.00	\$ 11,231.00
Total for All Schools		\$ 175,026.02	\$ 84,637.76

**Finance Attachment  
Section 14, B1-B38**

**B. FINANCE**

**1. Treasurer of School Monies and Board Secretary's Reports**

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of April 30, 2016.

**2. Payment of Bills**

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 28, 2016 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

**3. Budget Transfers**

Move to approve budget transfers effective April 30, 2016.

**4. Resolution – NJSIG**

The Metuchen Board of Education hereby approves the submission of a grant application for the 2016 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC NORTH Subfund for the purposes described in the application in the amount of \$7,592 for the period July 1, 2016 through June 30, 2017.

**5. No Child Left Behind (NCLB) Grant Application**

Move to approve the district's NCLB Grant Application 2016 – 2017

Title	Amount	Description
Title I	\$109,306	Improving Programs (Academically At-Risk students)
Title IIA*	\$41,443	Teacher and Principal Training (Professional Development)
Title III**	\$8,947	Immigrant Learners (English Language Learners)

\*Metuchen Public Schools receives \$25,209 of the Title II allocation.

\*\*Metuchen Public Schools receives \$6,045 of the Title III allocation. Metuchen will be the LEA consortium lead district for Title III with Spotswood and Milltown for \$18,384.

**6. No Child Left Behind (NCLB) Grant Application**

Move to approve the district refusal of 2016 – 2017 NCLB Grant Application Title III Supplemental Immigrant Student Aid:

Title	Amount	Description
Title III*	\$3,790	Supplemental Immigrant Student Aid

\*Both public and non-public allocation

**7. New Jersey Achievement Coaches Grant 2015-2016**

Move to approve the following stipend for Joan Whitson, \$1,280 for the 2015-2016 school year.

**8. Appointment – Treasurer of School Monies**

Move to approve the appointment of Rebecca Cuthbert as Treasurer of School Monies for the 2016-2017 school year at the rate of \$4,802/year.

**9. Appointment – Architects of Record**

Move to approve the appointment of EI Associates as Architects of Record for 2016-2017 school year.

**10. Appointment – Board Attorney**

Move that the Board of Education (“Board”) approve the appointment of Busch Law Group LLC (“Firm”) as General Counsel and approve the Firm for the period of July 1, 2016 – June 30, 2017. The Board will pay the Firm an hourly rate of \$165/hr.

**11. Appointment - Board Attorney**

Move that the Board of Education (“Board”) approve the appointment of The Machado Law Group (“Firm”) as Special Education Counsel and approve the Firm for the period of July 1, 2016 – June 30, 2017. The Board will pay the Firm an hourly rate of \$150/hr.

**12. Appointment – Bond Attorney**

Move that the Board of Education (“Board”) approve the appointment of McManimon, Scotland & Baumann (“Firm”) as Bond Counsel and approve the firm for the period from July 1, 2016 through June 30, 2017. The Board will pay the firm an hourly rate of \$200/hr.

**13. Appointment – Construction Attorney**

Move that the Board of Education (“Board”) approve the appointment of Vogel, Chait, Collins, and Schneider (“Firm”) as Construction Counsel and approve the Firm for the period of July 1, 2016 – June 30, 2017. The Board will pay the Firm an hourly rate of \$200/hr.

**14. Appointment – District Auditors**

Move to approve the appointment of the firm of Baker Tilly, LLP Certified Public Accountant as district auditors for the 2016-2017 school year at the base fee of \$44,400/year.

**15. Establishment of Petty Cash Funds for the 2016-2017 School Year**

Pursuant to N.J.S.A 18A:19-3 move to approve the establishment of petty cash funds as of July 1, 2016. The individuals responsible for proper disposition of the indicated fund amounts are as follows:

Caputo, Vincent	Superintendent	\$200.00
Harvier, Michael	Business Administrator/Board Secretary	\$200.00
Cohen, Richard	Assistant Superintendent	\$100.00
Capra, Robert	Supervisor of Special Services	\$100.00
Peragallo, Bruce	Principal, Metuchen High School	\$100.00
Glutz, Kathryn	Principal, Edgar Middle School	\$100.00
Porowski, Edward	Principal, Campbell Elementary School	\$100.00
Cohen, Richard	Principal, Moss School	\$100.00
Gerard Redmond	Supervisor of Buildings and Grounds	\$100.00

**16. Designation of Board Depositories**

BE IT RESOLVED that effective July 1, 2016, Wells Fargo Bank, TD Bank, Evergreen Investments, Metuchen Savings, New Jersey ARM, MBIA Investment Bankers, Beneficial Bank, the Provident Savings Bank, and Valley National Bank are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2016-2017 school year.

**17. Minimum Chart of Accounts**

Move to approve the 2008 Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2016-2017 school year.

**18. Tax Shelter Annuity Companies**

Move to approve the following as Tax Shelter Annuity Companies for the Metuchen School District for the 2016-2017 school year:

- a) 403b & 457: Valic, Equitable, and MetLife
- b) 403b: USAA, Vanguard, and MetLife

**19. Appointment – Insurance Broker of Record**

Move to approve the appointment of The Schenck Agency as the Metuchen School District’s Insurance Brokers of Record for the 2016-2017 school year, for the purpose of providing necessary services including the solicitation of competitive insurance rates, provision of advice regarding coverage maintained by the Board and responding to both general and specific coverage questions. Awarded as an Extraordinary Unspecifiable Service.

**20. Appointment – School Physician**

Move to approve the appointment of Kevin Lukenda, MD as district school physician for the 2016-2017 school year at the rate of \$19,421/year.

**21. Appointment – Online Education Provider**

Move to approve the appointment of Educare LLC., for the provision of online courses for the 2016-2017 school year at costs ranging from \$200 to \$1,000 as needed.

**22. Appointment of Representatives Requesting Federal and State Funds**

Motion to adopt the following resolution:

**RESOLVED** that Vincent Caputo, Superintendent of Schools, Michael Harvier, Board Secretary/Business Administrator of the Metuchen Board of Education, Richard Cohen, Assistant Superintendent, and Robert Capra, Supervisor of Special Services or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2016-2017 school year.

**23. Approval of Officer of Bidding, Purchasing and Sale of Property**

Motion to adopt the following resolution:

**RESOLVED** that Michael Harvier, Board Secretary/Business Administrator be designated and empowered as the Board of Education's Purchasing Agent as set forth in N.J.S.A. 18A:18A-2-2, 18A:18A-7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. acts as the Board's Purchasing Agent for both sale of property and purchase contracts up the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

**24. Resolution**

**RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18a-1 et seq.**

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualifying Purchasing Agent; and

**WHEREAS**, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

**RESOLVED**, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific duties of a purchasing authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

**BE IT FURTHER RESOLVED**, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier's certification to the Director of the Division of Local Government Services.

**25. RESERVE ACCOUNTS**

**WHEREAS**, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit Board of Education to establish and/or deposit into certain reserve accounts at the end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Metuchen Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Fund in the amount not to exceed \$600,000 and Maintenance reserve in an amount not to exceed \$300,000.

**NOW THEREFORE BE IT RESOLVED**, by the Metuchen Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**26. Appointment – Providers of Psychiatric Assessments/Evaluations**

Move to approve the appointment of the following to provide psychiatric assessments/evaluations for the 2016-2017 school year:

- a. Dr. Nancy Durant at the rate of \$160/hr.
- b. Alexander Road Associates at the rate of \$495
- c. Dr. Steven Dyckman at the rate of \$575/evaluation
- d. Platt Psychological Associates at the rate of \$800/assessment (includes consult and report)

**27. Appointment – Neurodevelopmental Specialists**

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations for the 2016-2017 school year:

- a. Dr. Lewis Milrod at the rate of \$350/evaluation
- b. Dr. Joseph Holahan at the rate of \$450/evaluation
- c. Dr. Nancy Holahan at the rate of \$450/evaluation
- d. Dr. Aparna Mallik at the rate of \$450/evaluation
- e. Dr. Vanna Amorapanth at the rate of \$750/evaluation

**28. Appointment – Autism/Behavioral Services**

Move to approve the appointment of the following for the 2016-2017 school year:

- a. Puzzle Solutions, Inc. to provide ABA and behavioral services and consultations at the rate of \$80/hr.
- b. Brett DiNovi & Associates as a provider of independent BCBA at a rate of \$115/hr.
- c. Behavior Therapy Associates at the rate of \$200/hr.

**29. Occupational/Physical Therapy/Speech Services**

Move to approve the appointment of the following for the 2016-2017 school year:

- a. Tiny Tots Therapeutic Associates for the speech and occupational therapy services at the rate of \$75/hr.
- b. Lori-Ann DiSerio as Physical Therapist at the rate of \$88/hr.

**30. Appointment – Healthcare/Nursing Services**

Move to approve the appointment of the following for the 2016-2017 school year:

- a. JFK (formerly Meridian) Health Care at the rate of \$22/hr.
- b. Kathy Vezossi at the rate of \$24/hr. (Leaving in July)
- c. Bayada Pediatric at the rate of \$52.50/hr.

**31. Appointment – Deaf/Blind Services**

Move to approve the appointment of the following for the 2016-2017 school year:

- a. Danielle Marggraf (Mobility Orientation) at the rate of \$125/hr.
- b. Summit Speech School at the rate of \$150/hr.
- c. NJ Specialized Child Study Team at the following rates:
  - i. \$550 per individual evaluation
  - ii. \$950 for 2 evaluations
  - iii. \$1,350 for three evaluation (3 evaluations)
- d. Associated Services for the Blind and Visually Impaired at the rate of \$500/evaluation
- e. NJ Commission for the Blind and Visually Impaired at the rate per level of impairment as follows:
  - i. Level 1: \$1,900
  - ii. Level 2: \$4,500
  - iii. Level 3: \$12,600

**32. Appointment – Independent Assessments**

Move to approve the appointment of the following independent assessment providers for the 2016-2017 school year:

- a. Teaching Strategies for early childhood; individual preschool portfolios at \$12 per student.
- b. Family Resource Association, Inc. (Tech Connections) at the rate of \$480 per Assistive Technology Evaluation and \$40 per ½ hr. of travel to and from Metuchen.
- c. JFK Hospital for:
  - i. Audiological Evaluation at \$499/evaluation (ages 5+)
  - ii. Audiological Evaluation at \$630/evaluation (ages 4 and under)
  - iii. Central Auditory Processing Evaluation at \$882/evaluation
- d. Supreme Consultants, LLC:
  - i. \$625/Mono-lingual evaluation
  - ii. \$825/Bi-lingual evaluation
  - iii. Added Travel Expenses - \$0.50/mile
- e. Cross County Clinical
  - i. \$625/English evaluation
  - ii. \$850/Bi-lingual evaluation



- f. Learning Tree Multicultural/Multilingual:
  - i. \$700/Spanish evaluation
  - ii. \$750/Bi-lingual evaluation
- g. Cerebral Palsy Association, Inc. (aka NJ Institute for Disabilities) at the rate of \$900/student technology evaluation
- h. Jewish Vocational Services:
  - i. \$875/Basic evaluation
  - ii. \$900/Tee Tap evaluation (2-3 day eval – more comprehensive)

**33. Appointment – Home Instruction**

Move to approve the appointment of the following as providers of Home Instruction for the 2016-2017 school year:

- a. Brookfield Homebound School (at St. Peter’s Hospital) at the rate of \$45/hr.
- b. Embrace The Kids (at Robert Wood Johnson) – Homebound Instruction at the rate of \$45/hr.
- c. Professional Education Services, Inc. (at Princeton House) at the rate of \$45/hr.
- d. Education, Inc. (bedside instruction at Summit Hospital) at the rate of \$55/hr.
- e. Silvergate Prep (at GenPsych) at the rate of \$55/hour
- f. UBHC – UMDNJ at the rate of \$65/hour

**34. Appointment - Assisting Hands Home Care**

Move to approve the appointment of Assisting Hands Home Care to provide a personal in-school caregiver for student 002015124 at a fee of \$24/hr., 6.5 hours per diem (180 days) for the 2016 – 2017 school year at a cost of #28,080.

**35. Appointment – Assisting Hands Home Care**

Move to approve the appointment of Assisting Hands Home Care to provide a personal in-school caregiver for student 002015124 at a fee of \$24/hr., 5.5 hours per diem (12 days) for the 2016 extended school year at a cost of \$1,584.

**36. Out of District Placement**

Move to approve the placement of student 002014066 in JFK Hospitals Ten Day Career Development Vocational Program for a vocational evaluation at the rate of \$194 per day (\$1,940 maximum amount) effective June 22, 2016.

**37. Professional Development**

Move to approve the following professional development activities as listed on the attached chart:

**38. Field Trips**

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

Mr. Small  
Motioned

Ms. McGuire  
Seconded

Motion Carried: (6-0-0)

Board Meeting Minutes – June 28, 2016

**Finance Attachment  
Section 14, B37 Professional Development**

Professional Development for Board Approval						6/28/16	
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
7/10/2016	6/10/2016	International Literacy Association Conference	Anderson, Sarah	Moss	\$444.00	FFPI	17-015
7/13/2016	7/14/2016	LinkIt 2nd Annual NJ Data Forward Summer Institute	Jacobson, Tiffany	C/O	\$225.00	Other	
7/21/2016	7/22/2016	SIOP: Sheltered Instruction Observation Protocol National Conference	Park, Ellen	MHS	\$600.00 \$272.75	Other FFPI	07-010
7/25/2016	7/29/2016	Orton Gillingham Training	Jensen, Sarah	Moss	\$871.00	FFPI	17-013
8/18/2016	8/18/2016	Classroom Management: The Key to Every Successful Classroom	Scala, Danielle	MHS	\$159.00	FFPI	17-014

**Finance Attachment  
Section 14, B38, Field Trips**

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
<b>Summer 2016</b>					
STREAM	Moss School Playground	Students will gather information to teach others about playground and neighborhood safety.	M. Savarese C. Evans J. Salit	7/15/16	12
<b>2016-17</b>					
MHS	Washington, DC	Tour of Washington D.C. area (monuments, museums, and governmental buildings)	C. Giddes A. Levy L. Volosin	11/10/16 – 11/13/16	Approx. 40
CES	Trenton, NJ	Will visit NJ State House and Barracks, NJ Government and Battle of Trenton	All 4 <sup>th</sup> Grade Classes	6/8/17	Approx. 98
CES	Trenton, NJ	Will visit NJ State House and Barracks, NJ Government and Battle of Trenton	All 4 <sup>th</sup> Grade Classes	6/15/17	Approx. 131

**Policy Attachment  
Section 14, C1-C17**

**C. POLICY**

**1. Suspensions**

The board hereby acknowledges receipt of the suspension report summary for June 13 – 24, 2016.

**2. Merit Goal**

Move to certify that the Superintendent has satisfied merit goal #3 and to authorize payment for same subject after the approval of the Executive County Superintendent.

**3. Second Reading of Policies and Regulation**

Move to approve the second reading of the following policies and regulation:

- Policy #2431 Athletic Competition
- Policy #5111 Eligibility of Resident/Nonresident Students
- Regulation #5111 Eligibility of Resident/Nonresident Students
- Policy #5460 High School Graduation

**4. Re-adoption of Policy Manual**

Motion to adopt the following resolution:

**RESOLVED**, that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Metuchen School District be readopted 2016-2017 school year unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

**5. Re-adoption of Nursing Services Plan**

Move to approve the re-adoption of the Nursing Services Plan for the 2016-2017 school year.

**6. Re-adoption of Standing Orders for School Nurses**

Move to approve the re-adoption of Standing Orders for School Nurses for the 2016-2017 school year.

**7. Revised 2016-2017 School Calendar**

Move to approve the revised 2016-2017 school calendar.  
(Conference dates were added to the calendar.)

**8. Designation of Advertising Media**

Move to approve the designation of the Home News Tribune, The Crit, The Star Ledger and/or the Edison/Metuchen Sentinel as the approved advertising media for Board of Education legal advertisements during the 2016-2017 school year.

**9. Duties of Business Administrator/Board Secretary**

Move to approve the following as duties/positions of Michael A. Harvier, Business Administrator for the 2016-2017 school year:

- a) Purchasing Agent with authorization to award contracts up to bid threshold and to set quote threshold at 15% of bid threshold amount
- b) Custodian of School Records

**10. Duties of Business Administrator/Board Secretary**

Move to approve the following duty/position of Michael A. Harvier, Business Administrator through December 31, 2016:

- a) PACO – Purchasing Agent Compliance Office for Affirmative Action

**11. Duties of Supervisor of Special Services**

Move to approve the following duties/positions for Robert Capra, Supervisor of Special Services, for the 2016-2017 school year:

- a) Homeless Liaison
- b) Residency Officer

**12. Appointment – 504 Coordinators**

Move to approve the appointment of Suzy Azevedo as District 504 Committee Coordinator and the following as 504 School Coordinators for the 2016-2017 school year:

Moss School:	Richard Cohen
Campbell School:	Ed Porowski
Edgar Middle School:	Kathryn Glutz
Metuchen High School:	Bruce Peragallo

**13. Appointment – Student Assistance Counselor**

Move to appoint Judi Cheung as the Student Assistance Counselor for the 2016-2017 school year.

**14. Appointment – Safety Health Designees**

Move to approve the appointment of the following Safety Health Designees for the 2016-2017 school year:

Moss School:	Richard Cohen
Campbell School:	Ed Porowski
Edgar Middle School:	Kathryn Glutz
Metuchen High School:	Bruce Peragallo

**15. Appointments – Facilities Related**

Move to approve the appointment of Gerard Redmond to the following positions for the 2016-2017 school year:

- a) Asbestos Management Officer
- b) Indoor Air Quality Designee
- c) Integrated Pest Management Coordinator
- d) Right to Know Officer
- e) AHERA Coordinator
- f) Chemical Hygiene Officer

**16. NJSBA Code of Ethics**

Move to approve the re-adoption of the NJSBA Code of Ethics for the 2016-2017 school year.

**17. Resolution - Safe Routes to School**

**RESOLUTION OF THE BOARD OF EDUCATION OF METUCHEN  
SCHOOL DISTRICT  
SUPPORTING THE BOROUGH OF METUCHEN  
SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION FOR SAFE  
ROUTES TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS  
THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR  
STUDENTS**

**WHEREAS**, it is our understanding that the Borough of Metuchen proposes a Campbell School Safe Routes to School Project; and

WHEREAS, this project serves school walkers and bicyclists on the route to the school; and

**WHEREAS**, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Borough of Metuchen; and

**WHEREAS**, the project will make the route to one of the District's schools, much safer; and

**WHEREAS**, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the Metuchen School District, and that funding this project would provide a significant opportunity for the Borough of Metuchen to improve student safety in the Borough of Metuchen.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF METUCHEN SCHOOL DISTRICT AS FOLLOWS:**

The Metuchen School District fully supports the Borough of Metuchen's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

Mr. Small  
Motioned

Ms. McGuire  
Seconded

Motion Carried: (6-0-0)

**Curriculum Attachment  
Section 14, D1**

**D. CURRICULUM**

**1. Curriculum Writing**

Move to approve the following curriculum writing documents, writers, and amounts for summer 2016.

<b>DEPARTMENT</b>	<b>COURSE TITLE</b>	<b>Written by:</b>	<b>Amount</b>
Math	Calculus 3	Jonathan Stevens	\$1,000
Science	Grade 7	Judy Graziano & Ginny Wetzel	\$650 each
Science	AP Biology	Marty Holleran	\$1,000
Science	Biological Science	Scott Rockhill	\$1,000
Science	Modern Biology & Lab	Scott Rockhill	\$1,000
Science	Modern Chemistry & Lab	Josette Seibles	\$1,000
Science	Advanced Studies Bio-Chem	Yoko Kato	\$1,000
Social Studies	AP Modern European History	Evan Robbins	\$1,000
Music	Grades 5-8 Band	Robyn Keyes	\$1,000
Music	Grades 5-8 Chorus	Stefeny Stofa-Krombholz	\$1,000
Music	Band MHS	John Messenger	\$1,000
Music	Orchestra MHS	Elisabeth McPeak	\$1,000
World Language	Spanish Grade 5	Audra Smith	\$500
World Language	Spanish Grade 6	Audra Smith	\$500
World Language	Spanish Grade 7	Laura Camargo	\$500
World Language	Spanish Communication & Culture 1	Danielle Scala and Sarah Karger	\$650 each
World Language	Spanish 2	Danielle Scala and Patricia Craig	\$650 each
World Language	French 2	Anna Girin	\$1,000
World Language	French 3	Anna Girin	\$1,000
World Language	French 4	Anna Girin	\$1,000
World Language	German 4	Brian Elliott	\$1,000
Gifted & Talented	Grade 7 G&T	Ed Ronk	\$350
Gifted & Talented	Rogate	Debbie Brown and Marian O'Connell	\$650 each

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Practical Arts	International Foods and American Foods	Bonnie Stanski	\$1,000
Practical Arts	Foods & Nutrition	Bonnie Stanski	\$1,000
Art (New)	AP Art History	Kathleen McKeown	\$1,000
Music (New)	Musical Theatre	Stefeny Stofa-Krombholz	\$500
Music (New)	Foundations of Music	Stefeny Stofa-Krombholz	\$500
MAPS	American Social Issues	Evan Robbins	\$35/hr. Max. 10 hrs.
MAPS	Global Social Issues	Evan Robbins	\$35/hr. Max. 10 hrs.
MAPS	Integrated AP English Lang/Composition & AP US 1	Eileen Wagenblast, Christopher Giddes,	\$35/hr. Max. 10 hrs./teacher

Ms. McGuire  
Motioned

Mr. Benderly  
Seconded

Motion Carried: (6-0-0)