

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen Borough Hall
500 Main Street
Metuchen, NJ 08840

Tuesday, July 12, 2016

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	A	Ms. McGuire	P
Ms. Gibson	P	Mr. Mindler	P
Mr. Lifton	P	Mr. Small	P
Ms. Lunt	P	Mr. Stern	A
Mr. Manley	P		

4. Presentation/Discussion Items

Dr. Caputo introduced the following teachers: Jeremy Barnes, Elementary Teacher at Campbell Elementary School, Anna Buddin, 3/5 French Teacher at Edgar Middle & Metuchen High Schools, Brittany Okoszko, Special Education Teacher at Campbell Elementary School and Nicholas Romanak, Special Education Teacher at Metuchen High School.

• **Presentation**

- ❖ 2015-2016 End of the Year District Goals were presented by Dr. Vincent Caputo

5. Report of the President of the Board of Education

Nothing at this time.

6. Report of the Superintendent of Schools

Nothing at this time.

7. Report of the Business Administrator/Board Secretary

Mr. Harvier presented the Treasurers, Secretary's and Bill List reports.

8. Committee Reports

Curriculum:

Report given by Ms. McGuire.

The technology, policy, finance, and athletic committees have not met since the last board meeting.

9. New Business

Nothing at this time.

10. Old Business

Nothing at this time.

11. Minutes

Move to approve the minutes of the following meetings:

June 28, 2016	Special Business Meeting (1)
June 28, 2016	Special Executive Meeting (2)
June 28, 2016	Special Executive Meeting (3)
June 28, 2016	Board Meeting

Mr. Lifton
Motioned

Mr. Mindler
Seconded

Motion Carried:

Special Business Meeting (1): (4-0-3) Ms. Lunt, Mr. Manley & Mr. Small abstained;

Special Business Meeting (2): (4-0-3) Ms. Lunt, Mr. Manley & Mr. Small abstained;

Special Business Meeting (3): (4-0-3) Ms. Lunt, Mr. Manley & Mr. Small abstained;

Board Meeting: (5-0-2) Ms. Lunt & Mr. Manley abstained

12. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports and New/Old Business)

Nothing at this time.

13. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools)

Nothing at this time.

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

Board Meeting Minutes – July 12, 2016

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

15. Meeting Open to Public

Nothing at this time.

16. Announcements

Nothing at this time.

17. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED: 9:28 PM

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**Personnel Attachment
Section 14, A1-A6**

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Rescission – Leave Replacement

Move to approve the rescission of Daniel Hardaker as a leave replacement for Lindsay Kenyon (Elementary Teacher – Grade 5) at Edgar Middle School. (Agenda 6/28/16, XIV, A7)

2. Transfer of Certificated Staff

Move to approve the transfer of Theresa Yakowenko, Special Education Teacher at Campbell Elementary School to Special Education Teacher at Metuchen High School for the 2016-2017 school year.

3. Transfer of Certificated Staff

Move to approve the transfer of Sarah Anderson, Kindergarten Teacher at Moss School to an Elementary Teacher at Campbell Elementary School for the 2016-2017 school year.

4. Salary Adjustment – Certificated Staff

Move to approve the salary adjustment of Sofia Lopes from Step 2-B, \$52,755 to Step 3-B, \$54,041 as a result of earning her Master’s degree effective August 31, 2016. (Agenda 5/10/16, XIV, A7)

5. Sixth Period Stipends

Move to approve the following Sixth Period stipends for the 2016-2017 school year as shown on the attached chart:

6. Extended School Year Substitute Staff – Special Services

Move to approve the following substitute staff for the 2016 Extended School Year Program:

Name	Program	Per Hour
Jennifer Lesniak	Paraprofessional	\$17.11

Ms. Gibson
Motioned

Mr. Mindler
Seconded

Motion Carried: (7-0-0)

Personnel Attachment
Section 14, A5 Sixth Period Stipends

Sixth Period Stipends
2016-2017

Name	ASSIGNMENT	2016-17 STIPEND	Agenda Date
Robin Darrah	Moss lead teacher non-instructional	\$ 5,769	07/12/16
Sarah Anderson	Moss extended day	\$ 6,661	07/12/16
Laura Fischer	Moss extended day	\$ 6,661	07/12/16
Christina Spring	Moss extended day	\$ 6,661	07/12/16
Joe Fitzgibbon	Campbell Technology Facilitator	\$ 5,769	07/12/16
Kathy Keers- Nolde	Campbell Administrative Assistant	\$ 5,769	07/12/16
Panos Tzetzos	Campbell Student Supervision	\$ 5,769	07/12/16
Kevin LoPresti	Campbell lunch/recess	\$ 5,769	07/12/16
Tara Palmieri	Campbell lunch/recess	\$ 5,769	07/12/16
Michelle Bethe	Campbell lunch/recess	\$ 5,769	07/12/16
Hunt, Franchesca	Campbell lunch/recess	\$ 5,769	07/12/16
Tom Yakowenko	Campbell lunch/recess	\$ 5,769	07/12/16
Gina Westover	Campbell lunch/recess	\$ 4,807	07/12/16
B. Derer	Campbell lunch/recess	\$ 962	07/12/16
Valera, Nicole	Campbell Special Ed Tobi Eye Gaze System	\$ 5,769	07/12/16
John Butler	Edgar Science - 6	\$ 6,661	07/12/16
Melissa Kovacs	Edgar ELA - 6	\$ 6,661	07/12/16
Todd Gural	Edgar ICE-5	\$ 6,661	07/12/16
Karen Logan	Edgar G&T 5 .5	\$ 3,331	07/12/16
Emily Mertz	Edgar G&T 5 .5	\$ 3,331	07/12/16
Marian O'Connell	Edgar ROGATE .5	\$ 3,331	07/12/16
Ken Smith	Edgar G&T 6 .5	\$ 3,331	07/12/16
Ginny Wetzel	Edgar Instructional Technology Facilitator-Grade 5	\$ 6,661	07/12/16
Roseanna Misuraca	Edgar Administrative Assistant non-instructional	\$ 5,769	07/12/16
Maryrose Little	Edgar Instructional Technology non-instructional	\$ 5,769	07/12/16
Laura Connolly	MHS Social Studies	\$ 6,661	07/12/16
Chris Giddes	MHS Social Studies	\$ 6,661	07/12/16
Katie McKeown	MHS Visual/Performing Art	\$ 6,661	07/12/16
Margo Poandl	MHS Visual/Performing Art	\$ 6,661	07/12/16
Val Gazda	MHS Adapted Physical Therapy - Special Ed	\$ 6,661	07/12/16
New Chemistry teacher	MHS Science .2	\$ 1,332	07/12/16

Board Meeting Minutes – July 12, 2016

Adam Levy	MHS English Language Arts .5	\$ 3,331	07/12/16
Janis Lewandowski	MHS Math	\$ 6,661	07/12/16
Sheri Lifson	MHS Math	\$ 6,661	07/12/16
Chad Murray	MHS Math .2	\$ 1,332	07/12/16
Scott Rockhill	MHS Science .4	\$ 2,664	07/12/16
Schlavis, William	MHS Social Studies .5	\$ 3,331	07/12/16
James Thomas	MHS Math .2	\$ 1,332	07/12/16
Lauren Volosin	MHS English Language Arts .5	\$ 3,331	07/12/16
Christine Rockwell Warlow	MHS English Language Arts .5	\$ 3,331	07/12/16
Frank Wrublewski	MHS Math Virtual HS	\$ 6,661	07/12/16
Lauren Korrelis	MHS AP Test Coordinator (3/8) non-instructional	\$ 2,163	07/12/16
Michael Clarke	MHS Extended Detention Duty .4 non-instructional	\$ 2,308	07/12/16
Judi Cheung	MHS Anti Bulling Coordinator non- instructional	\$ 5,769	07/12/16
Jonathan Stevens	MHS Treasurer non-instructional	\$ 5,769	07/12/16
Nicholas Zaneto	MHS Administrative Assistant non- instructional	\$ 5,769	07/12/16
Patricia Glave	MHS Technology non-instructional	\$ 5,769	07/12/16
Steve Cichetti	MHS Bridge Duty	\$ 2,000	07/12/16
	Total	\$237,767	

**Finance Attachment
Section 14, B1- B7**

B. FINANCE

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, Board Secretary’s Report as of May 31, 2016.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 30, 2016 and July 12, 2016 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective May 31, 2016.

4. Out of District Student Placement – Extended School Year

Move to approve the corrected tuition rate for the 2016 extended school year out of district student placement: (Agenda 6/14/16, XIV, B3)

Student ID#	Program/School	Tuition
02016141	Montgomery School	\$6,540

5. Out of District Student Placement – Extended School Year

Move to approve the 2016 extended school year out of district student placement:

Student ID#	Program/School	Tuition
02017134	New Roads Somerset	\$8,060

6. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

7. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

Mr. Small
Motioned

Ms. McGuire
Seconded

Motion Carried: (7-0-0)

Board Meeting Minutes – July 12, 2016

Finance Attachment
Section 14, B6 Professional Development

Professional Development for Board Approval						7/12/16	
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Method of Payment	FFPI #
7/13/2016	7/14/2016	EDTECHTEAM NJ SUMMIT	Little, MaryRose	EMS	\$329.00	FFPI	TBD
7/26/2016	8/9/2016	3 Workshops - 7/29/16 - 'NJSBO - Salary Guide Analysis and Structure, 8/2/16 - Mitigating Your Cyber Risk, 8/9/16 -The School Business Administrator and Negotiations	Harvier, Mike	District	\$225.00	Other	
7/28/2016	7/29/2016	Teachers Union Reform Network (TURN) Collaborative Leadership Conference	Benderly, Dan	BOE	Approx. \$250 for meals & trans. To airport. Airfare & rooms to be paid by Consortium for Educational Change.	Other	
7/28/2016	7/29/2016	TURN Conference	Henn, Kathleen	District	see above	Other	
7/28/2016	7/29/2016	TURN Conference	Peragallo, Bruce	MHS	see above	Other	
7/28/2016	7/29/2016	TURN Conference	Powers, Sean	District	see above	Other	
7/28/2016	7/29/2016	TURN Conference	Robbins, Evan	MHS	see above	FFPI	TBD
7/28/2016	7/29/2016	TURN Conference	Sarte, Kevin	EMS	see above	FFPI	17-017
8/22/2016	8/23/2016	Computer Science for High School Workshop	Misuraca, Roseanna	EMS	\$25.00	FFFPI	17-016
9/28/2016	9/28/2016	Same Math, Different Delivery	Powers, Sean	District	\$149.00	Other	

**Finance Attachment
Section 14, B7 Field Trips**

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
Summer 2016					
Grades 5 & 6 STREAM	Downtown Metuchen	Students will walk and post flyers and place boxes for donations to be sent to soldiers overseas.	E. Presuto V. Petrakakos G. Wetzel S. Doremus	7/13/16	31
3 rd Grade STREAM	Edison Animal Shelter	Students will learn about the shelter and how we can improve the lives of the animals living there.	D. Weitzner F. Hunt	7/14/16	12
Grades 5 & 6 STREAM	NJ Vietnam Veterans Memorial Museum Holmdel, NJ	Students will research past and present veterans and their needs.	E. Presuto V. Petrakakos G. Wetzel S. Doremus	7/18/16	31
Grades 5 & 6 STREAM	NJ Veteran’s Memorial Home, Menlo Park, NJ	Students will apply their STREAM design thinking as part of a culmination activity for veterans.	E. Presuto V. Petrakakos G. Wetzel S. Doremus	7/27/16	31

**Policy Attachment
Section 14, C1**

C. POLICY

1. Harassment, Intimidation, and Bullying

Move to affirm the findings of the previously reported cases:

- EMS061516001
- EMS062416001
- METHS062116001

Mr. Lifton Mr. Manley
Motioned Seconded

Motion Carried: (6-0-1) Mr. Small abstained

**Curriculum Attachment
Section 14, D1**

D. CURRICULUM

1. Textbook Purchases

Move to approve the purchase of the following textbooks:

Course	Textbook	School
AP Art History	Gardner’s Art through the Ages: A Global History, 15 th Edition	MHS
Music Foundations	Alfred’s Essentials of Music Theory	MHS
AP Biology	Biology, 11 th Edition	MHS

Ms. McGuire Ms. Gibson
Motioned Seconded Motion Carried: (7-0-0)