

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, September 13, 2016

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Mindler	P
Mr. Lifton	P	Mr. Small	A
Ms. Lunt	A	Mr. Stern	P
Mr. Manley	A		

4. Presentation/Discussion Items

- **Showcase of Success**
 - ❖ Art Department Highlights – Christine Desimone
- **Presentation**
 - ❖ Technology Plan – Rick Cohen and Chris Thumann
 - ❖ Anti-Bullying Bill of Rights District Self-Assessment – Dr. Caputo
 - ❖ HIB Report Period 2 (January 2016 – June 2016) – Dr. Caputo
 - ❖ HIB Trainings Period 2 (January 2016 – June 2016) – Dr. Caputo
 - ❖ EVVRS Period 2 (January 2016 – June 2016) – Dr. Caputo

5. Report of the President of the Board of Education

Mr. Lifton welcomed the students, staff, and stakeholders to the new school year. He also thanked all of the parties involved in getting the schools ready to open in a timely manner.

NJ Monthly magazine ranked Metuchen High School 38th in the State of New Jersey. This is a wonderful achievement. Congratulations to Mr. Peragallo, Ms. LaFauci, the staff, students and all of the administrators involved in this accomplishment.

6. Report of the Superintendent of Schools

Dr. Caputo welcomed everyone back to school. Everyone is encouraged to review the State of the School Address on the district website.

7. Report of the Business Administrator/Board Secretary

Nothing at this time.

8. Committee Reports

The technology, policy, finance, curriculum, and athletic committees have not met since the last board meeting. However, Mr. Benderly gave an update on the ice hockey co-op timeline.

9. New Business

Ms. McGuire has been approached by people interested in serving as a BOE student liaison. Dr. Caputo is in the process of establishing a student advisory board; however, he is not ready to make that recommendation to the board at this time.

There have been some very hot school days. Ms. McGuire asked what are some of the remedies taken to alleviate the heat. There are designated cool spaces within the buildings and the students and staff are encouraged to utilize them. Ms. McGuire asked about early dismissals due to heat. Dr. Caputo doesn't consider early dismissals for heat due to the undue burden it puts on parents to provide childcare, etc.

10. Old Business

Nothing at this time.

11. Minutes

Move to approve the minutes of the following meetings:

August 30, 2016	Special Business Meeting (1)
August 30, 2016	Special Executive Meeting (2)
August 30, 2016	Board Meeting

Mr. Lifton
Motioned

Mr. Benderly
Seconded

Motion Carried: (6-0-0)

12. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports and New/Old Business)

Board Meeting Minutes – September 13, 2016

Nothing at this time.

13. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools)

Nothing at this time.

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

15. Meeting Open to Public

Nothing at this time.

16. Announcements

Mr. Mindler read announcements.

17. Motion to Go Into Executive Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

MEETING ADJOURNED: 9:40 PM

**Personnel Attachment
Section 14, A1-A6**

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Appointment – Non-Certificated Staff

Move to approve the appointment of the following substitute lunch aide for the 2016-2017 school year:

Name	Position	Hourly Rate
William McDuffie, Jr.	Substitute Lunch Aide	\$12.00/hr.

2. Transfers – Non-Certificated Staff

Move to approve the following custodial transfers effective September 16, 2016:

Name	Previous Location/ Position	New Location/Position
Mark Cooper	CES Day Head Custodian	EMS Night Custodian
Elizabeth Saccente	EMS Night Custodian	MHS Night Custodian
Angela Moreno	MHS Night Custodian	CES Day Head Custodian
Lorenzo Asiain	EMS Night Custodian	EMS Head Night Custodian

3. Rescissions, Additions and Amendments – Sixth Period Stipends

Move to approve the following rescissions, additions and amendments of Sixth Period Stipends for the 2016-2017 school year as shown on the chart listed below: (Agenda 7-12-16. XIV, A5)

Name	Assignment	2016-2017 Stipend
Rescind		
Tara Palmieri	CES Lunch/Recess	\$ 5,769
Amend		
Adam Levy	MHS ELA (.5) to (1)	\$ 6,661
Lauren Volosin	MHS ELA (.5) to (1)	\$ 6,661
Ann Lezama	MHS Science (.2)	\$ 1,332
Add		
Stephanie Kandel	Moss extended day	\$ 6,661
Ellissa Cadel	CES Lunch/Recess	\$ 5,769

4. Rescission and Appointment – Paraprofessionals

Move to approve the following rescission, and appointment of the following paraprofessionals for the 2016-2017 school year: (Agenda 8/16/16, XIV, A17)

Name	Assignment	Salary
Rescind		
Colleen Hines	Paraprofessional Edgar	\$19,454
Add		
Renee Flynn	Paraprofessional Edgar	\$19,454

5. Rescission and Appointments – Mentors for Provisional Teachers

Move to approve the following rescission, and appointment of the following mentors teachers for the 2016-2017 school year: (Agenda 8/16/16, XIV, A15)

New Teacher	School/Position	Mentor	Formal/ Informal	Payment
Rescind				
Cadel, Ellissa	CES/Sp. Ed.	Anderson, Julie	Informal	CEU Credits/Mentor
Additions				
Cadel, Ellissa	CES/Sp. Ed.	Conzo, Rupal	Informal	CEU Credits/Mentor
Forde, Caroline	EMS/Elementary	Logan, Karen	Formal	\$550/full year
Kandel, Stephanie	Moss/Kindergarten	Fischer, Laura	Informal	CEU Credits/Mentor

6. The Zone – Hourly Rate Change

Move to approve the following hourly rate change as listed in the chart below for the 2016-2017 school year: (Agenda 8/30/16, XIV, A13)

Youth Mentor	Rate Change
Saxena, Arvind	From \$8.00/hr. to \$10.00/hr.

Mr. Benderly
Motioned

Mr. Mindler
Seconded

Motion Carried: (6-0-0)

B. FINANCE

1. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of September 13, 2016 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Board Meeting Minutes – September 13, 2016

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

2. Out of District Placement

Move to approve the following out of district placement for the 2016-2017 school year:

Local ID#	Private School Placement	2016-2017 Tuition
002022238	Montgomery Academy	\$58,860.00

3. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

4. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on chart listed below:

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Metropolitan Opera NY, NY	Music and Italian Students will attend dress rehearsal of <i>Don Giovanni</i>	S. Stofa-Krombholz R. Kamin	9/23/16	35
CES/EMS	Terhune Orchard Princeton, NJ	Special Education classes from CES/EMS will visit orchard practicing social and life skills	B. Okoszko K. Rice Paraprofessionals	9/30/16	12

Mr. Lifton
Motioned

Mr. Benderly
Seconded

Motion Carried: (6-0-0)

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for September 6 – 9, 2016.

2. Technology Plan

Move to approve the district Technology Plan 2016-2019.

Mr. Lifton
Motioned

Ms. McGuire
Seconded

Motion Carried: (6-0-0)

D. CURRICULUM

1. Nothing at this time.