

13. Recommendations of the Superintendent of Schools
(at this time the Board will take formal action on the following items)

B. FINANCE

1. Food Service Agreement

*Metuchen Board of Education
Food Service 2018-2019
Management Fee and Guarantee Language*

MANAGEMENT FEE / GUARANTEES

- 1) Payment to the FSMC:
 - a. The SFA shall reimburse FSMC for all Reimbursable Items. The SFA shall pay to FSMC a management fee of \$2,250.00 per month] for ten (10) months for a total annual management fee of \$22,500.00 Dollars (the “Management Fee”).
 - b. The total of all Reimbursable Items and the allowance for FSMC’s Management Fee shall be referred to as “SFA’s Financial Obligation”.
- 2) Financial Guarantee:
 - a. Guarantee Break-Even Budget: FSMC estimates that SFA’s Total Food Service Costs for the Current Year shall not exceed Gross Receipts for the Current Year for those items of revenue and expense set forth in the Projected Food Service Budget attached hereto as Exhibit A.
 - b. Reimbursement: FSMC agrees to reimburse SFA for the amount (the “FSMC Responsibility”), if any, by which SFA’s actual Total Food Service Costs for the Current Year exceed Gross Receipts for the Current Year (“SFA Shortfall”).

2. Resolution – Awarding Science Lab Project

WHEREAS, on May 24, 2018, the Metuchen Board of Education (“Board”) held a public bid opening for the re-bid of the Science Lab Addition at Metuchen High School project (“Project”); and

WHEREAS, the Board received thirteen (13) bids at the public bid opening; and

WHEREAS, the lowest numerical bid was submitted by H&S Construction with a total bid of Two Million Three Hundred Fifty Six Thousand Dollars (\$2,356,000.00), which amount consists of a base bid of Two Million Three Hundred Forty Thousand Dollars (\$2,340,000.00), which amount includes a One Hundred Twenty Five

Thousand Dollar (\$125,000.00) General Allowance, and a Twenty Five Thousand Dollar (\$25,000.00) Building Permit Allowance, a bid of Thirty Four Thousand Dollars (\$34,000.00) on Alternate #8 (new BMS for existing building and new addition), and a deduct of Eighteen Thousand Dollars (\$18,000.00) on Alternate #14 (hot water for lab sinks); and

WHEREAS, the Board has determined H&S Construction to be the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 18A:18A-1, et seq., the Board hereby awards a contract for the Project to H&S Construction in the amount of Two Million Three Hundred Fifty Six Thousand Dollars (\$2,356,000.00), which amount consists of the base bid, allowances and Alternates 8, and 14 as set forth above; and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders, if requested; and

BE IT FURTHER RESOLVED, that the Board authorizes the Business Administrator, working with the Board's construction counsel and architect to prepare the contract for the project, forward same to H&S Construction, and obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that upon the receipt of the signed contract from H&S Construction, as well the approval of the bonds, insurance, and other documents required to be provided by H&S Construction, the Business Administrator is authorized to return the bid securities to the remaining bidders.

3. Resolution – Educational Services Commission of New Jersey

Move to approve ESCNJ to provide the services of Educational Data Services, Inc. the sole administrative agent for the Educational Cooperative Pricing System #26EDCP, to provide to the Board of Education access to their proprietary software at a membership cost of \$8,505 for the 2018-2019 school year.

4. Nonpublic Technology

Move to approve the following nonpublic technology for the 2017-2018 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
St. Francis Cathedral School	Dell Corporation	5	450-AENV	65 Watt 3 Prong AC Adapter w/6ft power cord	\$44.99	\$224.95
St. Francis Cathedral School	Dell Corporation	2	WV7G0	Dell 55 WHr 6-Cell Primary Lithium-Ion Battery	\$69.29	\$138.58

5. Nonpublic Security Aid

Move to approve the following nonpublic security aid for the 2017-2018 school year. These expenditures are required for the district to fulfill certain legal obligations under state legislation to administer federal or state funds provided to nonpublic schools within our jurisdiction.

School	Vendor	QTY	Item #	Description	Price	Total
Apple Montessori School	CDW	4	1946609	Motorola CP185 two-way radio	\$241.80	\$967.20

6. Out of District Placement – Summer Extended School Year

Move to approve the following out of district extended school year placement for Summer 2018:

Student ID#	Program/School	Tuition
02020004	Douglas Developmental	\$20,805

7. Professional Development

Move to approve the following professional development activities as listed on the attached chart: