

14. Recommendations of the Superintendent of Schools*(at this time the Board will take formal action on the following items)***B. FINANCE****1. Treasurer of School Monies and Board Secretary's Reports**

Move to approve the Treasurer of School Monies' Report, and Board Secretary's Report as of **April 30, 2016.**

2. Payment of Billsa) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 28, 2016 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective **April 30, 2016.**

4. Resolution – NJSIG

The Metuchen Board of Education hereby approves the submission of a grant application for the 2016 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC NORTH Subfund for the purposes described in the application in the amount of \$7,592 for the period July 1, 2016 through June 30, 2017.

5. No Child Left Behind (NCLB) Grant Application

Move to approve the district's NCLB Grant Application 2016 – 2017

Title	Amount	Description
Title I	\$109,306	Improving Programs (Academically At-Risk students)
Title IIA*	\$41,443	Teacher and Principal Training (Professional Development)
Title III**	\$8,947	Immigrant Learners (English Language Learners)

*Metuchen Public Schools receives \$25,209 of the Title II allocation.

**Metuchen Public Schools receives \$6,045 of the Title III allocation.

Metuchen will be the LEA consortium lead district for Title III with Spotswood and Milltown for \$18,384.

6. No Child Left Behind (NCLB) Grant Application

Move to approve the district refusal of 2016 – 2017 NCLB Grant Application Title III Supplemental Immigrant Student Aid:

Title	Amount	Description
Title III*	\$3,790	Supplemental Immigrant Student Aid

*Both public and non-public allocation

7. New Jersey Achievement Coaches Grant 2015-2016

Move to approve the following stipend for Joan Whitson, \$1,280 for the 2015-2016 school year.

8. Appointment – Treasurer of School Monies

Move to approve the appointment of Rebecca Cuthbert as Treasurer of School Monies for the 2016-2017 school year at the rate of \$4,802/year.

9. Appointment – Architects of Record

Move to approve the appointment of EI Associates as Architects of Record for 2016-2017 school year.

10. Appointment – Board Attorney

Move that the Board of Education (“Board”) approve the appointment of Busch Law Group LLC (“Firm”) as General Counsel and approve the Firm for the period of July 1, 2016 – June 30, 2017. The Board will pay the Firm an hourly rate of \$165/hr.

11. Appointment - Board Attorney

Move that the Board of Education (“Board”) approve the appointment of The Machado Law Group (“Firm”) as Special Education Counsel and approve the Firm for the period of July 1, 2016 – June 30, 2017. The Board will pay the Firm an hourly rate of \$150/hr.

12. Appointment – Bond Attorney

Move that the Board of Education (“Board”) approve the appointment of McManimon, Scotland & Baumann (“Firm”) as Bond Counsel and approve the firm for the period from July 1, 2016 through June 30, 2017. The Board will pay the firm an hourly rate of \$200/hr.

13. Appointment – Construction Attorney

Move that the Board of Education (“Board”) approve the appointment of Vogel, Chait, Collins, and Schneider (“Firm”) as Construction Counsel and approve the Firm for the period of July 1, 2016 – June 30, 2017. The Board will pay the Firm an hourly rate of \$200/hr.

14. Appointment – District Auditors

Move to approve the appointment of the firm of Baker Tilly, LLP Certified Public Accountant as district auditors for the 2016-2017 school year at the base fee of \$44,400/year.

15. Establishment of Petty Cash Funds for the 2016-2017 School Year

Pursuant to N.J.S.A 18A:19-3 move to approve the establishment of petty cash funds as of July 1, 2016. The individuals responsible for proper disposition of the indicated fund amounts are as follows:

Caputo, Vincent	Superintendent	\$200.00
Harvier, Michael	Business Administrator/Board Secretary	\$200.00
Cohen, Richard	Assistant Superintendent	\$100.00
Capra, Robert	Supervisor of Special Services	\$100.00
Peragallo, Bruce	Principal, Metuchen High School	\$100.00
Glutz, Kathryn	Principal, Edgar Middle School	\$100.00
Porowski, Edward	Principal, Campbell Elementary School	\$100.00
Cohen, Richard	Principal, Moss School	\$100.00
Gerard Redmond	Supervisor of Buildings and Grounds	\$100.00

16. Designation of Board Depositories

BE IT RESOLVED that effective July 1, 2016, Wells Fargo Bank, TD Bank, Evergreen Investments, Metuchen Savings, New Jersey ARM, MBIA Investment Bankers, Beneficial Bank, the Provident Savings Bank, and Valley National Bank are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2016-2017 school year.

17. Minimum Chart of Accounts

Move to approve the 2008 Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2016-2017 school year.

18. Tax Shelter Annuity Companies

Move to approve the following as Tax Shelter Annuity Companies for the Metuchen School District for the 2016-2017 school year:

- a) 403b & 457: Valic, Equitable, and MetLife
- b) 403b: USAA, Vanguard, and MetLife

19. Appointment – Insurance Broker of Record

Move to approve the appointment of The Schenck Agency as the Metuchen School District's Insurance Brokers of Record for the 2016-2017 school year, for the purpose of providing necessary services including the solicitation of competitive insurance rates, provision of advice regarding coverage maintained by the Board and responding to both general and specific coverage questions. Awarded as an Extraordinary Unspecifiable Service.

20. Appointment – School Physician

Move to approve the appointment of Kevin Lukenda, MD as district school physician for the 2016-2017 school year at the rate of \$19,421/year.

21. Appointment – Online Education Provider

Move to approve the appointment of Educare LLC., for the provision of online courses for the 2016-2017 school year at costs ranging from \$200 to \$1,000 as needed.

22. Appointment of Representatives Requesting Federal and State Funds

Motion to adopt the following resolution:

RESOLVED that Vincent Caputo, Superintendent of Schools, Michael Harvier, Board Secretary/Business Administrator of the Metuchen Board of Education, Richard Cohen, Assistant Superintendent, and Robert Capra, Supervisor of Special Services or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2016-2017 school year.

23. Approval of Officer of Bidding, Purchasing and Sale of Property

Motion to adopt the following resolution:

RESOLVED that Michael Harvier, Board Secretary/Business Administrator be designated and empowered as the Board of Education's Purchasing Agent as set forth in N.J.S.A. 18A:18A-2-2, 18A:18A-7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. acts as the Board's Purchasing Agent for both sale of property and purchase contracts up the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

24. Resolution

RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18a-1 et seq.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualifying Purchasing Agent; and

WHEREAS, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

RESOLVED, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific duties of a

purchasing authority, responsibility, and accountability of the purchasing activity of the Board of Education, and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5;34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier's certification to the Director of the Division of Local Government Services.

25. RESERVE ACCOUNTS

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31, and N.J.S.A. 18A:7F-41 permit Board of Education to establish and/or deposit into certain reserve accounts at the end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Metuchen Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve Fund in the amount not to exceed \$600,000 and Maintenance reserve in an amount not to exceed \$300,000.

NOW THEREFORE BE IT RESOLVED, by the Metuchen Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

26. Appointment – Providers of Psychiatric Assessments/Evaluations

Move to approve the appointment of the following to provide psychiatric assessments/evaluations for the 2016-2017 school year:

- a. Dr. Nancy Durant at the rate of \$160/hr.
- b. Alexander Road Associates at the rate of \$495
- c. Dr. Steven Dyckman at the rate of \$575/evaluation
- d. Platt Psychological Associates at the rate of \$800/assessment (includes consult and report)

27. Appointment – Neurodevelopmental Specialists

Move to approve the appointment of the following to perform specialized neurodevelopmental evaluations for the 2016-2017 school year:

- a. Dr. Lewis Milrod at the rate of \$350/evaluation
- b. Dr. Joseph Holahan at the rate of \$450/evaluation
- c. Dr. Nancy Holahan at the rate of \$450/evaluation
- d. Dr. Aparna Mallik at the rate of \$450/evaluation
- e. Dr. Vanna Amorapanth at the rate of \$750/evaluation

28. Appointment – Autism/Behavioral Services

Move to approve the appointment of the following for the 2016-2017 school year:

- a. Puzzle Solutions, Inc. to provide ABA and behavioral services and consultations at the rate of \$80/hr.
- b. Brett DiNovi & Associates as a provider of independent BCBA at a rate of \$115/hr.
- c. Behavior Therapy Associates at the rate of \$200/hr.

29. Occupational/Physical Therapy/Speech Services

Move to approve the appointment of the following for the 2016-2017 school year:

- a. Tiny Tots Therapeutic Associates for the speech and occupational therapy services at the rate of \$75/hr.
- b. Lori-Ann DiSerio as Physical Therapist at the rate of \$88/hr.

30. Appointment – Healthcare/Nursing Services

Move to approve the appointment of the following for the 2016-2017 school year:

- a. JFK (formerly Meridian) Health Care at the rate of \$22/hr.
- b. Kathy Vezossi at the rate of \$24/hr. (Leaving in July)
- c. Bayada Pediatric at the rate of \$52.50/hr.

31. Appointment – Deaf/Blind Services

Move to approve the appointment of the following for the 2016-2017 school year:

- a. Danielle Marggraf (Mobility Orientation) at the rate of \$125/hr.
- b. Summit Speech School at the rate of \$150/hr.
- c. NJ Specialized Child Study Team at the following rates:
 - i. \$550 per individual evaluation
 - ii. \$950 for 2 evaluations
 - ii. \$1,350 for three evaluation (3 evaluations)
- d. Associated Services for the Blind and Visually Impaired at the rate of \$500/evaluation
- e. NJ Commission for the Blind and Visually Impaired at the rate per level of impairment as follows:
 - i. Level 1: \$1,900
 - ii. Level 2: \$4,500
 - iii. Level 3: \$12,600

32. Appointment – Independent Assessments

Move to approve the appointment of the following independent assessment providers for the 2016-2017 school year:

- a. Teaching Strategies for early childhood; individual preschool portfolios at \$12 per student.
- b. Family Resource Association, Inc. (Tech Connections) at the rate of \$480 per Assistive Technology Evaluation and \$40 per ½ hr. of travel to and from Metuchen.
- c. JFK Hospital for:
 - i. Audiological Evaluation at \$499/evaluation (ages 5+)
 - ii. Audiological Evaluation at \$630/evaluation (ages 4 and under)
 - iii. Central Auditory Processing Evaluation at \$882/evaluation
- d. Supreme Consultants, LLC:
 - i. \$625/Mono-lingual evaluation
 - ii. \$825/Bi-lingual evaluation
 - iii. Added Travel Expenses - \$0.50/mile
- e. Cross County Clinical
 - i. \$625/English evaluation
 - ii. \$850/Bi-lingual evaluation
- f. Learning Tree Multicultural/Multilingual:
 - i. \$700/Spanish evaluation
 - ii. \$750/Bi-lingual evaluation
- g. Cerebral Palsy Association, Inc. (aka NJ Institute for Disabilities) at the rate of \$900/student technology evaluation
- h. Jewish Vocational Services:
 - i. \$875/Basic evaluation
 - ii. \$900/Tee Tap evaluation (2-3 day eval – more comprehensive)

33. Appointment – Home Instruction

Move to approve the appointment of the following as providers of Home Instruction for the 2016-2017 school year:

- a. Brookfield Homebound School (at St. Peter’s Hospital) at the rate of \$45/hr.
- b. Embrace The Kids (at Robert Wood Johnson) – Homebound Instruction at the rate of \$45/hr.
- c. Professional Education Services, Inc. (at Princeton House) at the rate of \$45/hr.
- d. Education, Inc. (bedside instruction at Summit Hospital) at the rate of \$55/hr.
- e. Silvergate Prep (at GenPsych) at the rate of \$55/hour
- f. UBHC – UMDNJ at the rate of \$65/hour

34. Appointment - Assisting Hands Home Care

Move to approve the appointment of Assisting Hands Home Care to provide a personal in-school caregiver for student 002015124 at a fee of

\$24/hr., 6.5 hours per diem (180 days) for the 2016 – 2017 school year at a cost of #28,080.

35. Appointment – Assisting Hands Home Care

Move to approve the appointment of Assisting Hands Home Care to provide a personal in-school caregiver for student 002015124 at a fee of \$24/hr., 5.5 hours per diem (12 days) for the 2016 extended school year at a cost of \$1,584.

36. Out of District Placement

Move to approve the placement of student 002014066 in JFK Hospitals Ten Day Career Development Vocational Program for a vocational evaluation at the rate of \$194 per day (\$1,940 maximum amount) effective June 22, 2016.

37. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

38. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart: