

# METUCHEN BOARD OF EDUCATION

16 Simpson Place  
Metuchen, New Jersey 08840-2599

**Michael Harvier**  
Board Secretary

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## PLEASE TAKE NOTICE

### TO WHOM IT MAY CONCERN:

The Metuchen Board of Education will conduct a Special Business Meeting on Tuesday evening; December 14, 2021, commencing with a Closed Session at 7:30 p.m., followed by a Public Session at 8:00 p.m. in the Metuchen High School Auditorium. Anyone attending in person will be required to wear a mask at all times per Executive Order 251. In the alternative, we request the public watch the meeting live on our Facebook stream at Metuchen Public School District (<https://www.facebook.com/metuchenschools/>), Channel 15 or the Metuchen Media YouTube Channel. Please note the Board has returned to our normal operating procedures effective 09/22/2020 and will accept public comment in person.

Please be advised that the masking requirement will be strictly enforced. If any person is requesting an exception to Executive Order 251, you will need to submit the request in writing by 4pm Monday, December 13, 2021, with any supporting documentation required by the Executive Order. The request can be emailed to Michael Harvier, Board Secretary, at [maharvier@metboe.k12.nj.us](mailto:maharvier@metboe.k12.nj.us) or dropped off to the Board of Education offices during regular business hours. You will be informed of the district's determination regarding your request prior to the meeting.

During the Closed Session, the Board will discuss personnel. The matter discussed will be disclosed to the public as soon as the reasons for confidentiality no longer exist.

Michael Harvier  
Board Secretary

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Date: December 10, 2021