

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, October 18, 2016

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	Late	Ms. McGuire	P
Ms. Gibson	P	Mr. Mindler	P
Mr. Lifton	P	Mr. Small	P
Ms. Lunt	P	Mr. Stern	P
Mr. Manley	A		

4. Presentation/Discussion Items

• Showcase of Success

- ❖ Perfect Scores on the PARCC Assessment, NJASK Science Test, and New Jersey Biology Competency Test

Perfect PARCC Scores (850)

Perfect Score NJBCT (300)

*Erin Hart
Kaitlyn Hsueh
Yun Hyon
Mason Liu
Paige Larson
Nina Suss
Alyssa Tay
Ripley Wong
Jared Wyetzner*

*Jenna Devito
Alexandra Lifton
Nina Suss*

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<u>Perfect NJASK Science Scores (300)</u>	<u>Perfect NJASK Science Scores (300)</u>
<i>Humera Alisammond</i>	<i>Alexander Serban</i>
<i>Jack Benedict</i>	<i>Chloe Shen</i>
<i>Marco Bertucci</i>	<i>Jack Soden</i>
<i>Jacob Blom</i>	<i>Noah Sommo</i>
<i>Maxwell Bortman</i>	<i>Emma Staal</i>
<i>Mary Chura</i>	<i>Andrew Surgan</i>
<i>Logan Clancy</i>	<i>Alyssa Tay</i>
<i>Daniel Cordes</i>	<i>Ryan Timko</i>
<i>Kayla Fineman</i>	<i>Marisol Torres</i>
<i>Arjun Gupta</i>	<i>Michael Zetino</i>
<i>Matthew Han</i>	<i>Jonathan Benderly-Kremen</i>
<i>Ximena Johnstone</i>	<i>Nicholas Bianchini</i>
<i>Mason Liu</i>	<i>Sophie Breeze</i>
<i>Katherine Meyer</i>	<i>Rafael Lacson</i>
<i>Vedant Naik</i>	<i>Diego Lijeron</i>
<i>Robert Nawn</i>	<i>Sophie Lipshutz</i>
<i>Christian Pareja</i>	<i>Tasha Pais</i>
<i>Swetangeli Patel</i>	<i>Evan Ridgway</i>
<i>Kyle Rutter</i>	<i>Luke Rivera</i>

• **Presentation**

- ❖ Student Assessment Data: PARCC, NJASK 4th & 8th grade Science, NJBCT – Mr. Cohen provided an overview of the data, the following administrators provided data:
 - MHS data: Mr. Bruce Peragallo
 - EMS data: Ms. Kathy Glutz
 - CES data: Mr. Ed Porowski
 - English Language Arts/Literacy: Dr. Tiffany Jacobson
 - Math: Mr. Sean Powers
 - Science, NJASK (4 & 8), NJBCT results: Ms. Kathleen Henn

5. Meeting Open to the Public

(for comments not relating to the board agenda)

Ms. Brooke Glassberg, Ms. April Compertore, and Ms. Leah Jiorle presented board members with a signed petition from members of Metuchen Full Day Kindergarten Facebook Community supporting full day kindergarten in Metuchen.

Mr. Lifton thanked and acknowledged receipt of the petition. The Metuchen feasibility study includes evaluating full day kindergarten costs, space, etc.

6. Report of the President of the Board of Education

Nothing at this time.

7. Report of the Superintendent of Schools

Nothing at this time.

8. Report of the Business Administrator/Board Secretary

Mr. Harvier presented the Bill List, Secretary's and Treasurer's reports.

9. Committee Reports

The curriculum and athletic committees have not met since the last board meeting.

Technology:

Report given by Ms. Gibson.

Policy:

Report given by Mr. Lifton.

Finance:

Report given by Mr. Small.

10. New Business

Nothing at this time.

11. Old Business

Nothing at this time.

12. Minutes

Move to approve the minutes of the following meetings:

September 27, 2016	Special Business Meeting (1)
September 27, 2016	Special Executive Meeting (2)
September 27, 2016	Board Meeting

Mr. Lifton
Moved

Mr. Stern
Seconded

Motion Carried: Special Business Meeting 1 & 2 (6-0-2) Mr. Benderly and Mr. Small abstained
Board Meeting (7-0-1) Mr. Benderly abstained

12. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports and New/Old Business)

Nothing at this time.

13. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools)

Nothing at this time.

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance

- C. Policy
- D. Curriculum

15. Meeting Open to Public

Mr. Eric Suss asked which math course 12th grade students would take if they started taking Algebra 1 in middle school. Calculus 3 is being offered for those students.

Mr. Suss also asked what steps are being taken to improve the science situation at the high school. The district is reviewing data and rewriting curriculum to address the situation. New science teachers and an additional science teacher have joined the Metuchen High Schools staff.

16. Announcements

Mr. Manley read announcements.

17. Motion to Go Into Executive Session

(when applicable)

Mr. Lifton	Mr. Benderly
Motioned	Seconded

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss negotiations and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

MEETING ADJOURNED: 10:05 PM

Personnel Attachment

Section 14, A1-A7

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Resignation – Non-Certificated

Move to accept with regret the resignation of Roberto Rodriguez, Paraprofessional at Metuchen High School effective November 4, 2016.

2. FMLA/Maternity/Childcare Leave of Absence

Move to approve FMLA/Maternity/Childcare Leave of Absence for Christine Rockwell Wardlow, English Teacher at Metuchen High School from on or about December 5, 2016 through the June 30, 2017.

3. Appointment – Non-Certificated

Move to approve the following paraprofessional for the 2016-2017 school year effective October 19, 2016:

Name	Hourly Rate
William McDuffie, Jr.	\$17.11/hr.

4. Sixth Period Stipend

Move to approve the following Sixth Period Stipend for the 2016-2017 school year as shown on the attached chart: (Agenda 7/12/16, XIV, A5)

NAME	ASSIGNMENT	2016-17 STIPEND
Add:		
Michelle McCorkle	4/5 Instructional (2 periods/2 days per week) at Moss School effective October 19, 2016	\$ 5,328 (pro-rated)

5. Appointment – Substitute Teacher

Move to approve the following substitute teacher for the 2016-2017 school year:

Substitute Teacher	Certification	Rate
Regina Baransky	Spanish	\$90/day

6. Appointment – Substitute Custodians

Move to approve the following custodians for the 2016-2017 school year at the rate of \$12.00/hr.

Substitute Custodians		
Carlixta Azcona*	Ryan Medich*	Santa Reys*

*Start date depends upon receipt of criminal background clearance

7. Appointment – Substitute Bus Aide

Move to approve the following substitute bus aide for the 2016-2017 school year at the rate of \$12.64/hr.

Substitute Bus Aide
Carlixta Azcona*

*Start date depends upon receipt of criminal background clearance

Mr. Lifton
Moved

Mr. Mindler
Seconded

Motion Carried: (8-0-0)

B. FINANCE

1. Treasurer of School Monies and Board Secretary’s Reports

Move to approve the Treasurer of School Monies’ Report, Board Secretary’s Report as of August 31, 2016.

2. Payment of Bills

a) Board Secretary’s Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of October 18, 2016 no budgetary line item accounts have

obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

- b) Approve the Following Items Submitted by the Board Secretary
Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Superintendent Merit Goals

Move to approve as submitted the Superintendent Merit Goals for the 2016-2017 school year.

4. Educational Services Commission of New Jersey

Move to approve contracting with the Educational Services Commission of New Jersey for the services of Maria Lopez as a health care aide for the 2016 extended school year program for \$1,966.50.

5. Educational Services Commission of New Jersey

Move to approve contracting with the Educational Services Commission of New Jersey for the services of Maria Lopez as a health care aide for the 2016-2017 school year for \$37,467 effective September 6, 2016.

6. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

7. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

Mr. Lifton motioned to remove item B3 from the agenda.
Mr. Benderly seconded the motion.

Mr. Lifton
Moved

Mr. Small
Seconded

Motion carried for items B1, B2, B4, B5, B6, B7 (8-0-0)

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for September 26 – October 14, 2016.

2. Harassment, Intimidation, and Bullying

Move to affirm the findings of the previously reported cases:

- CES091316001

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- EMS091416001
- METHS090916001

Mr. Lifton
Motioned

Mr. Manley
Seconded

Motion Carried: (8-0-0)

D. CURRICULUM

1. Nothing at this time.

**Finance Attachment
Section B6, Professional Development**

Professional Development for Board Approval				10/18/16			
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
10/7/2016	3/10/2017	Affirmative Action Officer Training	LaFauci, Susan	MHS	\$ 450.00	Other	
10/21/2016	10/21/2016	The 2016 NJ Governor's Conference on Volunteerism!	Jacobson, Tiffany	C/O	\$ 93.24	Other	
10/21/2016	10/21/2016	The NJTEEA iSTEM Conference and Expo	Dooley, Ann	EMS	\$ 169.54	FFPI	17-062
10/25/2016	10/25/2016	New Jersey Council for the Social Studies Annual Conference	Connolly, Laura	MHS	\$ 86.20	FFPI	17-054
10/25/2016	10/25/2016	New Jersey Council for the Social Studies Annual Conference	Stead, Pamela	EMS	\$ 80.00	FFPI	17-059
10/25/2016	10/25/2016	NJ Science Convention	Kato, Yoko	MHS	\$ 175.00	FFPI	17-063
10/25/2016	10/25/2016	NJSBA Conference with Rick Cohen	Anderson, Julie	CES	\$ 150.00	Other	
10/25/2016	10/25/2016	NJSBA Convention	Gonzalez, Alexandra	CES	\$ -	FFPI	16-064
10/25/2016	10/26/2016	NJSBA Convention iSTEAM Conference	Cohen, Richard	C/O	\$ 139.00	Other	
10/25/2016	10/26/2016	NJSBA Convention	Porowski, Edward	CES	\$ 195.00	Other	
10/26/2016	10/26/2016	Fall 2016 Curriculum Connections Conference	Stanski, Bonnie	MHS	\$ -	No cost	
10/26/2016	10/26/2016	Parents on Premises Increasing Parent Involvement in Schools	Levin, Lisa	CES	\$ 103.06	FFPI	17-049

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10/26/2016	10/26/2016	Parents on Premises: Increasing Parent Involvement in Schools	Spak, Jennifer	CES	\$ 70.50	FFPI	17-050
10/28/2016	10/28/2016	Student Records and Public Records Law	Azevedo, Suzy	C/O	\$ 150.00	Other	
10/29/2016	10/29/2016	AP chemistry	Seibles, Josette	MHS	\$ 292.00	FFPI	16-065
10/31/2016	10/31/2016	Emerging Legal issues and requirements for SACs	Cheung, Judith	MHS	\$ 135.00	FFPI	17-051
11/1/2016	11/1/2016	Restorative Discipline	Cadel, Ellissa	CES	\$ 246.67	FFPI	17-044
11/1/2016	11/1/2016	LinkIt Fall User Group Workshop	Powers, Sean	C/O	\$ -	No cost	
11/1/2016	11/1/2016	LinkIt! Fall User Group Workshop	Glutz, Kathryn	EMS	\$ -	No cost	
11/5/2016	11/6/2016	Leading the Core	Cohen, Richard	CES	\$ 211.20	Other	
11/5/2016	11/6/2016	Leading the Core	Powers, Sean	C/O	\$ 185.00	Other	
11/8/2016	11/8/2016	New York and the American Revolution	Blaze, Kerry	MHS	\$ 75.00	FFPI	17-055
11/8/2016	11/8/2016	New York and the American Revolution	Robbins, Evan	MHS	\$ 75.00	FFPI	17-056
11/14/2016	1/17/2017	SIOP	Park, Ellen	EMS	\$ -	No cost	
11/14/2016	1/17/2017	SIOP	Park, Ellen	MHS	\$ -	No cost	
11/17/2016	11/17/2016	School Security Symposium	Porowski, Edward	CES	\$ -	No cost	
11/17/2016	1/17/2017	SIOP Train the Trainer	Jacobson, Tiffany	C/O	\$ -	No cost	
11/17/2016	11/17/2016	School Security Symposium	Caputo, Vincent	C/O	\$ -	No cost	
12/2/2016	12/2/2016	Best practices for improving classroom Management, Social Skills, Behavior & Instruction for Children with Special needs	Cadel, Ellissa	CES	\$ 177.35	FFPI	17-066
12/5/2016	12/5/2016	Using Cutting-Edge Tools and Strategies to Enhance WORLD LANGUAGE Learning	Scala, Danielle	MHS	\$ 289.36	FFPI	17-057
12/7/2016	12/7/2016	Changes to Funding and Requirements: From NCLB to ESSA	Cohen, Richard	C/O	\$ -	No cost	

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12/7/2016	12/7/2016	Changes to Funding and Requirements: From NCLB to ESSA	Opitz, Amy	C/O	\$ 13.64	Other	
12/8/2016	12/8/2016	Technology and Math Achievement	Powers, Sean	C/O	\$ -	No cost	
12/8/2016	12/8/2016	Inspire and Engage Learners through IPAs	Karger, Sarah	MHS	\$ 125.00	FFPI	17-061
12/8/2016	12/8/2016	Inspire and Engage Learners through IPAs	Scala, Danielle	MHS	\$ 138.02	FFPI	17-058
1/17/2017	1/18/2017	Microsoft Excel 2007/2010 Basics and the Beyond	Anderson, Julie	CES	\$ 79.00	FFPI	17-052
1/27/2017	1/27/2017	Advanced HIB Investigation Techniques	Porowski, Edward	CES	\$ 150.00	Other	
11/5/2016	11/5/2016	NJAKE Fall conference	Spring, Christina	Moss	\$ 75.00	FFPI	17-073
10/27/2016	10/27/2016	AP Regional Workshop	Wagenblast, Eileen	MHS	\$ 35.00	FFPI	16-071
11/10/2016	11/13/2016	National Assoc. for Music Education Conference	Thomas, Margaret	CES	Max \$1,000	FFPI	17-060

**Finance Attachment
Section B7, Field Trips**

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
EMS	Stuart Country Day School Princeton, NJ	5/6 Math Club will attend a math competition.	K. Logan	10/29/16 (Saturday)	12
EMS	Historic Philadelphia	5 th grade students will enhance the study of Colonial America and the government after the Revolutionary War.	All 5 th grade teachers and special education teachers	4/28/17	173
EMS	American Museum of Natural History New York, NY	7 th grade students will develop an awareness and appreciation for the diversity of life on our planet.	7 th Grade Team	5/19/17	199
EMS	Six Flags/Great Adventure Jackson, NJ	8 th grade students will reinforce what they have learned about the physics of force and motion, calculating velocity and acceleration.	8 th Grade Team	5/19/17	199

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MHS	Tommy's Pond Metuchen, NJ	AP Environmental Science students will collect pond water samples for biochemical Analysis	Y. Kato	10/17/15 10/19/16 11/28/16 11/30/16 3/27/17 3/29/17 4/24/17 4/26/17	24
MHS	Woodbridge HS Woodbridge, NJ	11 th & 12 th grade students will attend a College Fair	L. Hanbridge T. Grauer	10/26/16	30
MHS	Alliance Francaise/ Paname Restaurant New York, NY	Grades 9-12 French students will meet the filmmaker and view a film about the daily struggles of living in a French suburb. They will also have lunch at a French Restaurant.	A Girin D. Scala L. Hanbridge	11/1/16	30
MHS	Palisades Interstate Park, NJ	Students in grades 9-12 (Outdoor Wellness Club) will hike on the trails at the park	A Girin D. Scala	11/10/16 (no school)	20
MHS	Amazing Escape & U-Yee Sushi Freehold, NJ	9 th – 12 th grade students (Student Outreach) will practice team building, socializing and problem solving.	S. Karger L. Granados	12/13/16	20-25
MHS	Harvard Model Congress Boston, MA	10 th -12 th grade students involved with Harvard Model Congress will compete.	C. Giddes D. Scala W. Schlavis	2/23-26/17	32