

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BOARD MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, September 27, 2016

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	A	Ms. McGuire	P
Ms. Gibson	P	Mr. Mindler	P
Mr. Lifton	P	Mr. Small	P
Ms. Lunt	P	Mr. Stern	P
Mr. Manley	P		

4. Presentation/Discussion Items

• **Showcase of Success**

- ❖ Perfect Scores on SAT, ACT & AP Exams

Perfect Score SAT

Perfect Score ACT

Critical Reading

*Anton Popov
Siri Uppuluri*

***Language Arts
Math***

*Alexander Brooks
Alexander Brooks*

***Math
Writing***

*Rhea Sali
Patrick Lee
Karen Li*

Perfect Score AP Exams

Perfect Score AP Exams

***Music Theory
Psychology***

*Anton Popov
Karen Li*

English Language Comp.

*Anton Popov
Guilia Delle Femine*

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US Gov't. & Politics	Christopher Kwok	English Language Comp.	Sandra Fairclough
Calculus AB	Joshua Huang		Alexander Brooks
Calculus BC	Siri Uppuluri		Valentina Czochanski
Computer Science	Alexander Brooks		Victoria Czochanski
US History	Rhea Sali		Gianna Dowd
	Guilia Delle Femine		Mia Gonzalez-Jordan
	Alexander Brooks		Kyle Harry
	Victoria Czochanski		Christopher Kwok
	Kyle Harry		Elizabeth Lawson
	Alyssa Sugarman		Patrick Lee
	Siri Uppuluri		Karen Li
	Nelson Vargas		Carly Lucas
	Bridget Waldron		Theo Matthee-O'Brien
	Rachel Jordan		Rhea Sali
	Keaton Weidmaier		Hannah Small
	Siya Zhang		Ashton Sopher
	Austin Brooks		Alyssa Sugarman
Statistics	Siri Uppuluri		Siri Uppuluri
	Austin Brooks		Nelson Vargas
Biology	John Mullen		Bridget Waldron
Environmental Science	Anton Popov	Spanish Language	Keaton Weidmaier
Physics	Alexander Brooks	Chinese Language	Elizabeth Lawson
French Language	Ashton Sopher		Sean Lu
German Language	Theo Matthee-O'Brien		
	Sonia Mersich		

- **Presentation**

- ❖ SAT, ACT, AP Results – Mr. Rick Cohen provided an overview of the SAT, ACT, and AP results. Ms. Susan LaFauci presented the ACT data, Ms. Christine DeSimone presented the AP data, and Ms. Suzy Azevedo presented the SAT data.

5. Report of the President of the Board of Education

Nothing at this time.

6. Report of the Superintendent of Schools

Nothing at this time.

7. Report of the Business Administrator/Board Secretary

Mr. Harvier presented the Bill List, Secretary's and Treasurers reports.

8. Committee Reports

The technology committee has not since the last board meeting.

Policy:

Report given by Ms. Lunt.

Finance:

Report given by Mr. Small.

Curriculum:

Report given by Mr. Stern

9. New Business

Nothing at this time.

10. Old Business

Nothing at this time.

11. Minutes

Move to approve the minutes of the following meetings:

September 13, 2016	Board Meeting
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Mr. Lifton
Motioned

Mr. Mindler
Seconded

Motion Carried: (5-0-3) Ms. Lunt, Mr. Manley, and Mr. Small abstained.

12. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports and New/Old Business)

The number of students who took the test and were honored is very impressive. However, Mr. Eric Suss noticed that the Chemistry, Physics, Biology, and Calculus scores were disproportionate to success in STEM subjects versus non STEM subject. Are any activities taken place to look at the disproportionate success?

Dr. Caputo responded that quality teachers were hired and the district is doing everything possible to give students the skills necessary to take the test and succeed.

Ms. Alicia Killean noted that the test results are encouraging and she recommends looking into the new AP Computer Science exam that has a gaming component.

13. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools)

Nothing at this time.

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

15. Meeting Open to Public

Nothing at this time.

16. Announcements

Mr. Manley read the announcements.

MEETING ADJOURNED 9:51 pm

17. Motion to Go Into Executive Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

Personnel Attachment

Section 14, A1-A14

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Retirement – Certificated

Move to accept with regret the retirement of Kathleen Sullivan, Special Education Teacher at Metuchen High School effective January 1, 2017.

2. Retirement – Non-Certificated

Move to accept with the regret the retirement of Catherine Piegaro, Paraprofessional at Campbell Elementary School effective January 1, 2017.

3. Resignation – Non-Certificated

Move to approve the resignation of Christian Erbig, Paraprofessional at Edgar Middle School effective October 17, 2016.

4. FMLA/Maternity/Childcare Leave of Absence Revision

Move to approve the revised FMLA/Maternity/Childcare Leave of Absence dates for Candace Evans, 1st Grade Teacher at Campbell Elementary School to on or about November 21, 2016 through April 21, 2017. (Agenda 8/16/16, XIV, A5)

5. Appointment – Non-Certificated

Move to approve the appointment of the following paraprofessionals for the 2016-2017 school year effective October 1, 2016.

Name	Hourly Rate
Ayesha Arshed	\$17.11/hr.
Raquel Class	\$17.11/hr.
Gail Zelley	\$17.11/hr.

6. Appointment – Substitute Teachers and Nurses

Move to approve the following substitute teachers and nurses for the 2016-2017 school year:

Substitute Teacher/Nurse	Certification	Rate
Katelyn Basile	Substitute	\$90/day
Laura Colantoni	Elementary K-6 & Science 5-8	\$90/day
Eman Issa	Substitute	\$85/day
Joseph LaVecchia	Music	\$90/day
Gabriella Zullo	Substitute	\$90/day
Phyllis Hamel	Nurse	\$120/day
Kristine Walters	Nurse	\$120/day
Gabriella Zullo	Nurse	\$120/day

7. Appointment – Substitute Secretary

Move to approve the following substitute secretary for the 2016-2017 school year:

Kelly Vissichelli	Substitute Secretary	\$12.64/hr.
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8. Appointment – Substitute Paraprofessional

Move to approve the appointment of the following substitute paraprofessional for the 2016-2017 school year:

Kelly Vissichelli	Substitute Paraprofessional	\$13/hr.
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9. Stipends

Move to approve the following stipends for the 2106-2017 school year as a result of Middlesex County College reducing their honorariums for highly-enrolled dual credit courses taught at Metuchen High School from \$718 to \$100 per person.

Lauren Connelly	\$618.00
William Schlavis	\$618.00

10. CEU Salary Increments

Move to approve the following CEU Increments/Payments effective September 1, 2016:

\$150 Salary Increment for completing 5 CEU's	From	To
Julie Anderson	\$92,857	\$93,011
Janet Irenski	\$94,712	\$94,870
Jonathan Stevens	\$99,108	\$99,262
Marcie Stoner	\$67,368	\$67,518
\$300 Salary Increment for completing 10 CEU'S	From	To
Rosalie Abrams	\$94,555	\$94,870
Karen Flores	\$71,568	\$71,868
Lisa Levin	\$92,252	\$92,560

11. Fitness Room Supervisor

Move to approve Lauren Korellis as fitness room supervisor for the 2016-2017 school year at the rate of \$25/hr. as needed.

12. Additions and Rescission – Coaches

Move to approve the following additions and rescission of coaches for the 2016-2017 school year as shown on the chart listed below: (Agenda 6/14/16, XIV, A5, A12 & A13)

Sport	Coach	Position	Step	Stipend
Boys' Tennis (MHS)	Jim Thomas	Head Coach	3	\$6,845
Boys' Basketball (MHS)	Ed Ward	Volunteer Coach	N/A	N/A
Girls' Soccer (EMS)	Kim Kolodny	Volunteer Coach	N/A	N/A
Rescind:				
Girls' Spring Track	James Thomas	Assistant Coach	3	\$5,930

13. Rescissions, Additions and Amendments – Co-curricular Salaries

Move to approve the following rescissions, additions and amendments of co-curricular salaries for the 2016-2017 school year as shown on the chart listed below: (Agenda 6-28-16, XIV, A13)

	EDGAR MIDDLE SCHOOL	2016-17	
CLUBS:			
Rescind		Stipend	Dec./June
Dance Club (B)	Kelley O'Brien	\$ 1,175	\$ 587.50
Add		Stipend	Dec./June
Student Wellness Club (B)	Marcie Stoner	\$ 1,175	\$ 587.50
Math Club (B) (.5)	Danielle Kennedy	\$ 587.50	\$ 293.75
Amend:			
From: Math Club (B) (1)	Laura McCadden	\$ 1,175	\$ 587.50
To: Math Club (B) (.5)	Laura McCadden	\$ 587.50	\$ 293.75

14. The Zone

Move to approve the following appointment for The Zone staff for the 2016-2017 school year:

Youth Mentor	Hourly Rate
Misrahi, Diana	\$8.00/hr.

Mr. Lifton
Motioned

Mr. Manley
Seconded

Motion Carried: (8-0-0)

Dr. Caputo wishes Kathleen Sullivan and Catherine Piegaro happy and healthy retirements.

Mr. Lifton congratulated Ms. Sullivan and Ms. Piegaro for their years of service with Metuchen.

**Finance Attachment
Section 14, B1-B8**

B. FINANCE

1. Treasurer of School Monies and Board Secretary's Reports

Move to approve the Treasurer of School Monies' Report, Board Secretary's Report as of August 31, 2016.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of September 27, 2016 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board of Education and filed in the Business Office.

3. Resolution – New Roads Schools of Parlin, Somerset and Ocean County

Move to approve the following resolution:

N.J.A.C. 6A:23A-18.5 (20)(iii) Approved private school for students with disabilities has not charged students for paid and reduced meals in with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school in that fiscal year, which resolves the district board of education not require the private school to charge students for a reduced and/or paid meal.

This Board Resolution thereby absolves for the 2016-2017 school year:

6A:23A-18.5 (20)(iii)

New Road Schools is not required to charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Education

4. Architectural Services

Move to approve a facility feasibility study to be performed by EI Associates for a cost not to exceed \$9,000.

5. New Jersey School Boards Association Workshop

Move to approve the attendance of the following Board of Education members to attend the NJSBA Workshop in Atlantic City, New Jersey, October 25-27, 2016 as follows:

- a. Vincent Caputo (at a cost not to exceed \$525)
- b. Richard Cohen (at a cost not to exceed \$700)
- c. Dan Benderly (at a cost not to exceed \$950)
- d. Aileen McGuire (at a cost not to exceed \$425)

6. Nonpublic Technology

Move to approve the following nonpublic technology purchases for the 2016-2017 school year:

School	Vendor	QTY	Item #	Description	Price	Total
St. Francis Cathedral	CDW-G	2	3255788	Epson Powerlite 575W Projector	\$1,047.00	\$2,094.00
St. Francis Cathedral	Keyboard Consultants	5	N/A	On-site Service		\$500.00

7. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

8. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

**Finance Attachment
Section B7, Professional Development**

Professional Development for Board Approval					9-27-16			
Start Date	End Date	Activity Title	Last, First Name	Building	Requested Expense Total	Payment Method	FFPI #	
9/28/2016	9/28/2016	NJSBA Health Care Summit: Health Insurance Options	Harvier, Michael	C/O	\$ 75.00	Other		
9/30/2016	9/30/2016	Advanced Interpretation of the WISC-V	Brown, Theresa	Moss	\$ -	No cost		
10/7/2016	3/10/2017	Affirmative Action Certificate Program	Kirschner, Brooke	CES	\$ 450.00	Other		
10/10/2016	10/10/2016	The Music Shop: Professional Development Programs	McPeak, Elisabeth	MHS	\$ -	No cost		
10/11/2016	10/11/2016	Art Educators New Jersey	Gaffney, Carol	Moss	\$ 185.00	FFPI	17-048	

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10/14/2016	10/14/2016	Identifying Struggling Readers and Providing Research Based Interventions Across All Settings	Lewis, Marilyn	EMS	\$ 200.90	FFPI	17-030
10/19/2016	10/19/2016	School Security and Emergency Management	Harvier, Michael	C/O	\$ 75.00	Other	
10/19/2016	10/19/2016	The Impact of Psychiatric and Emotional Factors on Classroom Learning and Behavior	Irenski, Janet	MHS	\$ -	No cost	
10/20/2016	10/21/2016	NJPSA Annual Conference	LaFauci, Susan	MHS	\$ 298.00	Other	
10/20/2016	20/21/2016	Imagine! 2016 FEA/NJPSA/NJAS CD Fall Conference	Caputo, Vince	C/O	No Cost		
10/22/2016	10/22/2016	Activate, Motivate, Cultivate: Engaging Instructional Strategies for Grades PK-12	Bruno, Kristin	EMS	\$ 30.00	FFPI	17-041
10/25/2016	10/26/2016	NJSBA Convention	Porowski, Edward	CES	\$ 195.00	Other	
10/26/2016	10/26/2016	New Jersey Science Convention	Nolde, Jonathan	CES	\$ 188.02	FFPI	17-042
10/28/2016	10/28/2016	49th Annual Conference on Reading & Writing	Mertz, Emily	EMS	\$ 198.00	FFPI	17-031
10/28/2016	10/28/2016	49th Annual Conference on Reading & Writing	Presuto, Emily	EMS	\$ 198.00	FFPI	17-032
11/1/2016	11/1/2016	Restorative Discipline	Cadel, Ellissa	CES	\$ 246.67	FFPI	17-044
11/3/2016	11/3/2016	NGSS: The New Science Classroom	LaFauci, Susan	MHS	\$ 149.00	Other	
11/17/2016	11/18/2016	NJASL 2016 Fall Conference, Create - Imagine - Discover	Derer, Barbara	CES	\$ 150.00	FFPI	17-033
12/6/2016	12/6/2016	NJSDC - New Leadership Standards in Action: Engage Your Team Now	Caputo, Vince Jacobson, Tiffany Henn, Kathleen	C/O	Voucher		
12/13/2016	12/13/2016	Artemis Records Retention	Harvier, Michael	C/O	\$ 75.00	Other	
1/12/2017	1/12/2017	NJSDC - Board of Education Relations: Maintaining Boundaries	Cohen, Rick	C/O	Voucher		

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2/16/2017	2/16/2017	Jennifer Serravallo: Strategies and Structures for Teaching Reading	Mertz, Emily	EMS	\$ 168.00	FFPI	17-034
2/16/2017	2/16/2017	Jennifer Serravallo: Strategies and Structures for Teaching Reading	Presuto, Emily	EMS	\$ 168.00	FFPI	17-035
2/23/2017	2/23/2017	Pension Update	Harvier, Michael	C/O	\$ 75.00	Other	
9/28/2016	9/28/2016	Rutgers NGSS Professional Development & Curriculum Design	Graziano, Judy	EMS	\$ -	No cost	
9/28/2016	9/28/2016	Rutgers NGSS Professional Development & Curriculum Design	Kato, Yoko	MHS	\$ -	No cost	
10/9/2016	10/11/2016	AENJ Annual Conf. Story & Art	McKeown, Kathleen	MHS	\$ 215.00	FFPI	17-046
10/9/2016	10/11/2016	AENJ Annual Conf. Story & Art	Poandl, Margaret	EMS/MHS	\$ 245.00	FFPI	17-053
10/10/2016	10/11/2016	AENJ Annual Conf. Story & Art	Gumbrecht, Jennifer	EMS	\$ 230.00	FFPI	17-047
10/18/2016	10/18/2016	Safe and Secure Schools - Responding to 21st Century Threats	Stike, Brian	EMS	\$ 209.00	Other	
10/18/2016	12/6/2016	NJ Tiered System of Supports	Darrah, Robin	Moss	\$ 190.92	Other	
10/18/2016	1/13/2017	NJ Tiered System of Supports	DeMott, Liz	MHS	\$ 150.00	Other	

**Finance Attachment
Section 14, B8 Field Trips**

School	Destination	Class/Group	Teachers/Advisors	Date(s)	No. of Students
MHS	St. James Episcopal Church Edison, NJ	11 th & 12 th grade Spanish class students will help clients fill out forms to procure food at the Hands of Hope Food Pantry.	R. Kamin	1 st & 3 rd Saturdays Transportation on their own	voluntary
MHS	Robert Wood Johnson Hospital New Brunswick, NJ	12 th grade students (Safety Ambassadors Program) will receive instruction on how to prepare lessons for our 1 st grade students.	S. Karger K. Flores	9/28/16	8
MHS	Campbell School	Orchestra students will perform for the annual Halloween parade	E. Sato C. DeSimone	10/31/16	60
MHS	9/11 Museum and MOMA NY, NY	12 th grade European History & Government students will see the impact of 9/11 and	E. Robbins A. Girin S. Doremus	12/8/16	32

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		retrospective of European art.	T. Jacobson		
EMS	Edison National Park – Opera then & Now West Orange, NJ	8 th grade students will listen to Opera Then & Now Edison’s archival recordings of opera then sing & record on archival wax cylinder like those used by Edison.	S. Krombholz R. Keyes	10/18/16	20
EMS	MHS	8 th grade students will attend orientation.	8 th Grade Teachers	11/18/16	199
EMS	State Theatre New Brunswick, NJ	8 th grade students will attend performance of “The Nutcracker” as reward/motivation for good behavior.	E. Kuchar M. Gouveia B. McLaughlin Paras	12/16/16	15
EMS	Boyertown HS Boyertown, PA	7 th & 8 th grade chorus and orchestra students will perform at adjudicated Trills and Thrills Music Festival	E. Sato S. Stofa Krombholz J. Gallagher 20 parent chaperones	6/2/17	130
CES/EMS	Various Destinations	Special Education students will practice social and life skills while participating in the community.	B. Okoszko K. Rice Paras		12
		Merrill Park Iselin, NJ		10/7/16	
		Wegman’s Woodbridge, NJ		10/14/16	
		Dearborn Farms Holmdel, NJ		10/21/16	
CES		Kidz Village Woodbridge, NJ	B. Okoszko Paras	10/28/16	6
CES	Von Thun Farm Monmouth Junction, NJ	1 st grade students will incorporate organism science unit and anti-bullying practices while visiting the farm	All first grade teachers, paras & resource room staff 5 parents/class	10/28/16	175

Mr. Small
Motioned

Mr. Manley
Seconded

Motion Carried: (8-0-0)

**Policy Attachment
Section 14, C1-C3**

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for September 12 – 23, 2016.

2. Board of Education Schedule

Move to approve the revised Board of Education Meeting Schedule for 2016.

3. Ice Hockey Co-op

Move to approve the submission of an application for co-op with JP Stevens High School and Edison High School for Ice Hockey for the 2016-

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2017 school year. Final commitment to the program will be subject to negotiation and approval of an acceptable agreement between the Metuchen Board of Education, Edison Board of Education and Ice Hockey Association detailing the operations of the co-op program.

Mr. Lifton Mr. Manley
Motioned Seconded

Motion Carried:

C1: (7-0-1) Mr. Small Abstained.

C2: (8-0-0)

C3: (6-0-2) Ms. Gibson and Ms. McGuire voted no.

D. CURRICULUM

1. Revised Curriculum

Move to approve the revised curriculum for the following subject:

Revised Curriculum Document	
Subject	Description
Social Studies	AP Modern European History

2. Model Units

Move to approve the Model Units for the following subjects:

Authentic Student Engagement Model Units	
Subject	Grade
ELA	2 nd Grade
Social Studies	3 rd Grade
ELA	6 th Grade
Math/Statistics	6 th Grade
Spanish 1	MHS
Phys. Ed.	11 th Grade

Ms. McGuire Mr. Manley
Motioned Seconded Motion Carried: (8-0-0)