

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

MEETING AGENDA MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, April 12, 2016

1. Flag Salute

2. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

3. Roll Call

Mr. Benderly	P	Ms. McGuire	P
Ms. Gibson	A	Mr. Mindler	P
Mr. Lifton	P	Mr. Small	P
Ms. Lunt	P	Mr. Stern	P
Mr. Manley	P		

4. Presentation/Discussion Items

- **Showcase of Success**

- ❖ Recognized the Metuchen Education Foundation (MEF) – Anne Lackland

5. Report of the President of the Board of Education

Nothing at this time.

6. Report of the Superintendent of Schools

Nothing at this time.

7. Report of the Business Administrator/Board Secretary

Nothing at this time.

8. Committee Reports

Technology:

The technology has not met since the last board meeting.

Policy:

The policy committee has not met since the last board meeting.

Finance:

The finance committee has not met since the last board meeting.

Curriculum:

The curriculum committee has not met since the last board meeting.

Athletics:

Report given by Mr. Benderly.

MRESC

Ms. Lunt attended her first meeting and toured MRESC.

9. New Business

Nothing at this time.

10. Old Business

Nothing at this time.

11. Minutes

Move to approve the minutes of the following meetings:

March 22, 2016	Special Business Meeting (1)
March 22, 2016	Special Executive Meeting (2)
March 22, 2016	Board Meeting

Mr. Lifton
Motioned

Ms. Lunt
Seconded

Motion Carried:

Special Business Meeting (1) Minutes (6-0-2) Ms. McGuire & Mr. Small
Abstained;

Special Executive Meeting (2) Minutes (6-0-2) Ms. McGuire & Mr. Small
Abstained;

Board Meeting Minutes (7-0-1) Ms. McGuire Abstained

12. Meeting Open to the Public

*(for comment on any Presentation/ Discussion items, Reports and New/ Old
Business)*

Nothing at this time.

13. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools)

Nothing at this time.

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items – see attachments)

- A. Personnel
- B. Finance
- C. Policy
- D. Curriculum

15. Meeting Open to Public

Nothing at this time.

16. Announcements

Ms. Lunt read announcements.

17. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED: 8:31 PM

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

**Personnel Attachment
Section A1 A4**

14. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Retirement – Certificated Staff

Move to accept with regret the retirement of Frank Jones, Industrial Arts Teacher at Edgar Middle School effective June 6, 2016.

2. Appointment – Substitute Teachers

Move to appoint the following substitute teachers listed below for the 2015-2016 school year:

Name	Certification
Goldstein, Elaine	Counselor, Elementary
Robertson, Lee	Elementary & Math 5-8
Swift, Douglas	Substitute

3. Appointment – Substitute Paraprofessional

Move to appoint the following substitute paraprofessional listed below for the 2015-2016 school year at the rate of \$13.00/hr.:

Name	Position
Skolnick, Caryn	Substitute Paraprofessional

4. The Zone

Move to approve the following appointment of The Zone staff for the 2015-2016 school year:

Paraprofessional	Rate
Michaliszyn, Amber	\$16.61/hr.

Dr. Caputo thanked Mr. Jones for his years of service in Metuchen. On behalf of the Board of Education, Mr. Lifton wishes Mr. Jones a healthy and happy retirement.

Mr. Benderly
Motioned

Mr. Manley
Seconded

Motion Carried: (8-0-0)

**Finance Attachment
Section B1-B4**

B. FINANCE

1. Nonpublic Security Aid

Move to approve the following nonpublic security aid purchases for the 2015-2016 school year:

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School	Vendor	QTY	Item #	Description	Price	Total
St. Joseph High School	Scott's Security Systems	1		Convert old DVR system to new NVR Surveillance System		\$3,951.19

2. 2-1 Aide

Move to approve the addition of a 2-1 aide for student 02017217 at a cost of \$10,558 payable to the East Brunswick Board of Education, prorated from February 2016 through the remainder of the 2015-2016 school year.

3. Professional Development

Move to approve the following professional development activities as listed on the attached chart:

4. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart:

Mr. Small
Motioned

Mr. Benderly
Seconded

Motion Carried (8-0-0)

**Policy Attachment
Section C1-C2**

C. POLICY

1. Suspensions

The board hereby acknowledges receipt of the suspension report summary for March 21 – April 8, 2016.

2. Second Reading of Policies and Regulations

Move to approve the second reading of the following policies and regulations:

- Policy 1240 Evaluation of Superintendent
- Policy 3221 Evaluation of Teachers
- Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- Policy 5337 Service Animals
- Regulation 1240 Evaluation of Superintendent
- Regulation 3221 Evaluation of Teachers
- Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

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- Regulation 3224 Evaluation of Principals, Vice Principals, and Assistant Principals

Mr. Lifton
Motioned

Mr. Small
Seconded

Motion Carried: (8-0-0)

**Curriculum Attachment
Section D1**

D. CURRICULUM

1. Nothing at this time.

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**Finance Attachment
Section B3, Professional Development**

Professional Development for Board Approval				4/12/16			
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
4/12/2016	4/12/2016	Emerging Technology: Connecting the Classroom	Powers, Sean	C/O	\$ -	No cost	
4/27/2016	4/27/2016	Partnership for Drug Free NJ	Cheung, Judith	MHS	\$ -	No cost	
5/2/2016	5/2/2016	Project-based Learning via Google Apps	Fitzgibbon, David	CES	\$ 149.00	FFPI	TBD
5/2/2016	5/2/2016	Project-Based Learning via Google Apps	Zaneto, Nicholas	MHS	\$ 169.00	No cost	TBD
5/7/2016	5/7/2016	Supporting Literacy in a Connected World	Derer, Barbara	CES	\$ -	No cost	
5/18/2016	5/18/2016	Train the Trainer: Guided Reading	North, Jennifer	EMS	\$ 150.00	FFPI	TBD
5/19/2016	5/19/2016	Dyslexia, Dyscalculia and Sysgraphia	Fischer, Laura	Moss	\$ 199.99	FFPI	16-174
5/25/2016	5/25/2016	Practical Strategies for Meeting Your Rigorous State Standards for Reading (K-2)	Jeney, Meghan	CES	\$ 239.00	FFPI	16-175
5/25/16	5/25/16	Garden State Coalition of Schools 25 th Anniversary Annual Meeting	Caputo, Vincent Harvier, Michael	C/O	\$ 65.00/each	Other	
6/9/2016	6/17/2016	2016 AP Reading: Spanish Literature and Culture	Flores, Karin	MHS	\$ -	No cost	
6/9/2016	6/9/2016	Becoming a Trans-Inclusive Clinician: A Basic Overview of Transgender Concerns and Clinical Considerations	Granados, Lisa	MHS	\$ 105.00	FFPI	16-176
7/7/2016	7/8/2016	Google Educator - Certification Boot Camp	Misuraca, Roseanna	EMS	\$ 350.00	FFPI	17-004

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**Finance Attachment
Section B4 Field Trips**

School	Destination	Class/Group	Teachers/Advisors	Date(s)	No. of Students
MHS	Campbell School	MHS football players will speak with a group of special needs students about academics & athletics..	J. Cathcart	4/8/2016	4
MHS	Forest Resource Education Center Jackson, NJ	Grades 10-12 students will train for NJ Envirothon	Y. Kato	4/12/2016	5
MHS	North Branch Park Bridgewater, NJ	Grades 10-12 students will participate in the NJ Envirothon	Y. Kato	5/13-14/2016 (Fri. & Sat.)	5
MHS	Middletown South HS	10 th & 11 th grade students will attend Leadership Summit	J. Cathcart E. Wagenblast B. Ulmer	5/17/2016	12
MHS	Monroe HS	Seniors will attend Leadership & Teamwork Workshop	J. Cathcart V. Gazda 10 Volunteer Veterans	5/20/16	20
MHS	Disney World Orlando, Florida	Music students in grades 9-12 will perform and participate in educational workshops for band and chorus.	S. Krombholz E. McPeak J. Messenger Chaperones TBD	3/2, 3, 4, 5/2017	150
EMS	Metuchen High School	7 th grade ELA students will be paired with HS students and collaborate on a historical fiction project.	J. Hertzog K. Sullivan	4/15 5/6 5/19 6/3/2016	5
EMS	Pine Brook Middle School Manalapan, NJ 07726	Students in Battle of the Books Club will participate in multi-school reading competition.	E. Presuto	5/18/2016	17 - 20
EMS	Bergen County Community College	Grade 8 ROGATE students will present at the ROGATE Exposition	D. Brown M. O'Connell	5/23/2016	25
Moss	Campbell School	Kindergarten students will attend Campbell School	L. Fischer C. Spring	6/6/2016	All A.M. and P.M.

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		Orientation	S. Anderson		students shuttled to CESin groups.
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